

CITY OF SEATAC
PLANNING COMMISSION MEETING
Minutes of July 1, 2025, Meeting

Members present: *Chair Alyne Hansen, Vice Chair Bandhanjit Singh, Andrew Barker, Damiana Merryweather, Dee Abasute, Karin Ellis*

Members absent: **Tony Zuniga Sanchez**

Staff & Others

Present: *Planning Manager Jenn Kester, Principal Planner Kaelene Nobis, Associate Planner Laura Stilwell, Admin Asst 3 Barb Mailo*

1. Call to Order/Roll Call

- (5:33 pm) *Chair Hansen* called the meeting to order and roll call.

2. Approval of June 17, 2025, meeting minutes.

(Review and Approve)

- (5:34 pm) *Commissioner Merryweather* motioned to approve the meeting minutes.
- (5:34 pm) Second by *Commissioner Ellis*.

Motion passed: **6-0**

3. Public Comment on items not on the agenda.

None

4. Industrial and RBX Code Update: Introduction

(Presentation and Discussion)

Presented by *Associate Planner Stilwell*

The purpose of the presentation was to provide an overview of the Industrial and RBX Zones, review current code issues, and discuss code update strategies.

Discussion commenced with *Chair Hansen, Planning Manager Kester, Associate Planner Stilwell, Commissioner Merryweather, Commissioner Ellis, and Commissioner Barker*

5. Critical Area Code Amendments (Informational Briefing)

(Presentation and Discussion)

Presented by *Principal Planner Nobis*

The purpose of the presentation was to provide a deeper dive into the proposed Critical Areas Ordinance (CAO) update and potential impacts.

Discussion commenced with *Commissioner Merryweather, Planning Manager Kester, Vice Chair Singh, Principal Planner Nobis, Chair Hansen, Commissioner Ellis, and Commissioner Barker*

6. Planning Commission 2025-2026 Work Plan

(Review and Approve)

Presented by *Planning Manager Kester*

- (7:08 pm) *Commissioner Merryweather* motioned to accept memorandum and Work Plan
- (7:08 pm) Second by *Commissioner Ellis*.

Motion passed: **6-0**

7. CED Staff Report

(Briefing)

Report by *Planning Manager* **Kester**

- Summer schedules for Planning Commission discussion: Chair Hansen will probably be here in July. Working towards having a PC meeting on July 15th
- August PC meetings and first PC meeting in September will most likely need to be cancelled:
 - August 5th PC meeting: Kaelene & Jenn will be on vacation.
 - August 15th PC meeting: both Chair Hansen and Vice Chair Singh, and perhaps other commission members, will be gone.
 - September 2nd PC meeting: staff will be at training.
 - September 16th PC meeting: Vice Chair Singh and Commissioner Abasute will not be available.
- (7:14 pm) *Commissioner* **Merryweather** motioned to accept the recommended schedule adjustments as presented by staff for the Summer and Fall.
- (7:14 pm) Second by *Commissioner* **Ellis**.

Motion passed: **6-0**

- Jenn will not be here for the July 15th PC meeting. Kaelene will be the liaison for this meeting.

8. Planning Commission Comments (including suggestions for next meeting agenda)

(Discussion)

None

9. Adjournment

- (7:16 pm) *Commissioner* **Merryweather** motioned to adjourn the meeting.
- (7:16 pm) Second by *Commissioner* **Ellis**.

Motion passed: **6-0**

The meeting adjourned at **7:16 pm**.