



# Administration and Finance Committee

## Agenda

February 5, 2026

4:00 PM

\*Hybrid Meeting\*

A quorum of the City Council may be present.

*This meeting will be conducted in a hybrid format with in-person in Council Chambers at City Hall and remote options for public participation. **The meeting will be broadcast on SeaTV Government Access Comcast Channel 21 and live streamed on the City’s website <https://seatacwa.gov/seatvlive> and click play.***

Committee Members:

Deputy Mayor Senayet Negusse, Chair

Councilmember Caitlin Konya

Councilmember Bedria Abdullahi

**Note: A quorum of the Council may be present (4 or more).**

Staff Coordinator: Gwen Pilo, Finance Director

ITEM	TOPIC	PROCESS	WHO	TIME
1.	Call to Order		Chair	
2.	<p><b>PUBLIC COMMENTS (any topic):</b> The committee will hear in-person public comments and provide remote oral and written public comment opportunities. All comments shall be respectful in tone and content. Signing up for in-person and remote comments or providing written comments must be completed by 2:00 PM on the day of the meeting. Any requests to speak or provide written public comments that are not submitted following the instructions provided or by the deadline will not be included as part of the record.</p> <ul style="list-style-type: none"> <li>• Instructions for registering to provide oral public comments are located at the following link: <a href="#">Registration for Oral Public Comments – Council Committees and Citizen Advisory Committees</a></li> <li>• Submit email/text public comments to <a href="mailto:Afpubliccomment@seatacwa.gov">Afpubliccomment@seatacwa.gov</a>. The comment will be mentioned by name and subject and then placed in the committee handout packet posted to the website. Public comments submitted to an email address other than the provided address or after the deadline, will not be included as part of the record.</li> </ul>		Chair	4:01 - 4:11 PM (10min)

3.	Review of the 12/04/2025 Minutes	Recommendation for Approval	Gwen Pilo	4:12 - 4:15 PM (3 min)
4.	Council/City Manager Travel Approval	Recommendation for Approval	Lesa Ellis	4:16 – 4:21 PM (5 min)
5.	Consultant Contract for Third-Party Review	Discussion/Recommendation for Consent Agenda	Scott Shannon, Building Official	4:22 – 4:37 PM (15 min)
6.	Legal Request for Reclassifications	Committee Approval	Cindy Corsilles, City Attorney	4:38 – 4:53 PM (15 min)
7.	CRF 2025-22 Strengthen Grant Oversight	Discussion/Request for Direction	Gwen Pilo, Finance Director	4:54 – 5:14 PM (20 min)
8.	Staff Updates 1) December Investment Report & Q4 2025 Policy Compliance Review 2) 2025 Year End update 3) B&O Tax Project update 4) City Manager Updates	Presentation Only	Gwen Pilo, Finance Director & Jonathan Young, City Manager	5:15 – 5:30 PM (15 min)
9.	Adjourn			