



# WELCOMING WEEK: WE ARE SEATAC

## 2025 OUTDOOR VENDOR APPLICATION

SATURDAY, SEPTEMBER 20, 2025 | 11AM-4PM

SEATAC COMMUNITY CENTER; 13735 24TH AVE S. SEATAC WA 98168



The City of SeaTac, in collaboration with the International Rescue Committee and King County Library System, will be hosting our 2<sup>ND</sup> annual Welcoming Week event in SeaTac. With the opportunity for attendees to enjoy music, food, activities and connect with organizations and neighbors.

We invite you to join us as a vendor to sell your artisanal goods and products. Priority to vendors who have product/merchandise reflective of diverse cultural groups. This is a free event for the public to enjoy and vendors must pay a **\$10 fee to secure their spot.**

**All application required materials must be submitted to be considered. Payment due at time of application approval. Applications are subject to approval.**

Set up starts at **9am** and **tear down to be done by 5:30pm**. One table and chair will be provided, any additional items such as canopies must be self-provided. We ask that all vendors be ready by 11am.

**Specify if Power is needed • 10x10 spaces for vendors • \$10 Fee for each vendor spot**

### Accepted Items:

- Artisanal Goods
- Handmade Items
- Pre-Packaged homemade food.
- Art

### Items Not Accepted:

- Used Items
- Fresh Produce
- Resale or Second-Label Products
- CBD based products

Name \_\_\_\_\_ Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Website/social media (pictures of product): \_\_\_\_\_

Items you sell: \_\_\_\_\_

*All stalls must comply with current Health Department regulations and have all required licenses needed to vend.*

Other Details from Vendor:

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Applications can be submitted via email, in person, or via mail:**

(No Cash Payments Accepted)

Attn: Jessica Ramirez, SeaTac Community Center

13735 24<sup>th</sup> Ave S. SeaTac WA, 98168

[arts@seatacwa.gov](mailto:arts@seatacwa.gov) | (206) 973-4680



## APPLICATION IS SUBJECT TO APROVAL

*By signing the above, I hereby waive and release any and all rights and claims that may be had or might arise against the City of SeaTac, rental agencies, agents or representatives for any and all losses suffered in connection with the programs sponsored or co-sponsored by SeaTac. The City of SeaTac is not responsible for any personal articles lost or stolen.*

**BY SIGNING ABOVE YOU CONFIRM TO COMPLY WITH LISTED RULES:**

- Vendors must be 18 years of age or older.
- Vendors will stay for the entire event from 11am-4pm
- Booth identification and clear signage with price of products will be visible.
- Pricing and all applicable taxes are the sole responsibility of the vendor. Vendors are responsible for collecting and reporting correct sales tax.
- Food vendors are required and responsible for obtaining permits required for vending. They must adhere to sanitary procedures as required by Public Health standards.
- No alcohol sales or products allowed by vendors.
- Tent and canopy must be secured and weighted so they can be secured in all weather conditions.
- Booth operators must collect and dispose of their own garbage/recycling.
- Booth operators may not have amplified music at their booth (Live Music will be present)
- Power will be available as requested; no generators allowed.
- The City has the right to refuse any vendors at their discretion or limit the number of similar types of vendors.
- Bring your own change as needed.
- Parking will be available first come first serve at the SeaTac Community Center.

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PRINTED NAME

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SIGNATURE

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DATE



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