Sport Field Application
North SeaTac Park ~ Grass Fields (no lights)

SeaTac Parks & Recreation Department
13735 24th Ave. S., SeaTac, WA 98168
Phone: 206.973.4781
Sportfieldrentals@seatacwa.gov

North SeaTac Park
13001 20th Ave.S.
SeaTac, WA 98168

Organization/Name _____ Contact Name _____

Address_____ City _____ State _____ Zip Code_____

Day Phone (_____) _____ Evening Phone (_____) _____ Fax (_____) _____

Email _____ Estimated Attendance _____

✓ Check Activity: ☐ Softball (grass field) ☐ Baseball (grass field) ☐ Cricket Ground (grass field)

- ✓ Is this a Tournament? ☐ No ☐ Yes (If this is a tournament, you must complete the attached Tournament Checklist.)

Fees:

Baseball/Softball Field Use (Hourly fee, per field. Two hour minimum).....$40 – Resident *$45 – Non-Resident

Tournament (Per day, 3 field use. Must rent all 3 fields)..... $1,200/day/complex

Cricket Ground (Hourly fee, Two hour minimum)…….$25 – Resident & Non-Resident

**To qualify for the resident rate, leagues need to show that 51% of players within the entire league reside in SeaTac, not just individual team.*

Field Descriptions:

Fields	Base Length	Outfield Distance	Date Available	Lights
Softball Field #1	60', 65', 70', 80' 90'	327'	March-October	No
Softball Field #2	60', 65', 70', 80' 90'	302'	March-October	No
Softball Field #3	60', 65', 70', 80' 90'	327'	March-October	No

Field Requesting	Activity (Practice or Game)	Day	Start Date	End Date	Start Time	End Time	Base Length	Pitching Distance

Release of Liability and Hold Harmless- For and in consideration of the City of SeaTac allowing use of its sports fields, the applicant/organization hereby agrees to Defend, Indemnify and Hold Harmless the City of SeaTac, its officials, officers, employees, agents and volunteers harmless from any and all claims, demands, losses, actions and liabilities (including costs and all attorney fees) to or by any and all persons or entities including, without limitation, their respective agents, licenses and representatives, arising from, resulting from, or connected with the use of the premises, or from any error or omission of the undersigned, its partners, shareholders, officers, agents, employees, invitees, volunteers, or by the breach of this Sport Field Application, unless such injury or damage is caused by the sole negligence of the City of SeaTac.

Insurance - All organizations or individuals must provide a Certificate of Liability Insurance from an insurance company licensed to conduct business in the State of Washington, which covers their full period of use. A photocopy of the insurance certificate is required, and the insurance must provide a general liability policy with minimum coverage of $2,000,000. This policy must also name the City of SeaTac as a Primary Non-Contributory Additional Insured.

In the event the applicant is a corporation, partnership, association, club, or group, the person signing this agreement for such entity represents to the City that he/she has full authority to sign such contract and, in the event that he/she is not so authorized that he/she will be personally liable for the faithful performance of this agreement. The terms and conditions, together with the attached rules and regulations shall constitute a contract between the applicant and the City of SeaTac.

I have been provided a copy of and read City of SeaTac Rules and Regulations for Sport Field Use. I have also read and understand the above printed Release of Liability and Hold Harmless and the above printed insurance requirements.

_____ _____

Applicant's Signature Date

Date(s) of Event _____

North SeaTac Park
Tournament Host Checklist
~ Baseball/Softball ~

Tournament Host Name: _____ Contact Phone: _____

Host Representative during event: _____ Contact Phone: _____

City Contact Numbers
Park Maintenance Shop - 206.973.4781
Field Condition Line - 206.973.4679
Community Center - 206.973.4680
Park Maintenance Staff – Provided by Parks Operations Supervisor

Tournament Fees

Tournament (Per day, 3 field use. Must rent all 3 fields.) $1,200

Other Fees _____

Base Lengths & Field Setup

	Base Length (circle one)					**Pitching Distance** (circle one)				
Field 1	60’	65’	70’	80’	90’	40’	46’	50’	54’	60.5’
Field 2	60’	65’	70’	80’	90’	40’	46’	50’	54’	60.5’
Field 3	60’	65’	70’	80’	90’	40’	46’	50’	54’	60.5’

	Starting Time (No starts prior to 8 a.m.)	**Mid-day Prep Time (May be limited due to staff availability.)**
Field 1		
Field 2		
Field 3		

Use of Electrical Service?

200 amp 120v GFI ☐ Yes ☐ No Duplex receptacle behind each backstop.

50 amp 240v NEMA 14-50P ☐ Yes ☐ No Receptacle at main entrance to complex.

Will there be a concessions vendor? ☐ Yes ☐ No

Estimated Attendance:

By signing below, I acknowledge that I have read the Tournament Use Guidelines.

Applicant’s Signature: _____ Date: _____

Tournament Use Guidelines

I. Requirements

A. To receive tournament rate at North SeaTac Park, all fields must be reserved.
B. Tournament deposit of $500 will be due when scheduled. Deposit will be applied as part of the payment if not cancelled.
C. 50% payment of tournament field use, not to include light charges will be due 90 days in advance of tournament start date. Tournament requests within the 90 days will immediately require a 50% payment of tournament field use. For cancellations/refunds please review section V. below.

II. Time of Use

A. Park hours are from dawn till dusk.
B. Fields will not be open for play until 8 a.m. and there is no infield access until that time. The only exception is when there is no expectation for field setup (field dragging, base placement, marking lines, etc.)
C. Tournament use must abide by SMC 8.05.360 regarding public disturbance noise. Any noise that is considered disturbing is prohibited between 10 p.m. and 8 a.m.

III. Services Provided

A. Facilities (Restrooms, field structures, hardscapes, turf, etc.)

Existing facilities will be maintained to high standards leading up to and during tournament events. The City or tournament hosts will not make facilities improvements or modifications to accommodate a tournament event.

B. General Maintenance
City staff will maintain restrooms, trash receptacles and litter pick up at levels to be expected of a large event.
C. Field Maintenance
City Maintenance staff will prepare field for use and layout field according to the request made from the available options at the start of each day. Mid-day field preps are available for tournament rentals (May be limited due to staff availability). In the event of unfavorable weather, the maintenance staff will undertake all reasonable measures to make the fields available for use.

IV. Site Access

A. Vehicle access to the park will begin at approximately 7:15 a.m. when the gate is unlocked.
B. Access set up at the complex site in advance of the scheduled date cannot be assumed due to other field usage and maintenance operations. Please contact the Parks Operations Supervisor to access the site in advance.
C. Vehicle access to the complex may be allowed for setup/takedown prior to the event. No parking will be allowed in the complex without prior approval.
D. The City is not responsible for damage or loss incurred by the tournament host at the site.

V. Host Responsibilities

A. Cleanup, take down, removal of all equipment and supplies including decorations will be complete by park closing time on the last scheduled day of the tournament.

VI. Cancellations/Refunds

A. 61 or more days' notice = 100% refund of deposit & tournament payments
B. 31 – 60 days' notice = 50% refund
C. 30 days or less notice = no refund will be distributed