



**The City of SeaTac
REQUEST FOR QUALIFICATIONS
CONTRACT FOR ARCHITECTURAL SERVICES**

SeaTac City Hall on the S200th Site

**Addendum #1
Date: April 8, 2026**

We received the following questions. The questions and the answers are listed below.

Question #	Question	Answer
1	On pg 5 the RFQ states that responses shall contain a cover letter. Is the cover letter a part of the 20-page limit?	Cover letters, table of contents and divider tabs are not intended to count towards the 20-page count. Respondents may add exhibits for additional case studies and/or resumes as needed. The final file size must not be larger than 150 MB.
2	Similarly, on pg 5, the page limit is phrased as "limit of 20-pages and 2-3 case studies" are the case studies a part of the page limit?	See answer to question #1.
3	Will the project have any sustainable certifications requirements such as LEED?	The City has not yet adopted a LEED standard as part of the city's policies. However, the RFQ states that the city " <i>has a desire to incorporate sustainable design strategies that reduce energy.</i> " This means that during Schematic Design, the project team and the City will collaboratively determine the appropriate methods and strategies to meet this requirement.
4	Are covers, table of contents, and divider tabs counted toward the 20-page limit?	See answer to question #1.
5	On Page 3 of the RFQ under "A. Submittal of Qualifications Evaluation, 4. Relevant Project Experience, it states that we should include a minimum of three case studies, but in "Proposal Response and Submission Requirements" on Page 5, it states that we should include 2-3 case studies. Can you please clarify how many case studies are to be included?	Due to conflicting information in the RFQ, where different sections reference different quantities of required case studies, submitting 2-3 case studies will be acceptable. See answer to question #1 regarding exhibits.