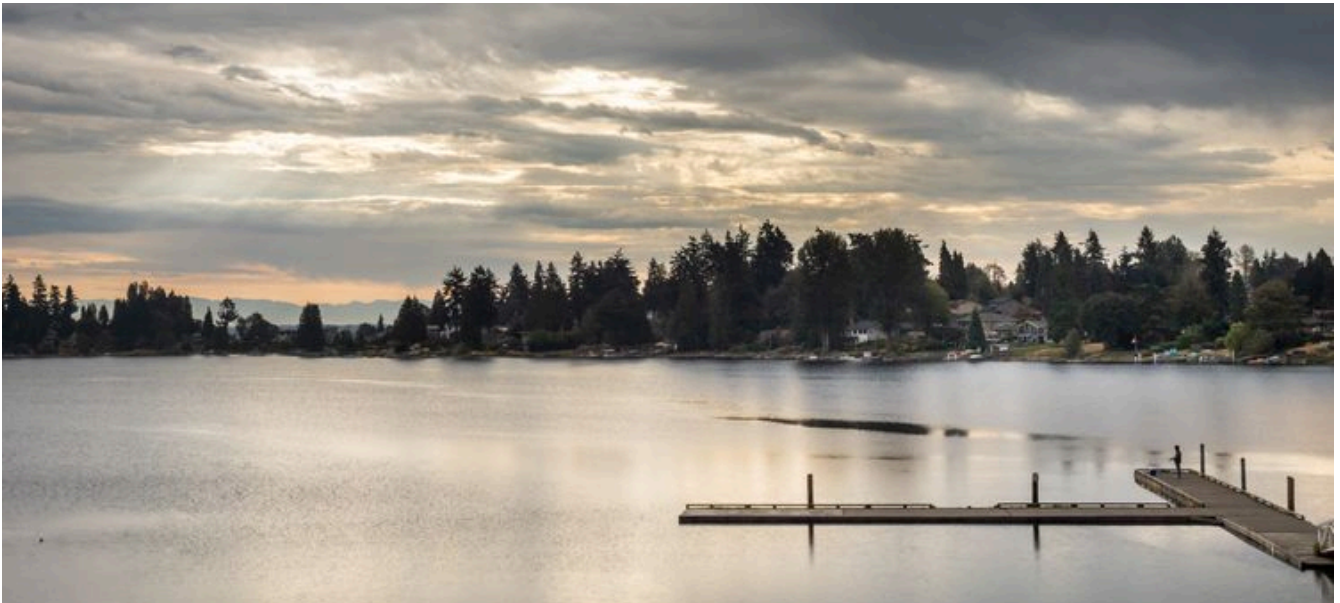




City of SeaTac, Washington 2023-2024 Biennial Budget



Amended Version



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INTRODUCTION

The Amended Budget Book is a condensed version of the City's Budget Document, incorporating amendments made to the 2023-2024 Budget throughout the biennium. For the complete Adopted 2023-2024 Biennial Budget, please refer to the 2023-2024 Biennial Budget Digital Budget Book [🔗](#).

Budget Last Amended: 10/22/2024



City of SeaTac, Washington

2023-2024

Amended Biennial Budget

For the Fiscal Years

January 1, 2023, through December 31, 2024

City Manager

Carl Cole

City Council

Mohamed Egal, Mayor
Iris Guzman, Deputy Mayor
Senayet Negusse
Jake Simpson
Peter Kwon
James Lovell
Joe Vinson

Prepared by the Finance & Systems Department

City Vision, Mission and Goals

Vision

The City of SeaTac believes in the creative imagination, dreams, and common values of its communities.

The City of SeaTac envisions a community that is economically strong, environmentally sensitive, visually pleasing, and people-oriented with a socially diverse yet cohesive population and employment mix.

The City of SeaTac strives to enhance quality of life through its built and natural environment to enrich the collective human spirit of those who live and who work within the SeaTac community and future generations.

Mission

Provide fiscally responsible public services in an ethical and transparent manner that continuously strive to: create a clean and healthy city; engage and include; improve community safety and services; and support the growth and development of our community.

Goals



Promote Our Neighborhoods

Develop urban villages around light rail stations that promote programs and activities to create a sense of place, while maintaining single-family neighborhoods.



Build Effective & Accountable Government

Increase community trust through better community engagement, collaboration, and transparency.



Create & Preserve Housing

Ensure access for all to adequate, safe, and affordable housing, and basic human services.



Expand Green & Public Spaces

Enhance the community by maintaining and improving parks and community spaces.



Increase Connectivity & Safety

Create a more cohesive city by investing in infrastructure and leveraging partnerships to promote pedestrian mobility, public safety, and access to public transit.

BUDGET SUMMARY



Amended Budget Summary

CITY OF SEATAC, WASHINGTON 2023-2024 BIENNIAL BUDGET: EXHIBIT B

10/22/2024

2023-2024 BIENNIAL BUDGET (EXPENDITURES + ENDING BALANCES) = \$ 306,061,004				
FUND	BEGINNING BALANCE	REVENUES & OTHER SOURCES	EXPENDITURE APPROPRIATION	ENDING BALANCE
001 General Fund	\$ 40,874,342	\$ 98,859,070	\$ 110,067,508	\$ 29,665,903
102 Street Fund	9,127,607	21,284,028	13,737,632	16,674,003
105 Port ILA	13,049,905	3,066,578	3,171,751	12,944,732
106 Transit Planning	410,101	570,960	151,045	830,016
107 Hotel/Motel Tax	11,331,778	3,859,200	3,267,846	11,923,132
108 Building Management	3,727,788	566,022	578,336	3,715,474
111 Des Moines Creek Basin ILA	4,320,685	710,700	3,404,445	1,626,940
112 Affordable Housing Sales Tax	221,408	297,290	406,112	112,586
113 ARPA Grant	68,336	8,063,981	8,024,591	107,726
114 Restricted Public Safety Fund	-	376,514	308,726	67,788
207 SCORE Bond Servicing	390,871	287,863	283,063	395,671
301 Municipal Capital Improvements	19,345,703	6,866,625	15,695,587	10,516,741
306 Facility Construction CIP	3,750,367	104,300	2,035,539	1,819,128
307 Transportation CIP	18,602,849	10,129,547	20,799,507	7,932,889
308 Light Rail Station Areas CIP	3,030,848	120,750	848,666	2,302,932
403 SWM Utility	7,006,547	8,560,729	9,619,720	5,947,556
404 Solid Waste & Environmental	1,467,037	878,041	688,586	1,656,492
501 Equipment Replacement	2,259,169	2,473,465	4,214,661	517,973
TOTAL BIENNIAL BUDGET	\$ 138,985,341	\$ 167,075,663	\$ 197,303,321	\$ 108,757,684

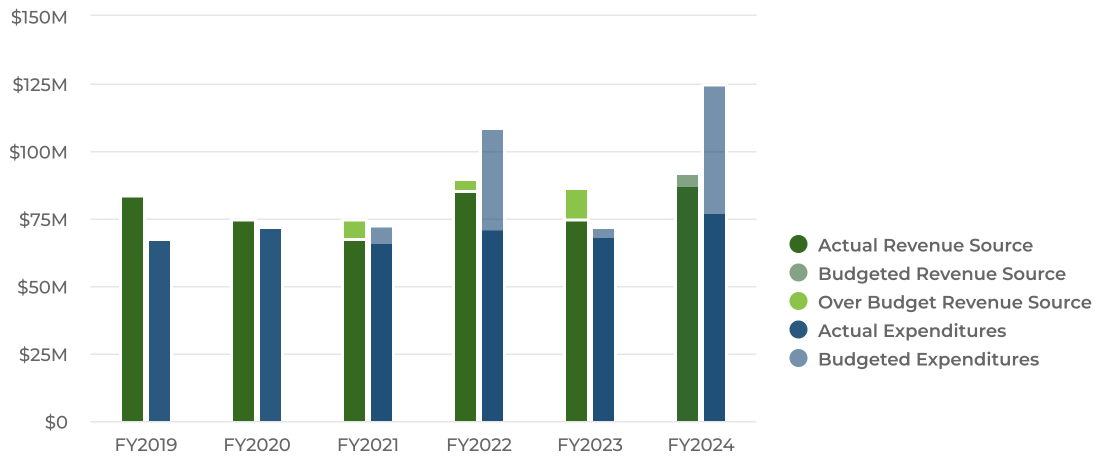
FUND SUMMARIES



Summary

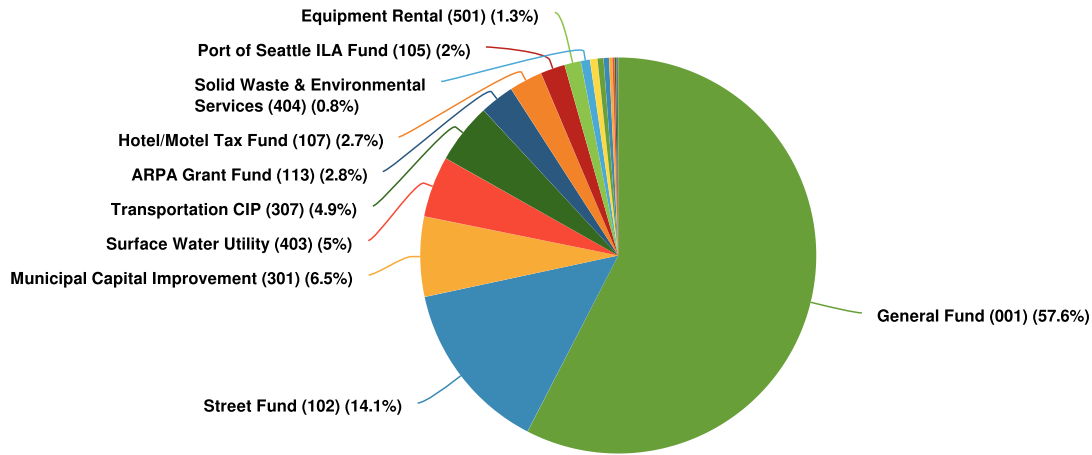
City of SeaTac, Washington is projecting \$92.11M of revenue in FY2024, which represents a 22.9% increase over the prior year. Budgeted expenditures are projected to increase by 73.5% or \$53.04M to \$125.17M in FY2024.

This decrease in revenue is due primarily to grant revenue received in 2022 and the decrease in expenditures can be tied to the capital projects those grants fund.

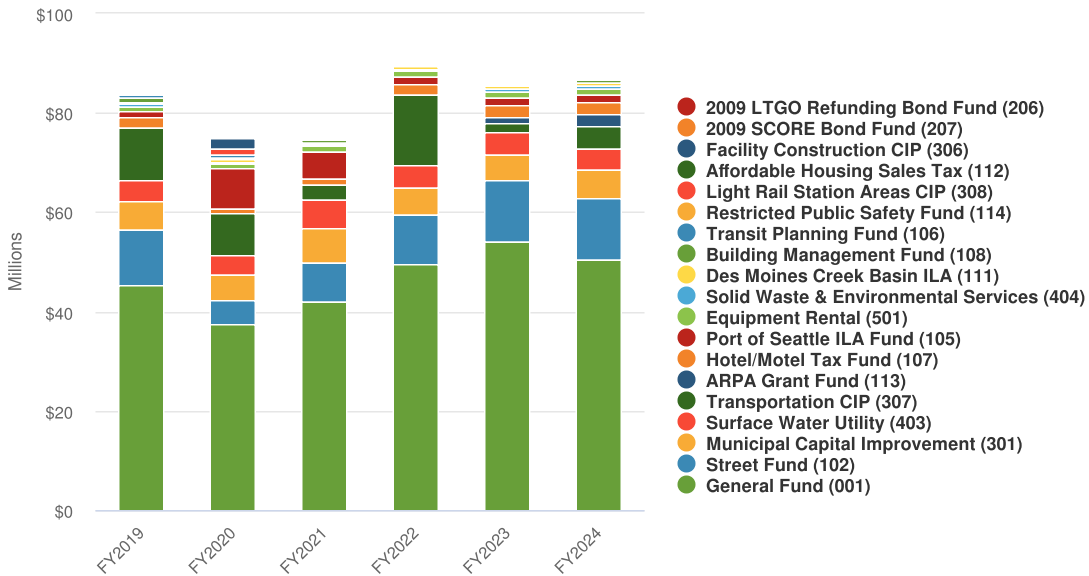


Revenue by Fund (All Funds)

2023 Revenue by Fund



Budgeted and Historical Revenue by Fund

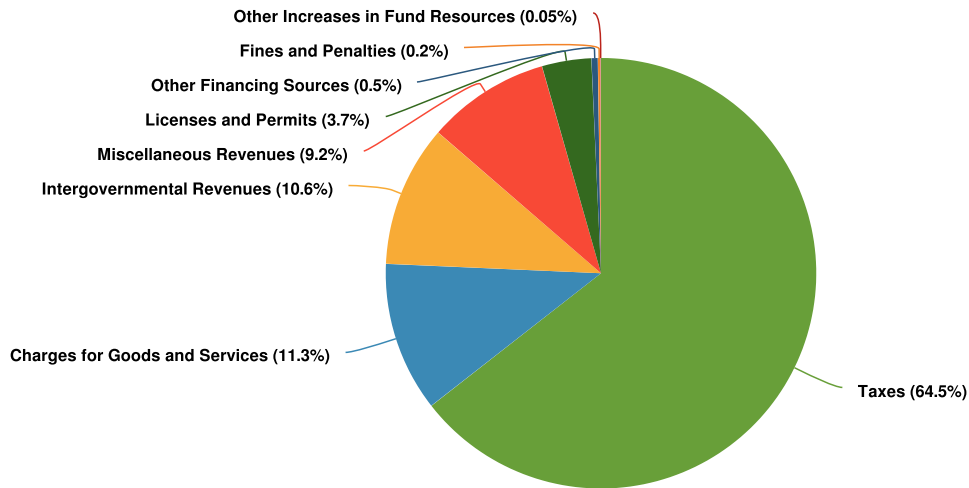


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
General Fund (001)	\$45,275,078	\$37,319,974	\$42,044,306	\$49,447,206	\$54,173,084	\$51,945,268
Street Fund (102)	\$11,209,972	\$4,951,707	\$7,696,042	\$9,988,129	\$12,423,466	\$11,394,035
Port of Seattle ILA Fund (105)	\$1,495,873	\$8,287,474	\$5,444,676	\$1,503,126	\$1,588,693	\$1,533,289
Transit Planning Fund (106)	\$438,424	\$726,501	\$502,294	\$288,127	\$233,718	\$285,480
Hotel/Motel Tax Fund (107)	\$2,072,314	\$759,281	\$1,250,550	\$2,167,958	\$2,540,649	\$1,979,600

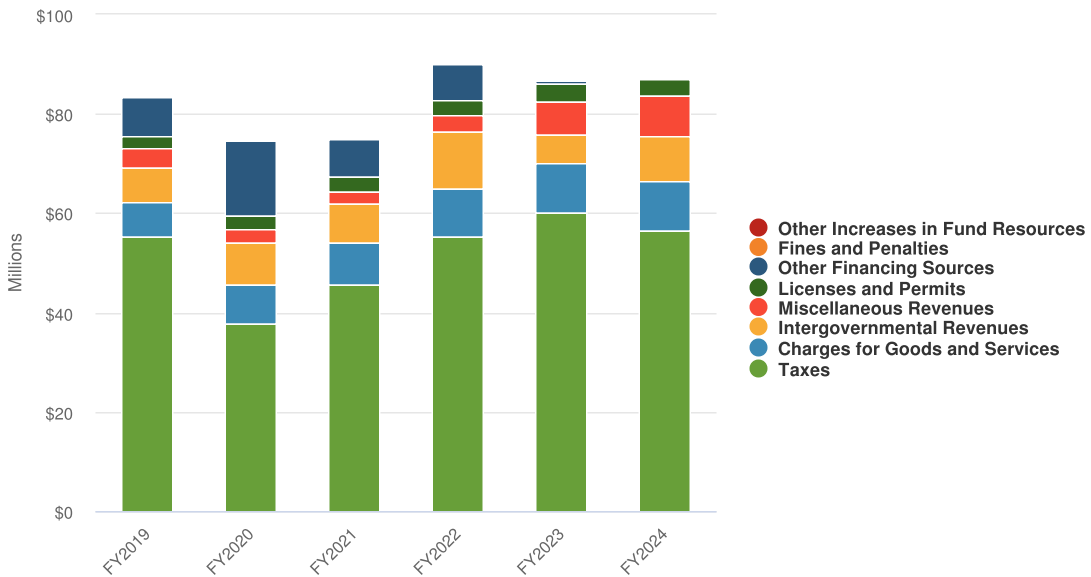
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Building Management Fund (108)	\$898,500	\$389,541	\$376,450	\$374,070	\$373,858	\$237,747
Des Moines Creek Basin ILA (111)	\$388,907	\$350,686	\$342,880	\$377,319	\$512,993	\$355,350
Affordable Housing Sales Tax (112)	\$0	\$69,792	\$128,067	\$178,126	\$165,530	\$148,645
ARPA Grant Fund (113)	\$0	\$0	\$1,292	\$104,546	\$1,125,092	\$7,125,121
Restricted Public Safety Fund (114)	\$0	\$0	\$0	\$0	\$290,584	\$80,500
2009 LTGO Refunding Bond Fund (206)	\$23	\$0	\$0	\$0	\$0	\$0
2009 SCORE Bond Fund (207)	\$6,433	\$2,147	\$327	\$5,137	\$17,317	\$143,939
Municipal Capital Improvement (301)	\$5,804,184	\$5,037,131	\$6,974,012	\$5,593,799	\$5,008,122	\$3,543,423
Facility Construction CIP (306)	\$25,687	\$2,208,821	\$4,920	\$26,182	\$176,830	\$20,850
Transportation CIP (307)	\$10,391,299	\$8,547,298	\$2,981,566	\$14,065,074	\$1,872,218	\$7,212,933
Light Rail Station Areas CIP (308)	\$27,326	\$1,036,355	\$34,610	\$31,990	\$86,260	\$60,375
Surface Water Utility (403)	\$4,256,487	\$4,107,973	\$5,952,503	\$4,538,671	\$4,448,891	\$4,361,729
Solid Waste & Environmental Services (404)	\$496,646	\$440,903	\$417,142	\$545,451	\$587,676	\$445,438
Equipment Rental (501)	\$871,982	\$747,709	\$1,037,445	\$997,991	\$1,206,156	\$1,239,857
Total:	\$83,659,133	\$74,983,293	\$75,189,082	\$90,232,902	\$86,831,137	\$92,113,579

Revenues by Source (All Funds)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

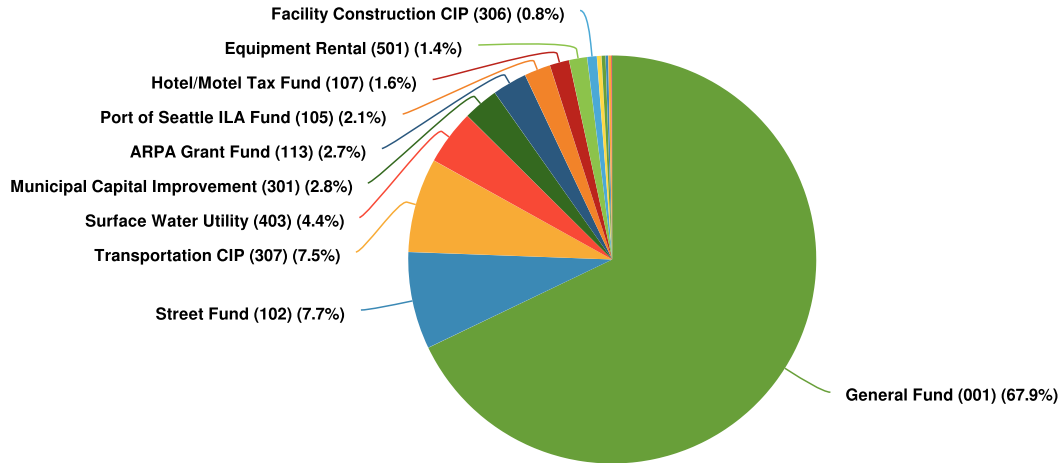


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Taxes	\$55,254,300	\$37,649,013	\$45,713,018	\$55,227,142	\$60,138,736	\$56,551,945
Licenses and Permits	\$2,388,756	\$2,868,382	\$2,961,945	\$3,065,435	\$3,503,258	\$2,492,212
Intergovernmental Revenues	\$6,912,464	\$8,219,269	\$7,667,304	\$11,215,031	\$5,903,909	\$20,658,901

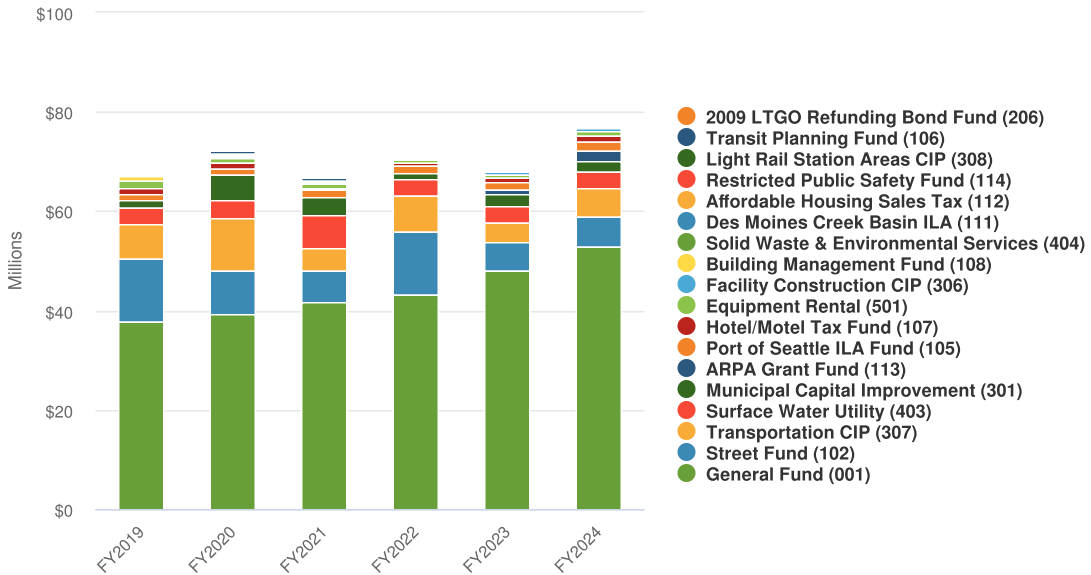
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Charges for Goods and Services	\$6,911,551	\$8,102,893	\$8,511,693	\$9,850,138	\$9,829,526	\$8,737,666
Fines and Penalties	\$289,119	\$234,167	\$252,737	\$179,884	\$145,049	\$222,450
Miscellaneous Revenues	\$3,979,398	\$2,752,895	\$2,560,654	\$3,539,860	\$6,724,127	\$3,167,105
Other Increases in Fund Resources	\$67,983	\$22,449	\$143,831	\$3,069	\$888	\$140,000
Other Financing Sources	\$7,855,563	\$15,134,226	\$7,377,900	\$7,152,343	\$585,644	\$143,300
Total Revenue Source:	\$83,659,133	\$74,983,293	\$75,189,082	\$90,232,902	\$86,831,137	\$92,113,579

Expenditures by Fund (All Funds)

2023 Expenditures by Fund



Budgeted and Historical Expenditures by Fund

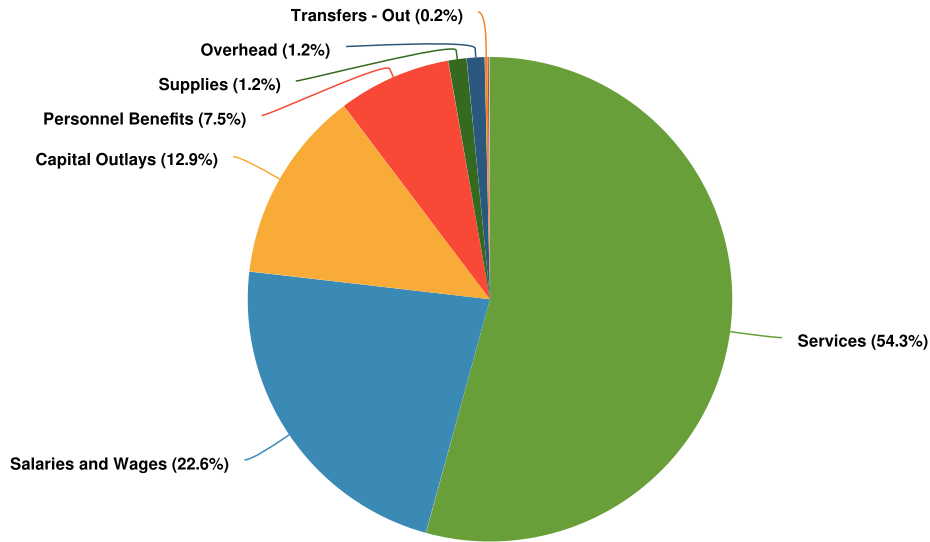


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
General Fund (001)	\$37,798,145	\$39,346,299	\$41,818,197	\$43,340,558	\$48,011,004	\$59,811,728
Street Fund (102)	\$12,591,703	\$8,721,890	\$6,326,408	\$12,667,703	\$5,819,968	\$7,556,724
Port of Seattle ILA Fund (105)	\$1,394,187	\$1,348,995	\$1,392,320	\$1,420,879	\$1,474,251	\$1,659,675
Transit Planning Fund (106)	\$376,192	\$709,639	\$595,677	\$230,733	\$9,514	\$50,357

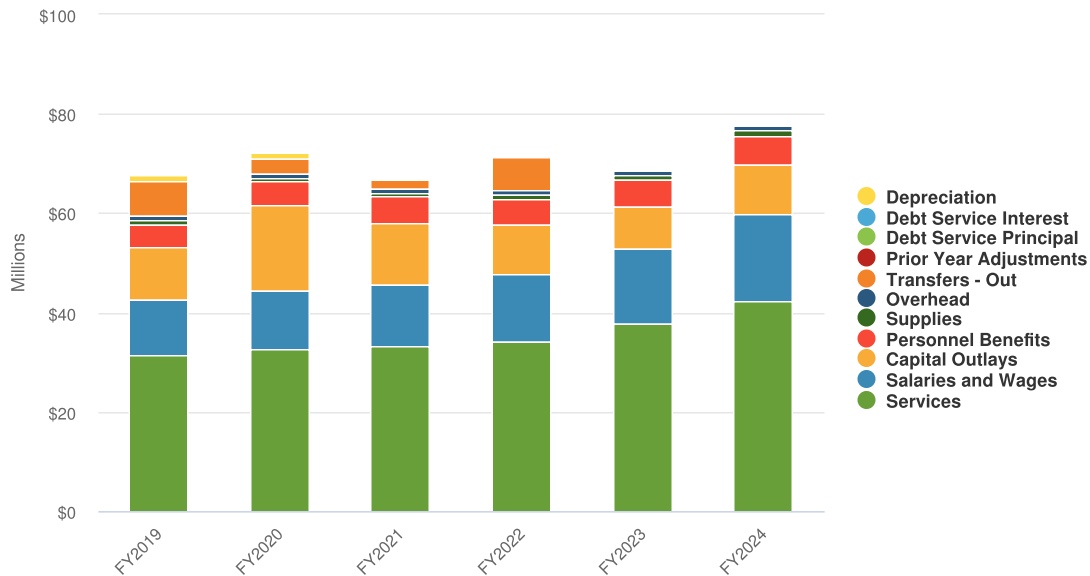
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Hotel/Motel Tax Fund (107)	\$1,273,577	\$1,239,857	\$463,055	\$547,061	\$899,351	\$2,251,732
Building Management Fund (108)	\$949,465	\$342,405	\$251,406	\$221,454	\$283,315	\$290,141
Des Moines Creek Basin ILA (111)	\$21,714	\$239,533	\$36,577	\$106,696	\$25,386	\$3,378,921
Affordable Housing Sales Tax (112)	\$0	\$0	\$0	\$154,577	\$182,707	\$223,405
ARPA Grant Fund (113)	\$0	\$0	\$0	\$37,503	\$844,387	\$7,117,426
Restricted Public Safety Fund (114)	\$0	\$0	\$0	\$0	\$18,310	\$289,312
2009 LTGO Refunding Bond Fund (206)	\$16,226	\$0	\$0	\$0	\$0	\$0
2009 SCORE Bond Fund (207)	\$0	\$0	\$0	\$0	\$0	\$141,539
Municipal Capital Improvement (301)	\$1,232,262	\$4,954,761	\$3,817,744	\$1,316,090	\$2,561,921	\$13,084,358
Facility Construction CIP (306)	\$0	\$19,979	\$0	\$0	\$569,607	\$1,465,912
Transportation CIP (307)	\$6,958,600	\$10,439,872	\$4,445,127	\$7,146,499	\$3,746,191	\$17,044,571
Light Rail Station Areas CIP (308)	\$0	\$0	\$0	\$6,958	\$32,539	\$816,101
Surface Water Utility (403)	\$3,523,304	\$3,805,721	\$6,512,444	\$3,210,621	\$3,387,580	\$6,053,880
Solid Waste & Environmental Services (404)	\$223,507	\$195,474	\$218,944	\$222,718	\$235,101	\$414,397
Equipment Rental (501)	\$1,256,948	\$867,577	\$772,682	\$794,096	\$673,857	\$3,522,917
Total:	\$67,615,830	\$72,232,002	\$66,650,581	\$71,424,146	\$68,774,989	\$125,173,096

Expenditures by Expense Type (All Funds)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$11,233,994	\$11,854,627	\$12,442,687	\$13,452,585	\$15,286,888	\$19,084,283
Personnel Benefits	\$4,490,527	\$4,704,810	\$5,286,129	\$4,914,440	\$5,404,052	\$7,577,530

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Supplies	\$780,758	\$822,024	\$573,177	\$934,257	\$979,226	\$1,227,957
Services	\$31,357,435	\$32,648,706	\$33,234,450	\$34,275,350	\$37,689,347	\$55,086,590
Capital Outlays	\$10,730,298	\$17,151,143	\$12,399,469	\$10,111,337	\$8,268,062	\$40,962,228
Debt Service Principal	\$0	\$0	\$0	\$0	\$40,803	\$76,132
Debt Service Interest	\$0	\$0	\$0	\$0	\$2,451	\$81,263
Transfers - Out	\$7,027,687	\$2,937,800	\$1,807,900	\$6,893,429	\$165,100	\$143,300
Prior Year Adjustments	\$20,120	\$3,823	\$10,179	\$11,000	\$5,936	\$0
Depreciation	\$1,044,023	\$1,245,320	\$0	\$0	\$0	\$0
Overhead	\$930,988	\$863,749	\$896,590	\$831,748	\$933,124	\$933,813
Total Expense Objects:	\$67,615,830	\$72,232,002	\$66,650,581	\$71,424,146	\$68,774,989	\$125,173,096

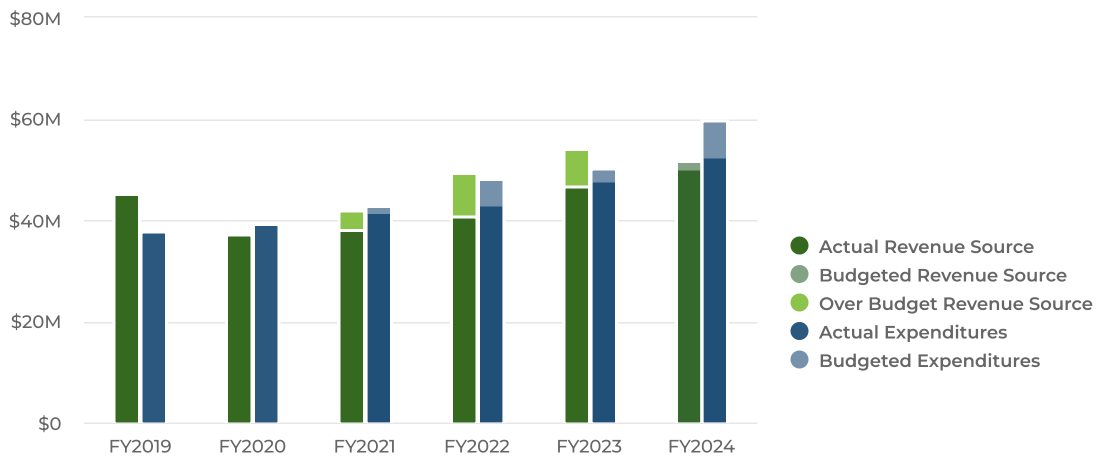


General Fund (001)

The General Fund supports the general operations of the City government. These include administration, the legislative function, legal services, public safety, planning and community development, enforcement of local codes, parks, recreation, and cultural activities. Taxes are the principal source of revenue for the General Fund: property, sales, and gambling taxes. Other important resources are shared revenue from other governments, licenses and permits, charges for services, and fines and forfeitures.

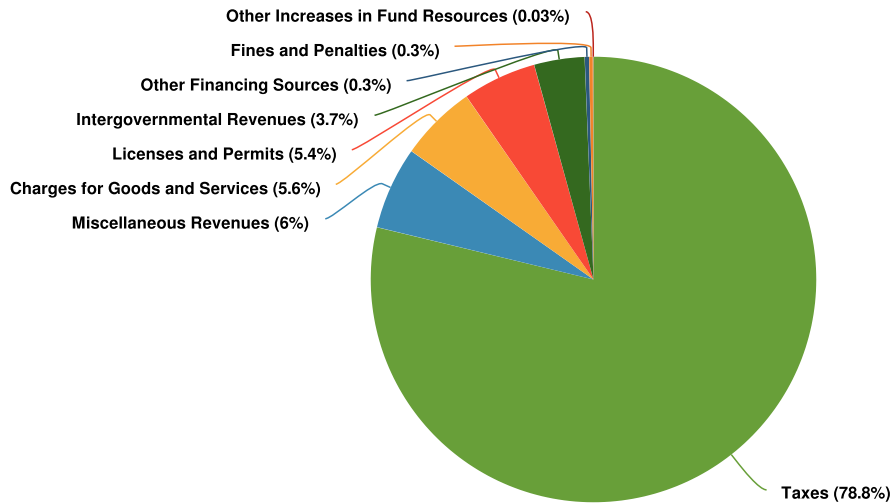
Summary

City of SeaTac, Washington is projecting \$51.95M of revenue in FY2024, which represents a 10.7% increase over the prior year. Budgeted expenditures are projected to increase by 19.0% or \$9.56M to \$59.81M in FY2024.

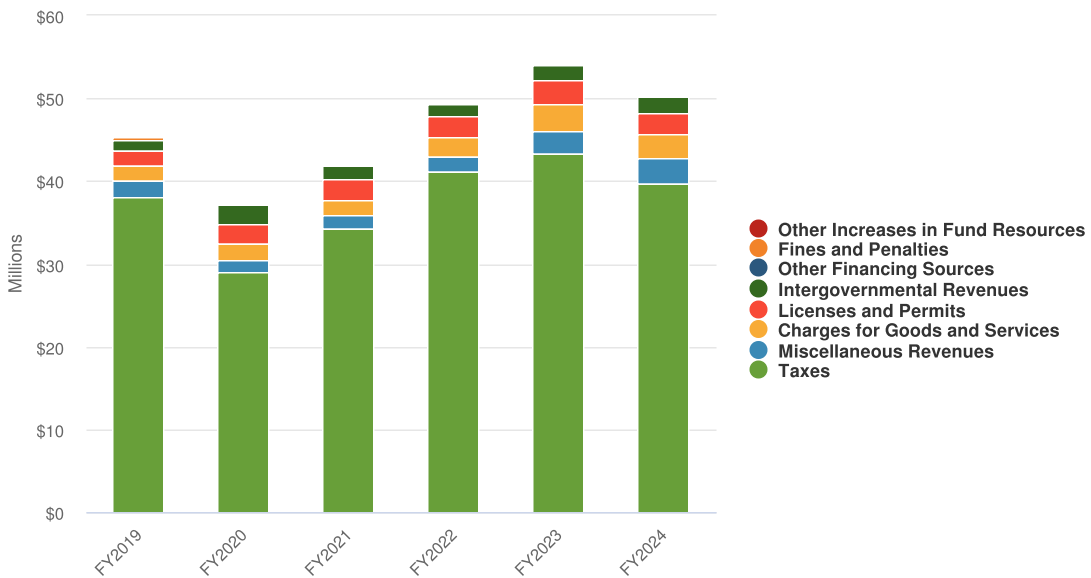


Revenues by Source (Fund 001)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

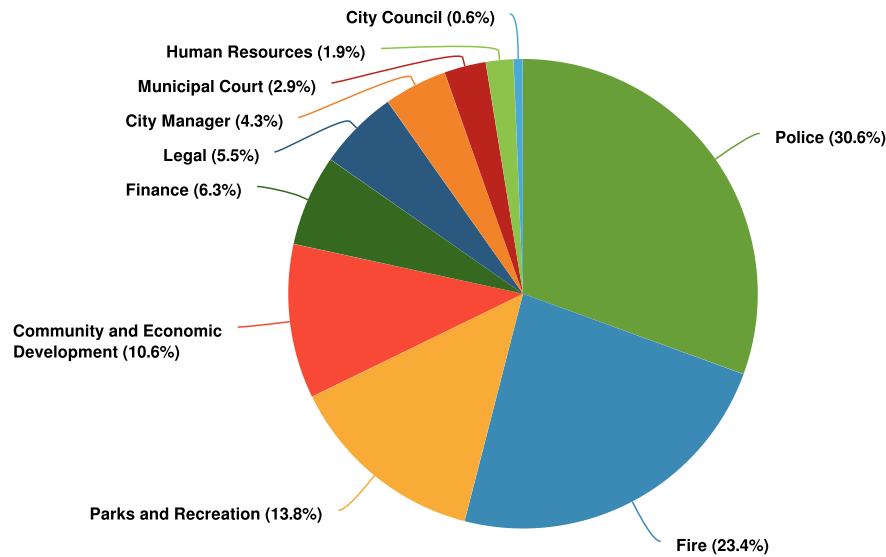


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Taxes	\$38,147,743	\$28,994,054	\$34,226,246	\$41,200,624	\$43,401,441	\$42,130,000
Licenses and Permits	\$1,882,697	\$2,434,637	\$2,558,758	\$2,558,603	\$2,976,161	\$2,089,212
Intergovernmental Revenues	\$1,230,325	\$2,241,303	\$1,582,770	\$1,506,703	\$1,781,649	\$2,883,648

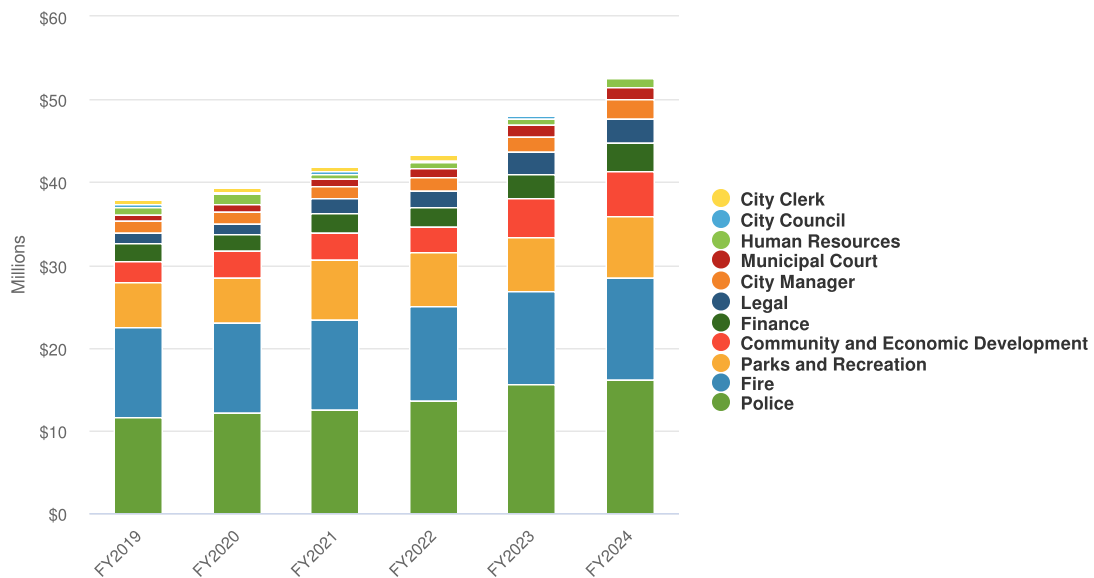
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Charges for Goods and Services	\$1,804,117	\$1,998,704	\$1,747,041	\$2,207,791	\$3,283,936	\$2,758,180
Fines and Penalties	\$289,119	\$218,902	\$200,311	\$147,813	\$130,190	\$222,450
Miscellaneous Revenues	\$1,874,981	\$1,410,813	\$1,699,308	\$1,823,766	\$2,597,257	\$1,861,778
Other Increases in Fund Resources	\$46,097	\$21,562	\$29,873	\$1,907	\$2,450	\$0
Total Revenue Source:	\$45,275,078	\$37,319,974	\$42,044,306	\$49,447,206	\$54,173,084	\$51,945,268

Expenditures by Department (Fund 001)

Budgeted Expenditures by Department



Budgeted and Historical Expenditures by Department

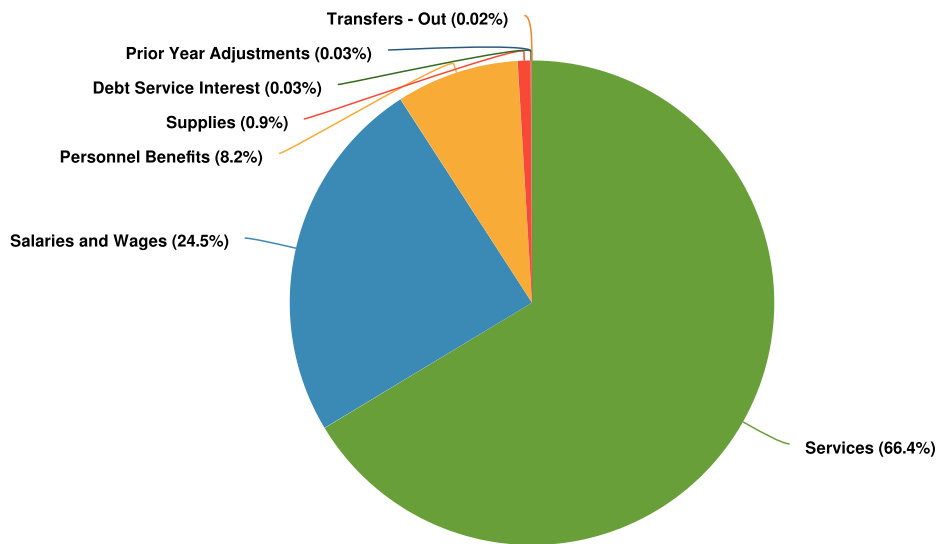


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
City Council	\$336,905	\$319,303	\$287,850	\$308,476	\$319,287	\$347,272

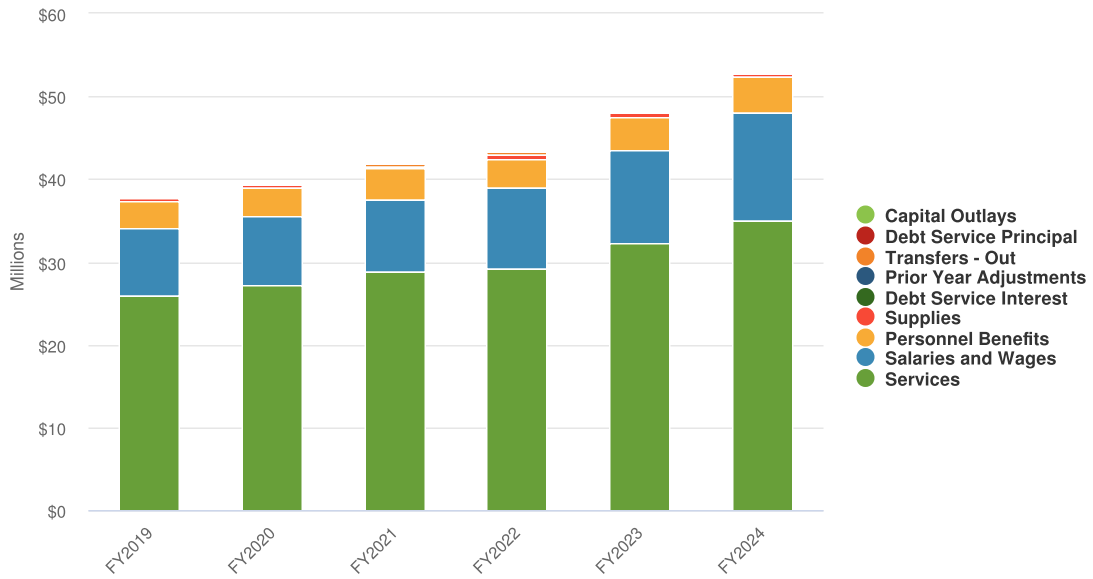
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Municipal Court	\$767,172	\$871,924	\$893,951	\$1,038,305	\$1,318,780	\$1,839,855
City Manager	\$1,398,480	\$1,473,816	\$1,542,003	\$1,732,654	\$1,871,109	\$2,566,645
Finance	\$2,209,411	\$2,096,866	\$2,337,274	\$2,385,413	\$2,893,380	\$3,678,365
City Clerk	\$478,501	\$494,044	\$563,449	\$654,167	\$0	\$0
Legal	\$1,246,593	\$1,221,756	\$1,752,915	\$1,948,548	\$2,758,536	\$3,899,885
Human Resources	\$895,575	\$1,189,367	\$553,140	\$665,278	\$800,066	\$1,118,564
Police	\$11,637,812	\$12,217,283	\$12,449,725	\$13,680,253	\$15,634,039	\$17,690,374
Fire	\$10,752,877	\$10,785,478	\$10,931,405	\$11,387,127	\$11,161,855	\$12,613,872
Parks and Recreation	\$5,612,283	\$5,497,481	\$7,309,318	\$6,479,003	\$6,487,550	\$8,143,665
Community and Economic Development	\$2,462,536	\$3,178,981	\$3,197,167	\$3,061,334	\$4,766,402	\$7,913,231
Total Expenditures:	\$37,798,145	\$39,346,299	\$41,818,197	\$43,340,558	\$48,011,004	\$59,811,728

Expenditures by Expense Type (Fund 001)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$8,201,546	\$8,404,668	\$8,765,163	\$9,784,892	\$11,286,509	\$13,824,344
Personnel Benefits	\$3,247,656	\$3,311,694	\$3,706,523	\$3,539,609	\$3,942,944	\$5,580,417
Supplies	\$365,158	\$377,221	\$300,525	\$537,719	\$500,931	\$583,337
Services	\$25,910,745	\$27,210,293	\$28,794,036	\$29,177,853	\$32,245,914	\$39,799,774
Capital Outlays	\$0	\$38,600	\$7,484	\$92,603	\$0	\$0
Debt Service Principal	\$0	\$0	\$0	\$0	\$157	\$1,198
Debt Service Interest	\$0	\$0	\$0	\$0	\$2,451	\$14,658
Transfers - Out	\$56,000	\$0	\$241,500	\$199,929	\$29,800	\$8,000
Prior Year Adjustments	\$17,040	\$3,823	\$2,966	\$7,953	\$2,298	\$0
Total Expense Objects:	\$37,798,145	\$39,346,299	\$41,818,197	\$43,340,558	\$48,011,004	\$59,811,728

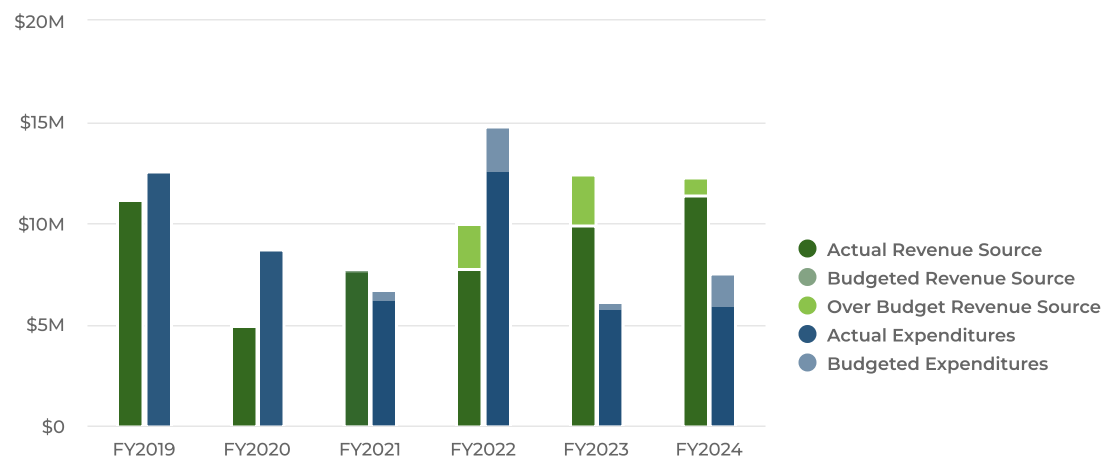


Street Fund (102)

The Street Fund provides for the ongoing maintenance of the City's street systems. Required maintenance includes pavement repair, street sweeping, pavement marking, and vegetation control.

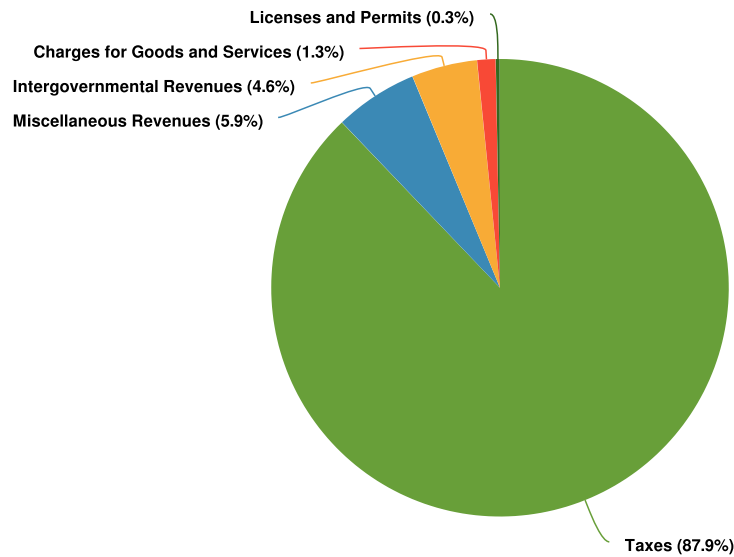
Summary

City of SeaTac, Washington is projecting \$11.39M of revenue in FY2024, which represents a 15.2% increase over the prior year. Budgeted expenditures are projected to increase by 22.3% or \$1.38M to \$7.56M in FY2024.

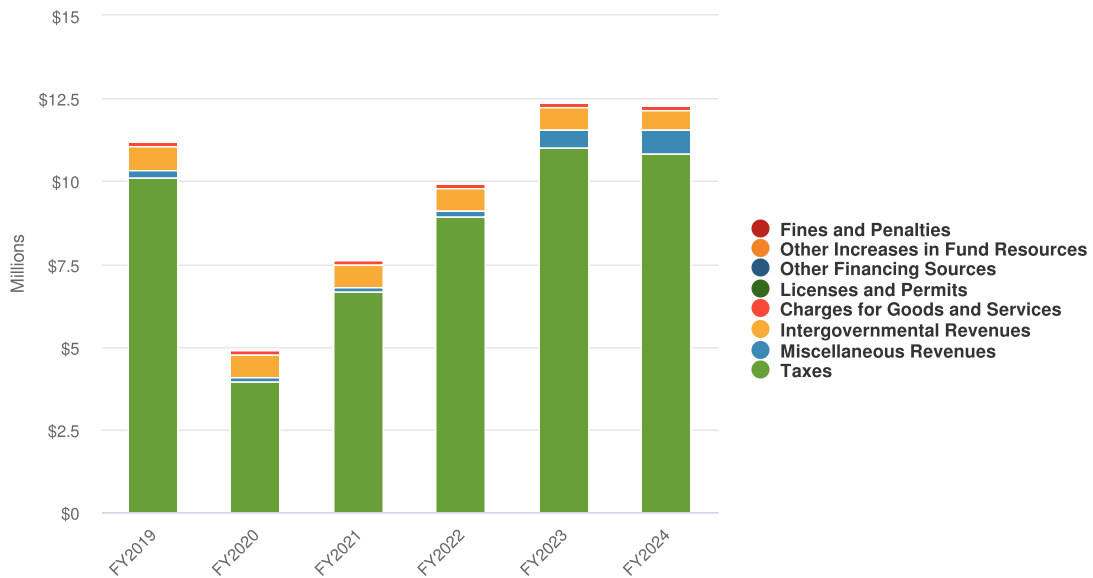


Revenues by Source (Fund 102)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

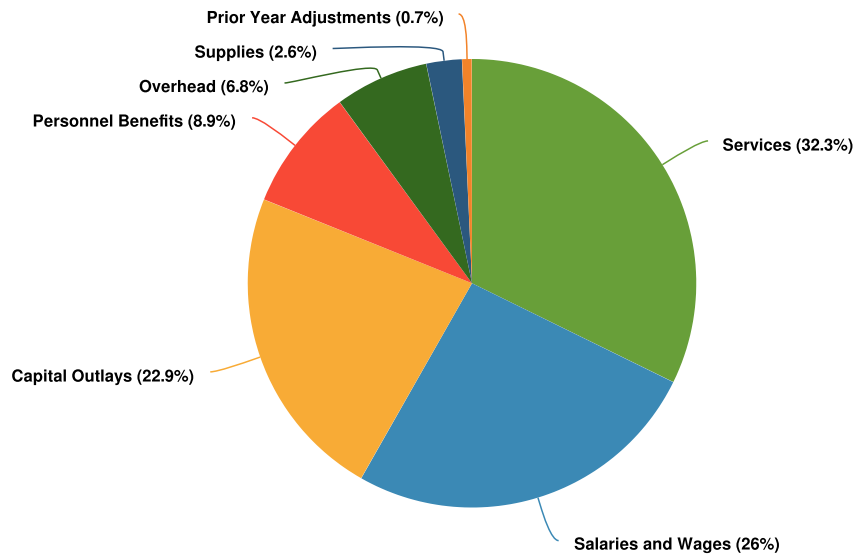


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Taxes	\$10,089,106	\$3,942,498	\$6,675,589	\$8,939,848	\$11,026,439	\$10,174,500
Licenses and Permits	\$35,450	\$39,308	\$34,397	\$32,154	\$32,992	\$31,500
Intergovernmental Revenues	\$690,361	\$661,666	\$672,413	\$668,110	\$671,738	\$945,310

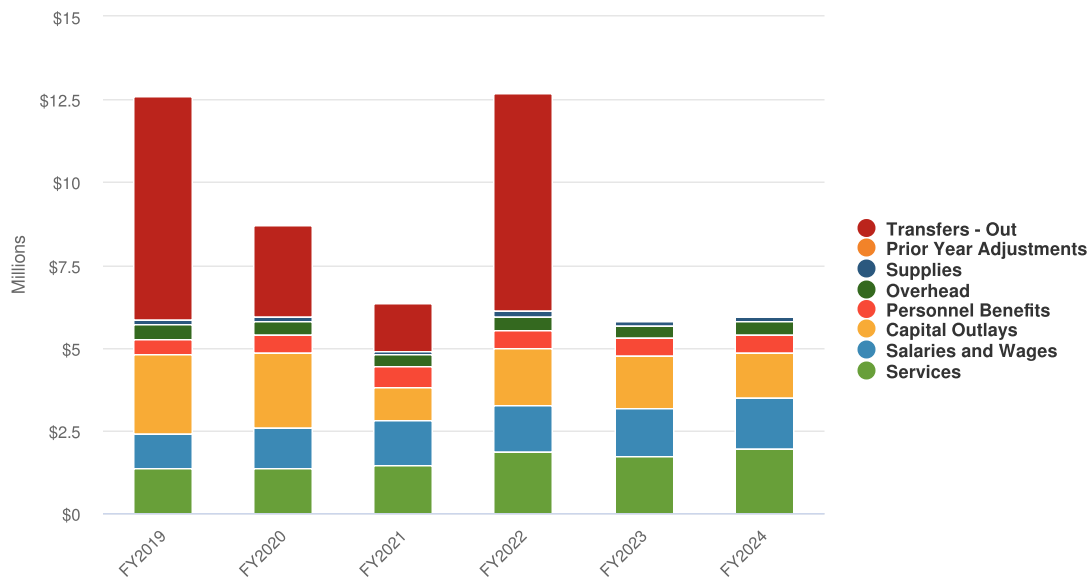
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Charges for Goods and Services	\$131,538	\$147,392	\$133,548	\$150,167	\$158,572	\$113,600
Fines and Penalties	\$0	\$15,265	\$52,426	\$31,620	\$2,475	\$0
Miscellaneous Revenues	\$263,517	\$145,501	\$125,267	\$165,131	\$530,250	\$129,125
Other Increases in Fund Resources	\$0	\$77	\$2,401	\$1,101	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$1,000	\$0
Total Revenue Source:	\$11,209,972	\$4,951,707	\$7,696,042	\$9,988,129	\$12,423,466	\$11,394,035

Expenditures by Expense Type (Fund 102)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$1,001,612	\$1,221,964	\$1,376,863	\$1,402,280	\$1,442,190	\$1,797,858
Personnel Benefits	\$426,390	\$539,789	\$629,945	\$554,094	\$530,094	\$745,289

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Supplies	\$151,226	\$102,675	\$89,090	\$178,404	\$139,653	\$177,077
Services	\$1,381,732	\$1,377,072	\$1,427,899	\$1,865,447	\$1,708,599	\$2,545,822
Capital Outlays	\$2,424,933	\$2,244,335	\$991,432	\$1,716,079	\$1,600,857	\$1,884,885
Transfers - Out	\$6,733,709	\$2,802,500	\$1,427,000	\$6,550,000	\$0	\$0
Prior Year Adjustments	\$630	\$0	\$4,488	\$3,047	\$995	\$0
Overhead	\$471,471	\$433,555	\$379,691	\$398,352	\$397,580	\$405,793
Total Expense Objects:	\$12,591,703	\$8,721,890	\$6,326,408	\$12,667,703	\$5,819,968	\$7,556,724

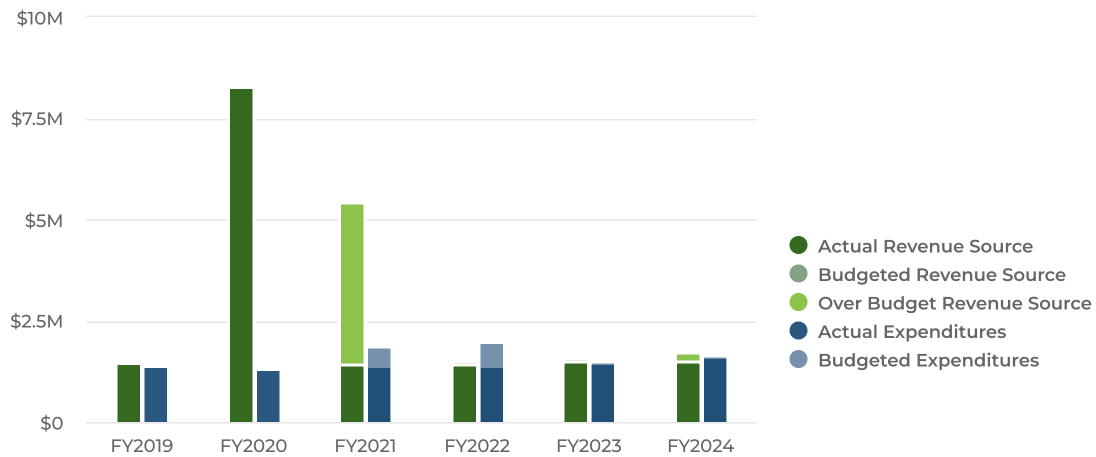


Port of Seattle ILA Fund (105)

The Port of Seattle Interlocal Agreement (ILA) Fund was created in 1998 to account for the receipt of community relief monies from the Port of Seattle. In 2018 the City signed a new ILA agreement with the Port of Seattle. The monies received from the Port are intended to provide the City community relief with respect to public safety, including Police; 6 officers for the enforcement of traffic, and general enforcement of City Code. This fund also supports the Highline Botanical Garden contract located on Port Property.

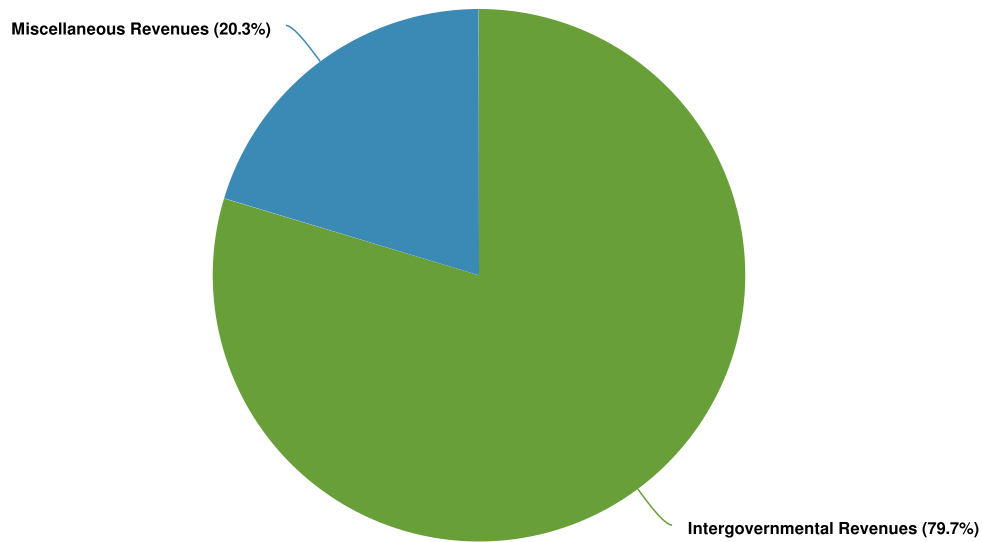
Summary

City of SeaTac, Washington is projecting \$1.53M of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 9.8% or \$147.6K to \$1.66M in FY2024.

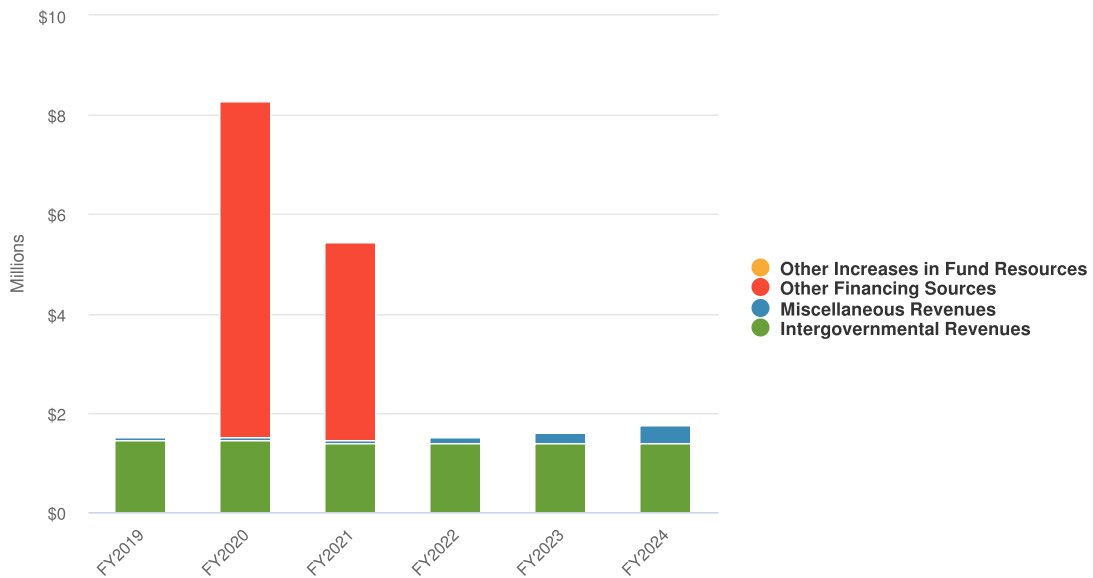


Revenues by Source (Fund 105)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

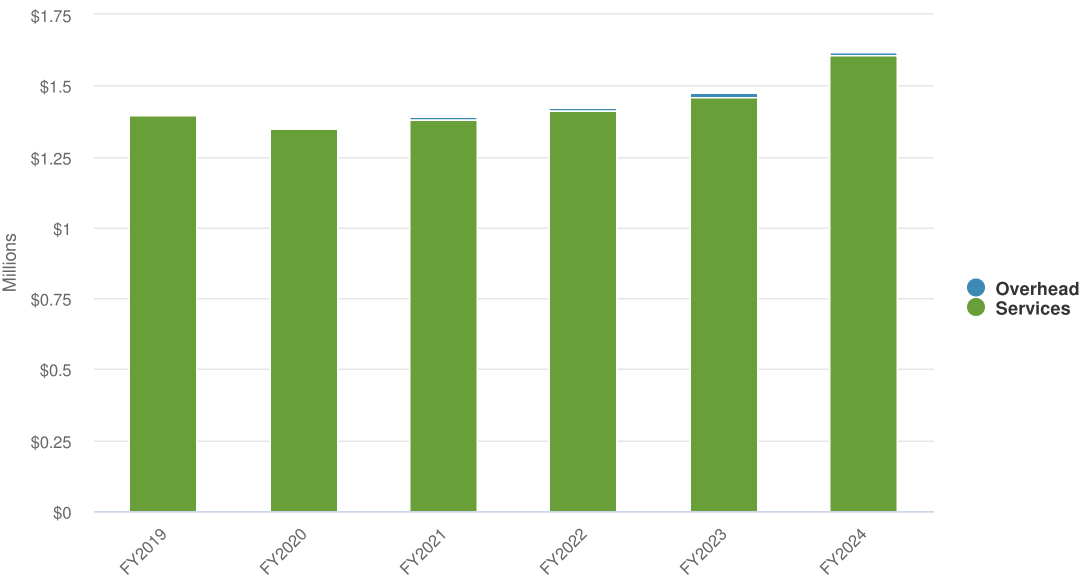


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$1,458,073	\$1,435,398	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
Miscellaneous Revenues	\$37,800	\$60,317	\$56,076	\$103,126	\$188,693	\$133,289
Other Increases in Fund Resources	\$0	\$360	\$0	\$0	\$0	\$0

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Other Financing Sources	\$0	\$6,791,400	\$3,988,600	\$0	\$0	\$0
Total Revenue Source:	\$1,495,873	\$8,287,474	\$5,444,676	\$1,503,126	\$1,588,693	\$1,533,289

Expenditures by Expense Type (Fund 105)

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Services	\$1,394,187	\$1,348,995	\$1,381,600	\$1,411,622	\$1,461,811	\$1,647,920
Overhead	\$0	\$0	\$10,720	\$9,257	\$12,440	\$11,755
Total Expense Objects:	\$1,394,187	\$1,348,995	\$1,392,320	\$1,420,879	\$1,474,251	\$1,659,675

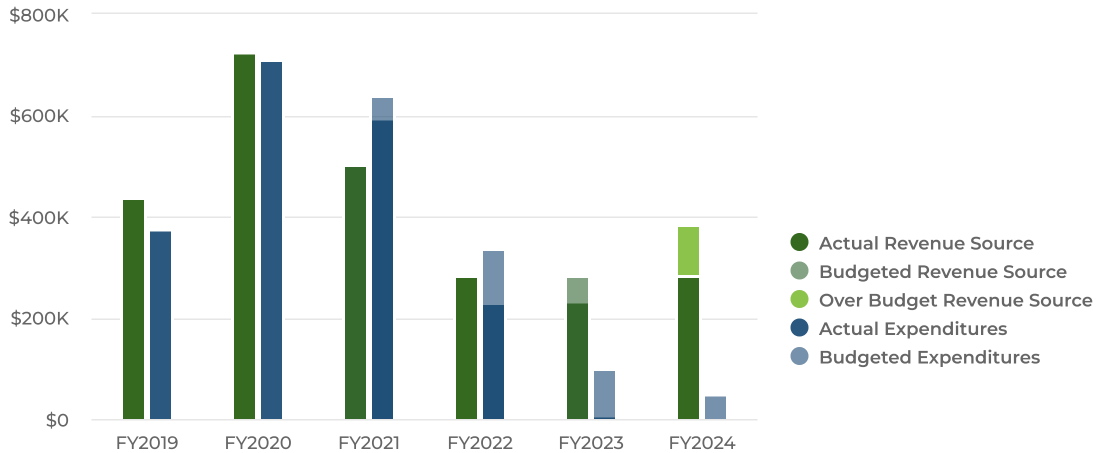


Transit Planning Fund (106)

The Transit Planning Fund was created in 1998 to account for intergovernmental revenue the City received from Sound Transit, a regional transit authority. As provided for in the Development and Transit Way Agreement between the City and Sound Transit, the revenues are restricted for expenditure on City and departmental efforts to facilitate capital projects between Sound Transit and the City of SeaTac.

Summary

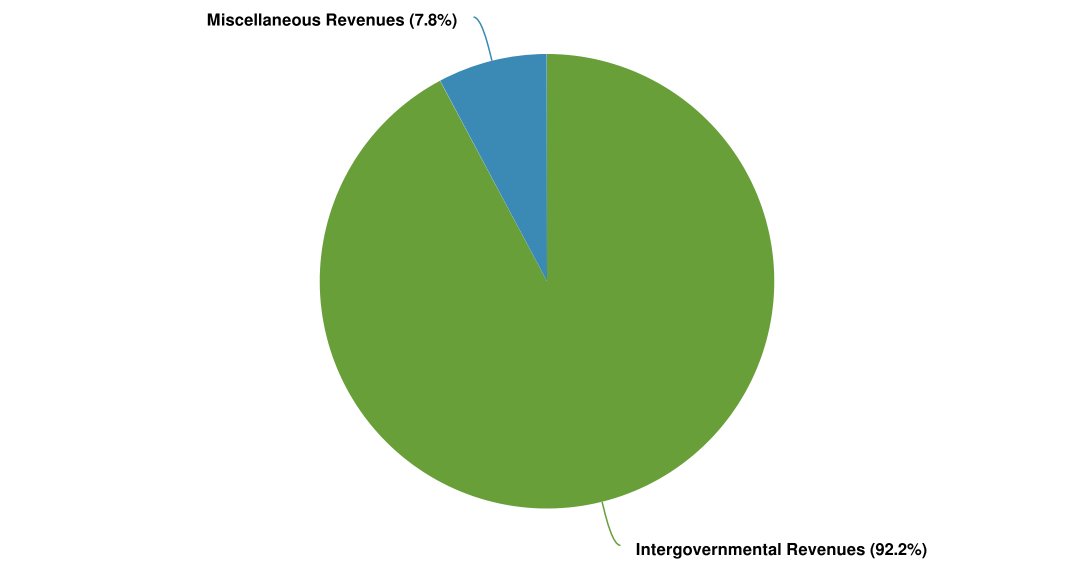
City of SeaTac, Washington is projecting \$285.48K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 50.0% or \$50.33K to \$50.36K in FY2024.



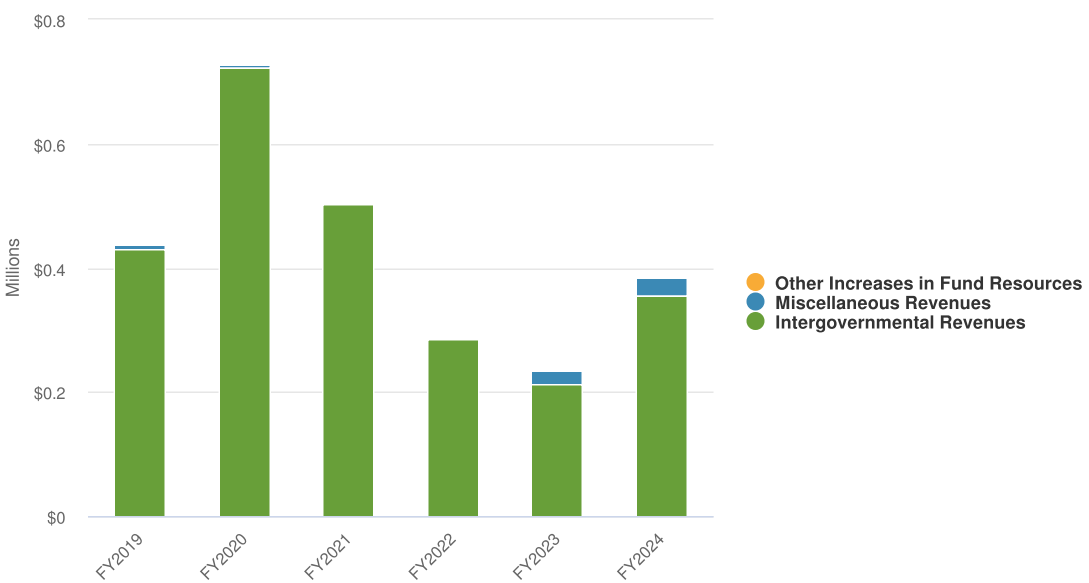
Revenues by Source (Fund 106)

Sound Transit payments are the main source of revenue for this fund.

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

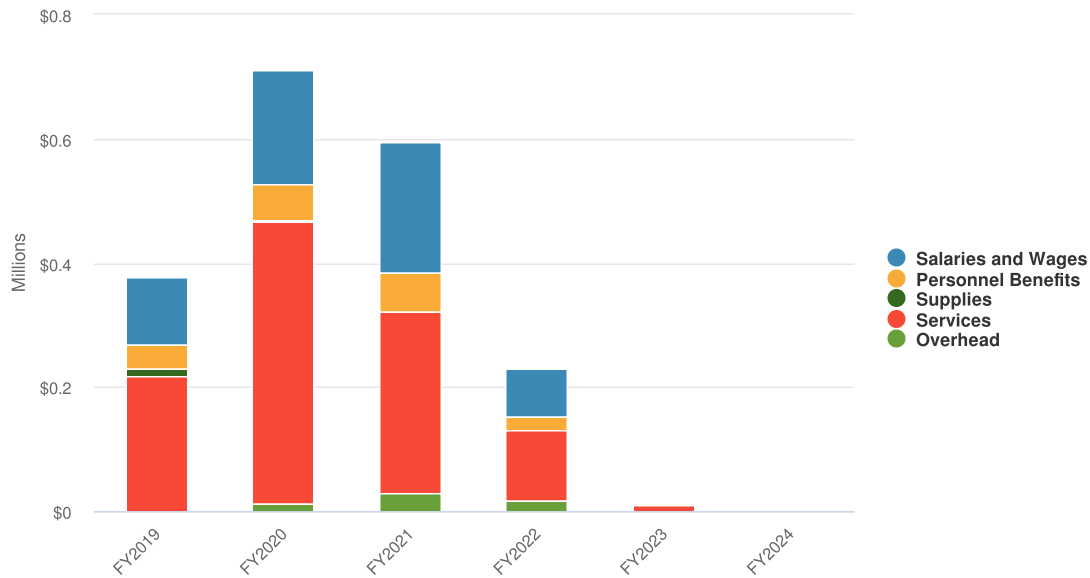


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$430,710	\$723,353	\$501,780	\$284,280	\$213,210	\$284,280
Miscellaneous Revenues	\$7,714	\$3,148	\$373	\$3,847	\$20,508	\$1,200

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Other Increases in Fund Resources	\$0	\$0	\$141	\$0	\$0	\$0
Total Revenue Source:	\$438,424	\$726,501	\$502,294	\$288,127	\$233,718	\$285,480

Expenditures by Expense Type (Fund 106)

Budgeted and Historical Expenditures by Expense Type



Previous years funded 2 Limited Term staff whose terms ended in 2022. Payments to the fund where staff who provide services are budgeted are now the main expenditure in the fund.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$108,756	\$183,942	\$211,304	\$79,267	\$0	\$0
Personnel Benefits	\$37,955	\$57,152	\$63,326	\$22,049	\$0	\$0
Supplies	\$10,827	\$1,541	\$293	\$28	\$0	\$0
Services	\$218,654	\$455,679	\$291,825	\$112,561	\$9,434	\$50,000
Overhead	\$0	\$11,325	\$28,929	\$16,828	\$80	\$357
Total Expense Objects:	\$376,192	\$709,639	\$595,677	\$230,733	\$9,514	\$50,357

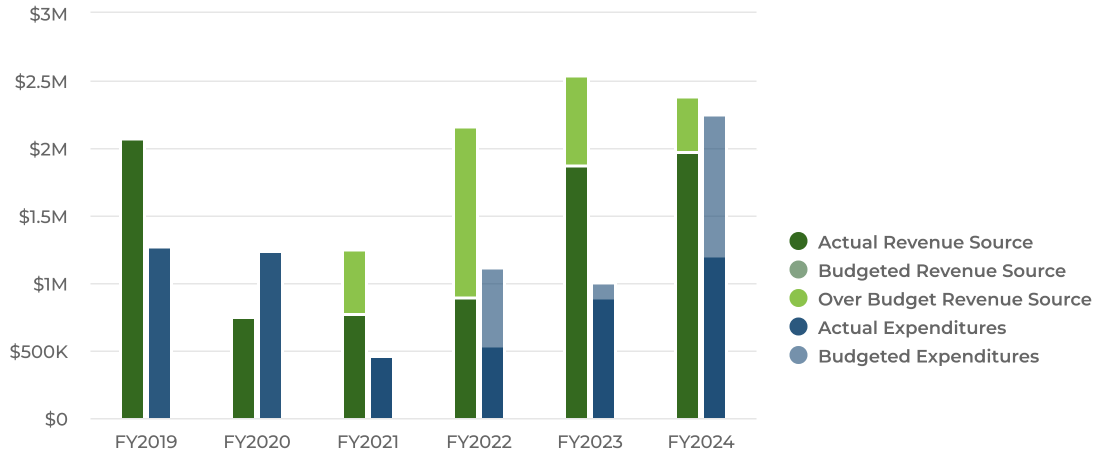


Hotel/Motel Tax Fund (107)

The Hotel/Motel Tax Fund is a special revenue fund whose purpose is to account for lodging taxes collected and expended for tourism promotion and tourism facilities, including both capital and operating costs.

Summary

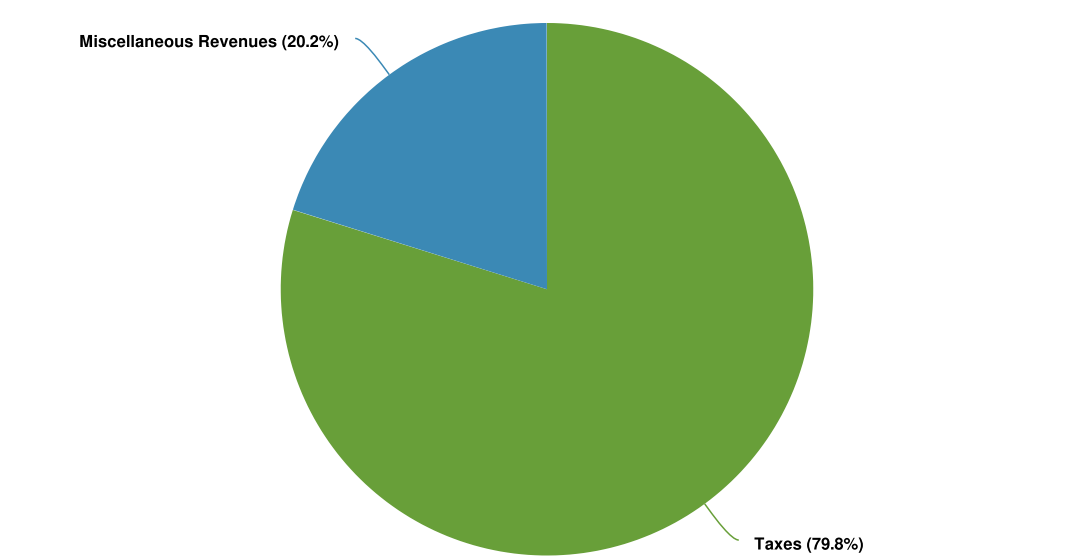
City of SeaTac, Washington is projecting \$1.98M of revenue in FY2024, which represents a 5.3% increase over the prior year. Budgeted expenditures are projected to increase by 121.6% or \$1.24M to \$2.25M in FY2024.



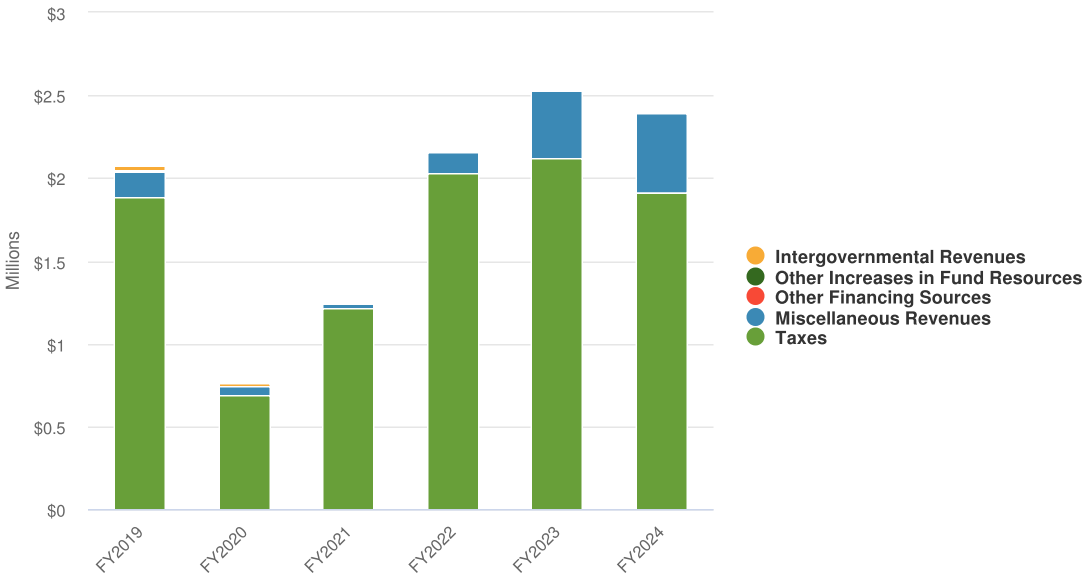
Revenues by Source (Fund 107)

The Hotel/Motel Tax Fund is funded by a 1% lodging tax on hotel and motel rooms within the City. Under state law, this can only be used to support tourism in SeaTac.

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Taxes	\$1,887,475	\$685,687	\$1,215,937	\$2,028,388	\$2,122,341	\$1,900,000

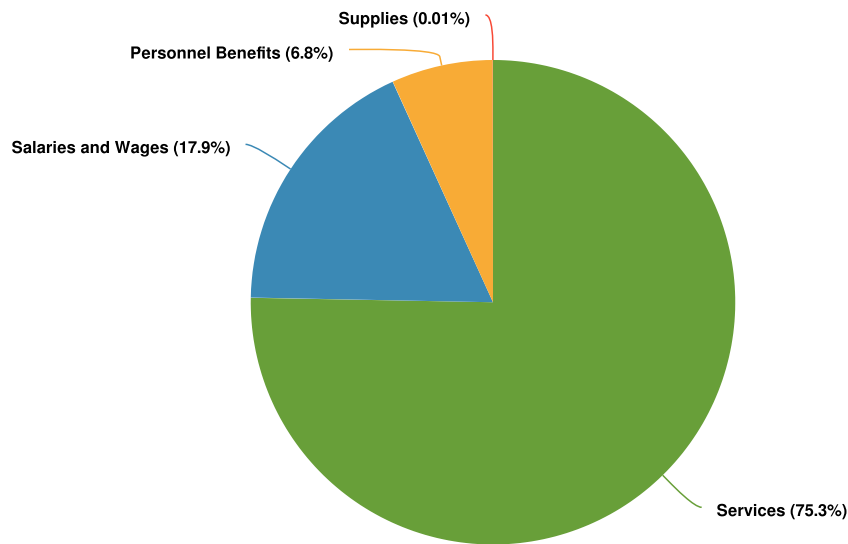


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Intergovernmental Revenues	\$20,108	\$13,953	\$12,795	\$9,405	\$10,566	\$16,000
Miscellaneous Revenues	\$148,505	\$59,642	\$21,621	\$130,166	\$407,741	\$63,600
Other Increases in Fund Resources	\$0	\$0	\$197	\$0	\$0	\$0
Other Financing Sources	\$16,226	\$0	\$0	\$0	\$0	\$0
Total Revenue Source:	\$2,072,314	\$759,281	\$1,250,550	\$2,167,958	\$2,540,649	\$1,979,600

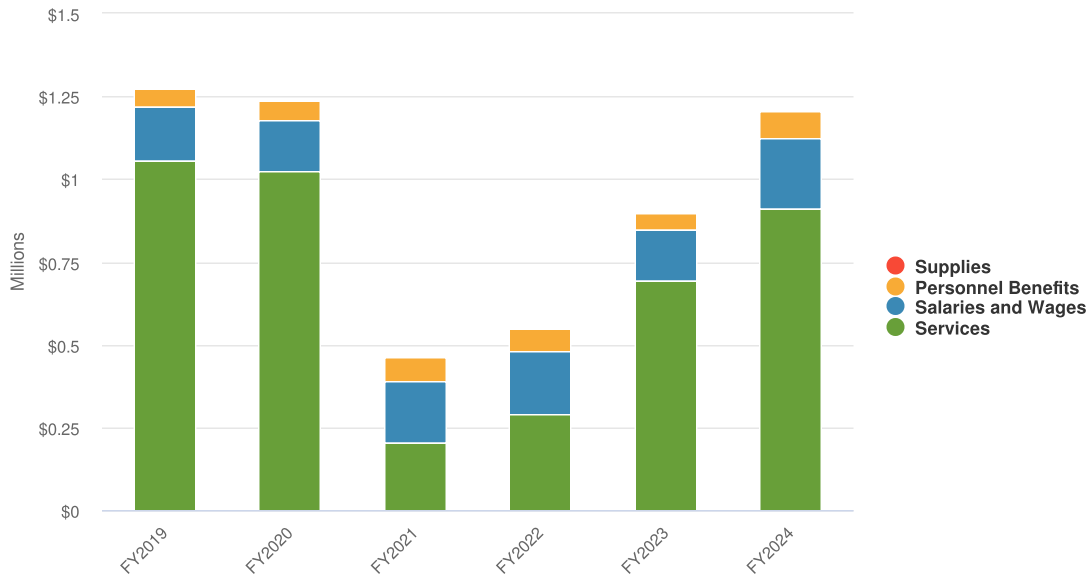
Expenditures by Expense Type (Fund 107)

The goal in using lodging tax funds it to encourage and support activities and services that enhance the experience of tourists visiting SeaTac, which in turn supports and increases economic activity in the SeaTac community. Funding can be used for activities and projects like tourism marketing, promotion and operation of special events or festivals designed to attract tourists, or the operation and capital required for tourism-related facilities owned or operated by a municipality, public facility district, or non-profit. Organizations apply for funds through an application process. Funding requests are reviewed by the Hotel Motel Advisory Committee (HMAC) and the City Council.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



The HMAc recommended and the City Council approved funding for 6 programs; the Seattle SouthSide Regional Tourism Shuttle program, SeaTac BMX program, Highline Botanical Gardens program, Museum of Flight program, NorthWest Symphony program, and the City of SeaTac Tourism program, which funds one FTE that supports the activities of this fund.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$158,842	\$152,616	\$185,301	\$190,903	\$152,664	\$240,711
Personnel Benefits	\$56,514	\$56,038	\$73,359	\$65,029	\$48,461	\$79,492
Supplies	\$218	\$4,793	\$88	\$374	\$3,971	\$3,600
Services	\$1,058,003	\$1,026,410	\$204,307	\$290,755	\$694,255	\$1,927,929
Total Expense Objects:	\$1,273,577	\$1,239,857	\$463,055	\$547,061	\$899,351	\$2,251,732

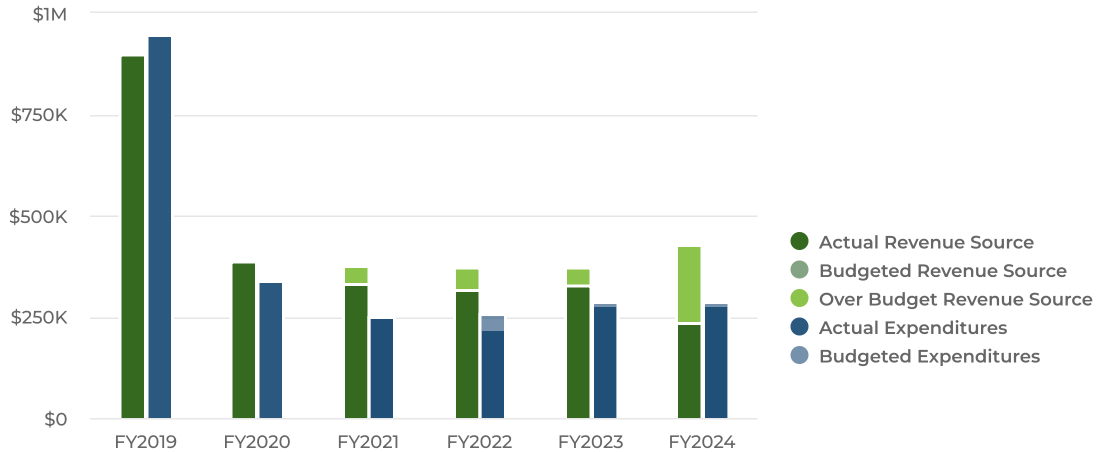


Building Management Fund (108)

The Building Management Fund was created in 2001 by Ordinance #01-1025 to account for lease revenues received from tenants and the operating costs for building maintenance, tenant improvements and management services associated with the lease of office space in city-owned facilities.

Summary

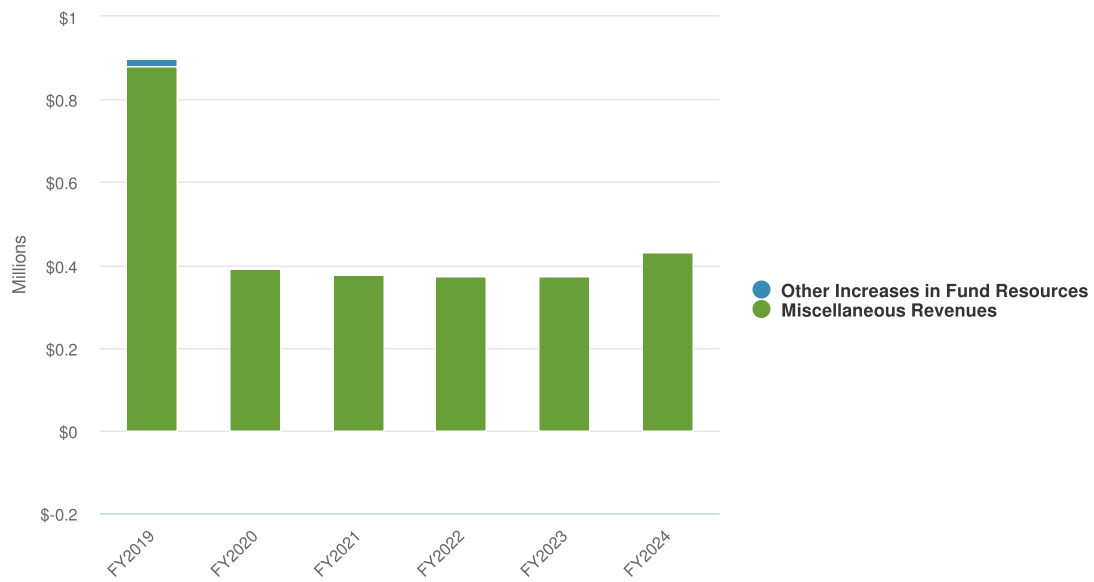
City of SeaTac, Washington is projecting \$237.75K of revenue in FY2024, which represents a 27.6% decrease over the prior year. Budgeted expenditures are projected to increase by 0.7% or \$1.95K to \$290.14K in FY2024.



The SeaTac Center property (near S 154th St) was sold in 2020 reducing the amount of lease revenue.

Revenues by Source (Fund 108)

Budgeted and Historical Revenues by Source



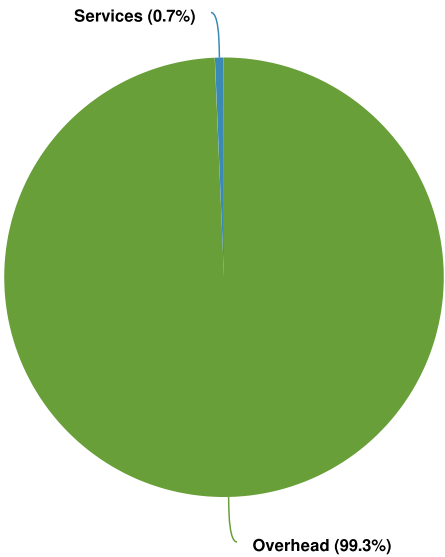
The City has budgeted revenue from 5 tenants for the 2023-2024 biennium.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Miscellaneous Revenues	\$879,639	\$389,566	\$376,450	\$374,045	\$373,810	\$237,747
Other Increases in Fund Resources	\$18,860	-\$25	\$0	\$25	\$47	\$0
Total Revenue Source:	\$898,500	\$389,541	\$376,450	\$374,070	\$373,858	\$237,747

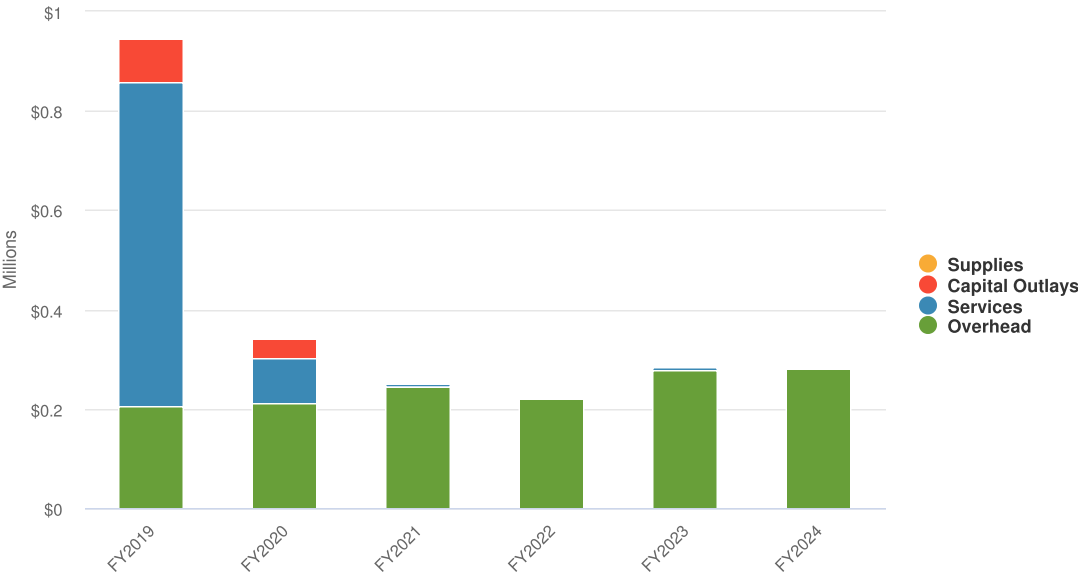
Expenditures by Expense Type (Fund 108)

The most significant expenditure in this Fund is the overhead charged to maintain the office space. Janitorial services are paid by the General Fund and charged to the Building Management Fund as overhead in accordance with the City's Cost Allocation Plan.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Supplies	\$3,506	\$0	\$0	\$0	\$0	\$0
Services	\$654,185	\$90,546	\$7,397	\$0	\$5,145	\$10,000
Capital Outlays	\$87,204	\$41,755	\$0	\$0	\$0	\$0
Overhead	\$204,570	\$210,104	\$244,009	\$221,454	\$278,170	\$280,141
Total Expense Objects:	\$949,465	\$342,405	\$251,406	\$221,454	\$283,315	\$290,141

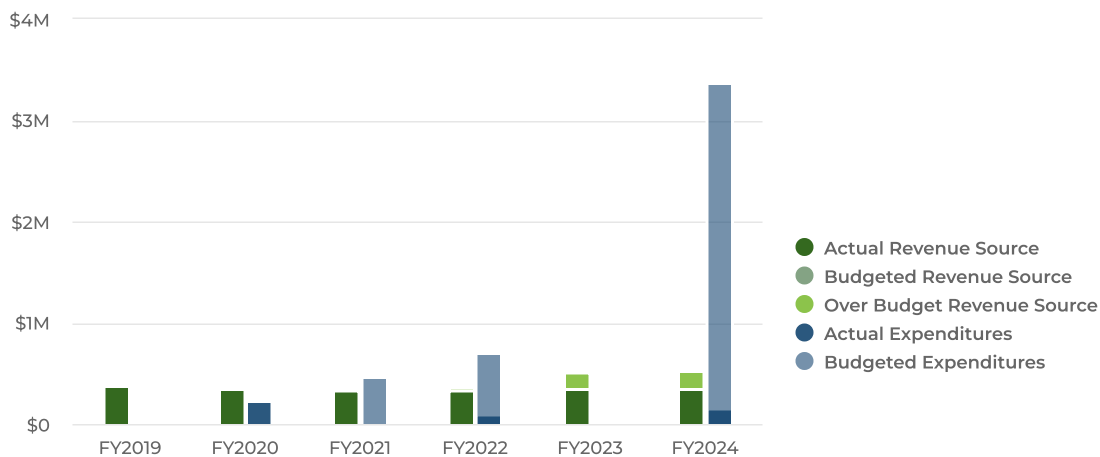


Des Moines Creek Basin ILA Fund (111)

Per interlocal agreement, the City of SeaTac serves as the Treasurer for the Des Moines Creek Basin Committee. Committee members currently include the Port of Seattle, the City of Des Moines, and the City of SeaTac. King County and the State of Washington have also participated as Committee members. The Committee was established to provide an effective and efficient way to protect the Basin's natural resource system and to address surface water related problems across jurisdictions. Committee members work in cooperation to conduct and fund basin plan implementation activities including the construction of various capital projects, continued maintenance and operation of the projects, ongoing monitoring of project effectiveness, creation of a replacement and improvement construction fund, establishment of an administrative structure and authorization of amendments to the scope and budgets previously approved.

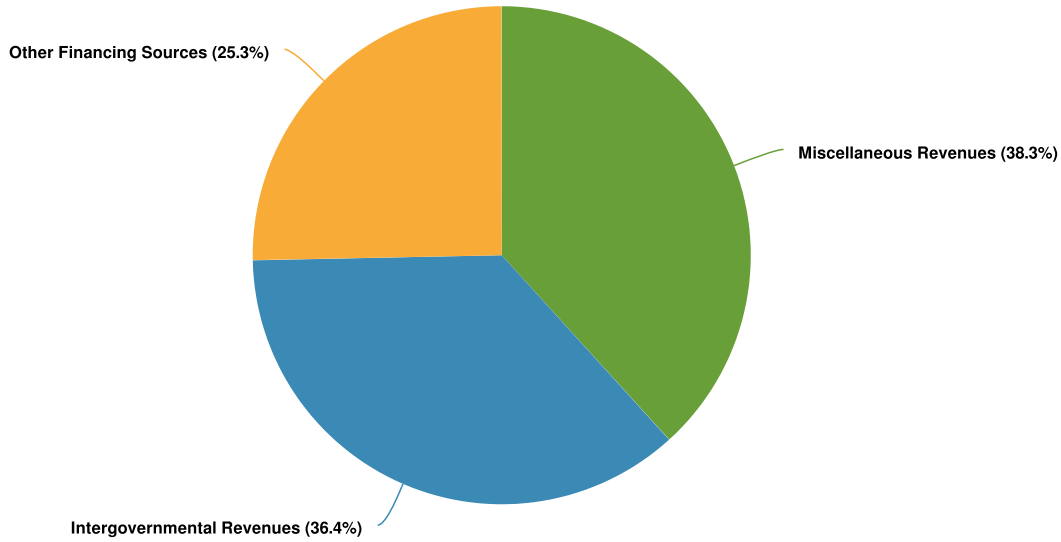
Summary

City of SeaTac, Washington is projecting \$355.35K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 13,138.2% or \$3.35M to \$3.38M in FY2024.

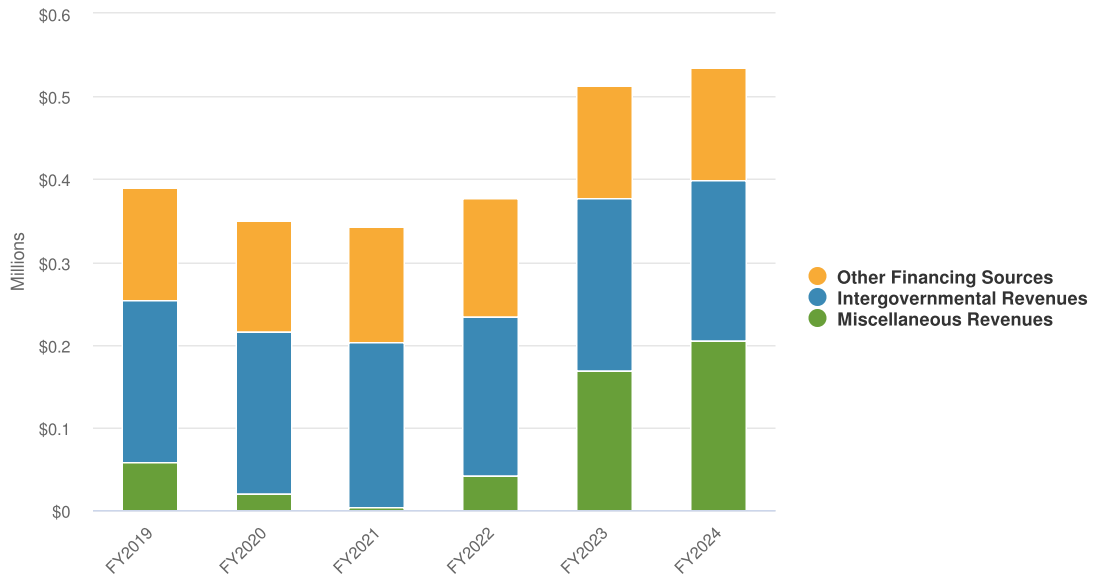


Revenues by Source (Fund 111)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

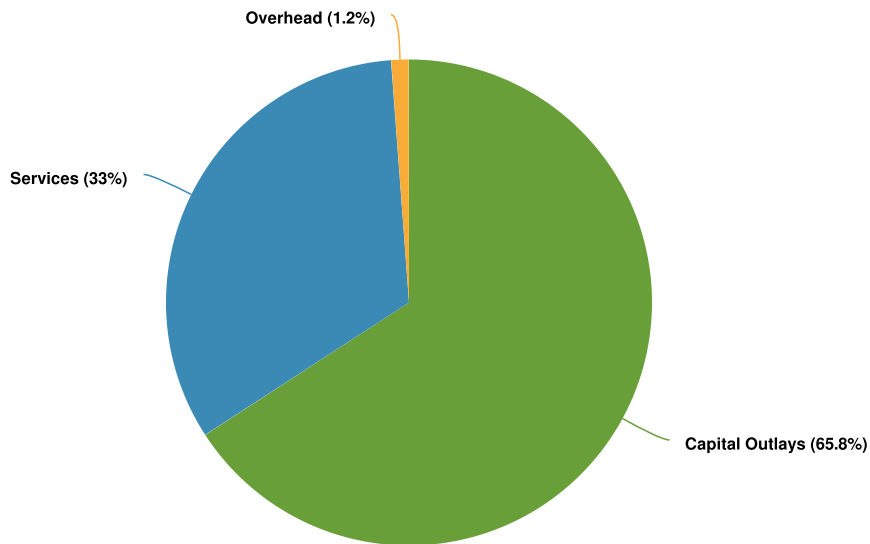


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$194,700	\$194,700	\$200,600	\$192,900	\$208,300	\$194,700
Miscellaneous Revenues	\$58,907	\$20,686	\$2,880	\$40,919	\$169,393	\$25,350
Other Financing Sources	\$135,300	\$135,300	\$139,400	\$143,500	\$135,300	\$135,300

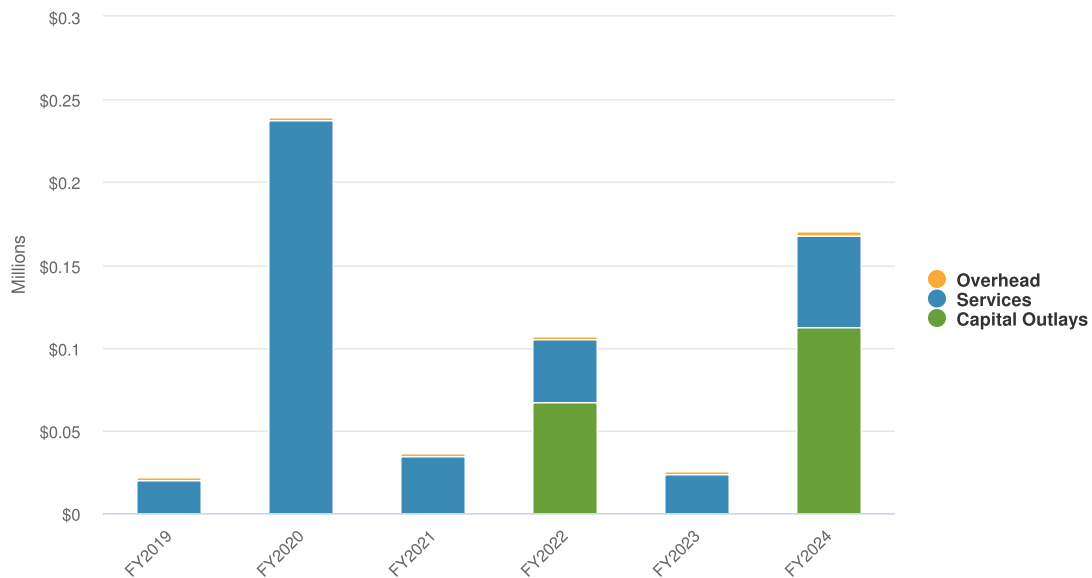
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Revenue Source:	\$388,907	\$350,686	\$342,880	\$377,319	\$512,993	\$355,350

Expenditures by Expense Type (Fund 111)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Supplies	\$0	\$0	\$0	\$0	\$0	\$100
Services	\$19,714	\$237,533	\$34,577	\$37,817	\$23,386	\$441,017

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Capital Outlays	\$0	\$0	\$0	\$66,879	\$0	\$2,935,804
Overhead	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Total Expense Objects:	\$21,714	\$239,533	\$36,577	\$106,696	\$25,386	\$3,378,921

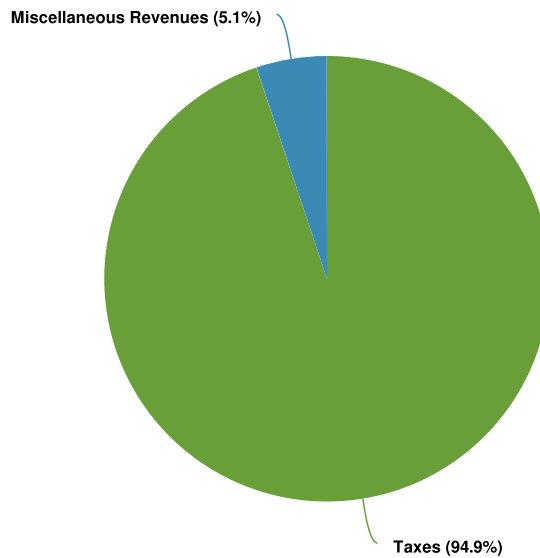


Affordable Housing Sales Tax Fund (112)

The Affordable Housing Sales Tax Fund was created in 2020 by Ord20-1004. In 2019, the State Legislature approved SHB 1406 which provided authority for cities to retain a portion of sales tax taxes that would otherwise be paid to the State. Cities may retain .0073% of the State's share of the sales tax. The tax credit can be in place for 20 years from the date of adoption. The revenue collected can be used for acquiring, rehabilitating, or constructing affordable housing, rental assistance, and housing services to those persons whose income is at or below 60% of the median income of the City.

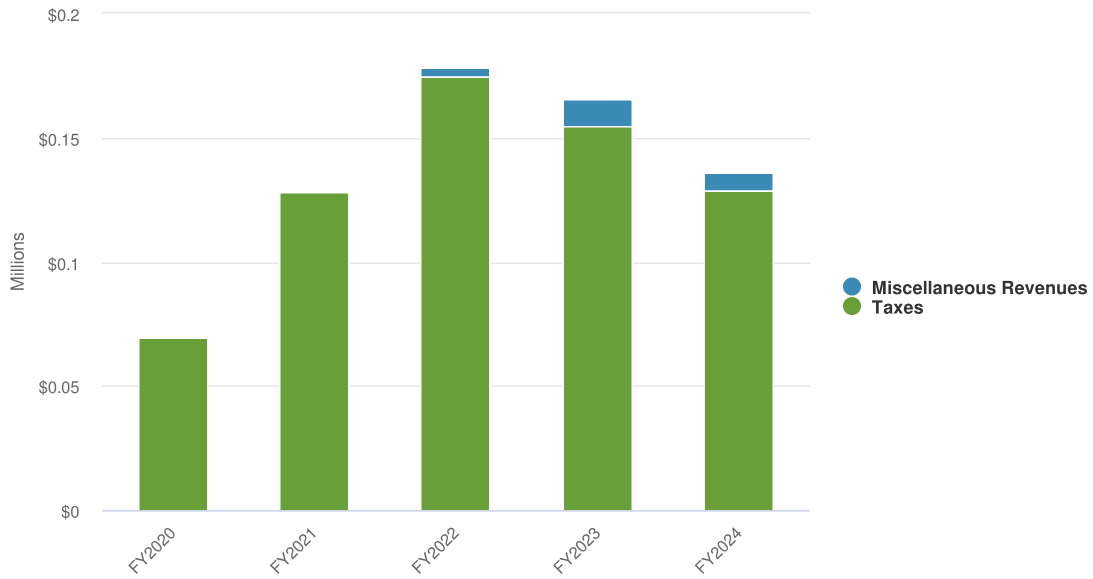
Revenues by Source (Fund 112)

Projected 2023 Revenues by Source



State shared sales tax is the main source of revenue for this Fund.

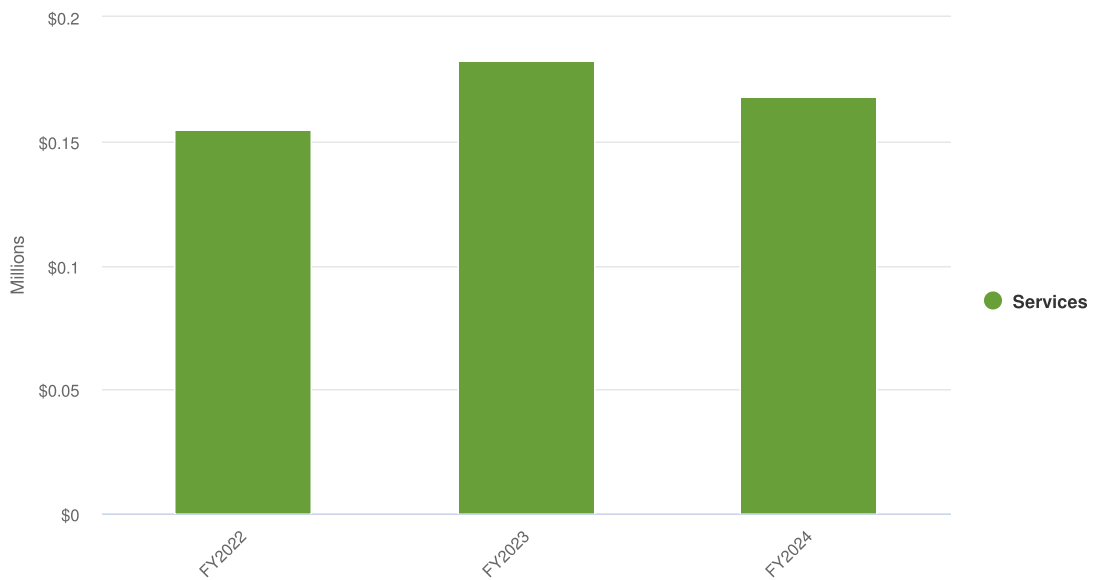
Budgeted and Historical Revenues by Source



Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source					
Taxes	\$69,764	\$127,976	\$174,581	\$154,723	\$147,445
Miscellaneous Revenues	\$29	\$90	\$3,546	\$10,808	\$1,200
Total Revenue Source:	\$69,792	\$128,067	\$178,126	\$165,530	\$148,645

Expenditures by Expense Type (Fund 112)

Budgeted and Historical Expenditures by Expense Type



Services are provided by non-profit organizations specializing in providing rental assistance to those who need it. The City has contracted with two agencies for 2023-2024 to provide these services.

Name	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects					
Services	\$0	\$0	\$154,577	\$182,707	\$223,405
Total Expense Objects:	\$0	\$0	\$154,577	\$182,707	\$223,405

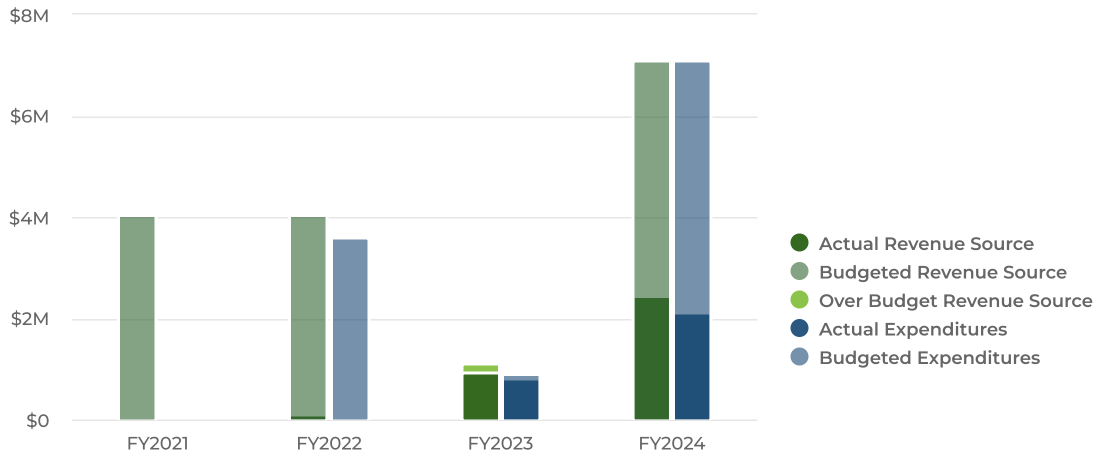


ARPA Grant Fund (113)

The ARPA Grant Fund was created in 2021 following the American Rescue Plan Act (ARPA), passed by Congress on March 10, 2021 and signed into law on March 11, 2021. The Plan provided coronavirus local fiscal recovery funds to the City to address the pandemic response. Eligible costs must be encumbered by December 31, 2024, and expended by December 31, 2026.

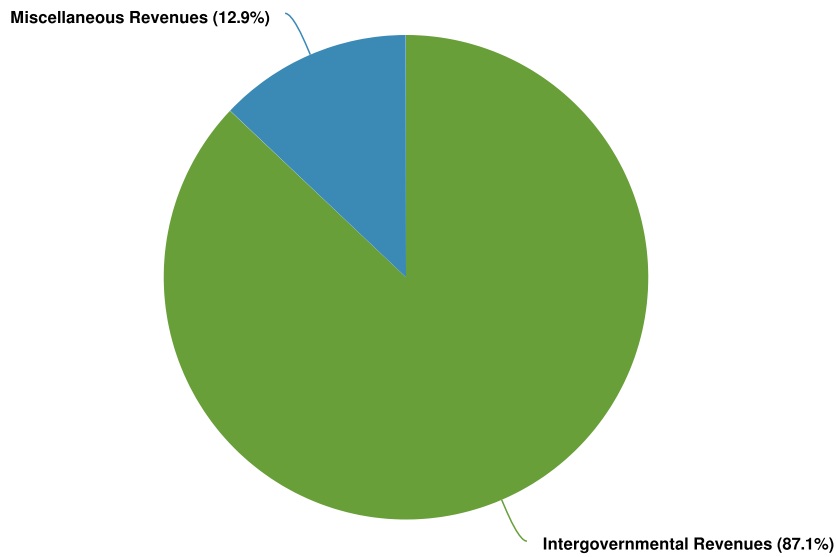
Summary

The City received \$8.1 million in ARPA grant funds paid in two equal tranches in 2021 and 2022. Grants paid in advance of services being provided are accounted for as unearned revenue on the balance sheet and revenue is recognized as the expense is incurred.

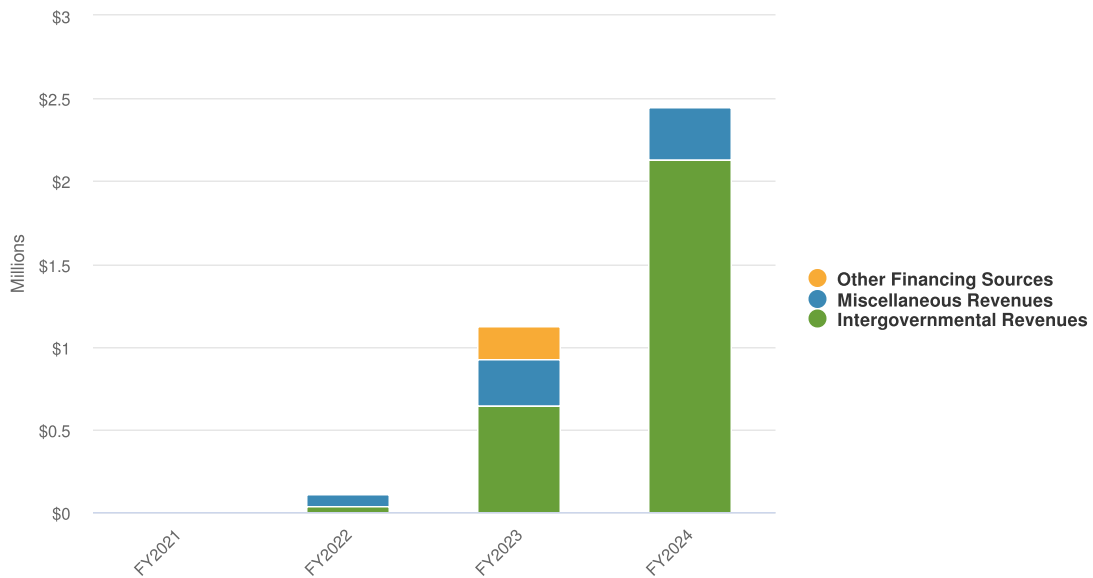


Revenues by Source (Fund 113)

Projected 2023 Revenues by Source



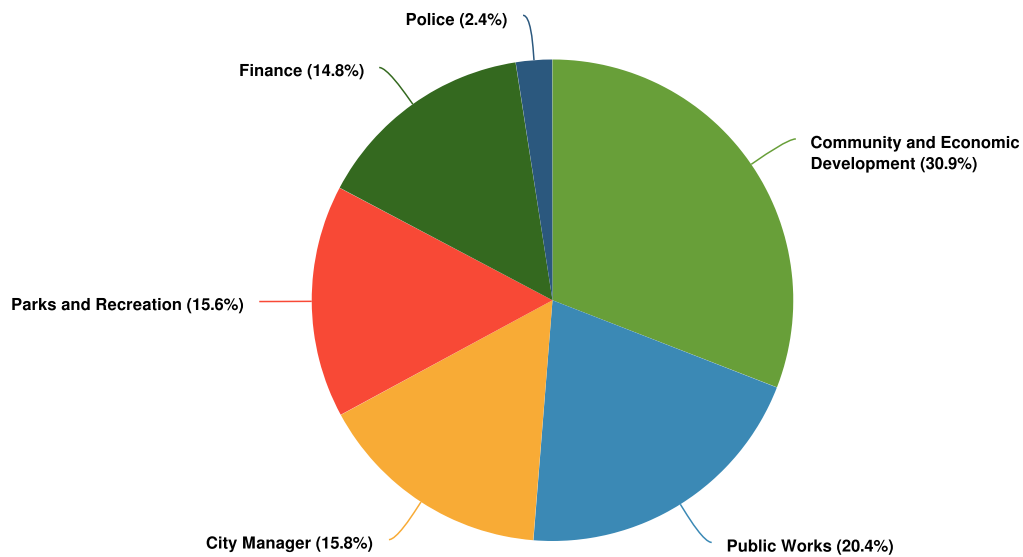
Budgeted and Historical Revenues by Source



Name	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source				
Intergovernmental Revenues	\$0	\$37,502	\$643,830	\$7,106,426
Miscellaneous Revenues	\$1,292	\$67,044	\$280,706	\$18,695
Other Financing Sources	\$0	\$0	\$200,556	\$0
Total Revenue Source:	\$1,292	\$104,546	\$1,125,092	\$7,125,121

Expenditures by Department (Fund 113)

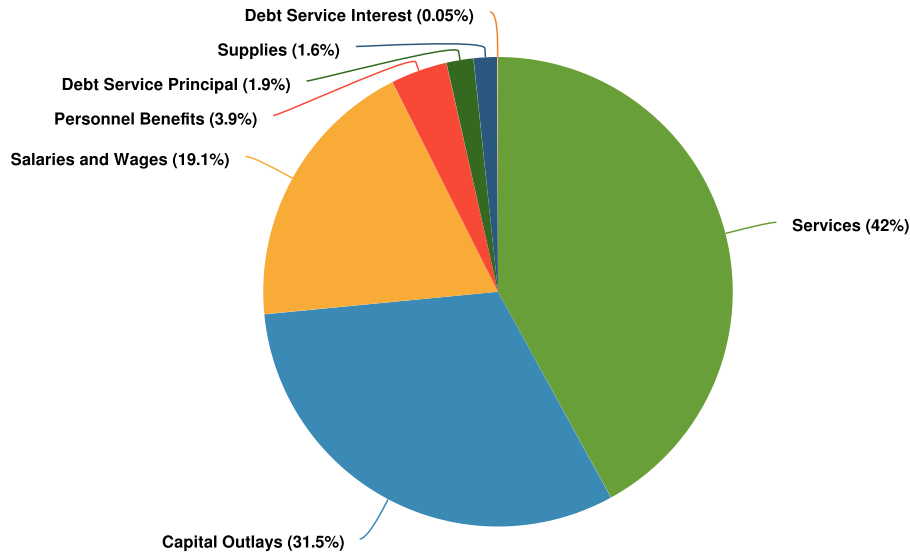
Budgeted Expenditures by Department



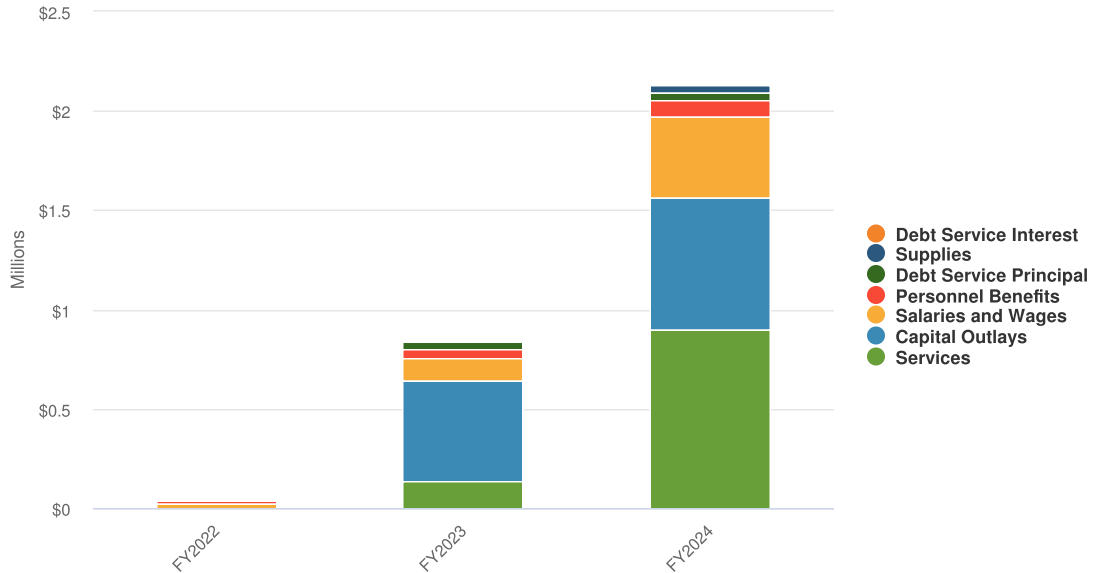
Name	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures				
City Manager	\$0	\$37,503	\$148,160	\$1,721,390
Finance	\$0	\$0	\$593,783	\$431,807
Police	\$0	\$0	\$0	\$165,874
Parks and Recreation	\$0	\$0	\$0	\$692,900
Public Works	\$0	\$0	\$0	\$450,000
Community and Economic Development	\$0	\$0	\$102,444	\$3,655,455
Total Expenditures:	\$0	\$37,503	\$844,387	\$7,117,426

Expenditures by Expense Type (Fund 113)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects				
Salaries and Wages	\$0	\$25,302	\$116,718	\$595,133
Personnel Benefits	\$0	\$10,752	\$40,076	\$157,165
Supplies	\$0	\$853	\$6,109	\$46,631

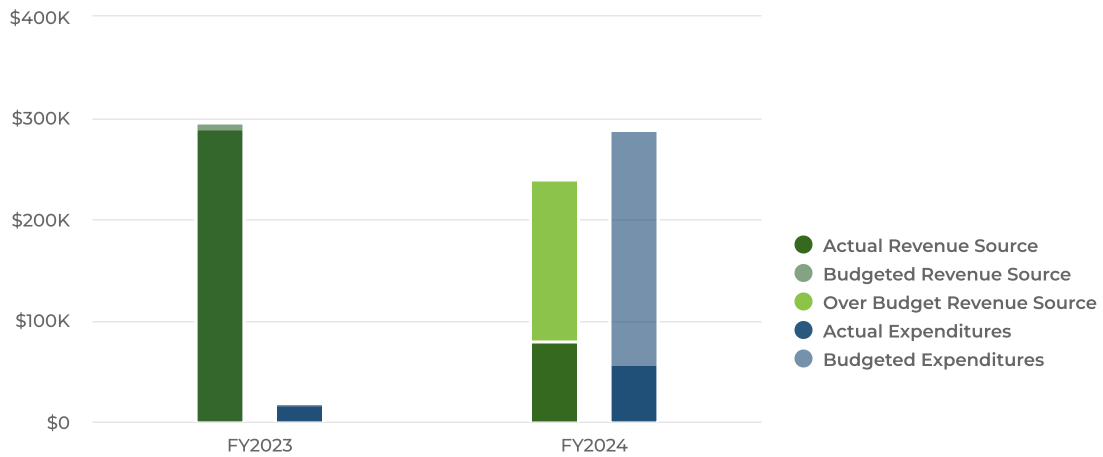
Name	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$0	\$596	\$132,653	\$5,371,842
Capital Outlays	\$0	\$0	\$508,185	\$946,655
Debt Service Principal	\$0	\$0	\$40,646	\$0
Total Expense Objects:	\$0	\$37,503	\$844,387	\$7,117,426



Restricted Public Safety Fund (114)

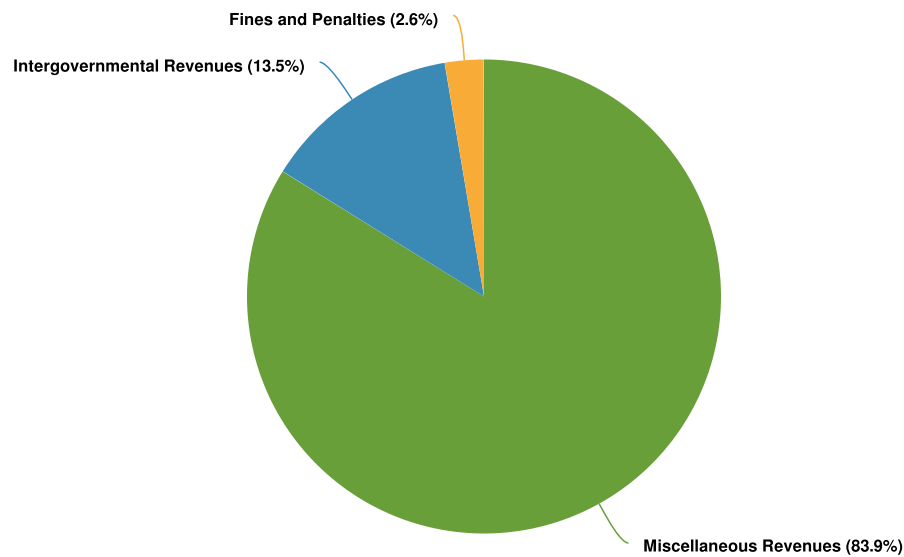
Established in 2022, the Restricted Public Safety Fund accounts for all monies received by the City from Federal and State drug enforcement forfeitures, prostitution intervention fines, state-shared criminal Justice special program revenue, and other funds restricted to public safety. Monies in the fund shall be used by the City for the purpose which they are designated for.

Summary

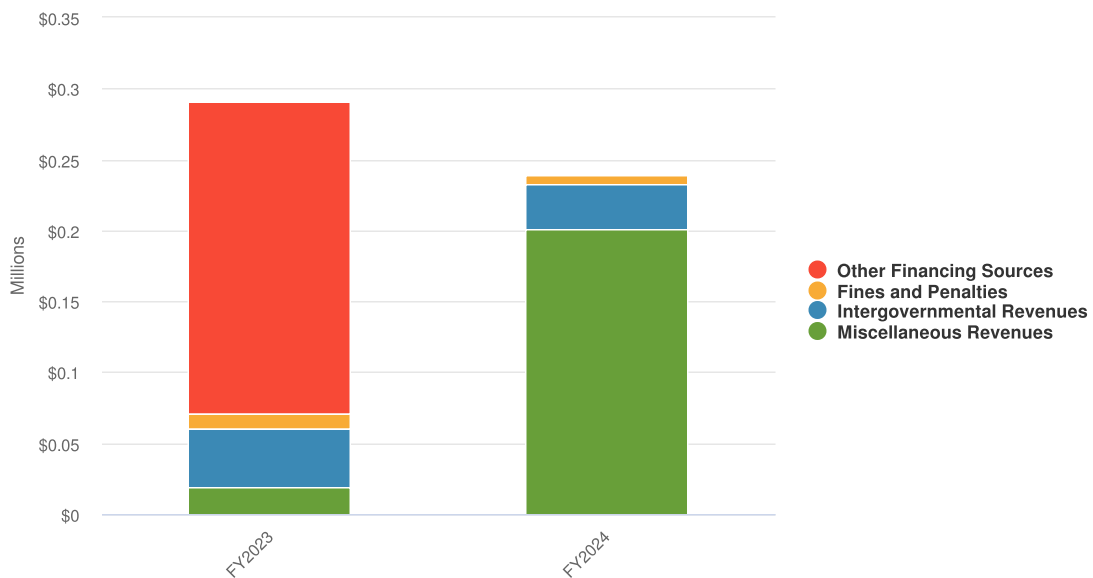


Revenues by Source (Fund 114)

Projected 2023 Revenues by Source



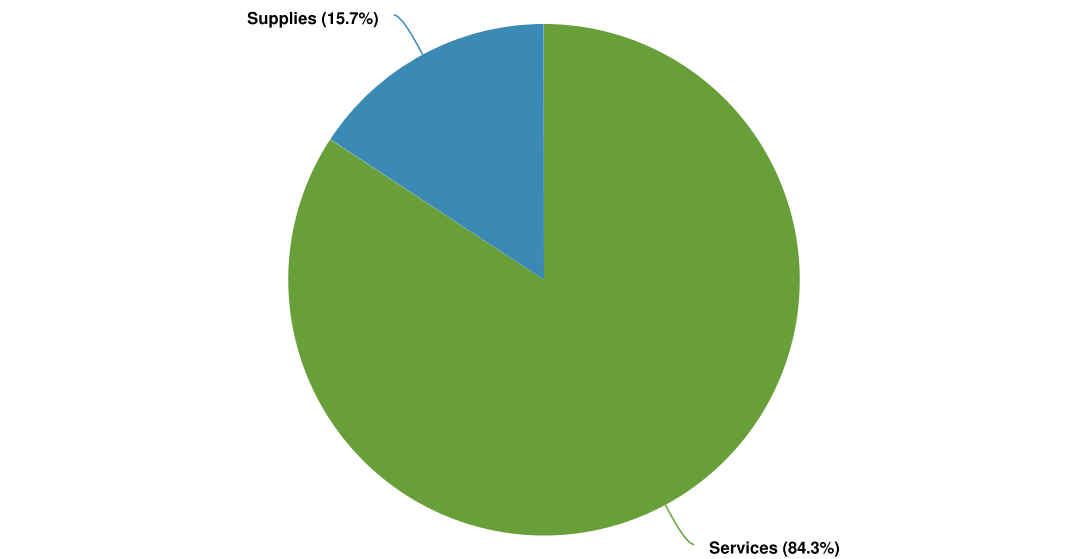
Budgeted and Historical 2023 Revenues by Source



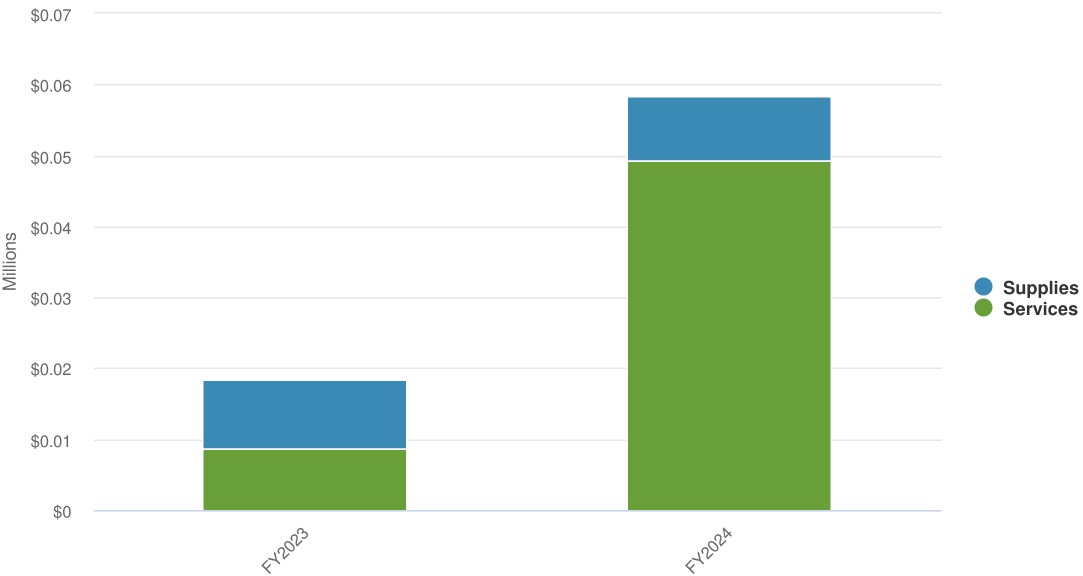
Name	FY2023 Actual	FY2024 Amended Budget
Revenue Source		
Intergovernmental Revenues	\$41,175	\$45,000
Fines and Penalties	\$10,347	\$0
Miscellaneous Revenues	\$19,074	\$35,500
Other Financing Sources	\$219,988	\$0
Total Revenue Source:	\$290,584	\$80,500

Expenditures by Expense Type (Fund 114)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2023 Actual	FY2024 Amended Budget
Expense Objects		
Supplies	\$9,692	\$140,045
Services	\$8,618	\$149,267

Name	FY2023 Actual	FY2024 Amended Budget
Total Expense Objects:	\$18,310	\$289,312



2009 SCORE Bond Fund (207)

The SCORE Bonds are special obligation bonds and represent a contingent obligation of the City payable from general funds. In 2015 the SCORE Administrative Board approved a policy to fund the bonds with contract revenue collected in the prior year. The City is still required to budget the obligation, however actual payment will be made only when such contract revenues are not sufficient to cover debt service. The City's outstanding portion of such debt and respective debt service will be included in calculations of the City's debt capacity. SCORE's contract revenues are anticipated to be able to meet the related debt service for the foreseeable years.

Revenues by Source (Fund 207)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$0	\$0	\$0	\$0	\$0	\$141,539
Miscellaneous Revenues	\$6,433	\$2,147	\$327	\$5,137	\$17,317	\$2,400
Total Revenue Source:	\$6,433	\$2,147	\$327	\$5,137	\$17,317	\$143,939

Expenditures by Expense Type (Fund 207)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Debt Service Principal	\$0	\$0	\$0	\$0	\$0	\$74,934
Debt Service Interest	\$0	\$0	\$0	\$0	\$0	\$66,605
Total Expense Objects:	\$0	\$0	\$0	\$0	\$0	\$141,539

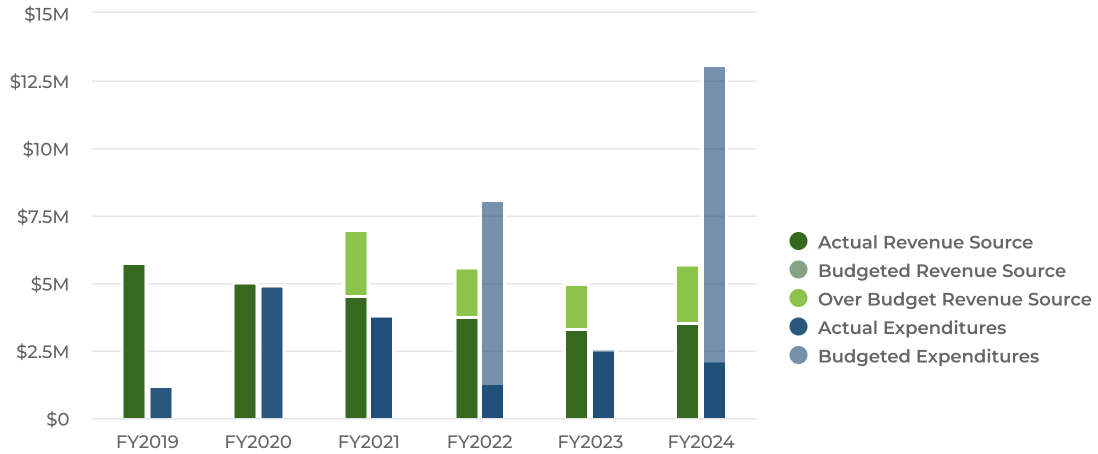


Municipal CIP Fund (301)

This fund was created for the accumulation of monies to fund general capital improvements. Revenues deposited to the Fund include sales tax revenues associated with capital projects at the Port of Seattle airport and real estate excise tax.

Summary

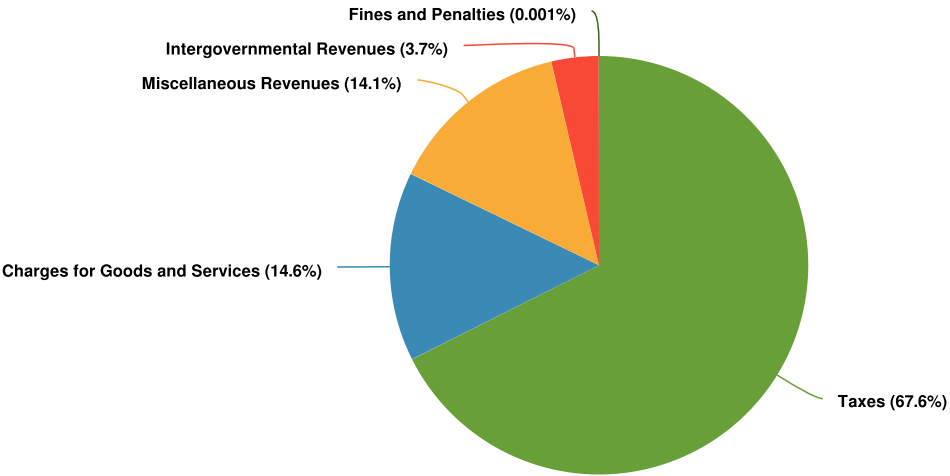
City of SeaTac, Washington is projecting \$3.54M of revenue in FY2024, which represents a 6.6% increase over the prior year. Budgeted expenditures are projected to increase by 401.1% or \$10.47M to \$13.08M in FY2024.



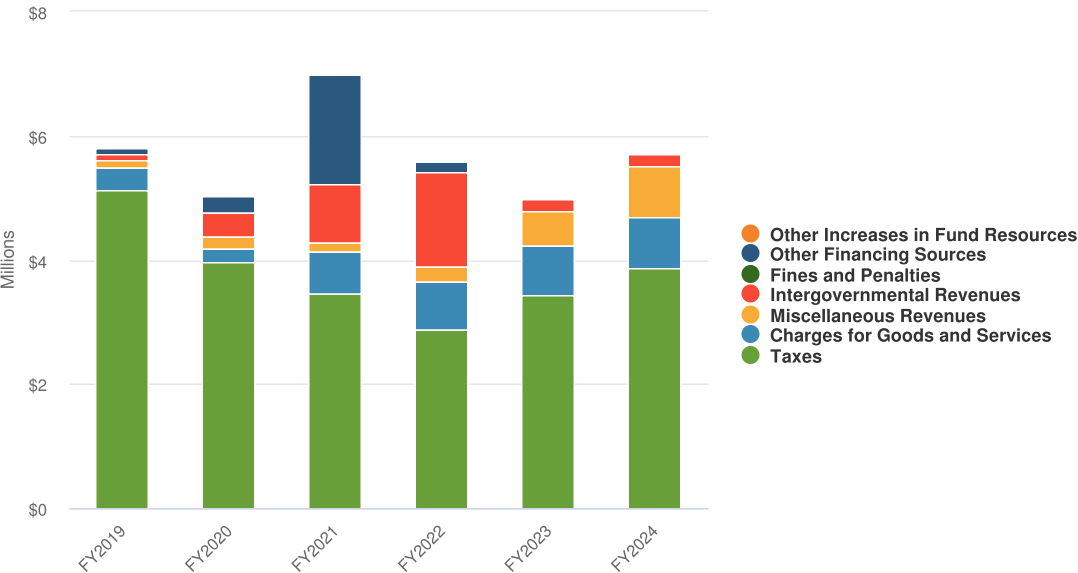
Revenues by Source (Fund 301)

Sales tax generated from construction at the Port of Seattle Sea-Tac International Airport is the main revenue source for this Fund. The airport continues to grow and is modernizing to meet the current and forecasted travel demand. Projects include an automated parking guidance system, baggage handling system optimization, the expansion of Concourses A and C and a Central Terminal renovation. More information can be found at portseattle.org and search for Airport Capital Projects. Charges for Goods and Services are the Fund's second largest revenue source and consist of charges for using the City's soccer and baseball fields.

Projected 2023 Revenues by Source



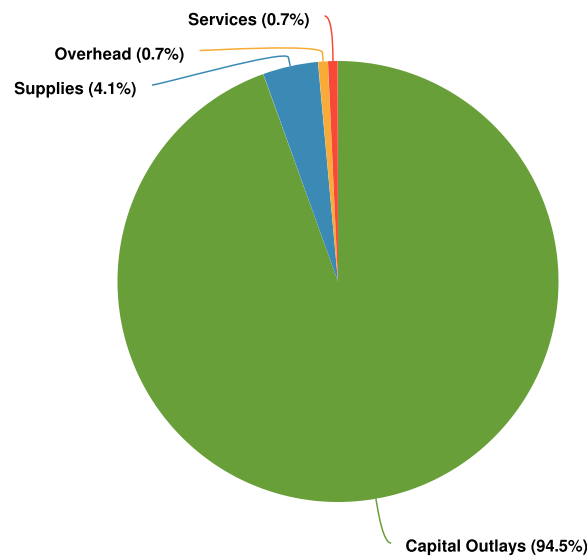
Budgeted and Historical Revenues by Source



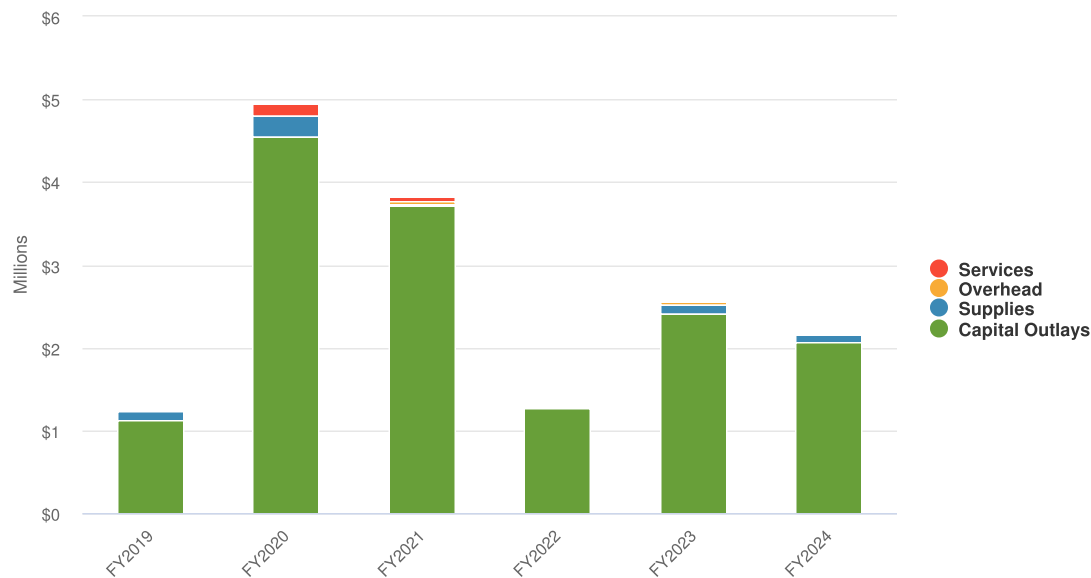
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Taxes	\$5,129,977	\$3,957,011	\$3,467,269	\$2,883,702	\$3,433,792	\$2,200,000
Intergovernmental Revenues	\$98,821	\$403,694	\$941,614	\$1,531,084	\$204,791	\$325,196
Charges for Goods and Services	\$359,203	\$223,770	\$675,483	\$761,108	\$787,504	\$750,000
Fines and Penalties	\$0	\$0	\$0	\$2	\$87	\$0
Miscellaneous Revenues	\$125,888	\$185,756	\$126,746	\$236,367	\$553,148	\$268,227
Other Increases in Fund Resources	\$400	\$0	\$0	\$36	\$0	\$0
Other Financing Sources	\$89,896	\$266,900	\$1,762,900	\$181,500	\$28,800	\$0
Total Revenue Source:	\$5,804,184	\$5,037,131	\$6,974,012	\$5,593,799	\$5,008,122	\$3,543,423

Expenditures by Expense Type (Fund 301)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Supplies	\$108,200	\$253,906	\$22,847	\$28,109	\$123,698	\$84,300
Services	\$5,388	\$147,127	\$47,784	\$13,952	\$14,587	\$13,125

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Capital Outlays	\$1,118,674	\$4,553,728	\$3,711,699	\$1,265,496	\$2,402,255	\$12,971,195
Overhead	\$0	\$0	\$35,414	\$8,533	\$21,381	\$15,738
Total Expense Objects:	\$1,232,262	\$4,954,761	\$3,817,744	\$1,316,090	\$2,561,921	\$13,084,358

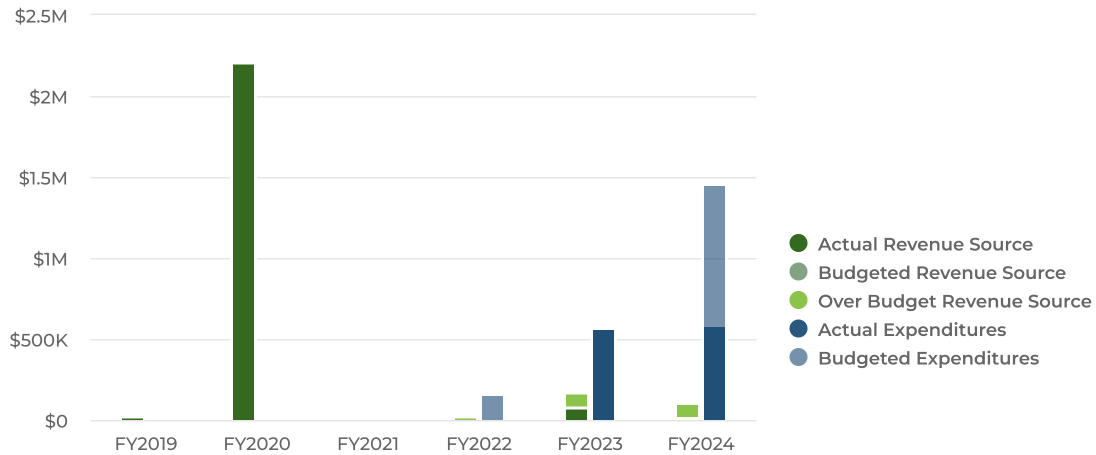


Facility Construction CIP Fund (306)

The Facility Construction CIP Fund was created to account for all expenditures pertaining to the acquisition and construction of municipal facilities. Transfers in from other funds are the major revenue source for the Fund.

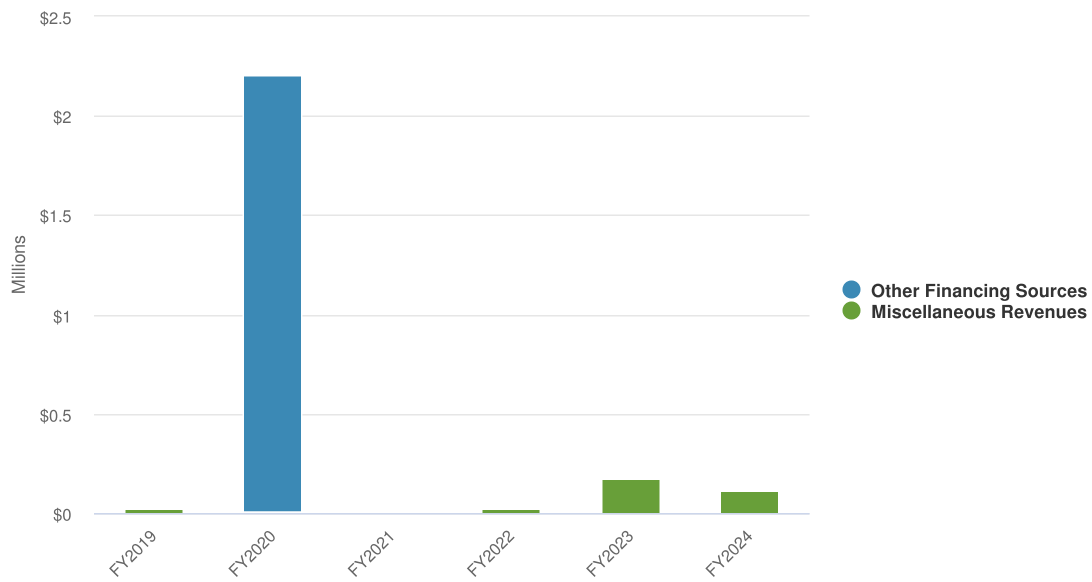
Summary

City of SeaTac, Washington is projecting \$20.85K of revenue in FY2024, which represents a 75.0% decrease over the prior year. Budgeted expenditures are projected to increase by 157.3% or \$896.29K to \$1.47M in FY2024.



Revenues by Source (Fund 306)

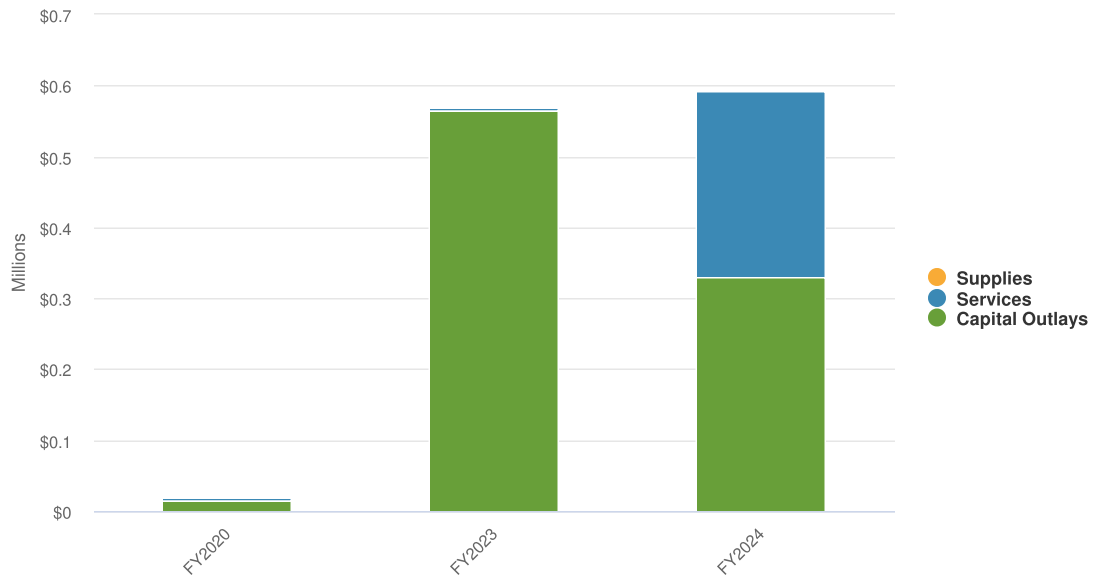
Budgeted and Historical Revenues by Source



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Miscellaneous Revenues	\$25,687	\$8,821	\$4,920	\$26,182	\$176,830	\$20,850
Other Financing Sources	\$0	\$2,200,000	\$0	\$0	\$0	\$0
Total Revenue Source:	\$25,687	\$2,208,821	\$4,920	\$26,182	\$176,830	\$20,850

Expenditures by Expense Type (Fund 306)

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Services	\$0	\$4,900	\$0	\$0	\$4,807	\$1,032,100
Capital Outlays	\$0	\$15,079	\$0	\$0	\$564,800	\$433,812
Total Expense Objects:	\$0	\$19,979	\$0	\$0	\$569,607	\$1,465,912

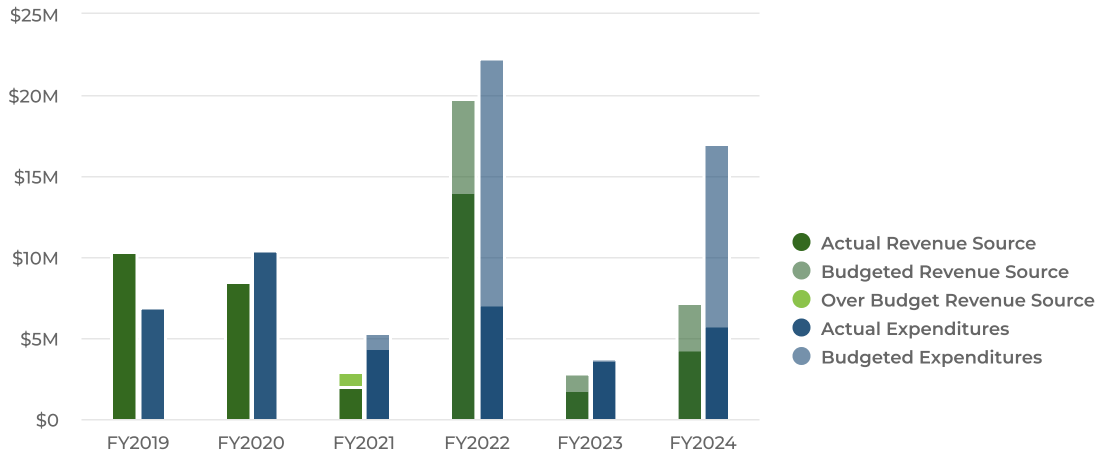


Transportation CIP Fund (307)

The Transportation Capital Improvement Plan Fund was established in 1994. Primary sources of revenue for this fund are Federal, State, and Local grants and parking tax revenues transferred from the Street Fund #102. These revenues are used to pay for major expenditures related to the construction and/or improvements of streets and related infrastructure.

Summary

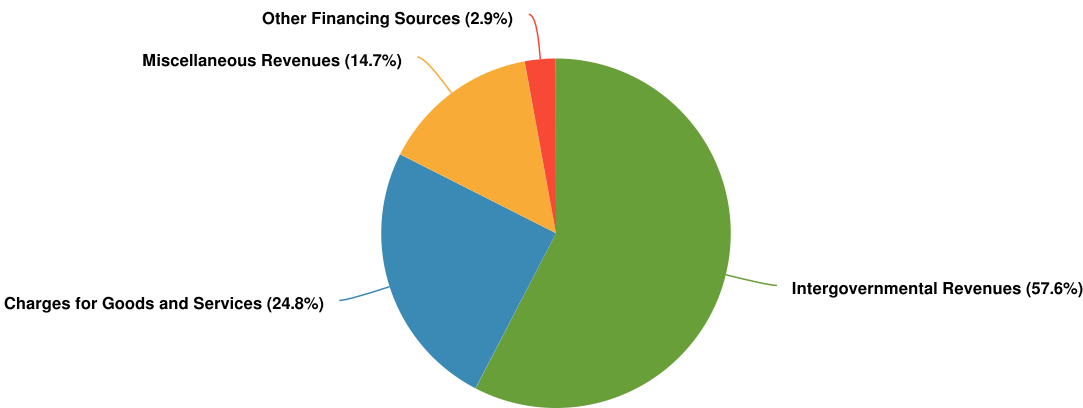
City of SeaTac, Washington is projecting \$7.21M of revenue in FY2024, which represents a 147.3% increase over the prior year. Budgeted expenditures are projected to increase by 353.9% or \$13.29M to \$17.04M in FY2024.



Revenues by Source (Fund 307)

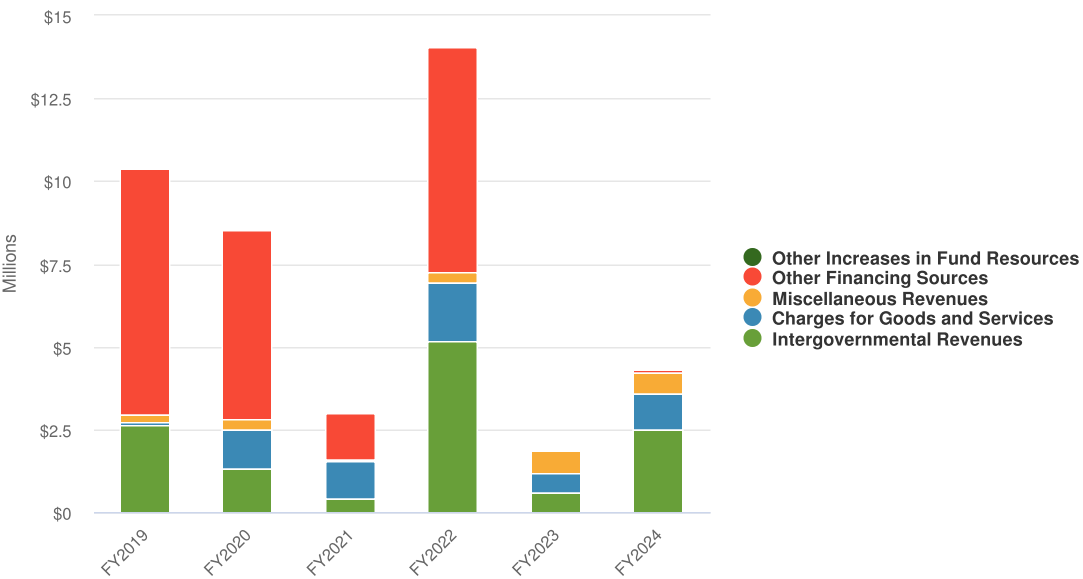
Federal and state grants are the major source of revenue for this fund.

Projected 2023 Revenues by Source



Prior years included a transfer of parking tax revenue from the Street Fund. However, since the projects in the Transportation CIP fund are anticipated to be fully funded, the transfer was not budgeted.

Budgeted and Historical Revenues by Source

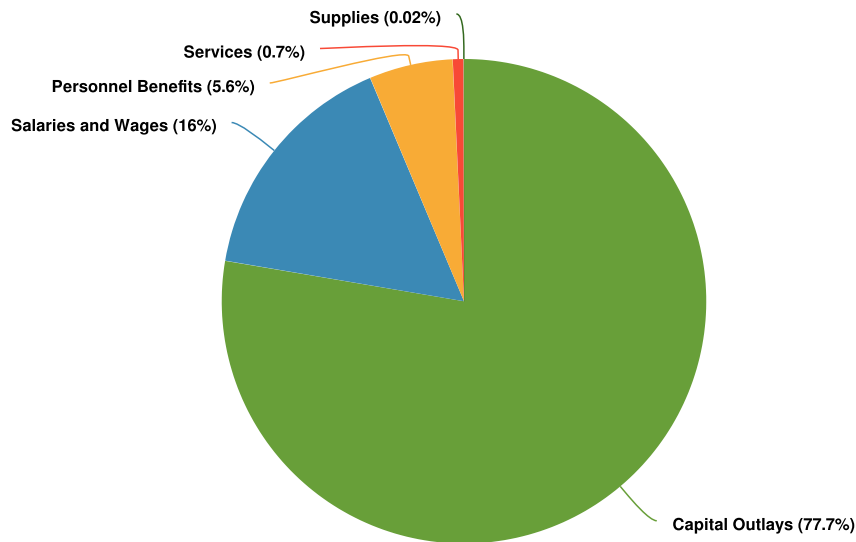


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						

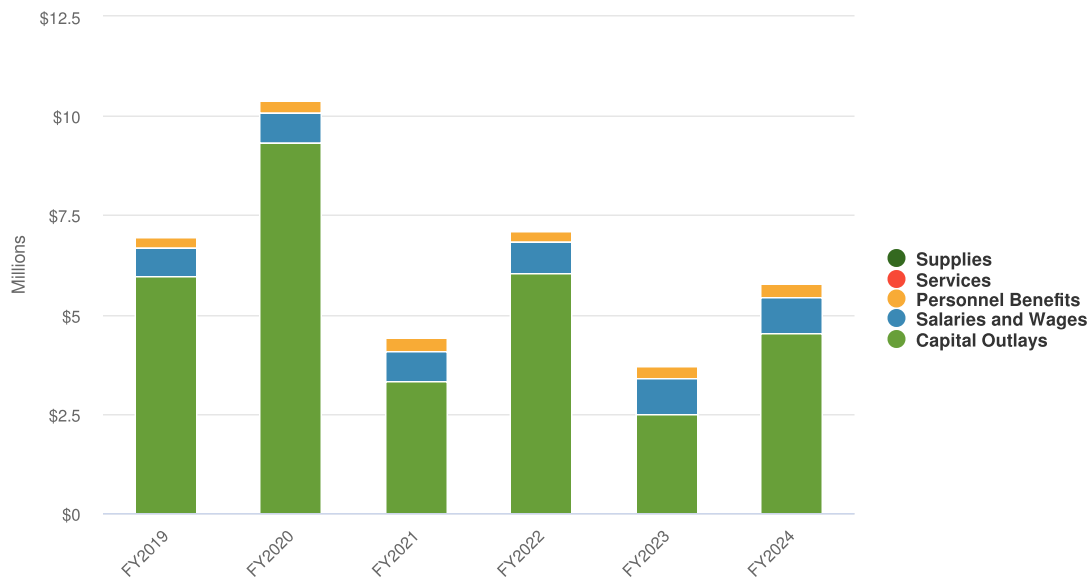
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Intergovernmental Revenues	\$2,613,005	\$1,315,798	\$398,666	\$5,166,554	\$577,170	\$7,037,414
Charges for Goods and Services	\$90,259	\$1,154,849	\$1,162,091	\$1,788,125	\$586,668	\$2,200
Miscellaneous Revenues	\$259,346	\$327,922	\$19,893	\$301,481	\$708,380	\$173,319
Other Increases in Fund Resources	\$0	\$8,103	\$916	\$0	\$0	\$0
Other Financing Sources	\$7,428,689	\$5,740,626	\$1,400,000	\$6,808,914	\$0	\$0
Total Revenue Source:	\$10,391,299	\$8,547,298	\$2,981,566	\$14,065,074	\$1,872,218	\$7,212,933

Expenditures by Expense Type (Fund 307)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$719,079	\$773,226	\$757,427	\$782,649	\$911,627	\$976,585
Personnel Benefits	\$264,610	\$300,030	\$320,625	\$274,899	\$324,618	\$355,748

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Supplies	\$0	\$101	\$110	\$94	\$594	\$2,400
Services	\$18,151	\$40,177	\$29,828	\$33,577	\$31,043	\$34,408
Capital Outlays	\$5,956,760	\$9,326,338	\$3,337,137	\$6,055,280	\$2,478,309	\$15,675,430
Total Expense Objects:	\$6,958,600	\$10,439,872	\$4,445,127	\$7,146,499	\$3,746,191	\$17,044,571

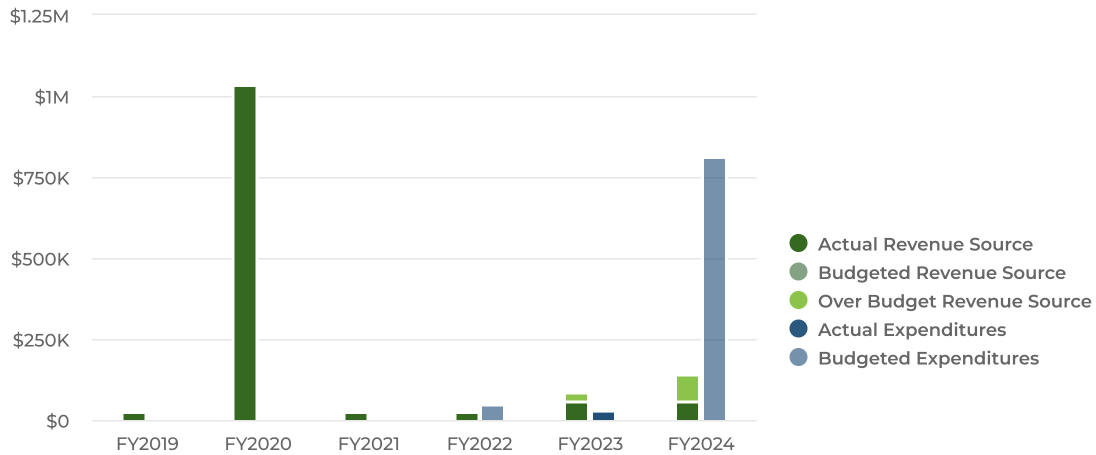


Light Rail Station Areas CIP Fund (308)

The Light Rail Station Areas CIP Fund was created in 2009 to account for expenditures related to infrastructure improvements and land acquisitions in the City's two light rail station areas.

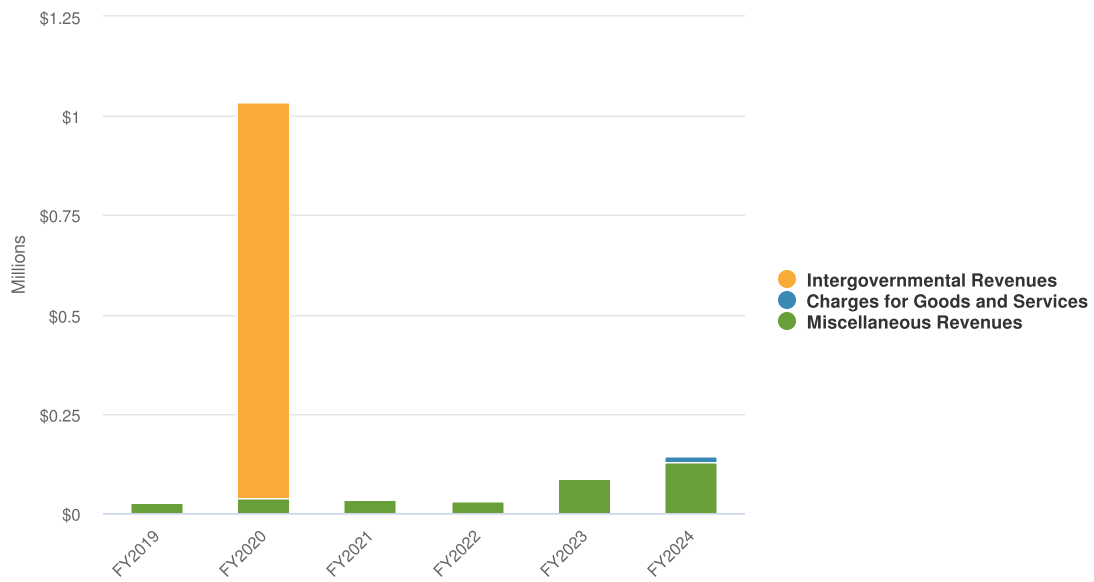
Summary

City of SeaTac, Washington is projecting \$60.38K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 2,406.1% or \$783.54K to \$816.1K in FY2024.



Revenues by Source (Fund 308)

Budgeted and Historical Revenues by Source

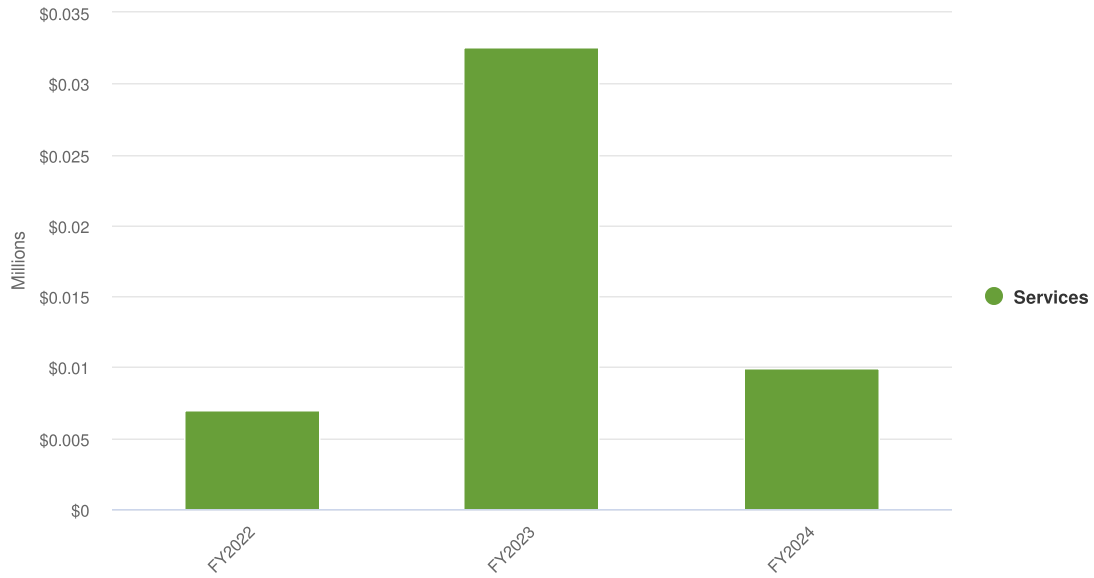


Miscellaneous revenue consists of investment interest. No other revenue is anticipated for the fund.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$0	\$1,000,000	\$0	\$0	\$0	\$0
Miscellaneous Revenues	\$27,326	\$36,355	\$34,610	\$31,990	\$86,260	\$60,375
Total Revenue Source:	\$27,326	\$1,036,355	\$34,610	\$31,990	\$86,260	\$60,375

Expenditures by Expense Type (Fund 308)

Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Services	\$0	\$0	\$0	\$6,958	\$32,539	\$16,401
Capital Outlays	\$0	\$0	\$0	\$0	\$0	\$799,700
Total Expense Objects:	\$0	\$0	\$0	\$6,958	\$32,539	\$816,101

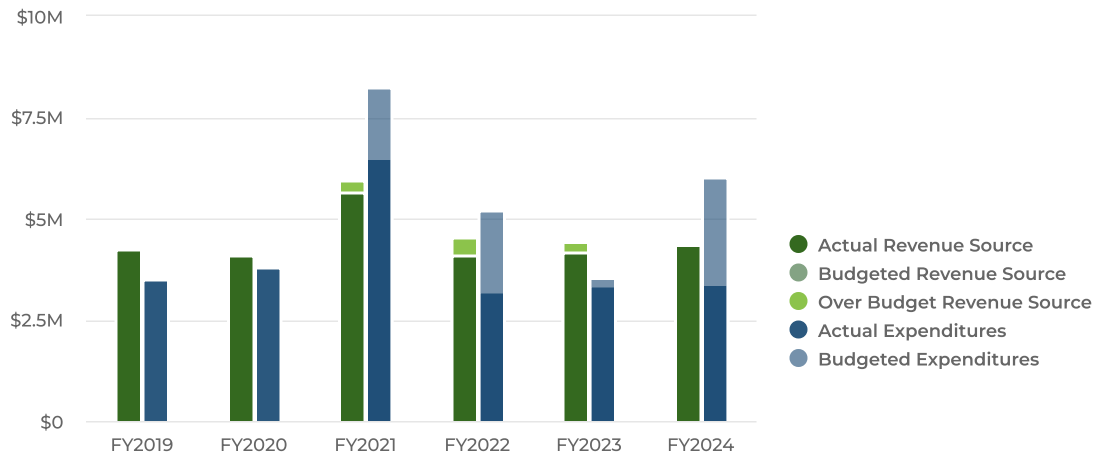


Surface Water Management Utility Fund (403)

The City's Surface Water Management Utility Fund was established in 1992 to account for all revenues, assessments, and other charges collected by the utility. All expenses related to the administration, maintenance, operation, and improving of the City's drainage utility facilities are paid from this Fund.

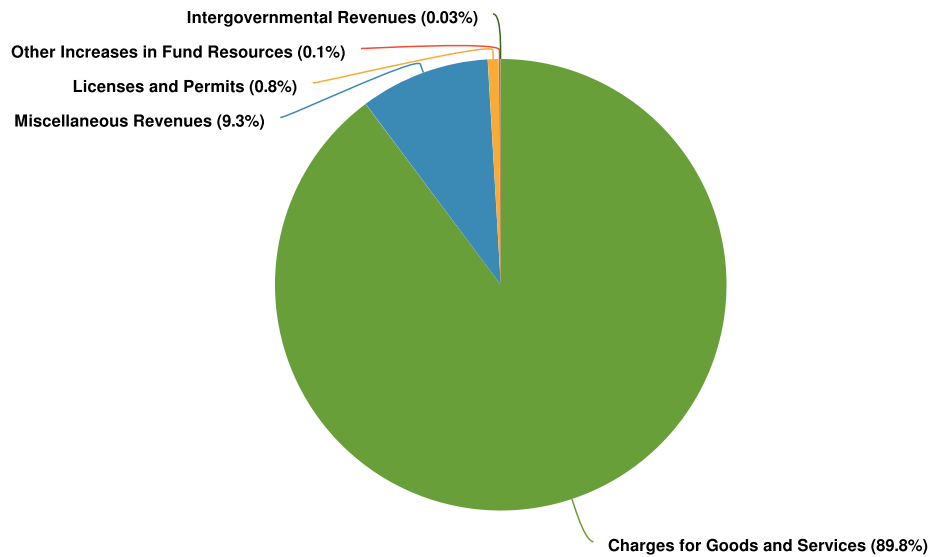
Summary

City of SeaTac, Washington is projecting \$4.36M of revenue in FY2024, which represents a 3.9% increase over the prior year. Budgeted expenditures are projected to increase by 69.8% or \$2.49M to \$6.05M in FY2024.

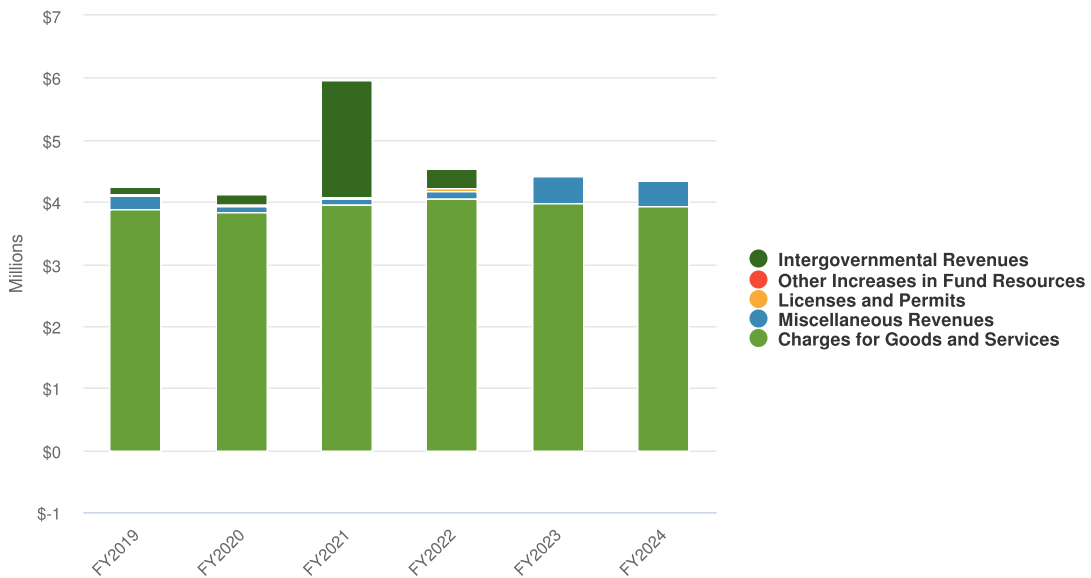


Revenues by Source (Fund 403)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source



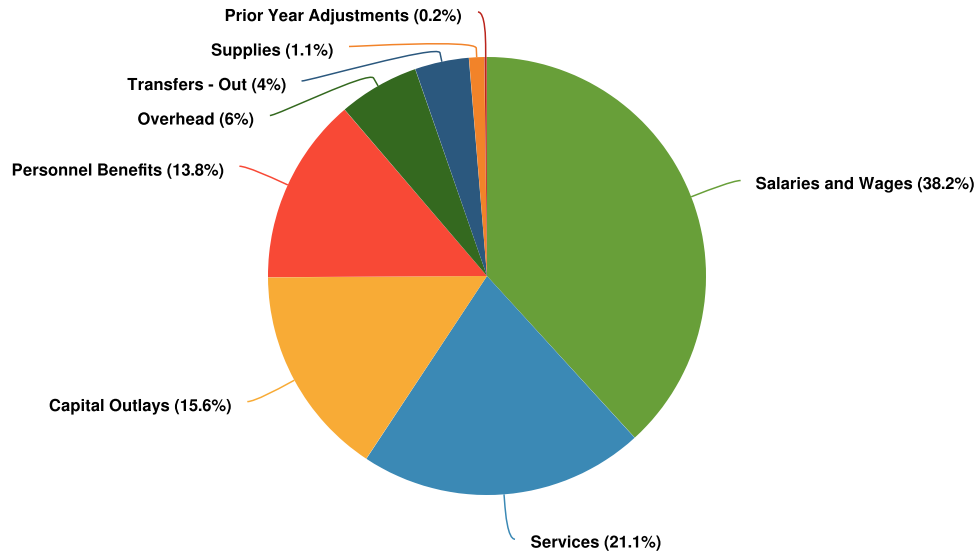
Charges for Good and Services is the largest revenue source for this Fund and consists of Storm Drain Fees assessed and paid as part of property tax.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Licenses and Permits	\$34,666	\$36,594	\$33,029	\$29,610	\$33,598	\$31,500
Intergovernmental Revenues	\$128,892	\$151,494	\$1,877,177	\$327,156	\$1,574	\$128,729

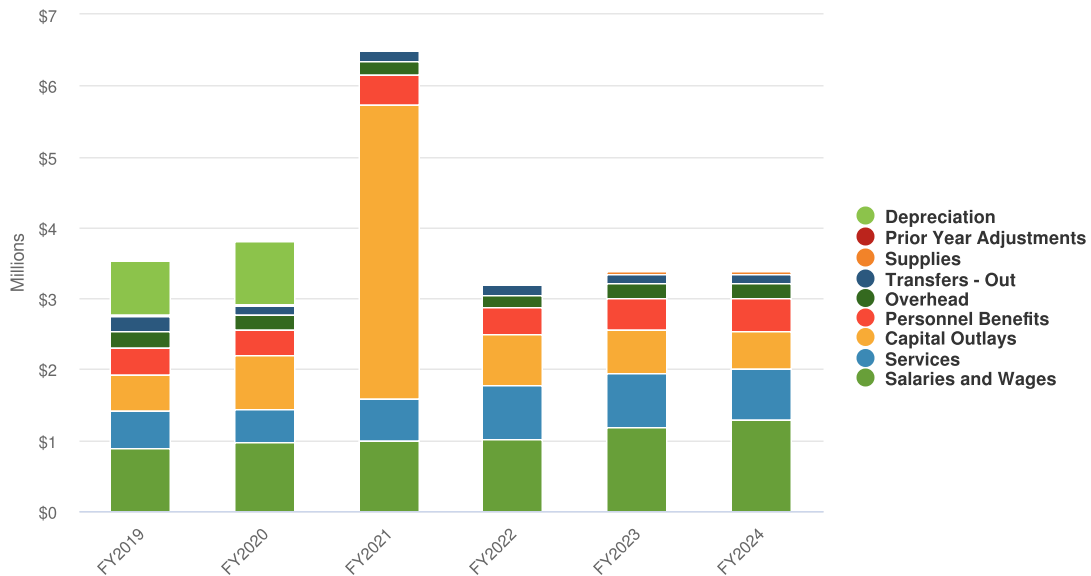
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Charges for Goods and Services	\$3,879,847	\$3,842,519	\$3,953,258	\$4,043,909	\$3,982,932	\$4,089,800
Miscellaneous Revenues	\$213,082	\$86,887	\$87,473	\$137,995	\$432,396	\$111,700
Other Increases in Fund Resources	\$0	-\$9,521	\$1,566	\$0	-\$1,609	\$0
Total Revenue Source:	\$4,256,487	\$4,107,973	\$5,952,503	\$4,538,671	\$4,448,891	\$4,361,729

Expenditures by Expense Type (Fund 403)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$897,051	\$965,687	\$988,695	\$1,009,990	\$1,190,790	\$1,415,671
Personnel Benefits	\$393,410	\$376,851	\$422,387	\$382,146	\$459,678	\$576,058

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Supplies	\$16,097	\$15,385	\$27,471	\$27,272	\$38,232	\$38,200
Services	\$515,519	\$475,312	\$602,607	\$772,412	\$748,914	\$1,256,568
Capital Outlays	\$505,698	\$749,503	\$4,148,622	\$712,038	\$609,448	\$2,429,870
Transfers - Out	\$221,752	\$135,300	\$139,400	\$143,500	\$135,300	\$135,300
Prior Year Adjustments	\$2,450	\$0	\$0	\$0	\$2,113	\$0
Depreciation	\$745,056	\$894,031	\$0	\$0	\$0	\$0
Overhead	\$226,271	\$193,652	\$183,262	\$163,263	\$203,105	\$202,213
Total Expense Objects:	\$3,523,304	\$3,805,721	\$6,512,444	\$3,210,621	\$3,387,580	\$6,053,880

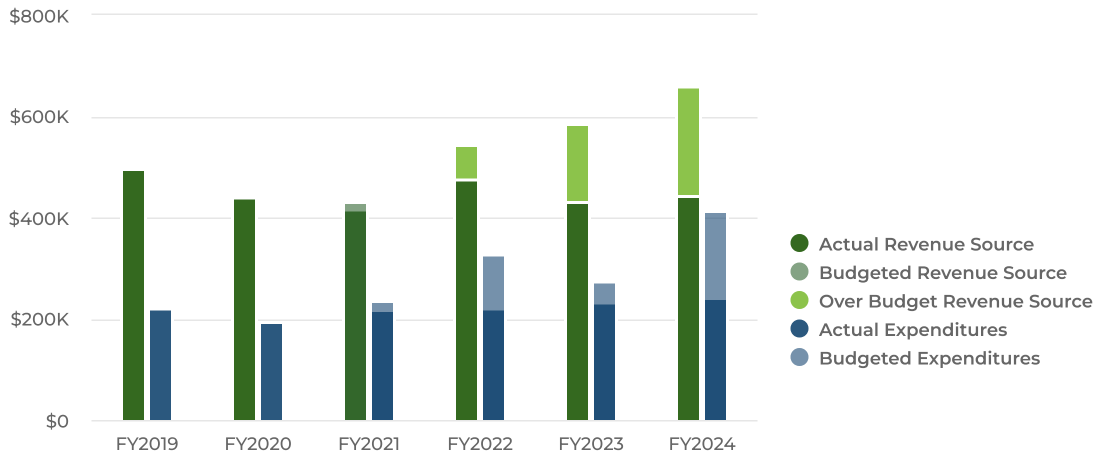


Solid Waste & Environmental Services Fund (404)

Established in 2017, the Solid Waste and Environmental Services Fund was created to account for franchise fees paid for solid waste services and grants related to solid waste and recycling. All expenses related to the administration of the City's recycling and education program are paid for out of this fund.

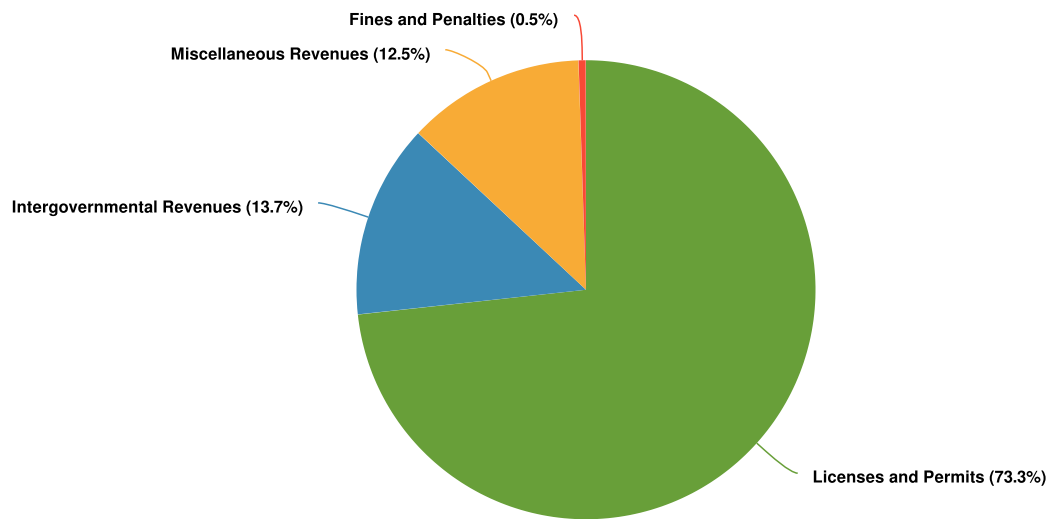
Summary

City of SeaTac, Washington is projecting \$445.44K of revenue in FY2024, which represents a 3.0% increase over the prior year. Budgeted expenditures are projected to increase by 51.1% or \$140.21K to \$414.4K in FY2024.

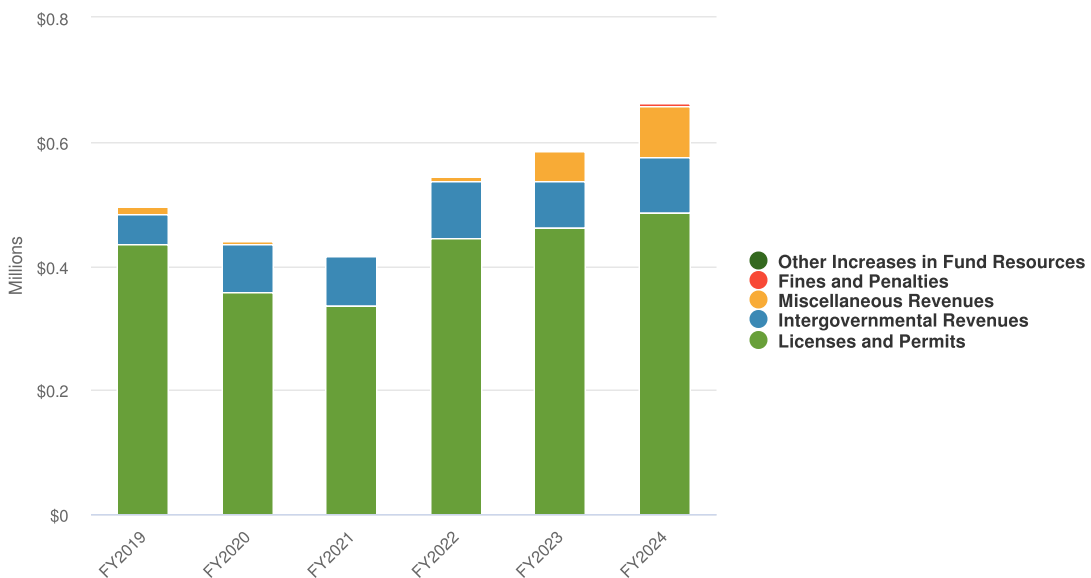


Revenues by Source (Fund 404)

Projected 2023 Revenues by Source



Budgeted and Historical Revenues by Source

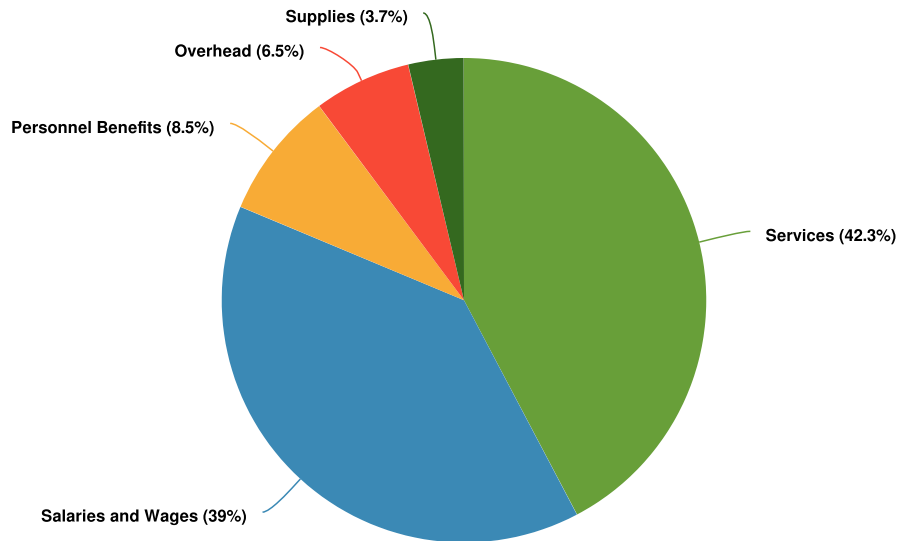


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Licenses and Permits	\$435,942	\$357,843	\$335,762	\$445,068	\$460,507	\$340,000
Intergovernmental Revenues	\$47,470	\$77,384	\$79,489	\$91,337	\$76,014	\$99,388
Fines and Penalties	\$0	\$0	\$0	\$450	\$1,950	\$0
Miscellaneous Revenues	\$13,234	\$5,677	\$1,746	\$8,595	\$49,204	\$6,050

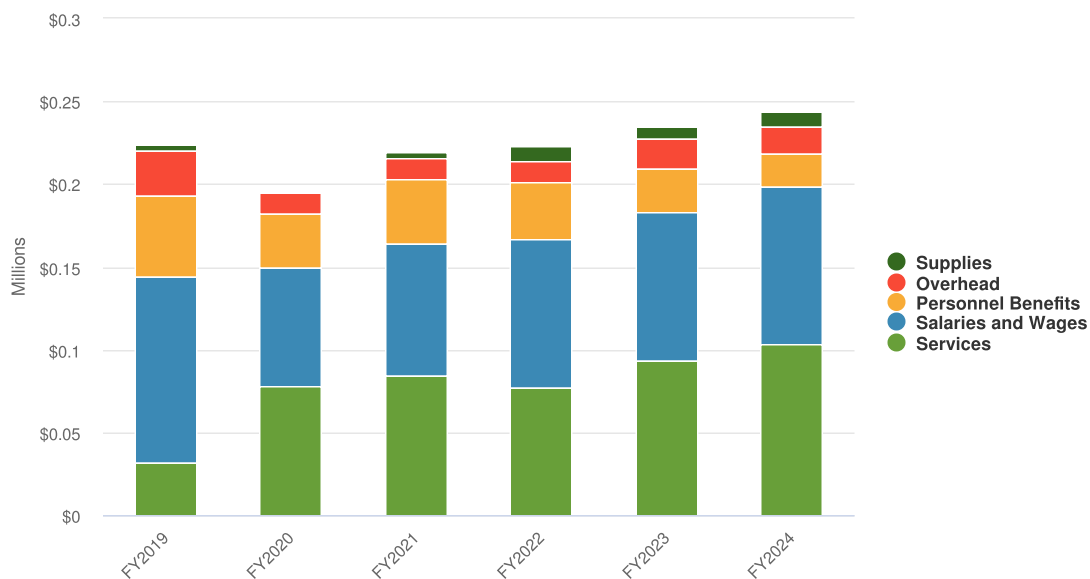
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Other Increases in Fund Resources	\$0	\$0	\$146	\$0	\$0	\$0
Total Revenue Source:	\$496,646	\$440,903	\$417,142	\$545,451	\$587,676	\$445,438

Expenditures by Expense Type (Fund 404)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$112,259	\$71,758	\$79,198	\$89,924	\$89,833	\$130,485
Personnel Benefits	\$48,864	\$32,148	\$39,291	\$34,836	\$25,645	\$46,011
Supplies	\$3,621	\$232	\$3,434	\$9,078	\$7,748	\$19,497
Services	\$32,087	\$78,223	\$84,456	\$76,819	\$93,507	\$202,588
Overhead	\$26,676	\$13,113	\$12,565	\$12,061	\$18,368	\$15,816
Total Expense Objects:	\$223,507	\$195,474	\$218,944	\$222,718	\$235,101	\$414,397



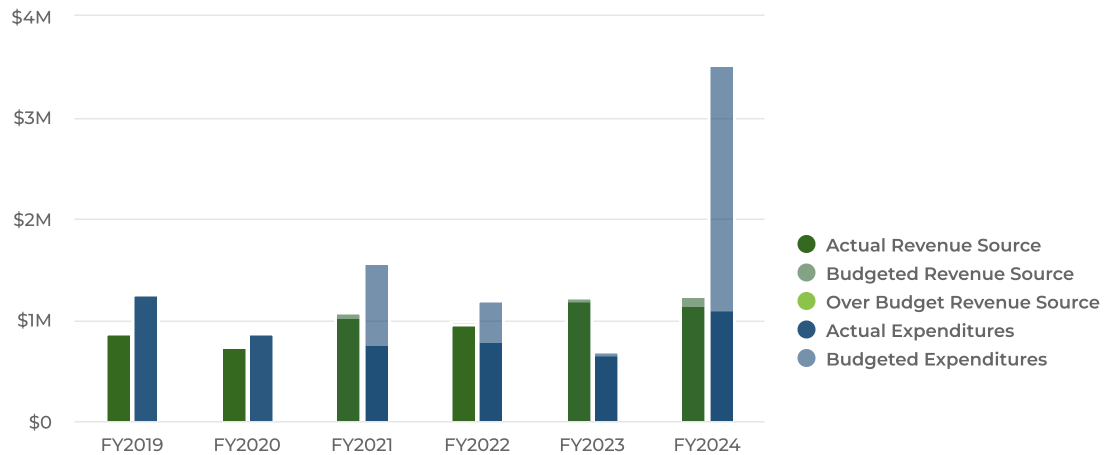
Equipment Rental Fund (501)

The Equipment Rental Fund provides the funding resources needed to maintain, repair, and replace City vehicles and auxiliary equipment, except for fire and police vehicles and equipment. All costs to maintain, repair, and replace a vehicle or piece of equipment are used to calculate the monthly rental rate charged to the department using the equipment.

Summary

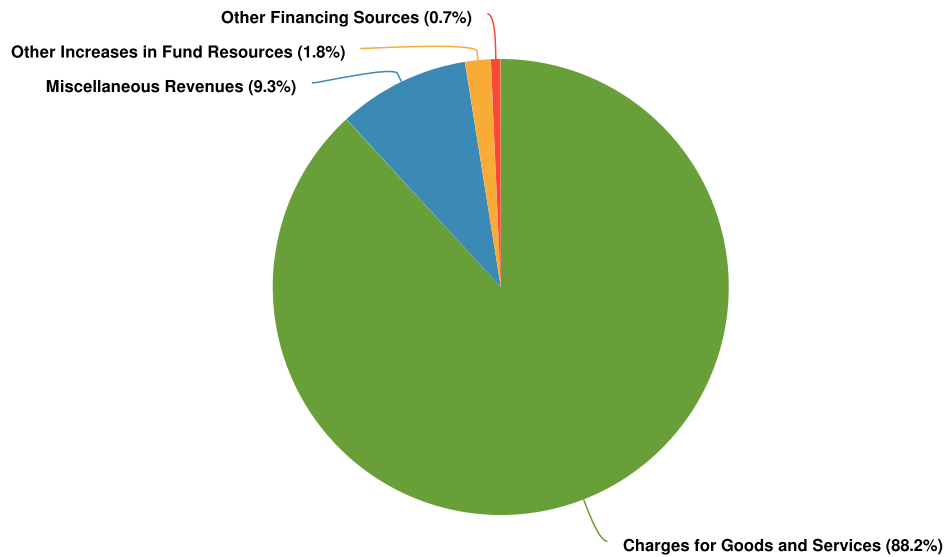
City of SeaTac, Washington is projecting \$1.24M of revenue in FY2024, which represents a 0.5% increase over the prior year.

Budgeted expenditures are projected to increase by 409.3% or \$2.83M to \$3.52M in FY2024.



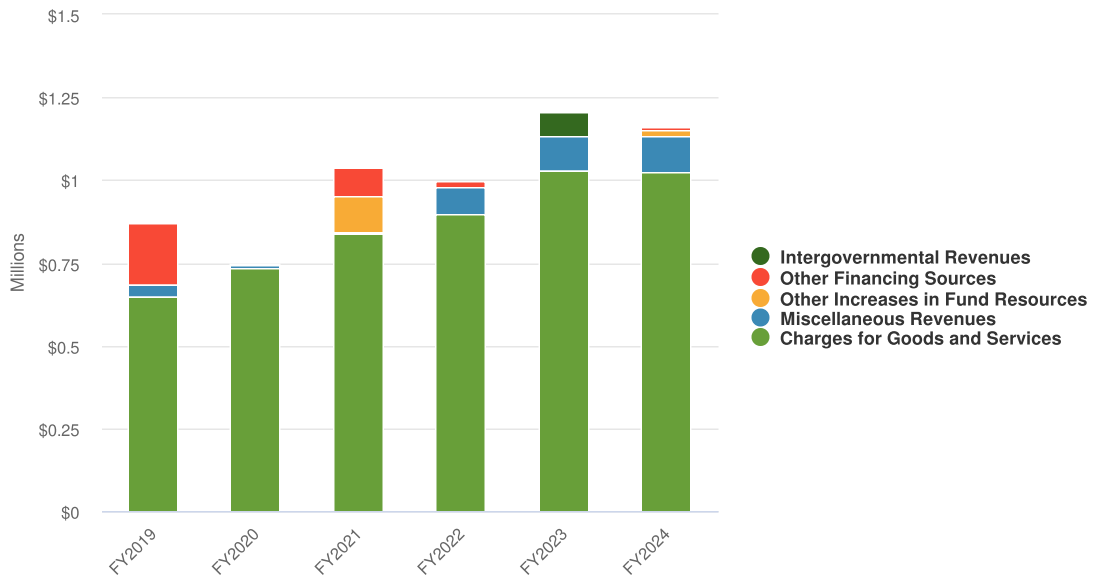
Revenues by Source (Fund 501)

Projected 2023 Revenues by Source



Charges for goods and services are comprised of fees charged to departments using the equipment to recover the actual cost of repairs and maintenance, and future replacement of the vehicle.

Budgeted and Historical Revenues by Source

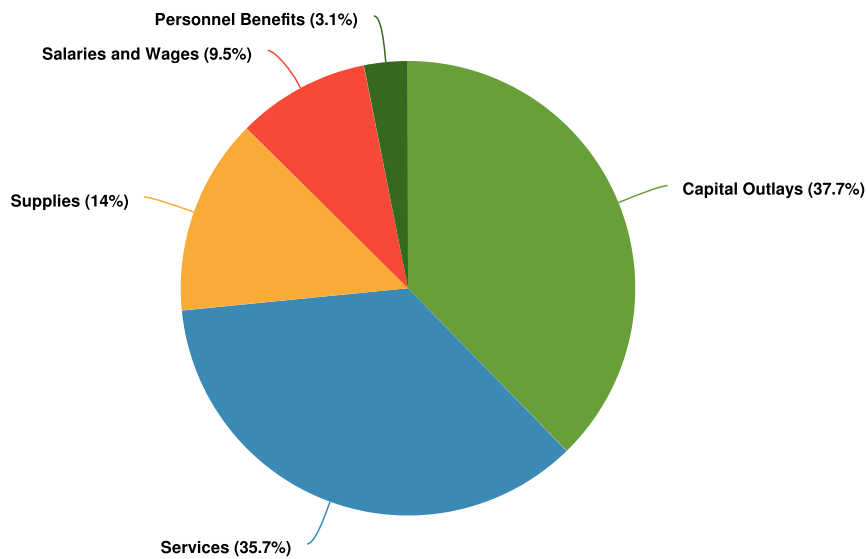


Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Revenue Source						
Intergovernmental Revenues	\$0	\$527	\$0	\$0	\$73,891	\$51,271
Charges for Goods and Services	\$646,588	\$735,658	\$840,271	\$899,038	\$1,029,914	\$1,023,886

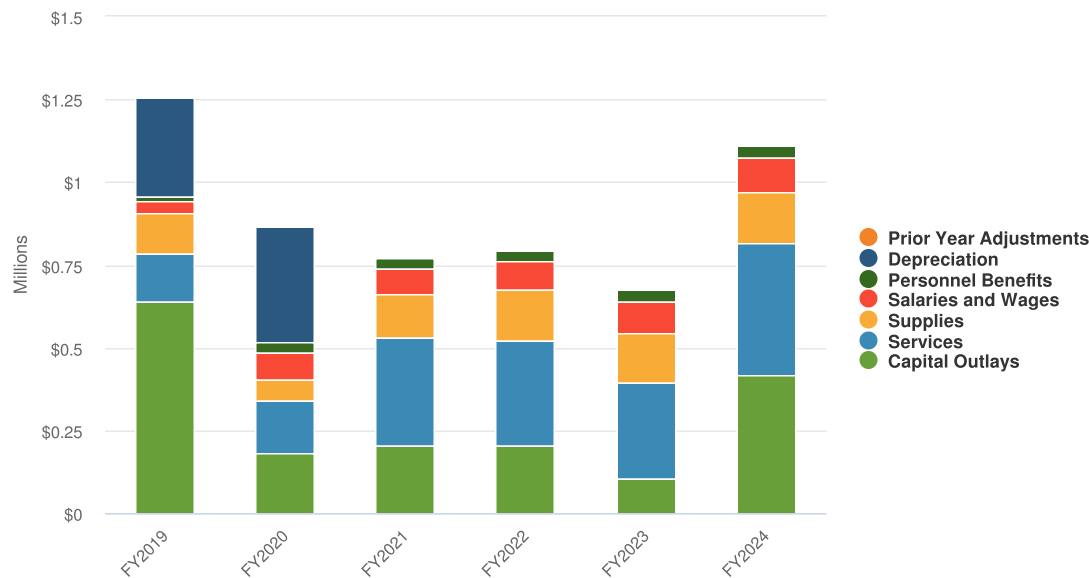
Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Miscellaneous Revenues	\$37,316	\$9,631	\$1,582	\$80,525	\$102,352	\$16,700
Other Increases in Fund Resources	\$2,626	\$1,893	\$108,591	\$0	\$0	\$140,000
Other Financing Sources	\$185,452	\$0	\$87,000	\$18,429	\$0	\$8,000
Total Revenue Source:	\$871,982	\$747,709	\$1,037,445	\$997,991	\$1,206,156	\$1,239,857

Expenditures by Expense Type (Fund 501)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Capital Outlay represents the costs to replace aging vehicles and equipment. Twenty-three pieces of equipment and vehicles are due to be replaced in 2023 and nineteen are due in 2024.

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Salaries and Wages	\$34,849	\$80,766	\$78,736	\$87,378	\$96,557	\$103,496
Personnel Benefits	\$15,128	\$31,108	\$30,673	\$31,026	\$32,536	\$37,350
Supplies	\$121,905	\$66,170	\$129,319	\$152,326	\$148,598	\$132,770
Services	\$149,070	\$156,439	\$328,134	\$320,404	\$291,428	\$364,424
Capital Outlays	\$637,029	\$181,805	\$203,095	\$202,962	\$104,208	\$2,884,877
Prior Year Adjustments	\$0	\$0	\$2,725	\$0	\$530	\$0
Depreciation	\$298,967	\$351,289	\$0	\$0	\$0	\$0
Total Expense Objects:	\$1,256,948	\$867,577	\$772,682	\$794,096	\$673,857	\$3,522,917

DEPARTMENTS

City Council (01)



Mohamed Egal

Mayor

SeaTac has a seven-member elected City Council. Elections are held in odd-numbered years, and Councilmembers are elected to four-year terms. The Council then elects a Mayor who presides at meetings of the Council. The Mayor shall be recognized as the head of the City for ceremonial purposes and by the Governor for purposes of military law. The Mayor shall have no regular administrative duties, but in time of public danger or emergency, if so authorized by Ordinance, shall take command of the Police, maintain law, and enforce order. The Deputy Mayor serves in the absence of the Mayor.

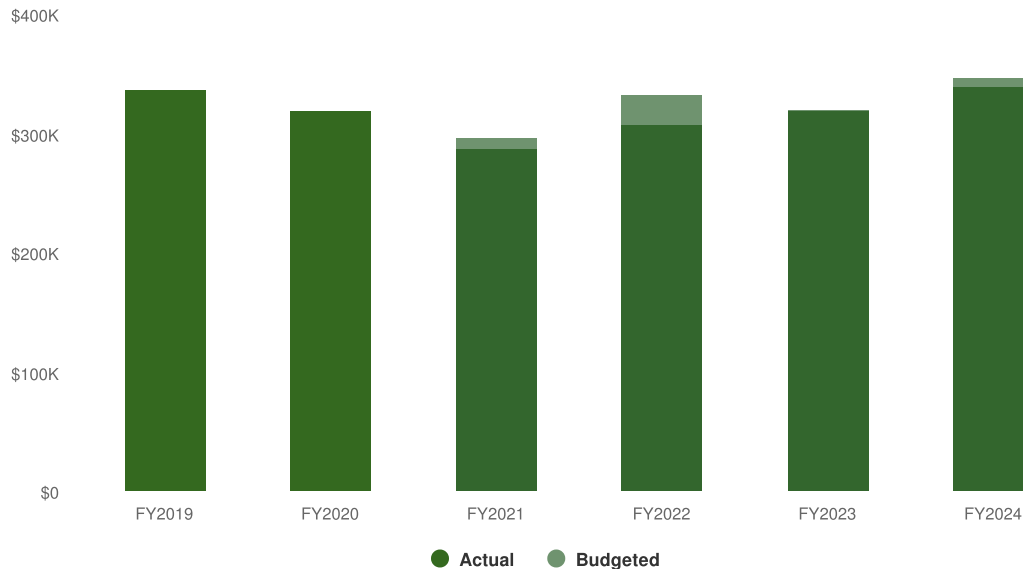
The City Council forms the legislative branch of City government, and its members are dedicated to promoting and protecting the best interests of SeaTac. As the policy-making branch of government, the City Council is responsible for passing legislation, adopting the biennial City budget, approving long-range planning documents and capital improvement programs.

SeaTac City Council meets the second and fourth Tuesday every month at SeaTac City Hall (4800 S 188th St). Council meetings are recorded live and will air on Channel 21 - SeaTV, the City's Government Access Channel and can also be viewed online at the City's website: <https://seatac.vod.castus.tv/vod> (<https://seatac.vod.castus.tv/vod>).

Expenditures Summary (Dept. 01)

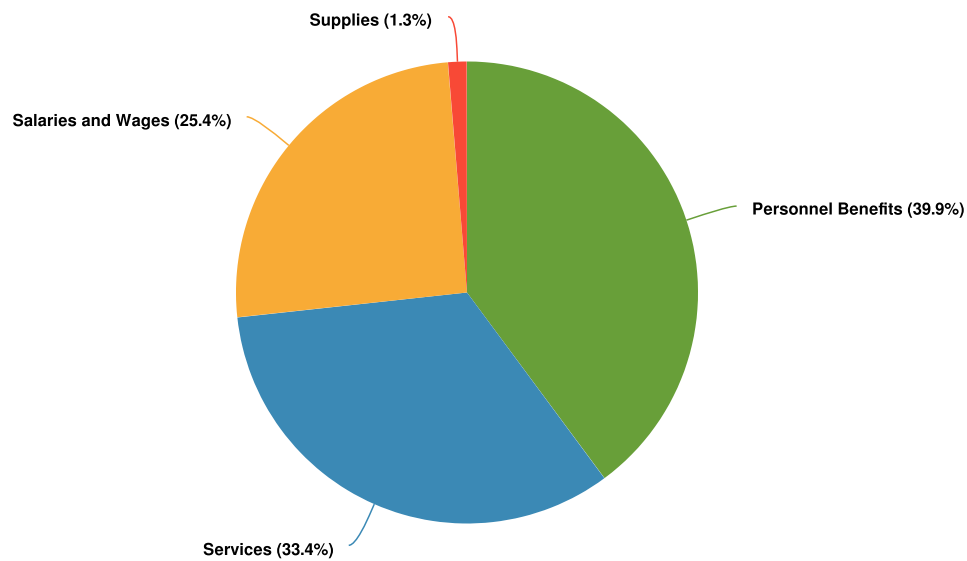
\$347,272 **\$26,505**
(8.26% vs. prior year)

City Council (01) Proposed and Historical Budget vs. Actual

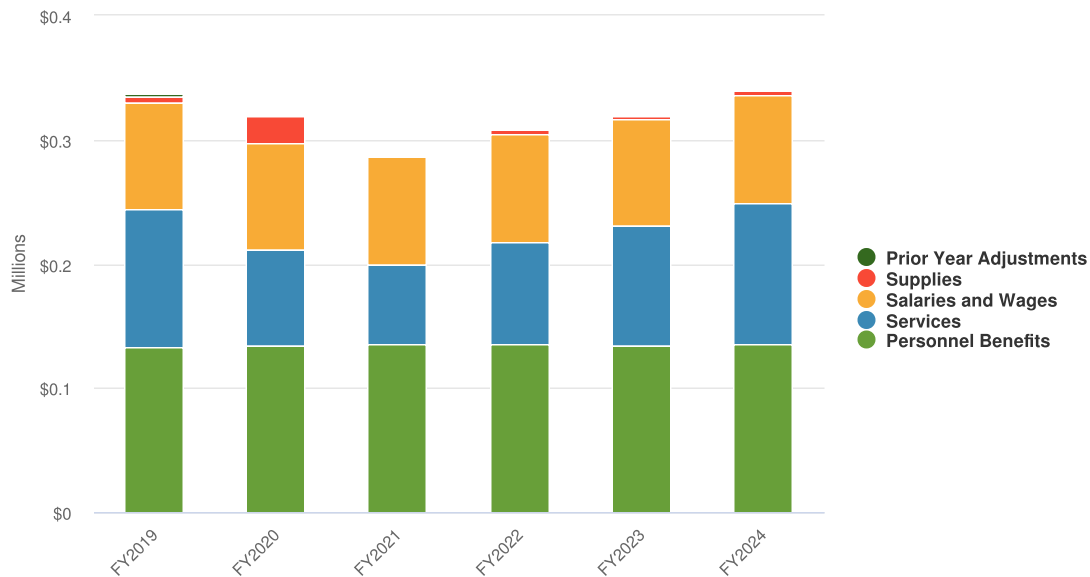


Expenditures by Expense Type (Dept. 01)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$85,900	\$85,673	\$86,400	\$86,400	\$85,900	\$86,400
Personnel Benefits	\$133,487	\$133,891	\$135,072	\$135,091	\$134,338	\$135,591
Supplies	\$4,730	\$22,341	\$1,491	\$4,418	\$3,133	\$7,100

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$110,927	\$77,398	\$64,887	\$82,567	\$95,916	\$118,181
Prior Year Adjustments	\$1,861	\$0	\$0	\$0	\$0	\$0
Total Expense Objects:	\$336,905	\$319,303	\$287,850	\$308,476	\$319,287	\$347,272

Expenditure Detail (Dept. 01)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
City Council						
Legislative Activities						
Salaries and Wages	\$85,900	\$85,673	\$86,400	\$86,400	\$85,900	\$86,400
Personnel Benefits	\$133,487	\$133,891	\$135,072	\$135,091	\$134,338	\$135,591
Supplies	\$4,730	\$22,341	\$1,491	\$4,418	\$3,133	\$7,100
Services	\$110,927	\$77,398	\$64,887	\$82,567	\$95,916	\$118,181
Total Legislative Activities:	\$335,044	\$319,303	\$287,850	\$308,476	\$319,287	\$347,272
Prior Period Adjustments						
Prior Year Adjustments	\$1,861	\$0	\$0	\$0	\$0	\$0
Total Prior Period Adjustments:	\$1,861	\$0	\$0	\$0	\$0	\$0
Total City Council:	\$336,905	\$319,303	\$287,850	\$308,476	\$319,287	\$347,272
Total Expenditures:	\$336,905	\$319,303	\$287,850	\$308,476	\$319,287	\$347,272

Municipal Court (02)



Gail Cannon
Court Administrator

Mission

SeaTac Municipal Court is dedicated to providing a just, impartial, and accessible forum for resolution of criminal matters and civil and traffic infractions. The Court is committed to serving the citizens of SeaTac in a manner that respects the dignity of all people and the needs of the community.

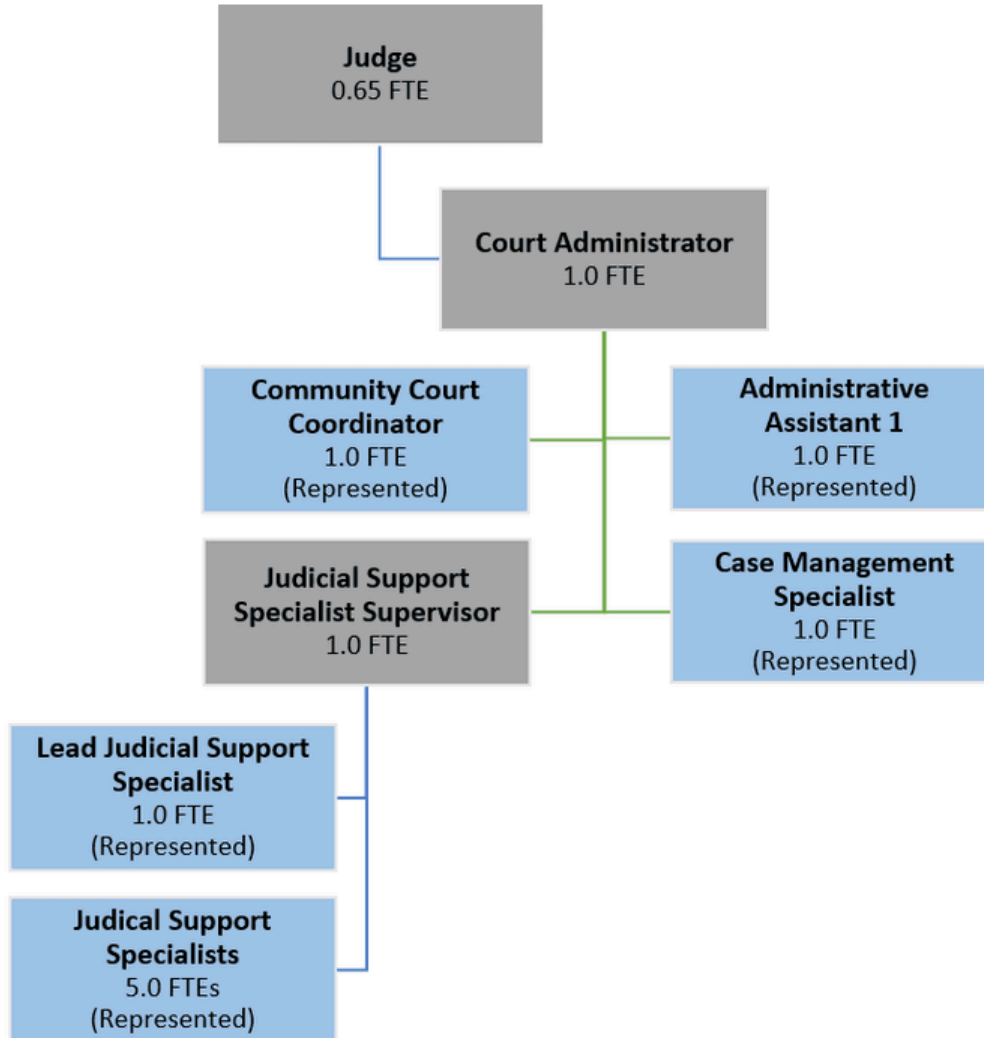
The SeaTac Municipal Court is a court of limited jurisdiction. The Judge is authorized by the Revised Code of Washington to preside over civil infractions, traffic infractions, and criminal misdemeanor and gross misdemeanor violations. The Court accepts case filings from the executive branch for violations of ordinances established by the legislative branch and serves as an impartial forum for resolution.

The Court Support Services department supervises individuals who have been placed on active supervision. They work to ensure that defendants are successful in fulfilling the requirements of their sentence, reduce the likelihood of reoffending, and are not a danger to the community. This is accomplished by employing various monitoring techniques and arranging additional services as may be required. The Case Manager acts as an intermediary between the judge and the defendant, tracking their progress and makes recommendations as needed. Case Managers may develop and oversee rehabilitation and support programs.

Currently, the department facilitates a Domestic Violence Moral Reconciliation Therapy (DVMRT) program. DVMRT is a cognitive-behavioral group process based on the theory that thoughts, beliefs, and attitudes are the primary determinants of behaviors. DVMRT is designed to facilitate a change in the client's process of conscious decision-making and enhance appropriate behavior through development of higher moral reasoning.

Organizational Chart

CITY OF SEATAC MUNICIPAL COURT (02) Organizational Chart



2021-2022 Department (02) Objectives Report

Objective	City Goal	Status
Implement hybrid-based court system that allows for both virtual and in-person court hearings once the Court is open to the public.	Build Effective and Accountable Government	In Progress
Research the cost and identify the potential of implementing a therapeutic DUI Court.	Build Effective and Accountable Government	Withdrawn/Discontinued
Implement "Thinking for a Change" within Probation Department (Cognitive Behavioral Program).	Build Effective and Accountable Government	Withdrawn/Discontinued

2023-2024 Department (02) Objectives

Objective	City Goal	Estimated Completion
Implement hybrid-based court system that allows for both virtual and in-person court hearings once the Court is open to the public.	Build Effective and Accountable Government	June 2023
Implement a Community Court with neighboring jurisdictions.	Increase Connectivity & Safety	December 2023
Implement a Spanish speaking Domestic Violence Moral Reconation (DVMRT) group.	Increase Connectivity & Safety	December 2024

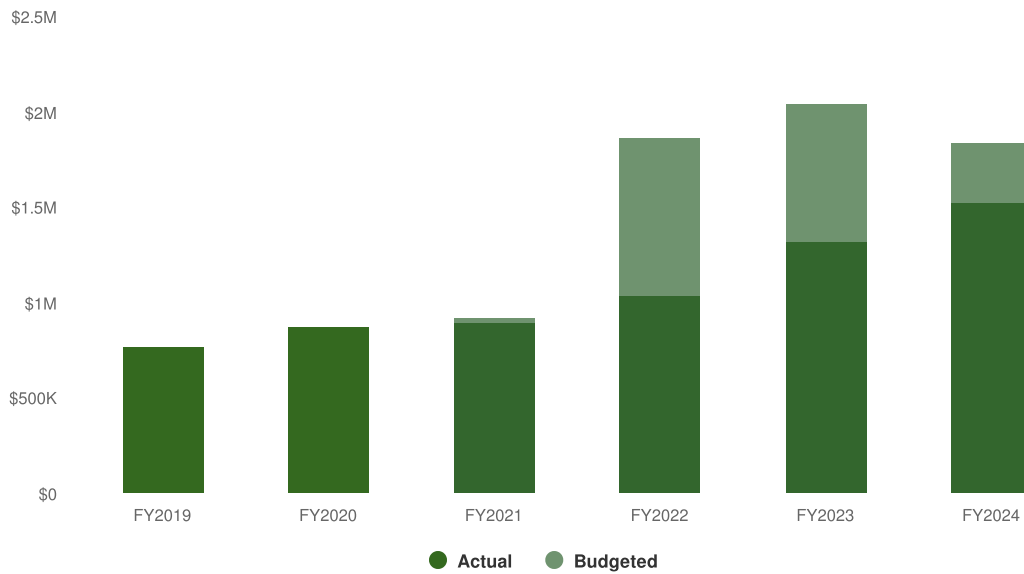
Municipal Court Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Percentage of domestic violence cases fast tracked through the court 60 days from the date of arraignment	N/A	63%	60%	75%	80%
Percentage of civil infraction hearings set within 90 days of the notice of infraction	N/A	N/A	75%	80%	85%
Percentage of defendants who successfully complete requirements of their sentence	N/A	N/A	N/A	50%	60%
Percentage of Domestic Violence Moral Reconation Therapy (DVMRT) graduates that don't recidivate, specific to convictions for domestic violence crimes	100%	N/A	100%	95%	98%

Expenditures Summary (Dept. 02)

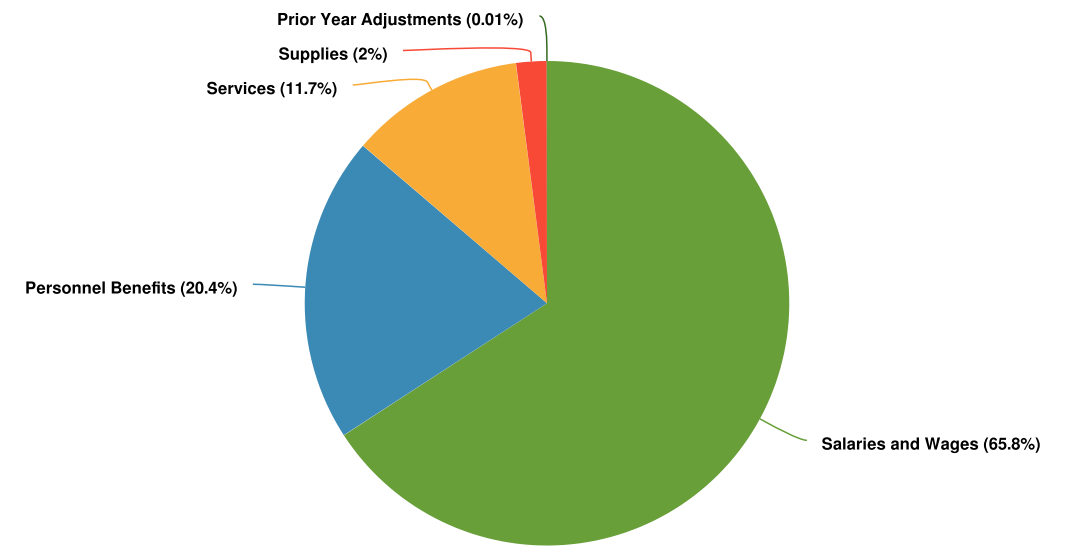
\$1,839,855 **-\$204,363**
(-10.00% vs. prior year)

Municipal Court (02) Proposed and Historical Budget vs. Actual

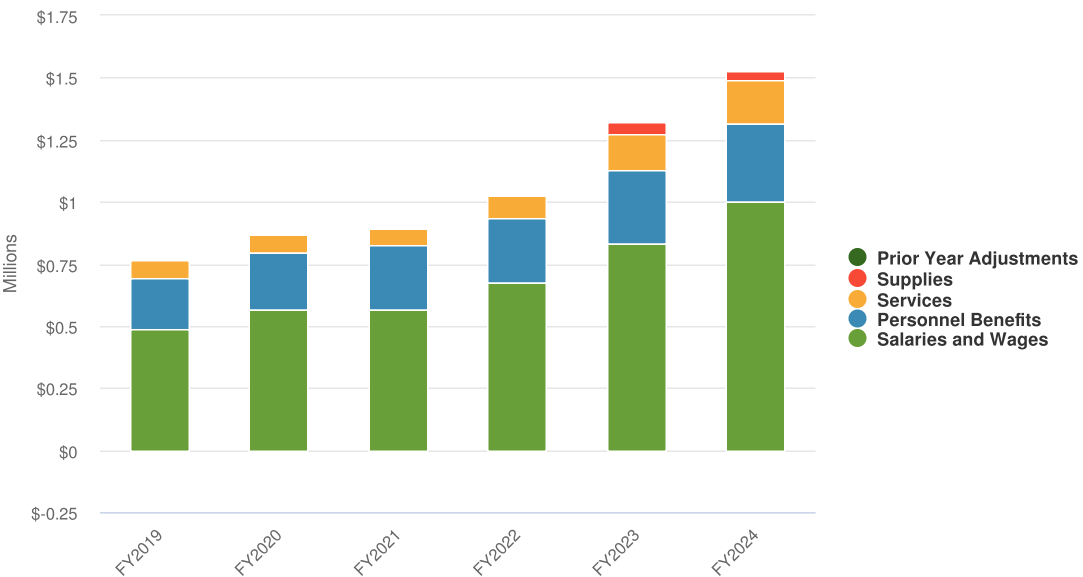


Expenditures by Expense Type (Dept. 02)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$488,899	\$565,726	\$566,244	\$673,639	\$830,032	\$1,144,751
Personnel Benefits	\$204,717	\$230,313	\$257,873	\$262,636	\$297,683	\$509,465
Supplies	\$2,520	\$2,941	\$2,426	\$4,312	\$44,899	\$41,100

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$71,088	\$72,823	\$67,408	\$89,464	\$146,166	\$144,539
Prior Year Adjustments	-\$52	\$121	\$0	\$8,254	\$0	\$0
Total Expense Objects:	\$767,172	\$871,924	\$893,951	\$1,038,305	\$1,318,780	\$1,839,855

Expenditure Detail (Dept. 02)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Municipal Court						
Municipal Court						
Salaries and Wages	\$403,005	\$464,422	\$473,876	\$599,212	\$604,486	\$752,195
Personnel Benefits	\$164,388	\$184,666	\$209,183	\$228,454	\$217,467	\$316,940
Supplies	\$2,253	\$2,689	\$2,426	\$3,873	\$44,775	\$4,600
Services	\$65,885	\$69,036	\$63,034	\$84,891	\$120,125	\$118,031
Total Municipal Court:	\$635,531	\$720,813	\$748,519	\$916,430	\$986,853	\$1,191,766
Contracted Court Services						
Salaries and Wages	\$0	\$0	\$0	\$0	\$97,733	\$105,349
Personnel Benefits	\$0	\$0	\$0	\$0	\$28,870	\$40,247
Supplies	\$0	\$0	\$0	\$0	\$0	\$300
Services	\$0	\$0	\$0	\$0	\$21,969	\$1,128
Total Contracted Court Services:	\$0	\$0	\$0	\$0	\$148,572	\$147,024
Monitoring of Prisoners						
Services	\$0	\$225	\$0	\$0	\$0	\$0
Total Monitoring of Prisoners:	\$0	\$225	\$0	\$0	\$0	\$0
Probation & Parole Services						
Salaries and Wages	\$85,894	\$101,304	\$92,368	\$74,427	\$127,813	\$132,265
Personnel Benefits	\$40,329	\$45,647	\$48,690	\$34,182	\$51,346	\$59,893
Supplies	\$267	\$252	\$0	\$439	\$124	\$1,200
Services	\$5,203	\$3,562	\$4,374	\$4,573	\$4,072	\$7,980
Total Probation & Parole Services:	\$131,693	\$150,765	\$145,432	\$113,621	\$183,355	\$201,338
Prior Period Adjustments						
Prior Year Adjustments	-\$52	\$121	\$0	\$8,254	\$0	\$0
Total Prior Period Adjustments:	-\$52	\$121	\$0	\$8,254	\$0	\$0
Community Court						
Salaries and Wages	\$0	\$0	\$0	\$0	\$0	\$154,942
Personnel Benefits	\$0	\$0	\$0	\$0	\$0	\$92,385
Supplies	\$0	\$0	\$0	\$0	\$0	\$35,000
Services	\$0	\$0	\$0	\$0	\$0	\$17,400

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Community Court:	\$0	\$0	\$0	\$0	\$0	\$299,727
Total Municipal Court:	\$767,172	\$871,924	\$893,951	\$1,038,305	\$1,318,780	\$1,839,855
Total Expenditures:	\$767,172	\$871,924	\$893,951	\$1,038,305	\$1,318,780	\$1,839,855

City Manager's Office (03)



Kyle Moore
Interim City Manager

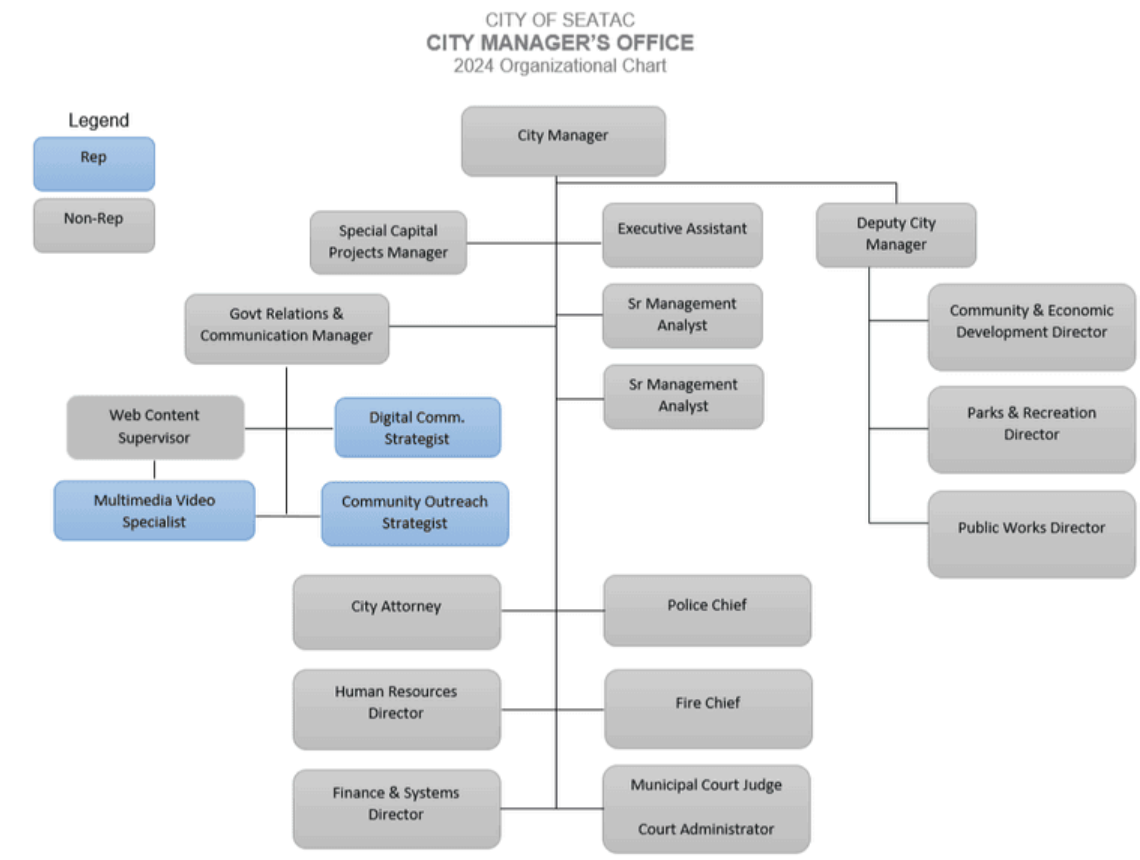
Mission

Provide ethical and visionary leadership that inspires high quality, innovative, and fiscally responsible public policy, services, and projects.

The City Manager's Office is funded by the General Fund (001) and the ARPA Grant Fund (113). The primary responsibilities of the City Manager are to provide strategic and visionary leadership, prepare a proposed budget for the City Council's review and adoption, submit policy options and recommendations to the City Council, and oversee the day-to-day operations of the municipal government to ensure the attainment of the policy goals set by the City Council.

Key functions of the City Manager's Office include administrative support to the Council, oversight of all City departments, community relations and communications, contract negotiations, inter-governmental coordination with surrounding communities as well as the Sea-Tac International Airport, Sound Transit, legislative and Congressional representation, research on regional issues, and leadership of the City's strategic planning, professional development, and process improvement efforts.

Organizational Chart



2021-2022 Department (03) Objectives Report

Objective	City Goal	Status
Review teleworking policy and adjust as necessary to promote efficiencies.	Build Effective & Accountable Government	Complete
Launch NextDoor Social Media Platform.	Build Effective & Accountable Government	Complete
Promote and conduct quarterly virtual meetings with residents to increase engagement and connection with services and programs.	Build Effective & Accountable Government	In Progress
Research and identify the cost of implementing professional development plans for all employees.	Build Effective & Accountable Government	Withdrawn/ Discontinued
Facilitate the successful consolidation of the three Sound Transit Transitway Agreements.	Increase Connectivity & Safety	Complete
Promote and support the Indoor Ultrafine Particle Impact study.	Promote Our Neighborhoods	Complete
Review/revise as necessary the Interlocal Agreement with the Puget Sound Regional Fire Authority.	Promote Our Neighborhoods	Complete
Implement improvements as recommended by 2020 Gateway Analysis.	Promote Our Neighborhoods	In Progress

2023-2024 Department (03) Objectives

Objective	City Goal	Estimated Completion
Facilitate decision-making process for renovation or relocation of City Hall.	Build Effective & Accountable Government	December 2023
Promote and conduct semi annual meetings with residents to increase engagement and connection with services and programs.	Build Effective & Accountable Government	December 2024
Implement improvements as recommended by 2020 Gateway Analysis.	Promote Our Neighborhoods	December 2024
Facilitate process for long-term protection of North SeaTac Park as open space.	Expand Green & Public Spaces	December 2024
Implement and address the results of the employee satisfaction survey.	Build Effective & Accountable Government	December 2024
Reimagine the Community Leadership Academy as a digital/video online experience with accessibility to the public on demand.	Build Effective & Accountable Government	December 2024
Allocate State and Local Fiscal Recovery Funds (SLFRF) within the regulations provided by the Department of Commerce.	Build Effective & Accountable Government	December 2024

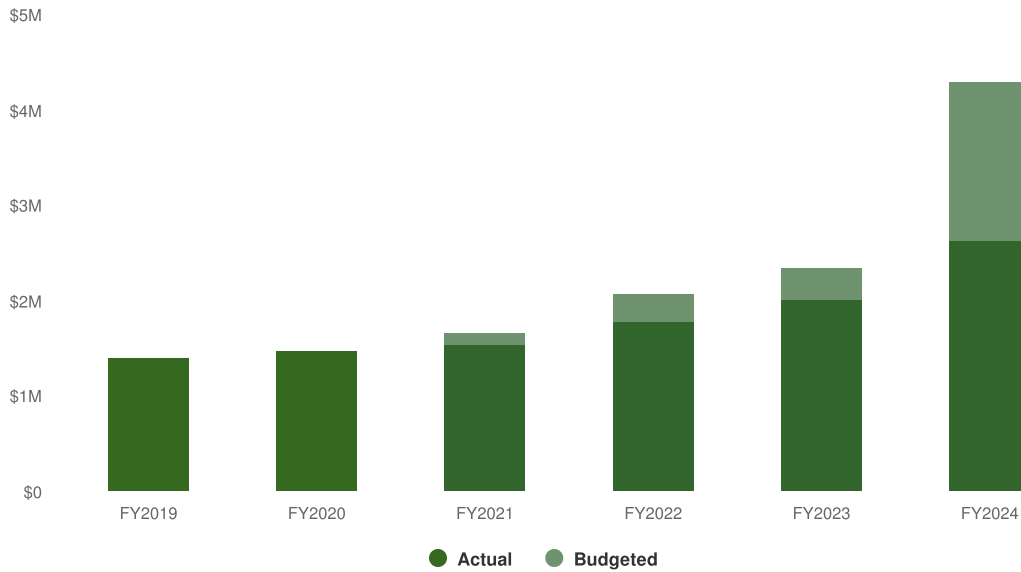
City Manager's Office Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Percentage of responses to public requests for services made within two business days	N/A	N/A	N/A	75%	90%
Average rating in the overall satisfaction question of the employee survey	73%	82%	90%	90%	90%
Number of impressions on social media platforms	524,741	1,182,923	2,000	1,400,000	1,400,000
Number of bills impacted by City actions	N/A	N/A	N/A	12	12
Number of community events attended by the Community Outreach Strategist	N/A	N/A	N/A	60	60

Expenditures Summary (Dept. 03)

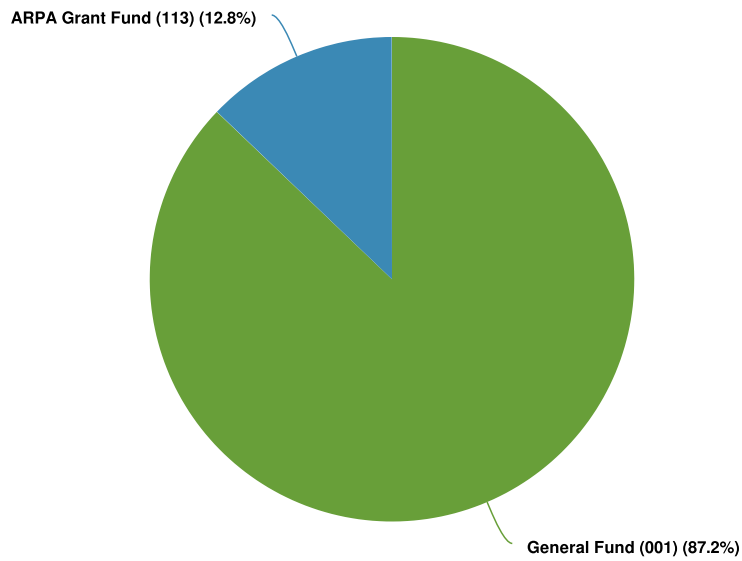
\$4,288,035 **\$1,949,852**
(83.39% vs. prior year)

City Manager's Office (03) Proposed and Historical Budget vs. Actual



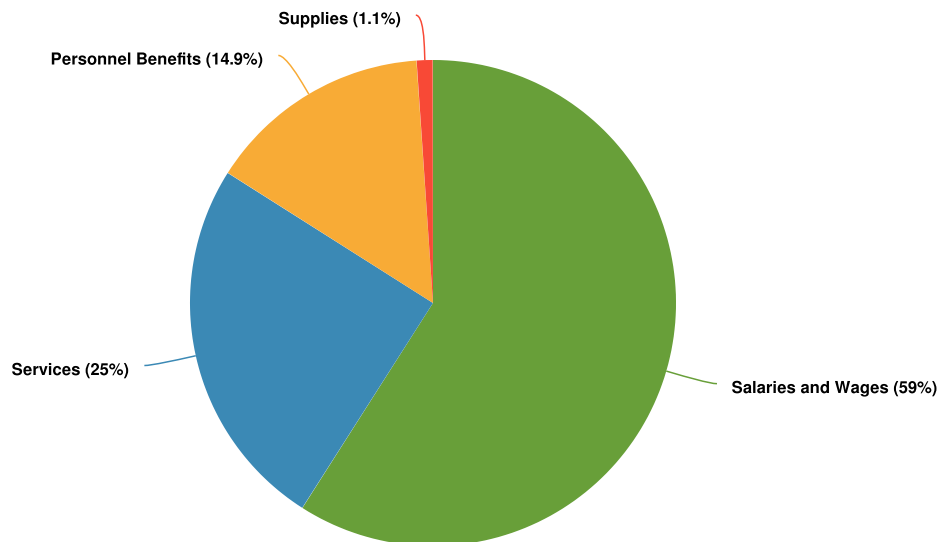
Expenditures by Fund (Dept. 03)

2023 Expenditures by Fund

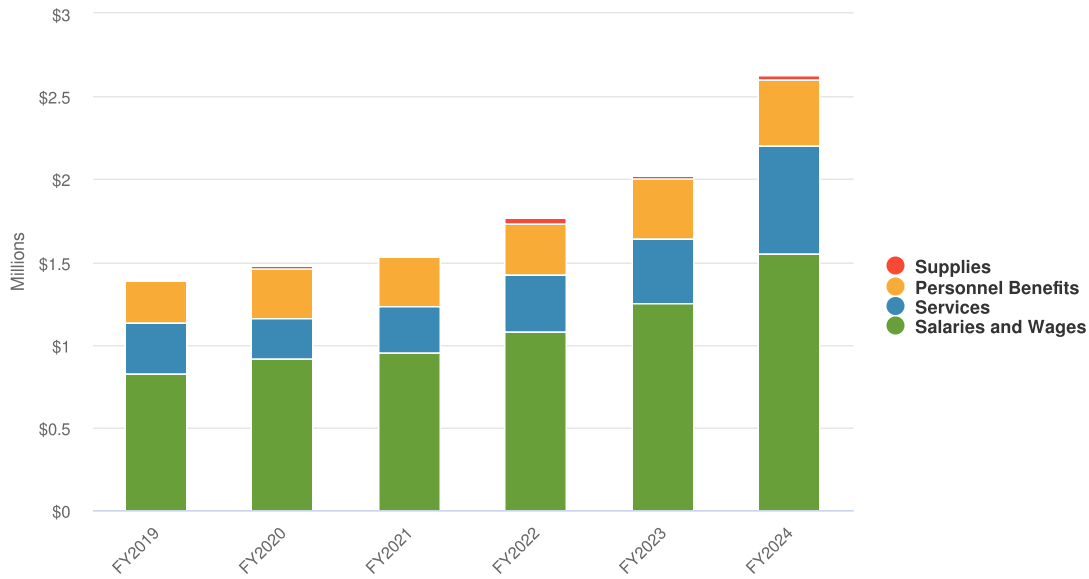


Expenditures by Expense Type (Dept. 03)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$822,833	\$919,194	\$949,158	\$1,078,450	\$1,251,223	\$1,612,449
Personnel Benefits	\$254,135	\$299,507	\$301,102	\$311,443	\$358,529	\$514,680
Supplies	\$13,328	\$10,899	\$7,366	\$34,602	\$17,249	\$30,288
Services	\$308,184	\$244,216	\$284,377	\$345,662	\$392,268	\$2,130,618
Total Expense Objects:	\$1,398,480	\$1,473,816	\$1,542,003	\$1,770,157	\$2,019,269	\$4,288,035

Expenditure Detail (Dept. 03)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
City Manager						
Advisory Services						
Services	\$33,600	\$36,009	\$63,996	\$111,996	\$121,474	\$131,236
Total Advisory Services:	\$33,600	\$36,009	\$63,996	\$111,996	\$121,474	\$131,236
City Manager Administration						
Salaries and Wages	\$599,853	\$682,031	\$670,900	\$747,505	\$808,675	\$1,014,588
Personnel Benefits	\$183,870	\$229,285	\$210,961	\$208,457	\$217,018	\$294,713
Supplies	\$10,120	\$1,287	\$728	\$1,193	\$2,025	\$2,388
Services	\$40,639	\$18,954	\$25,877	\$24,856	\$19,170	\$141,902
Total City Manager Administration:	\$834,482	\$931,557	\$908,466	\$982,011	\$1,046,888	\$1,453,591
Adult Misdemeanor						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$185,850	\$151,635	\$162,020	\$179,975	\$206,455	\$223,544
Total Adult Misdemeanor:	\$185,850	\$151,635	\$162,020	\$179,975	\$206,455	\$223,544
Centralized Services						
Services	\$0	\$0	\$0	\$0	\$0	\$1,396,970
Total Centralized Services:	\$0	\$0	\$0	\$0	\$0	\$1,396,970
Communications						
Salaries and Wages	\$222,980	\$237,163	\$278,258	\$305,643	\$345,660	\$489,613
Personnel Benefits	\$70,265	\$70,222	\$90,141	\$92,234	\$105,298	\$176,213
Supplies	\$3,208	\$9,612	\$6,638	\$32,556	\$9,235	\$11,900
Services	\$48,095	\$37,618	\$18,484	\$28,239	\$36,099	\$80,548
Total Communications:	\$344,548	\$354,615	\$393,521	\$458,672	\$496,292	\$758,274
Community Services						
Salaries and Wages	\$0	\$0	\$0	\$25,302	\$96,888	\$108,248
Personnel Benefits	\$0	\$0	\$0	\$10,752	\$36,213	\$43,754
Supplies	\$0	\$0	\$0	\$853	\$5,989	\$16,000
Services	\$0	\$0	\$0	\$596	\$9,070	\$156,418
Total Community Services:	\$0	\$0	\$0	\$37,503	\$148,160	\$324,420
Prior Period Adjustments						
Services	\$0	\$0	\$14,000	\$0	\$0	\$0
Total Prior Period Adjustments:	\$0	\$0	\$14,000	\$0	\$0	\$0
Total City Manager:	\$1,398,480	\$1,473,816	\$1,542,003	\$1,770,157	\$2,019,269	\$4,288,035
Total Expenditures:	\$1,398,480	\$1,473,816	\$1,542,003	\$1,770,157	\$2,019,269	\$4,288,035

Finance (04)



Gwen Pilo
Director

Mission

Ensure availability, security, and integrity of digital information and provide accountability for all public funds, assets, policies, and systems in a fiscally responsible manner, maintaining stability and public trust through sound financial management.

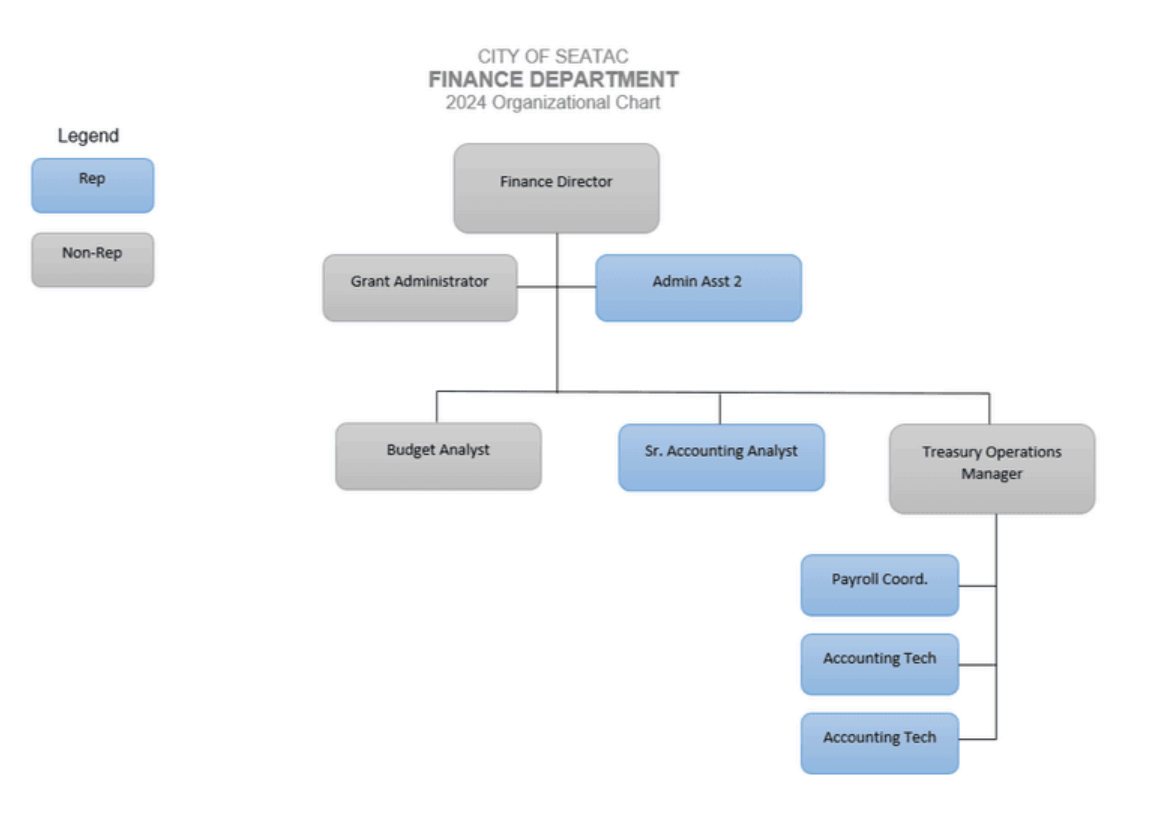
The Finance and Systems Department is responsible for all accounting, budgeting, payroll, and information systems related functions for the City. The Department is made up of two divisions:

Finance Administration: Performs cash receipting, payroll, accounts payable, accounts receivable billing, business licensing, capital asset accounting, purchasing, financial reporting, budget preparation, auditing and reporting.

Information Systems: Administers the City's voice/data network, SeaTV broadcast system, computer hardware, computer software applications, and security. Provides technical support to approximately 120 desktop computer users. Supports the efforts of a City-wide employee committee maintaining the City's website.

Geographic Information Systems (GIS) enables the City of SeaTac to inventory its built and natural environment, analyze and use the data to inform planning and decision making. This spatial intelligence is used extensively in the City for understanding the current landscape, planning for future conditions, and managing city infrastructure. GIS provides geospatial services and solutions to internal and external customers, including Public Works Asset Maintenance and Management, Capital Improvement Projects, Emergency Management, Parks and Facilities Planning and Maintenance, Permitting and Land Use Applications, Comprehensive Planning, and communications with businesses and the public regarding city activities, plans, and resources.

Organizational Chart



2021-2022 Department (04) Objectives Report

Objective	City Goal	Status
Replace desktop/notebook computers according to established schedule.	Build Effective & Accountable Government	Complete
Upgrade Network Operating Systems software to current versions.	Increase Connectivity & Safety	In Progress
Upgrade ArcGIS environment to an Enterprise level to better accommodate the expanding use of GIS in the City.	Build Effective & Accountable Government	Complete
Migrate City Office software and email to Office365.	Build Effective & Accountable Government	Complete
Work with Public Works to implement updated Cityworks to support work orders and inspections for Asset Management.	Build Effective & Accountable Government	Delayed
Work with Public Works to implement mobile data collection for work orders, inspections, and updating GIS data.	Build Effective & Accountable Government	Complete
Perform needs assessment for Enterprise Resource Planning System.	Build Effective & Accountable Government	Delayed
Update Procurement Policy.	Build Effective & Accountable Government	Delayed
Implement Purchasing Cards for City Employees.	Build Effective & Accountable Government	Completed
Retire Business License Files.	Build Effective & Accountable Government	Delayed
Update Travel Policy.	Build Effective & Accountable Government	Delayed
Replace existing computer network infrastructure.	Increase Connectivity & Safety	Delayed

2023-2024 Department (04) Objectives

Objective	City Goal	Estimated Completion
Assist in configuration and launch of LAMA software, the City's new permitting system.	Build Effective & Accountable Government	March 2023
Replace large format plotter and color printer in Geographic and Information Systems (GIS).	Build Effective & Accountable Government	March 2023
Update Travel Policy.	Build Effective & Accountable Government	June 2023
Create Automatic Clearing House (ACH) payment policy and procedures.	Build Effective & Accountable Government	June 2023
Replace existing computer network infrastructure.	Increase Connectivity & Safety	June 2023
Work with Public Works to implement updated Cityworks to support work orders and inspections for Asset Management.	Build Effective & Accountable Government	September 2023
Upgrade Cisco server hardware for the City's phone, voicemail, and emergency response location system.	Build Effective & Accountable Government	September 2023
Update Procurement Policy.	Build Effective & Accountable Government	December 2023
Complete upgrade and enhancements of OnBase, the City's records management software.	Build Effective & Accountable Government	December 2023
Complete Request for Proposals for new Enterprise Resource Planning System.	Build Effective & Accountable Government	December 2023
Implement Governmental Accounting Standards Board (GASB) 96: Accounting for Subscription-Based Information Technology Arrangements.	Build Effective & Accountable Government	December 2023
Review and update Small & Attractive Asset Policy.	Build Effective & Accountable Government	December 2023
Retire Business License Files.	Build Effective & Accountable Government	August 2024

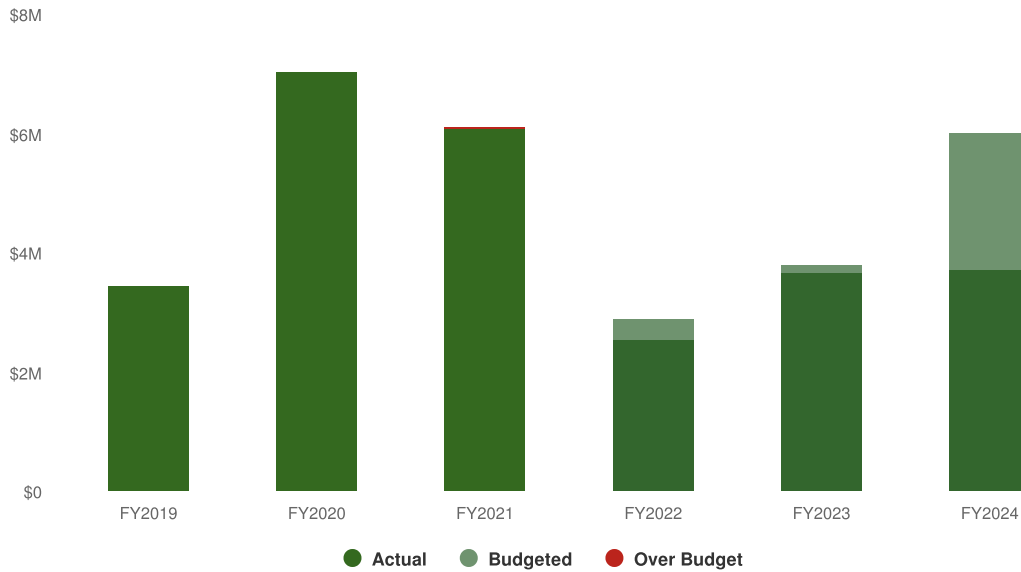
Finance and Systems Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Number of consecutive adopted biennial budgets the City receives the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award	N/A	2	N/A	3	N/A
Number of Adjusting Journal Entries (AJEs) for account coding corrections	N/A	N/A	N/A	<50	<50
Number of Adjusting Journal Entries (AJEs) resulting from audit recommendations	2	0	0	0	0
Number of consecutive years the City receives an annual audit with no findings	3	4	5	6	7
Number of employee timesheets not submitted to Payroll Coordinator by due date	N/A	N/A	N/A	<10	<10
Average number of days to collect on Accounts Receivable invoices	N/A	N/A	N/A	<90	<90
Number of errors entered in cash receipting system not corrected prior to posting	N/A	N/A	N/A	<48	<48
Ratio of duplicate Accounts Payable invoices submitted to duplicate invoices processed	11:00	20:2	<10:0	<10:0	<10:0
Number of Accounts Payable checks voided due to processing error	8	14	0	0	0
Number of In-City Business Licenses approved	N/A	N/A	N/A	3,360	3,360
Number of Out-of-City Business Licenses approved	N/A	N/A	N/A	6,288	6,288
Percentage of Enterprise Software Systems that are on supported versions	N/A	N/A	N/A	90%	95%
Percentage of planned Major Projects completed	N/A	N/A	N/A	90%	90%
Total number of views on our public-facing web maps	13,428	19,084	14,000	15,400	16,940
Percentage of Help Desk tickets meeting Service Level Agreement for first contact by Information Systems staff	N/A	N/A	N/A	95%	95%
Percentage of tickets meeting Service Level Agreement for problem resolution	N/A	N/A	N/A	95%	95%
Percentage of time the Voice and Data Network is available for use	N/A	N/A	N/A	99%	99%
Percentage of computers with current patches installed	N/A	N/A	N/A	90%	95%

Expenditures Summary (Dept. 04)

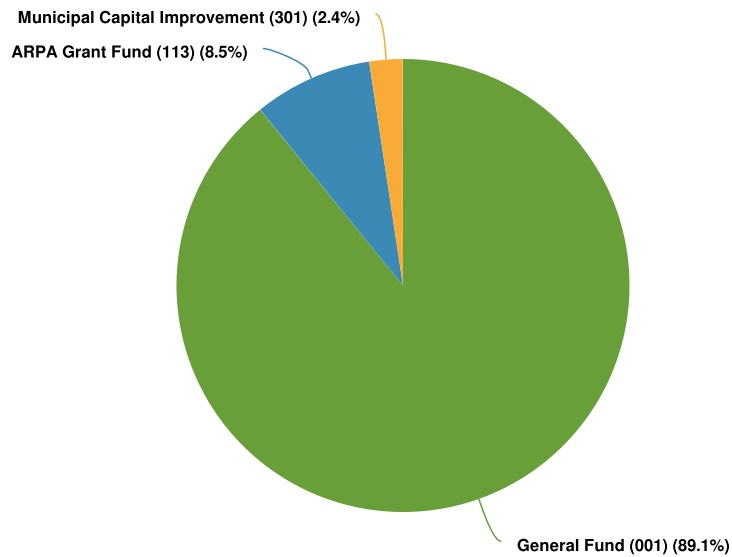
\$6,011,122 **\$2,213,222**
(58.27% vs. prior year)

Finance and Systems (04) Proposed and Historical Budget vs. Actual



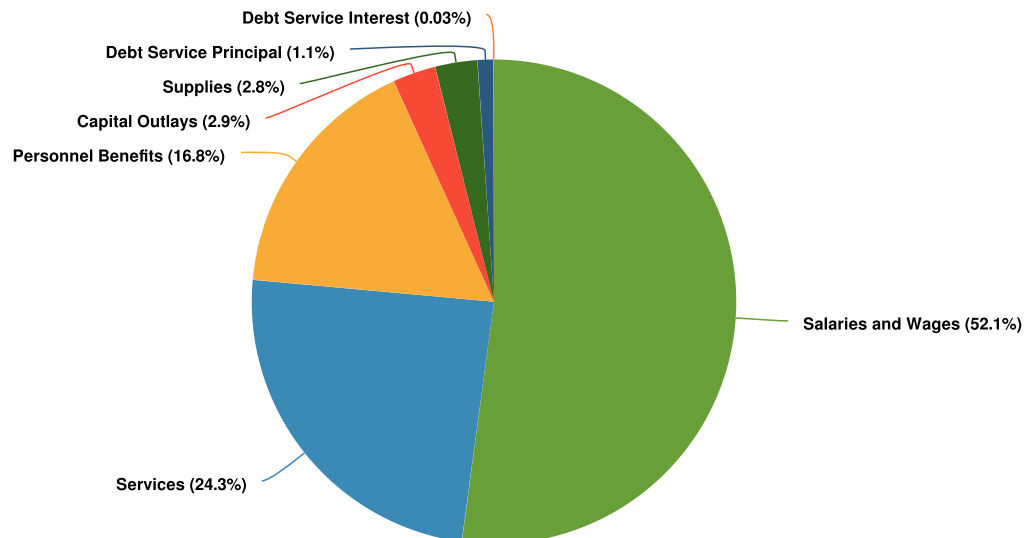
Expenditures by Fund (Dept. 04)

2023 Expenditures by Fund

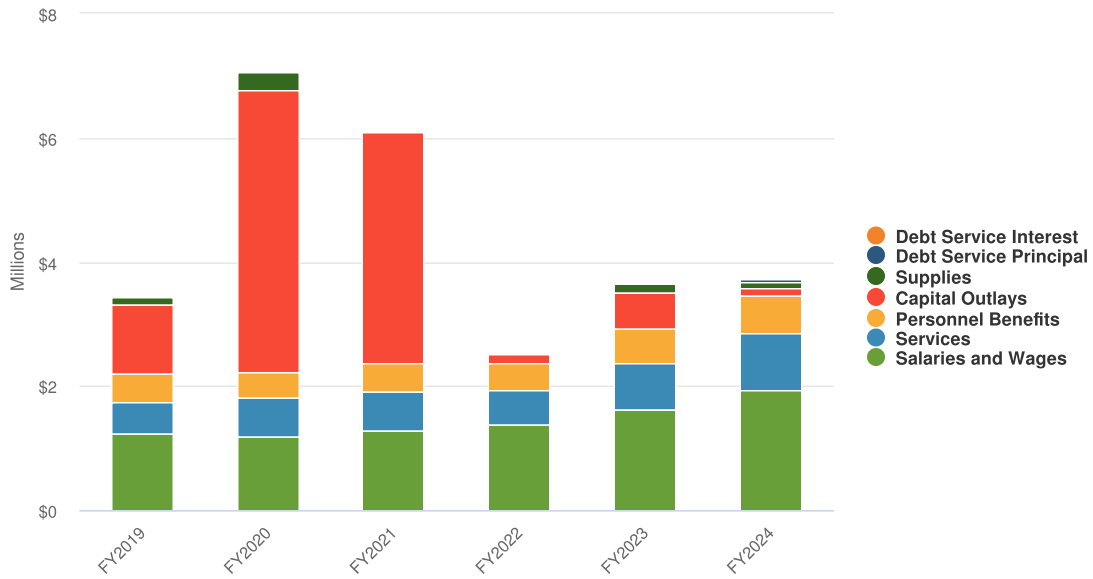


Expenditures by Expense Type (Dept. 04)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$1,227,126	\$1,179,474	\$1,288,282	\$1,380,931	\$1,622,260	\$2,177,752
Personnel Benefits	\$463,243	\$401,174	\$460,896	\$434,540	\$545,330	\$798,672
Supplies	\$122,567	\$275,823	\$31,683	\$38,350	\$138,597	\$100,050
Services	\$510,063	\$641,428	\$627,044	\$559,701	\$755,843	\$1,000,343
Capital Outlays	\$1,118,674	\$4,553,728	\$3,711,699	\$133,196	\$582,187	\$1,934,305
Debt Service Principal	\$0	\$0	\$0	\$0	\$40,646	\$0
Total Expense Objects:	\$3,441,673	\$7,051,627	\$6,119,604	\$2,546,718	\$3,684,863	\$6,011,122

Expenditure Detail (Dept. 04)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Finance						
Financial Services						
Salaries and Wages	\$705,296	\$638,102	\$703,326	\$747,109	\$842,553	\$949,581
Personnel Benefits	\$253,635	\$210,084	\$244,871	\$244,235	\$280,163	\$314,083
Supplies	\$4,347	\$2,125	\$3,208	\$2,465	\$6,036	\$4,250
Services	\$129,745	\$137,953	\$164,916	\$104,640	\$198,050	\$187,505
Total Financial Services:	\$1,093,023	\$988,264	\$1,116,321	\$1,098,449	\$1,326,802	\$1,455,419
Grant Administration						
Salaries and Wages	\$0	\$0	\$0	\$0	\$19,830	\$113,725
Personnel Benefits	\$0	\$0	\$0	\$0	\$3,863	\$55,028
Supplies	\$0	\$0	\$0	\$0	\$120	\$0

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$0	\$0	\$0	\$0	\$0	\$880
Total Grant Administration:	\$0	\$0	\$0	\$0	\$23,813	\$169,633
Central Facilities						
Services	\$0	\$139,785	\$35,057	\$0	\$0	\$0
Total Central Facilities:	\$0	\$139,785	\$35,057	\$0	\$0	\$0
Information Technology Services						
Salaries and Wages	\$521,830	\$541,372	\$584,956	\$633,822	\$759,877	\$1,114,446
Personnel Benefits	\$209,608	\$191,090	\$216,025	\$190,305	\$261,304	\$429,561
Supplies	\$118,220	\$273,698	\$28,475	\$35,885	\$132,441	\$95,800
Services	\$374,930	\$356,348	\$414,344	\$455,061	\$557,793	\$811,958
Total Information Technology Services:	\$1,224,588	\$1,362,508	\$1,243,800	\$1,315,073	\$1,711,415	\$2,451,765
Economic Development						
Services	\$0	\$270	\$201	\$0	\$0	\$0
Total Economic Development:	\$0	\$270	\$201	\$0	\$0	\$0
Park Maintenance						
Services	\$0	\$3,542	\$705	\$0	\$0	\$0
Total Park Maintenance:	\$0	\$3,542	\$705	\$0	\$0	\$0
Ball Courts & Fields Maintenance						
Services	\$5,388	\$3,530	\$11,821	\$0	\$0	\$0
Total Ball Courts & Fields Maintenance:	\$5,388	\$3,530	\$11,821	\$0	\$0	\$0
Debt Service - Principal						
Debt Service Principal	\$0	\$0	\$0	\$0	\$40,646	\$0
Total Debt Service - Principal:	\$0	\$0	\$0	\$0	\$40,646	\$0
Capital Expenditures						
Capital Outlays	\$1,118,674	\$4,553,728	\$3,711,699	\$133,196	\$582,187	\$1,934,305
Total Capital Expenditures:	\$1,118,674	\$4,553,728	\$3,711,699	\$133,196	\$582,187	\$1,934,305
Total Finance:	\$3,441,673	\$7,051,627	\$6,119,604	\$2,546,718	\$3,684,863	\$6,011,122
Total Expenditures:	\$3,441,673	\$7,051,627	\$6,119,604	\$2,546,718	\$3,684,863	\$6,011,122

Legal (06)



Mary Mirante Bartolo

City Attorney

Mission

To provide comprehensive legal advice and representation to the City Council and City Departments. This includes open access and accurate preservation of City records, effective prosecution, victim advocacy, and prevention and mitigation of risk, in order to promote transparency and for the health and safety of the community.

The SeaTac Legal Department consists of five (5) primary divisions: Civil, Risk Management, City Clerk, Records, and Criminal.

Civil: The Civil division acts as legal advisor to the City Council, City Manager, and all officers, departments, and committees of the City.

Risk Management: Risk Management is comprised of three separate but important functions: managing insurance, claims and litigation, and mitigating risk.

City Clerk: The City Clerk is the vital link between the City Council, City Manager, City departments and residents. The City Clerk maintains a record of Council proceedings, prepares City Council agendas, minutes, and Council packets and manages the membership of Citizen Advisory Committees.

Records: The Records division preserves City records and processes requests for records in compliance with State, Federal, and City regulations.

Criminal: The Criminal division prosecutes both criminal misdemeanor cases and civil violations such as, traffic infractions and code compliance cases in the SeaTac Municipal Court. It also provides extensive victim and crisis intervention advocacy for victims of crime, and community members in crisis.

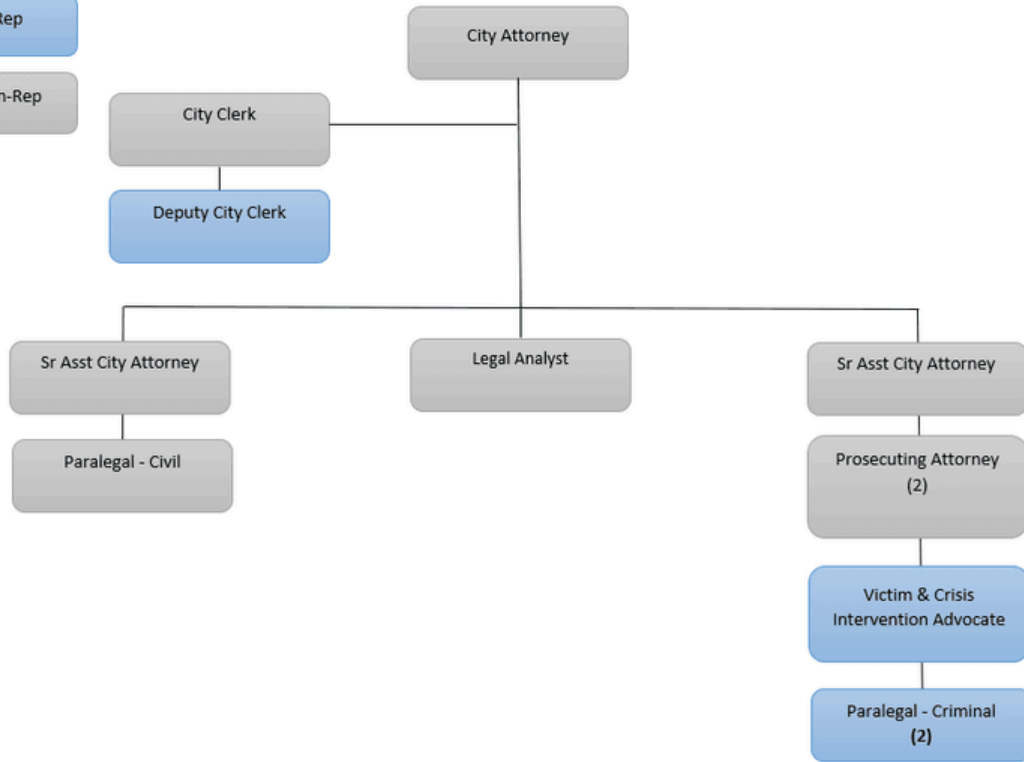
Organizational Chart

CITY OF SEATAC LEGAL DEPARTMENT 2024 Organizational Chart

Legend

Rep

Non-Rep



2021-2022 Department (06) Objectives Report

Objective	City Goal	Status
Adopt an Ordinance or Resolution pertaining to the authority to settle claims.	Build Effective & Accountable Government	Complete
Establish workflow for claims processing and investigation, which includes status updates to City Council on a regular basis.	Build Effective & Accountable Government	Complete
Complete a City-wide Risk Assessment/Risk Control performed by Cities Insurance Association of Washington (CIAW), including assessment of training needs.	Build Effective & Accountable Government	Complete
Begin process of eliminating paper files; scan and upload Criminal case files into OnBase.	Build Effective & Accountable Government	Complete
Review, evaluate and implement CIAW's recommendations and training plan.	Build Effective & Accountable Government	Withdrawn/ Discontinued
Identify records, determine security needs, and develop procedure(s) for processing records to be included in the OnBase Open Public Portal.	Build Effective & Accountable Government	In Progress
Implement case management platform for case files.	Build Effective & Accountable Government	Complete
Configure, test and implement OnBase Open Public Portal to provide direct public access to specified records, while ensuring compliance to State guidelines.	Build Effective & Accountable Government	In Progress

2023-2024 Department (06) Objectives

Objective	City Goal	Estimated Completion
Create contract/agreement template depository on SharePoint, the City's intranet; work and coordinate with Information Systems to create SharePoint webpages.	Build Effective & Accountable Government	December 2023
Create internal process for pre-litigation, litigation, and other claims, for case management.	Build Effective & Accountable Government	December 2023
Conduct a bi-annual City-wide Safety Assessment of all City facilities through Cities Insurance Association of Washington (CIAW).	Build Effective & Accountable Government	December 2023
Identify records, determine security needs, and develop procedure(s) for processing records to be included in the OnBase Open Public Portal.	Build Effective & Accountable Government	December 2023
Configure, test, and implement OnBase Open Public Portal to provide direct public access to specified records, while ensuring compliance to State guidelines.	Build Effective & Accountable Government	December 2023
Transition from paper files to electronic file management systems.	Build Effective & Accountable Government	December 2024

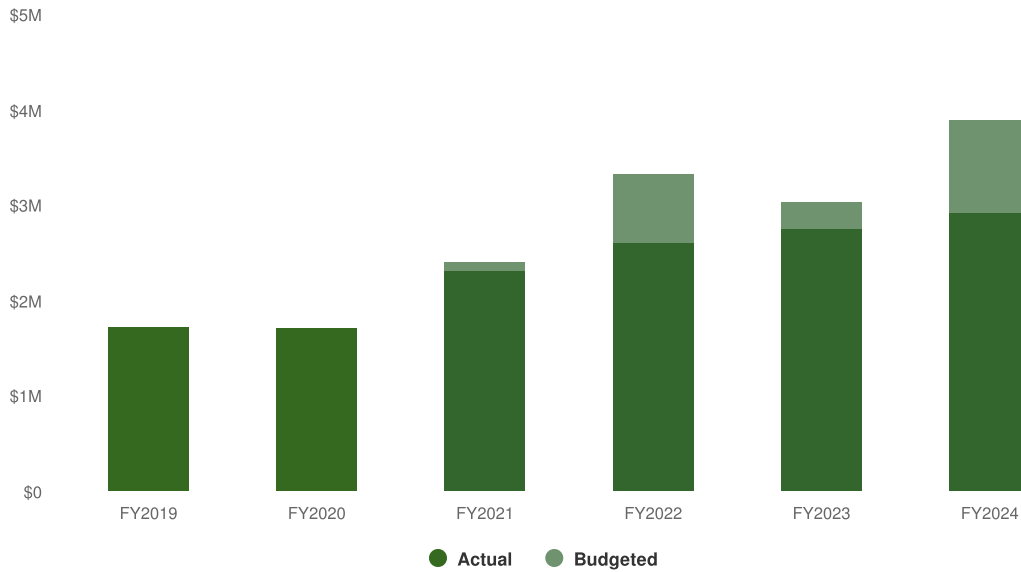
Legal Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Percentage of contracts reviewed and approved by an attorney within three (3) business days	77%	83%	95%	90%	95%
Number of cases filed against the City	N/A	N/A	N/A	8	8
Number of electronic case files opened for Civil in Legal Files	N/A	N/A	N/A	60	70
Number of claims filed with and paid out by the City's insurer	N/A	N/A	N/A	<5	<5
Percentage of tort claims investigated with initial determinations made within sixty (60) days	100%	100%	95%	100%	100%
Percentage of Action Items identified in the City-Wide Safety Assessment and completed (every two years)	N/A	98%	N/A	100%	N/A
Percentage of cases filed by the City, referred by the SeaTac Police	N/A	N/A	N/A	60%	59%
Percentage of cases filed by the City, referred by the Port of Seattle Police	N/A	N/A	N/A	40%	41%
Percentage of victims contacted by the Victim and Crisis Intervention Advocate within two (2) business days of criminal case filing	92%	92%	80%	80%	85%
Percentage of Council Meeting Agenda Bills which met the deadline to the Legal Department	54%	86%	90%	85%	95%
Percentage of Council Meeting Agenda Bills which met the deadline to the Legal Department, and were also submitted complete (no documents or sections were missing)	72%	66%	90%	70%	80%
Percentage of agreements received by Records containing all necessary information	73%	80%	90%	90%	90%
Percentage of Public Records Requests completed within five (5) business days	N/A	N/A	N/A	85%	85%
Number of employees participating in OnBase trainings	N/A	N/A	N/A	75	75

Expenditures Summary (Dept. 06)

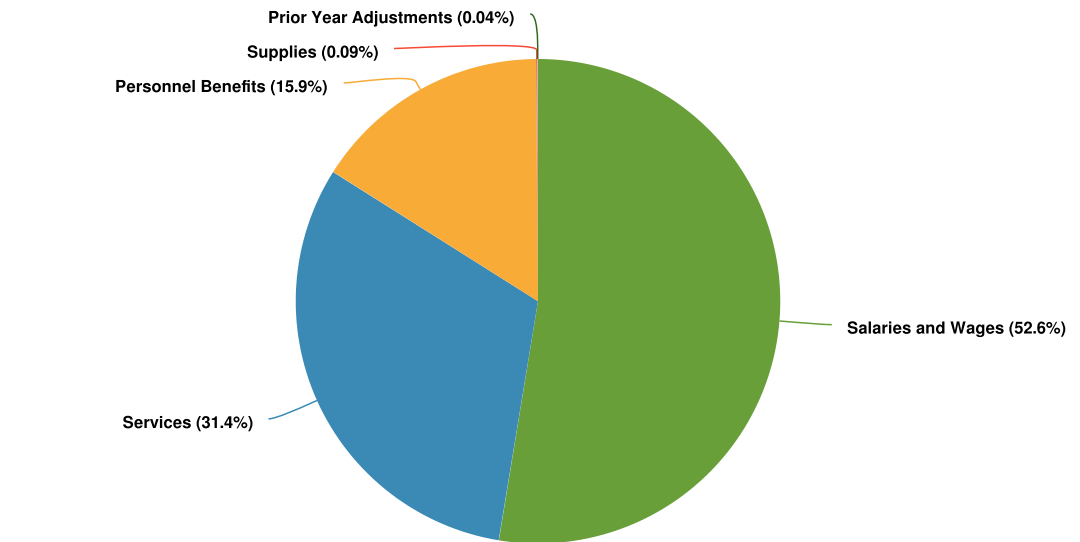
\$3,899,885 **\$858,687**
(28.24% vs. prior year)

Legal (06) Proposed and Historical Budget vs. Actual

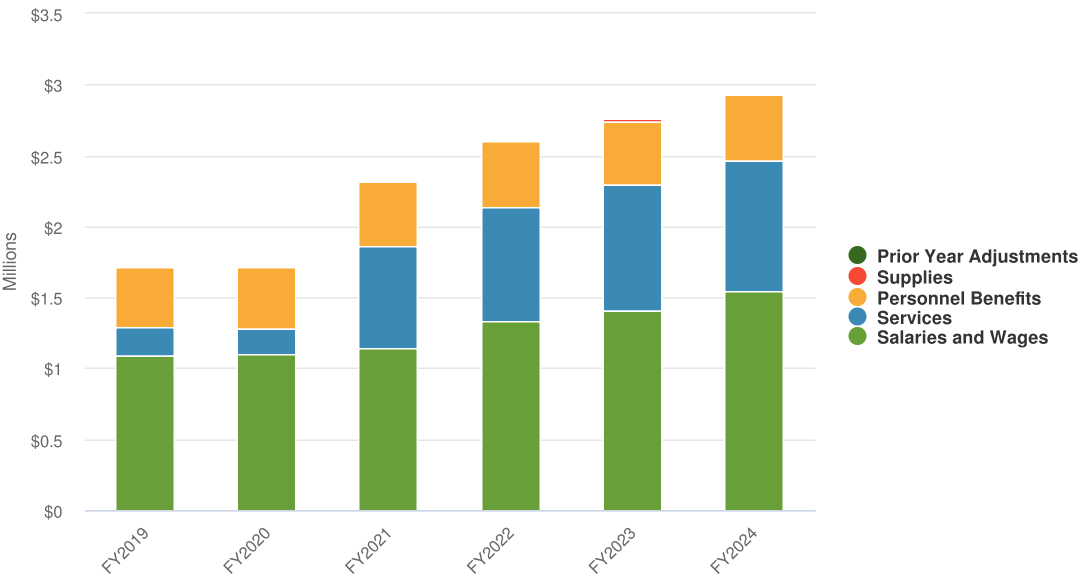


Expenditures by Expense Type (Dept. 06)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$1,093,238	\$1,102,776	\$1,145,407	\$1,334,208	\$1,409,465	\$1,561,559
Personnel Benefits	\$419,698	\$428,626	\$456,242	\$458,227	\$446,990	\$570,482
Supplies	\$13,370	\$5,860	\$1,881	\$5,420	\$15,172	\$11,440



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$198,788	\$178,538	\$712,455	\$804,860	\$886,909	\$1,756,404
Prior Year Adjustments	\$0	\$0	\$379	\$0	\$0	\$0
Total Expense Objects:	\$1,725,094	\$1,715,800	\$2,316,364	\$2,602,715	\$2,758,536	\$3,899,885

Expenditure Detail (Dept. 06)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
City Clerk						
Official Publication Services						
Services	\$11,562	\$12,044	\$16,415	\$8,928	\$0	\$0
Total Official Publication Services:	\$11,562	\$12,044	\$16,415	\$8,928	\$0	\$0
City Clerk Services						
Salaries and Wages	\$263,764	\$292,371	\$290,945	\$339,374	\$0	\$0
Personnel Benefits	\$109,258	\$119,398	\$130,621	\$123,741	\$0	\$0
Supplies	\$1,453	\$774	\$526	\$562	\$0	\$0
Services	\$40,235	\$58,486	\$56,603	\$61,820	\$0	\$0
Total City Clerk Services:	\$414,710	\$471,029	\$478,695	\$525,497	\$0	\$0
Election Services						
Services	\$14,822	\$10,971	\$0	\$37,173	\$0	\$0
Total Election Services:	\$14,822	\$10,971	\$0	\$37,173	\$0	\$0
Voter Registration Services						
Services	\$37,407	\$0	\$68,535	\$82,569	\$0	\$0
Total Voter Registration Services:	\$37,407	\$0	\$68,535	\$82,569	\$0	\$0
Prior Period Adjustments						
Prior Year Adjustments	\$0	\$0	-\$196	\$0	\$0	\$0
Total Prior Period Adjustments:	\$0	\$0	-\$196	\$0	\$0	\$0
Total City Clerk:	\$478,501	\$494,044	\$563,449	\$654,167	\$0	\$0
Legal						
Legal Services						
Salaries and Wages	\$767,436	\$0	\$0	\$0	\$0	\$0
Personnel Benefits	\$291,413	\$0	\$0	\$0	\$0	\$0
Supplies	\$11,917	\$5,086	\$1,355	\$4,852	\$12,873	\$9,540
Services	\$21,694	\$32,679	\$41,605	\$25,655	\$88,561	\$65,513
Total Legal Services:	\$1,092,460	\$37,765	\$42,960	\$30,507	\$101,434	\$75,053
Internal Legal Services - Advice						
Salaries and Wages	\$0	\$529,688	\$541,208	\$551,475	\$459,515	\$513,189
Personnel Benefits	\$0	\$196,405	\$213,334	\$192,535	\$142,508	\$185,837

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Internal Legal Services - Advice:	\$0	\$726,093	\$754,542	\$744,010	\$602,023	\$699,026
Internal Legal Services - Claims & Litigation						
Salaries and Wages	\$0	\$215,634	\$242,153	\$364,929	\$552,236	\$669,572
Personnel Benefits	\$0	\$93,228	\$90,559	\$119,725	\$168,030	\$241,588
Total Internal Legal Services - Claims & Litigation:	\$0	\$308,862	\$332,712	\$484,654	\$720,266	\$911,160
External Legal Services - Advice						
Services	\$12,704	\$22,115	\$13,150	\$7,148	\$117	\$39,883
Total External Legal Services - Advice:	\$12,704	\$22,115	\$13,150	\$7,148	\$117	\$39,883
External Legal Services - Claims & Litigation						
Services	\$60,320	\$42,130	\$61,570	\$4,821	\$16,779	\$316,220
Total External Legal Services - Claims & Litigation:	\$60,320	\$42,130	\$61,570	\$4,821	\$16,779	\$316,220
Property Insurance						
Services	\$0	\$0	\$60,686	\$67,547	\$91,097	\$188,136
Total Property Insurance:	\$0	\$0	\$60,686	\$67,547	\$91,097	\$188,136
General Liability Insurance						
Services	\$0	\$0	\$393,210	\$508,551	\$507,476	\$866,713
Total General Liability Insurance:	\$0	\$0	\$393,210	\$508,551	\$507,476	\$866,713
Domestic Violence						
Salaries and Wages	\$62,038	\$65,083	\$71,101	\$78,430	\$88,737	\$99,854
Personnel Benefits	\$19,027	\$19,595	\$21,728	\$22,226	\$23,892	\$31,976
Supplies	\$0	\$0	\$0	\$6	\$0	\$0
Services	\$44	\$113	\$681	\$648	\$753	\$1,824
Total Domestic Violence:	\$81,109	\$84,791	\$93,510	\$101,310	\$113,382	\$133,654
Prior Period Adjustments						
Prior Year Adjustments	\$0	\$0	\$575	\$0	\$0	\$0
Total Prior Period Adjustments:	\$0	\$0	\$575	\$0	\$0	\$0
Official Publication Services						
Services	\$0	\$0	\$0	\$0	\$8,786	\$21,214
Total Official Publication Services:	\$0	\$0	\$0	\$0	\$8,786	\$21,214
City Clerk Services						
Salaries and Wages	\$0	\$0	\$0	\$0	\$308,977	\$278,944

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Personnel Benefits	\$0	\$0	\$0	\$0	\$112,560	\$111,081
Supplies	\$0	\$0	\$0	\$0	\$2,299	\$1,900
Services	\$0	\$0	\$0	\$0	\$74,519	\$126,723
Total City Clerk Services:	\$0	\$0	\$0	\$0	\$498,355	\$518,648
Election Services						
Services	\$0	\$0	\$0	\$0	\$18,718	\$29,281
Total Election Services:	\$0	\$0	\$0	\$0	\$18,718	\$29,281
Voter Registration Services						
Services	\$0	\$0	\$0	\$0	\$80,103	\$100,897
Total Voter Registration Services:	\$0	\$0	\$0	\$0	\$80,103	\$100,897
Total Legal:	\$1,246,593	\$1,221,756	\$1,752,915	\$1,948,548	\$2,758,536	\$3,899,885
Total Expenditures:	\$1,725,094	\$1,715,800	\$2,316,364	\$2,602,715	\$2,758,536	\$3,899,885

Human Resources (07)



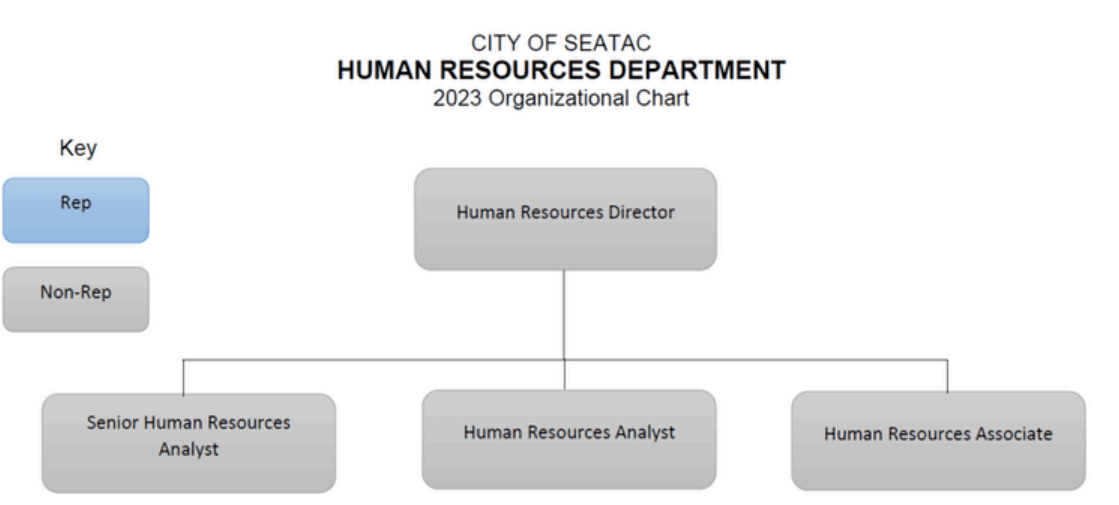
Mei Barker
Director

Mission

To be strategic partners in providing effective human resource expertise by developing and implementing policies, programs, and services that contribute and align with City initiatives, values, and strategies.

The Human Resources (HR) Department is responsible for managing the employee life cycle and providing guidance to the organization regarding federal, state, and local laws, City policies, the Employee Handbook, and union contract(s). Human Resources is responsible for the management of the following citywide programs; employee benefits, recruiting and onboarding, employee engagement through programs such as the employee recognition program, wellness program, classification and compensation, employee performance management, employee and labor relations, learning and development, and safety administration to name a few. The department's focus is around the performance and engagement of the City's greatest asset, the employees.

Organizational Chart



2021-2022 Department (07) Objectives Report

Objective	City Goal	Status
Develop Recruitment and Onboarding standard procedure.	Build Effective & Accountable Government	In Progress
Create a robust Training and Development program.	Build Effective & Accountable Government	Complete
Create Safety Manual with policies and procedures applicable to all positions and specialized divisions.	Build Effective & Accountable Government	In Progress

2023-2024 Department (07) Objectives

Objective	City Goal	Estimated Completion
Develop and implement an Individual Development Plan (IDP) for 50% of City staff.	Build Effective and Accountable Government	December 2023
Establish required trainings for all City staff around the four (4) key characteristics identified by the Learning and Development taskforce in 2021; Customer Service, Conflict Management, Time Management, and Job Knowledge.	Build Effective and Accountable Government	December 2023
Develop and implement Supervisor Training for all people managers.	Build Effective and Accountable Government	December 2024
Eliminate the Employee Handbook and replace with Personnel Guidelines. The Personnel Guidelines will include pertinent information from the current Employee Handbook.	Build Effective and Accountable Government	December 2024
Develop Recruitment and Onboarding standard written procedure.	Build Effective and Accountable Government	December 2024

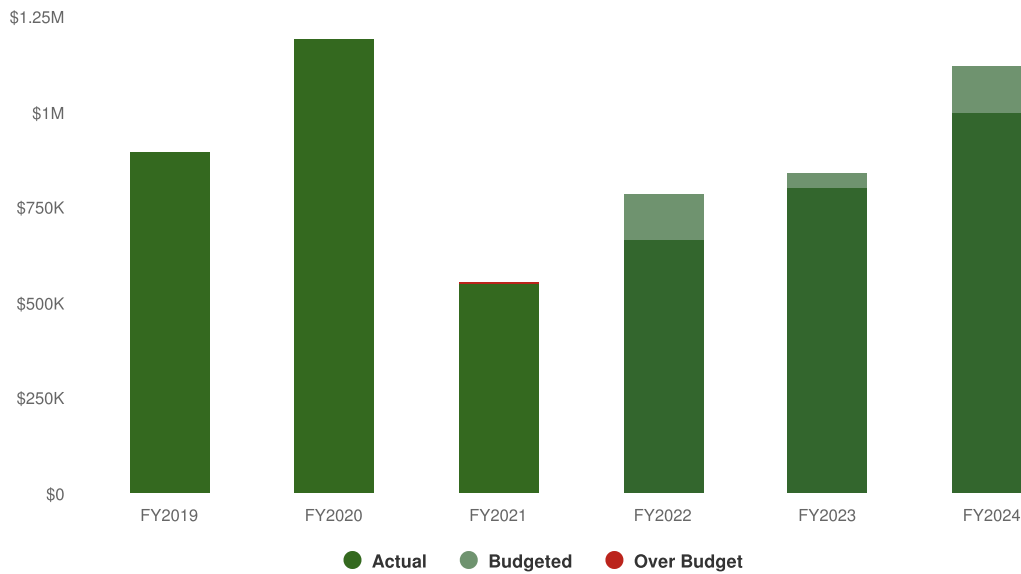
Human Resources Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Number of employees participating in hosted Wellness Program events	N/A	N/A	N/A	50	50
Number of employees participating in the Tuition Reimbursement Program	N/A	N/A	N/A	2	2
Number of Employee Recognition Program events held	N/A	N/A	N/A	4	4
Number of employees participating in the Commute Trip Reduction Program	N/A	N/A	N/A	5	5
Percentage of employees who complete required training	N/A	N/A	30%	100%	100%
Percentage of applicable employees who complete required safety training	N/A	N/A	N/A	100%	100%
Average number of business days to recruit and fill a position internally	33	27.6	45	10	10
Average number of business days to recruit and fill a position externally	79	52	45	35	35
Percentage of permanent employees with an Individual Development Plan (IDP)	N/A	N/A	N/A	50%	75%
Number of required Labor Management Committee meetings conducted	N/A	N/A	N/A	4	4
Number of employee-initiated Job Audit requests	N/A	N/A	N/A	0	0

Expenditures Summary (Dept. 07)

\$1,118,564 **\$279,278**
(33.28% vs. prior year)

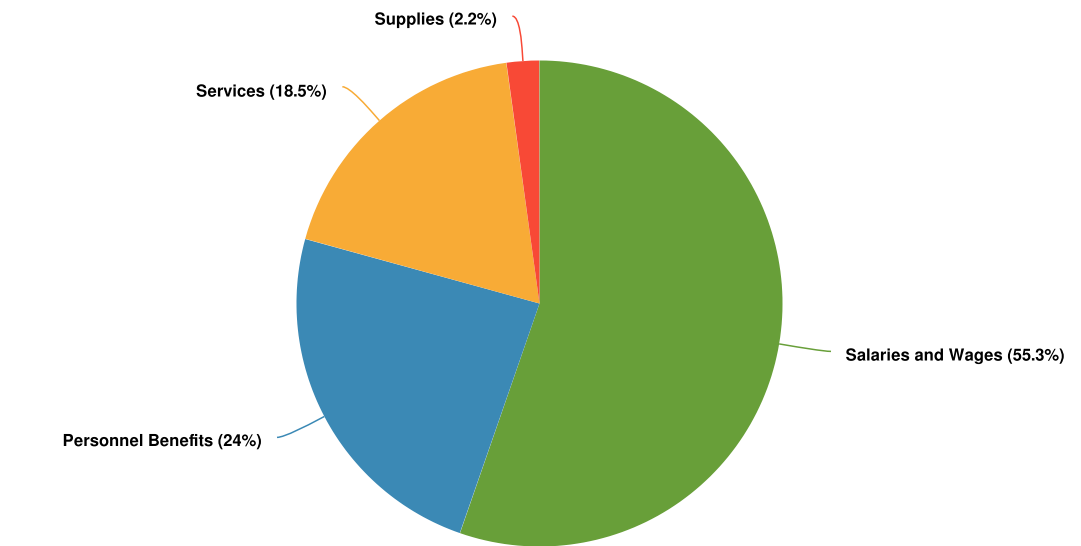
Human Resources (07) Proposed and Historical Budget vs. Actual



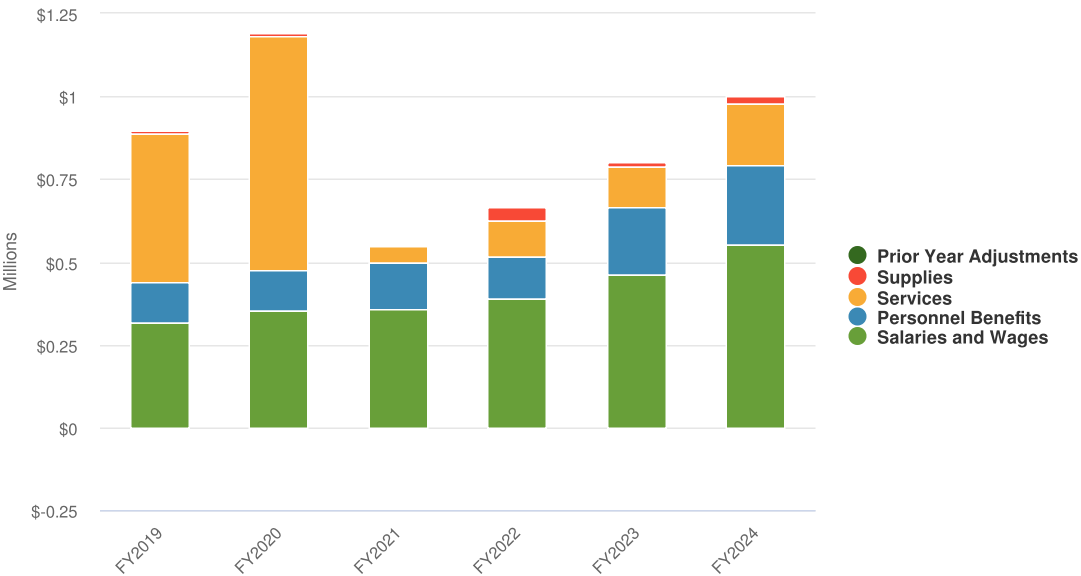
Expenditures by Expense Type (Dept. 07)

Beginning with the 2023-2024 Biennial Budget, Fire LEOFF 1 Medical benefits and insurance costs are reported under HR Department Expenditures.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Salaries and Wages	\$317,640	\$354,780	\$358,390	\$389,509	\$462,089	\$587,982
Personnel Benefits	\$120,244	\$122,000	\$138,475	\$124,989	\$204,152	\$301,003
Supplies	\$8,884	\$7,442	\$6,318	\$44,037	\$10,865	\$22,719
Services	\$448,807	\$705,145	\$49,957	\$108,693	\$122,960	\$206,860
Prior Year Adjustments	\$0	\$0	\$0	-\$1,950	\$0	\$0
Total Expense Objects:	\$895,575	\$1,189,367	\$553,140	\$665,278	\$800,066	\$1,118,564

Expenditure Detail (Dept. 07)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Human Resources						
Wellness Program						
Supplies	\$2,437	\$361	\$1,576	\$3,063	\$3,609	\$3,822
Services	\$0	\$0	\$0	\$80	\$600	\$600
Total Wellness Program:	\$2,437	\$361	\$1,576	\$3,143	\$4,209	\$4,422
Employee Recognition Program						
Supplies	\$2,806	\$2,756	\$3,361	\$2,396	\$2,998	\$7,001
Services	\$2,568	\$38	\$0	\$0	\$17,989	\$10,350
Total Employee Recognition Program:	\$5,374	\$2,794	\$3,361	\$2,396	\$20,987	\$17,351
Tuition Reimbursement Program						
Services	\$2,005	\$2,018	\$0	\$0	\$0	\$8,000
Total Tuition Reimbursement Program:	\$2,005	\$2,018	\$0	\$0	\$0	\$8,000
Employee Commute Trip Reduction						
Supplies	\$0	\$2,970	\$0	\$30	\$29	\$1,500
Services	\$6,930	\$4,015	\$0	\$1,965	\$0	\$6,000
Total Employee Commute Trip Reduction:	\$6,930	\$6,985	\$0	\$1,995	\$29	\$7,500
Citywide Employee Training Programs						
Supplies	\$0	\$0	\$0	\$35,794	\$486	\$4,563
Services	\$2,736	\$18,158	\$13,885	\$38,888	\$27,401	\$82,599
Total Citywide Employee Training Programs:	\$2,736	\$18,158	\$13,885	\$74,682	\$27,887	\$87,162
Safety Program						
Supplies	\$90	\$0	\$0	\$0	\$0	\$0
Services	\$6,382	\$1,613	\$8,540	\$6,144	\$13,289	\$9,500
Total Safety Program:	\$6,472	\$1,613	\$8,540	\$6,144	\$13,289	\$9,500

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Recruitment						
Supplies	\$9	\$171	\$0	\$167	\$387	\$0
Services	\$9,761	\$4,423	\$7,627	\$8,864	\$6,723	\$13,619
Total Recruitment:	\$9,770	\$4,594	\$7,627	\$9,031	\$7,110	\$13,619
Personnel Services						
Salaries and Wages	\$317,640	\$354,780	\$358,390	\$389,509	\$462,089	\$587,982
Personnel Benefits	\$120,244	\$122,000	\$138,475	\$124,989	\$159,623	\$235,532
Supplies	\$3,542	\$1,184	\$1,381	\$2,587	\$3,356	\$5,833
Services	\$14,868	\$24,609	\$19,905	\$52,752	\$56,958	\$76,192
Total Personnel Services:	\$456,294	\$502,573	\$518,151	\$569,837	\$682,026	\$905,539
Property Insurance						
Services	\$71,956	\$51,193	\$0	\$0	\$0	\$0
Total Property Insurance:	\$71,956	\$51,193	\$0	\$0	\$0	\$0
General Liability Insurance						
Services	\$331,601	\$599,078	\$0	\$0	\$0	\$0
Total General Liability Insurance:	\$331,601	\$599,078	\$0	\$0	\$0	\$0
Prior Period Adjustments						
Prior Year Adjustments	\$0	\$0	\$0	-\$1,950	\$0	\$0
Total Prior Period Adjustments:	\$0	\$0	\$0	-\$1,950	\$0	\$0
Fire Administration						
Personnel Benefits	\$0	\$0	\$0	\$0	\$44,529	\$65,471
Total Fire Administration:	\$0	\$0	\$0	\$0	\$44,529	\$65,471
Total Human Resources:	\$895,575	\$1,189,367	\$553,140	\$665,278	\$800,066	\$1,118,564
Total Expenditures:	\$895,575	\$1,189,367	\$553,140	\$665,278	\$800,066	\$1,118,564

Police Services (08)



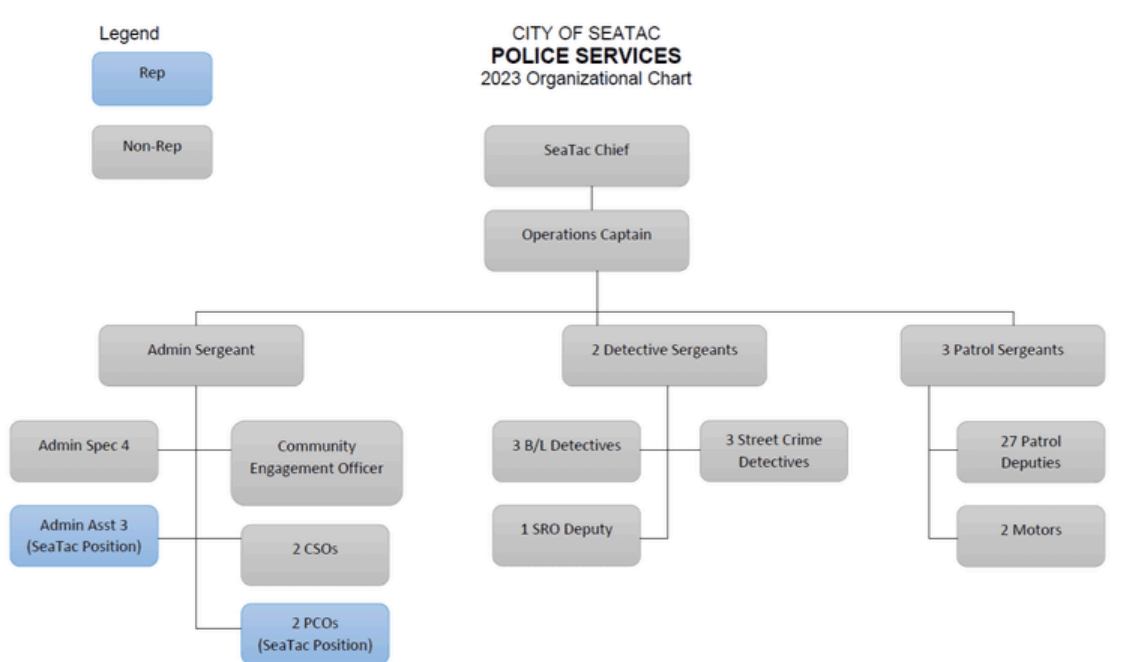
Steven (Troy) Smithmeyer
Police Chief

Mission

To provide proactive, engaging, and educational law enforcement services, in our uniquely diverse community.

Through a contract with the King County Sheriff's Office, the SeaTac Police Department provides law enforcement services to SeaTac residents, businesses, and visitors. Services include 9-1-1 call response, criminal complaint investigation, crime prevention consultation, traffic safety and enforcement, parking enforcement, and numerous forms of community service. The SeaTac Police Department also provides SWAT, Bomb Disposal, and Major Investigations response through a contract with the Sheriff's Office. *For more information about KCSO visit: <https://www.kingcounty.gov/depts/sheriff.aspx> (<https://www.kingcounty.gov/depts/sheriff.aspx>).*

Organizational Chart



2021-2022 Department (08) Objectives Report

Objective	City Goal	Status
Establish Community Engagement Officer.	Effective & Accountable Government	Completed
Expand the capabilities of the Parking Compliance Officers to include vehicle impounds.	Effective & Accountable Government	Completed

2023-2024 Department (08) Objectives

Objective	City Goal	Estimated Completion
Establish an Unmanned Ariel Vehicle (UAV) program, purchase UAVs, have 6 pilots certified.	Build Effective & Accountable Government	August 2023
Establish co-responder model by adding a Mental Health Professional(MHP).	Build Effective & Accountable Government	January 2024
Expand the Criminal Investigations Unit (CIU) and Street Crimes Unit (SCU) capabilities by adding one additional detective to each unit.	Build Effective & Accountable Government	October 2024

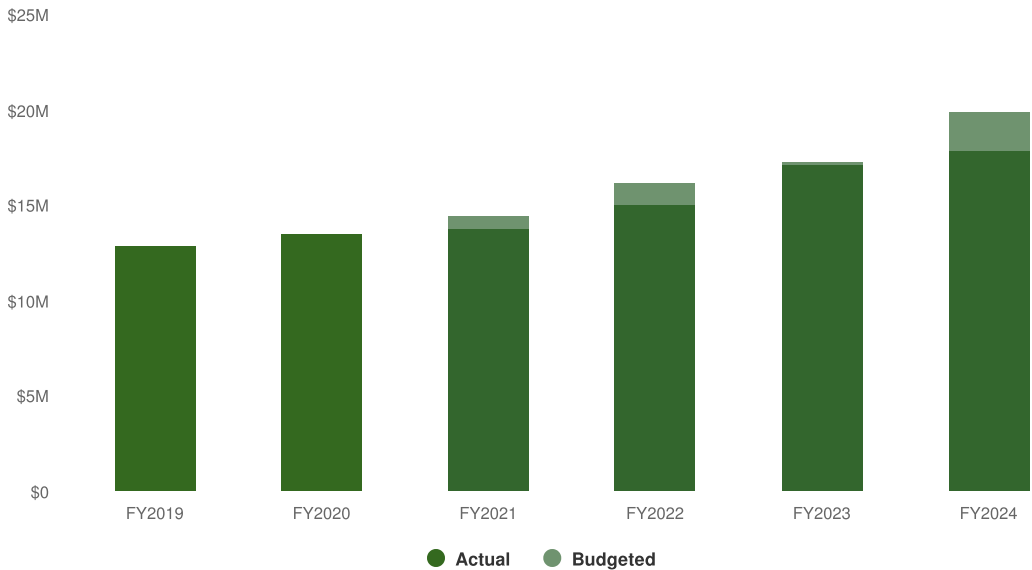
Police Services Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Average number of traffic contacts made by SeaTac Motorcycle Officers per quarter	189	251	650	500	525
Average number of total contacts made by SeaTac Motorcycle Officers by quarter	N/A	756	N/A	700	725
Number of community events attended by Community Engagement Officer	N/A	N/A	N/A	10	12
Number of SeaTac residents participating in the Community Police Academy	N/A	N/A	N/A	7	7
Number of SeaTac residents participating in the Teen Academy	N/A	N/A	N/A	8	8
Number of Parking Permits issued	N/A	N/A	N/A	200	215
Number of community participation hours by Police Explorers	N/A	N/A	N/A	40	60
Number of SeaTac children participating in Shop with a Cop Program	N/A	N/A	N/A	75	100
Total hours of officer training in In-Progress Violence	N/A	N/A	N/A	16	20
Number of false alarm calls responded to by SeaTac officers	N/A	N/A	N/A	250	240
Average Response Time to Priority 1 and higher calls for service (in minutes)	8.25	8.70	8.50	9.50	9.00
Percentage of concealed pistol license (CPL) applications and renewals completed within 45 days from initial request	N/A	100%	90%	90%	90%
Percentage of commissioned and non-commissioned officers who complete a minimum of 40 hours of annual training	N/A	90%	90%	90%	90%
Closure rate of Criminal Investigations Unit investigations	54%	63%	62%	62%	62%

Expenditures Summary (Dept. 08)

\$19,906,774 **\$2,603,988**
(15.05% vs. prior year)

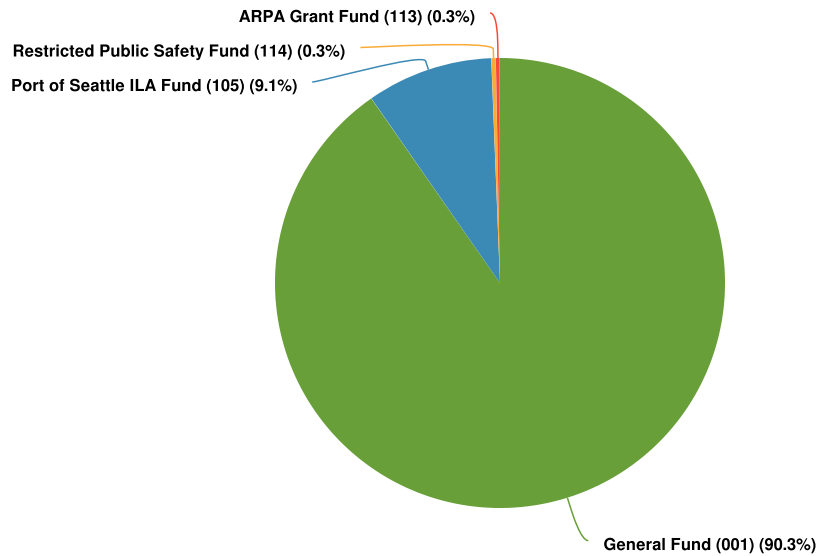
Police Services (08) Proposed and Historical Budget vs. Actual



Expenditures by Fund (Dept. 08)

While the majority of the Police Services contract is funded out of the General Fund (001), in 2018 the City signed a new ILA with the Port which designated money from the Port to support community relief with respect to public safety. A percentage of the Police services contract, covering 6 officers for the enforcement of traffic, is funded out of the Port of Seattle ILA Fund (105). In 2022, the Restricted Public Safety Fund (114) was created to account for monies received by the City from Federal and State drug enforcement forfeitures. Beginning with the 2023-2024 Biennial Budget, the SCORE Bond Fund (206) Expenditures are reported under Police Services.

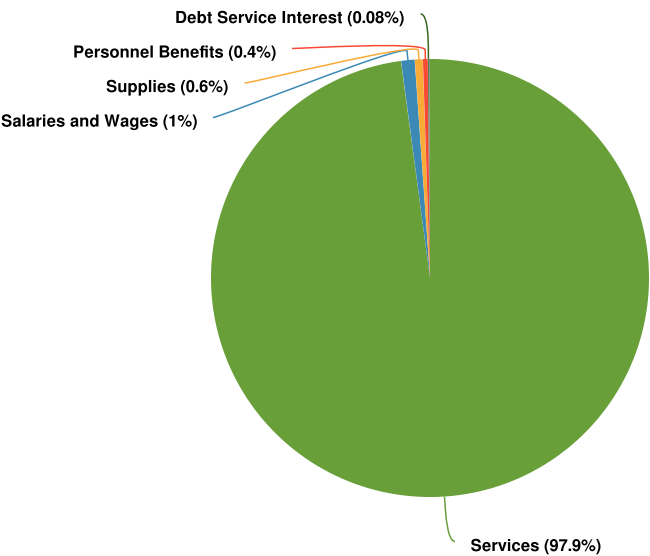
2023 Expenditures by Fund



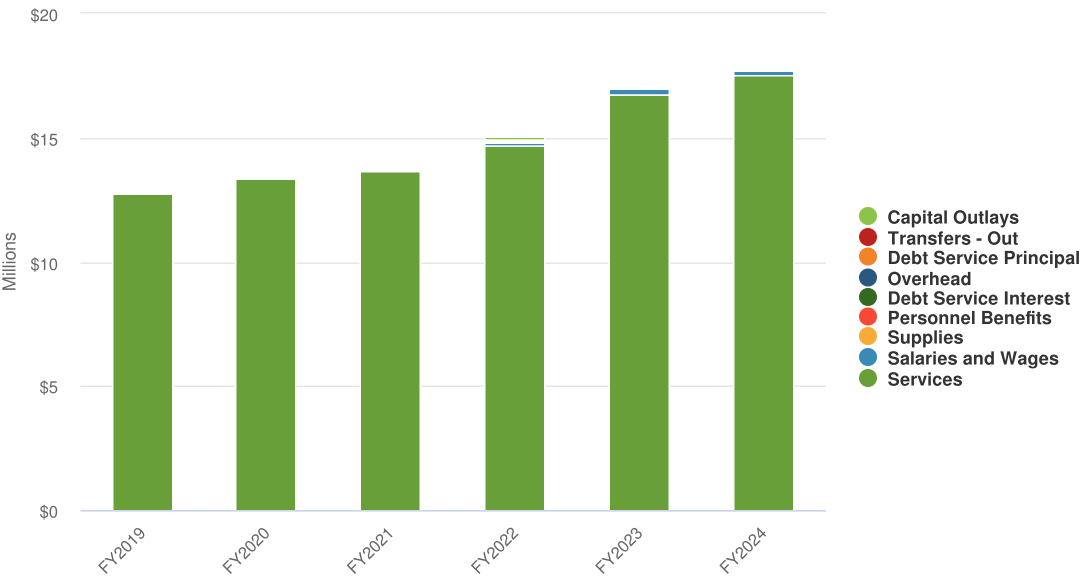
Expenditures by Expense Type (Dept. 08)

Beginning with the 2023-2024 Biennial Budget, the Permit Parking Program moved from the Street Fund (102) into the General Fund (001) under the Police Services Budget.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Salaries and Wages	\$69,488	\$73,635	\$78,764	\$81,712	\$203,511	\$334,534
Personnel Benefits	\$28,465	\$29,070	\$33,601	\$29,930	\$83,652	\$162,294
Supplies	\$55,056	\$40,248	\$32,542	\$83,274	\$70,404	\$235,179
Services	\$12,724,169	\$13,370,113	\$13,630,985	\$14,703,165	\$16,753,985	\$19,005,617
Capital Outlays	\$0	\$0	\$7,484	\$92,603	\$0	\$0
Debt Service Principal	\$0	\$0	\$0	\$0	\$157	\$76,132
Debt Service Interest	\$0	\$0	\$0	\$0	\$2,451	\$81,263
Transfers - Out	\$10,000	\$0	\$0	\$18,429	\$0	\$0
Overhead	\$0	\$0	\$10,720	\$9,257	\$12,440	\$11,755
Total Expense Objects:	\$12,887,178	\$13,513,066	\$13,794,096	\$15,018,370	\$17,126,600	\$19,906,774

Expenditure Detail (Dept. 08)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Police						
Municipal Court						
Services	\$49,882	\$64,377	\$91,426	\$119,145	\$131,366	\$120,750
Total Municipal Court:	\$49,882	\$64,377	\$91,426	\$119,145	\$131,366	\$120,750
Administration Reception						
Salaries and Wages	\$69,488	\$73,635	\$78,764	\$81,712	\$89,501	\$97,480
Personnel Benefits	\$28,465	\$29,070	\$33,601	\$29,930	\$31,401	\$36,788
Services	\$0	\$40	\$0	\$50	\$0	\$150
Total Administration Reception:	\$97,953	\$102,745	\$112,365	\$111,692	\$120,902	\$134,418
Police Operations						
Supplies	\$33,361	\$12,876	\$12,787	\$73,161	\$37,065	\$40,602
Services	\$11,108,714	\$12,353,735	\$12,254,782	\$13,162,094	\$14,594,113	\$16,916,686
Total Police Operations:	\$11,142,075	\$12,366,611	\$12,267,569	\$13,235,255	\$14,631,178	\$16,957,288
Innovative Law/Community Engagement						
Supplies	\$17,923	\$14,422	\$18,194	\$870	\$18,154	\$97,034
Services	\$20,349	\$478	\$691	\$0	\$74	\$40,000
Total Innovative Law/Community Engagement:	\$38,272	\$14,900	\$18,885	\$870	\$18,228	\$137,034
Training & Education						
Services	\$34,831	\$11,348	\$16,090	\$63,852	\$39,635	\$65,408
Total Training & Education:	\$34,831	\$11,348	\$16,090	\$63,852	\$39,635	\$65,408
Law Enforcement Activities						
Overhead	\$0	\$0	\$10,720	\$9,257	\$12,440	\$11,755
Total Law Enforcement Activities:	\$0	\$0	\$10,720	\$9,257	\$12,440	\$11,755

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Criminal Justice - High Crime						
Supplies	\$3,772	\$12,950	\$1,561	\$9,243	\$11,148	\$16,000
Total Criminal Justice - High Crime:	\$3,772	\$12,950	\$1,561	\$9,243	\$11,148	\$16,000
Prostitution Prevention						
Supplies	\$0	\$0	\$0	\$0	\$2,979	\$75,043
Services	\$0	\$0	\$0	\$0	\$8,618	\$0
Total Prostitution Prevention:	\$0	\$0	\$0	\$0	\$11,597	\$75,043
Permit Parking Program						
Salaries and Wages	\$0	\$0	\$0	\$0	\$114,010	\$134,522
Personnel Benefits	\$0	\$0	\$0	\$0	\$52,251	\$75,064
Supplies	\$0	\$0	\$0	\$0	\$1,058	\$2,300
Services	\$0	\$0	\$0	\$0	\$38,421	\$56,757
Total Permit Parking Program:	\$0	\$0	\$0	\$0	\$205,740	\$268,643
Care & Custody of Prisoners						
Services	\$1,361,350	\$784,626	\$1,125,897	\$1,189,586	\$1,506,621	\$1,566,831
Total Care & Custody of Prisoners:	\$1,361,350	\$784,626	\$1,125,897	\$1,189,586	\$1,506,621	\$1,566,831
Animal Control						
Services	\$149,043	\$155,509	\$142,099	\$168,438	\$215,149	\$230,335
Total Animal Control:	\$149,043	\$155,509	\$142,099	\$168,438	\$215,149	\$230,335
Transfers Out						
Services	\$0	\$0	\$0	\$0	\$219,988	\$0
Transfers - Out	\$10,000	\$0	\$0	\$18,429	\$0	\$0
Total Transfers Out:	\$10,000	\$0	\$0	\$18,429	\$219,988	\$0
Capital Expenditures						
Capital Outlays	\$0	\$0	\$7,484	\$92,603	\$0	\$0
Total Capital Expenditures:	\$0	\$0	\$7,484	\$92,603	\$0	\$0
Debt Repayment - Detention Services						
Debt Service Principal	\$0	\$0	\$0	\$0	\$0	\$74,934
Total Debt Repayment - Detention Services:	\$0	\$0	\$0	\$0	\$0	\$74,934
Interest & Other Debt Service Costs						
Debt Service Interest	\$0	\$0	\$0	\$0	\$2,451	\$81,263
Total Interest & Other Debt Service Costs:	\$0	\$0	\$0	\$0	\$2,451	\$81,263

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Mental Health Services						
Salaries and Wages	\$0	\$0	\$0	\$0	\$0	\$102,532
Personnel Benefits	\$0	\$0	\$0	\$0	\$0	\$50,442
Supplies	\$0	\$0	\$0	\$0	\$0	\$4,200
Services	\$0	\$0	\$0	\$0	\$0	\$8,700
Total Mental Health Services:	\$0	\$0	\$0	\$0	\$0	\$165,874
Debt Repayment - Public Safety						
Debt Service Principal	\$0	\$0	\$0	\$0	\$157	\$1,198
Total Debt Repayment - Public Safety:	\$0	\$0	\$0	\$0	\$157	\$1,198
Total Police:	\$12,887,178	\$13,513,066	\$13,794,096	\$15,018,370	\$17,126,600	\$19,906,774
Total Expenditures:	\$12,887,178	\$13,513,066	\$13,794,096	\$15,018,370	\$17,126,600	\$19,906,774

Fire Services (09)



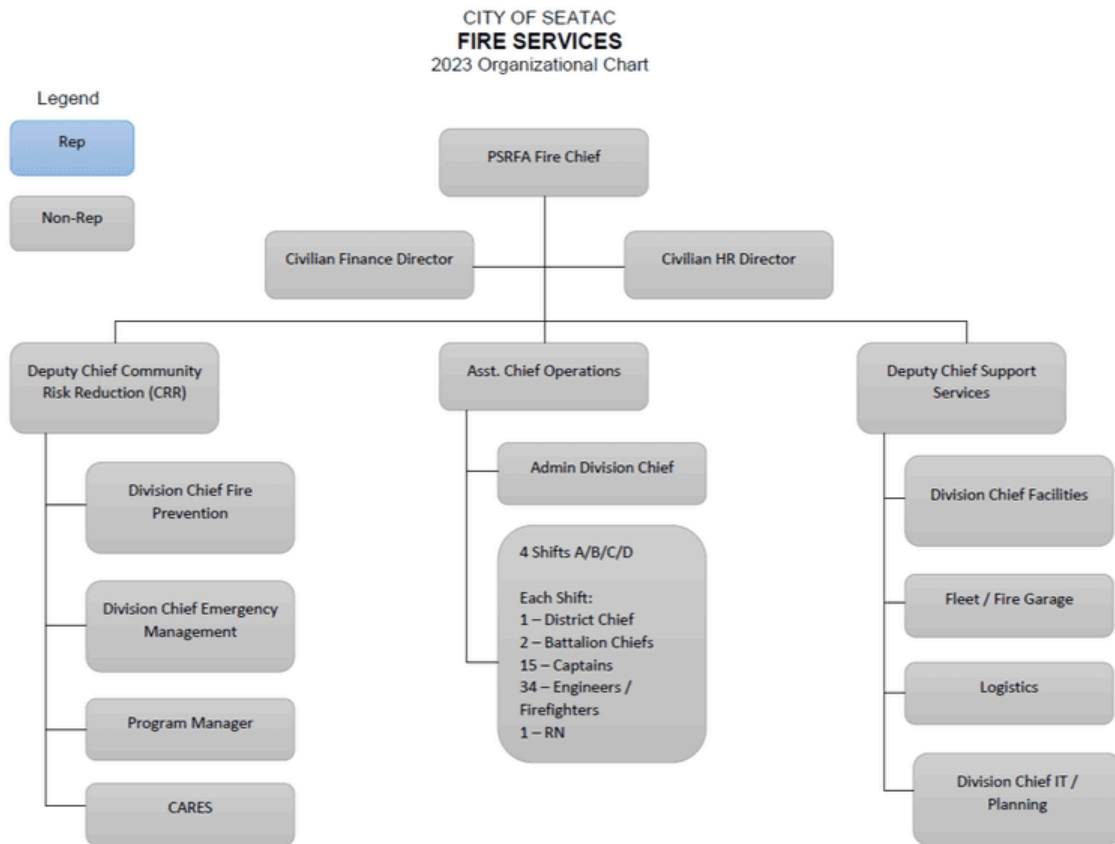
Matthew Morris
Fire Chief

Mission

To provide effective and sustainable services that meet the needs of a changing community with the resources entrusted to us.

Puget Sound Regional Fire Authority (PSRFA) exists to maintain and enhance the quality of life within its boundaries by protecting life, property, and the environment. PSRFA is an internationally accredited, full-service, all-risk fire and rescue department that provides services to the citizens of Covington, Kent, Maple Valley, SeaTac, King County Fire District #37, and King County Fire District #43. Puget Sound Fire covers 108.81 square miles and protects a population of over 226,815. For more information about PSRFA visit: <https://pugetsoundfire.org/>

Organizational Chart



2021-2022 Department (09) Objectives Report

Objective	PSRFA Goal	Status
Implement ERP system to increase efficiency and accountability, ensuring we are good stewards of public resources.	Develop Organizational Sustainability and Resiliency	Complete
Evaluate and adjust station placement and staffing to meet changes in demand for service, population, building density, and community infrastructure.	Meet Community Need for Service	Complete
Participate in National Night Out to share our story, including the variety of emergency and non-emergency services we provide and the value we generated.	Connect with Our Community	Complete

2023-2024 Department (09) Objectives

Objective	PSRFA Goal	Estimated Completion
Expand the CARES Mobile Integrated Health (MIH) program to better meet the increasing need for chronic medical and social services in our communities.	Meet Community Need for Service	March 2023
Expand the Regional Fire Authority's wildland firefighting capabilities to better serve both our communities and the greater region through mutual aid and special deployments.	Meet Community Need for Service	March 2024

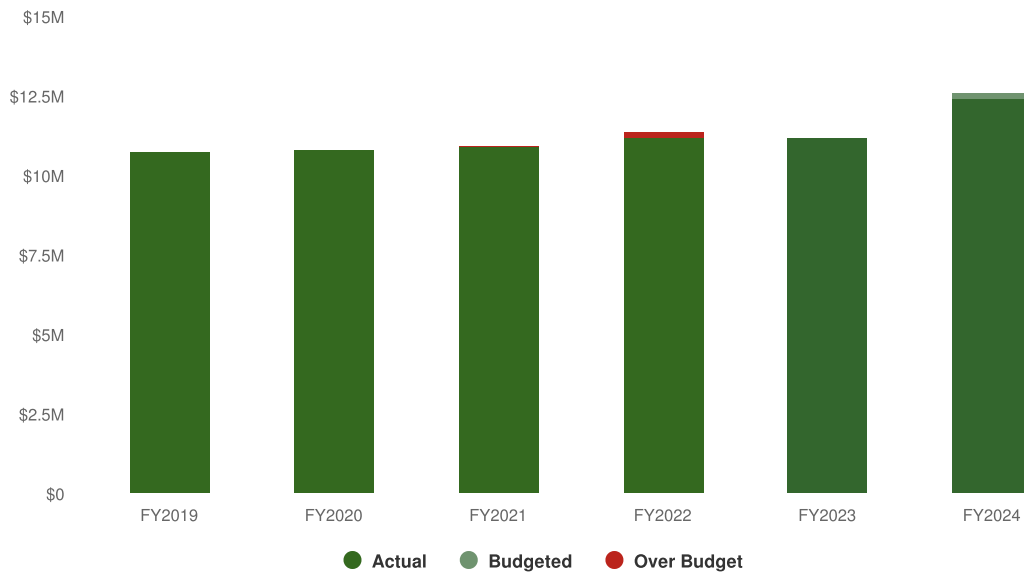
Fire Services Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Fire Suppression average reaction time (90% percentile) in minutes	2:41	2:39	1:40	1:40	1:40
Percentage increase in number of Puget Sound Fire personnel trained and certified in wildland firefighting	N/A	N/A	N/A	10%	10%
Emergency Medical Services (EMS) average reaction time (90% percentile) in seconds	N/A	N/A	N/A	90	90
Percentage increase in number of patient contacts by the Community Assistance, Referrals and Education Services (CARES) program	N/A	N/A	N/A	10%	10%
Percentage of apparatus preventative maintenance performed on schedule	100%	93%	95%	95%	95%
Percentage increase in number of GIS-based incident pre-plans	N/A	N/A	N/A	10%	10%

Expenditures Summary (Dept. 09)

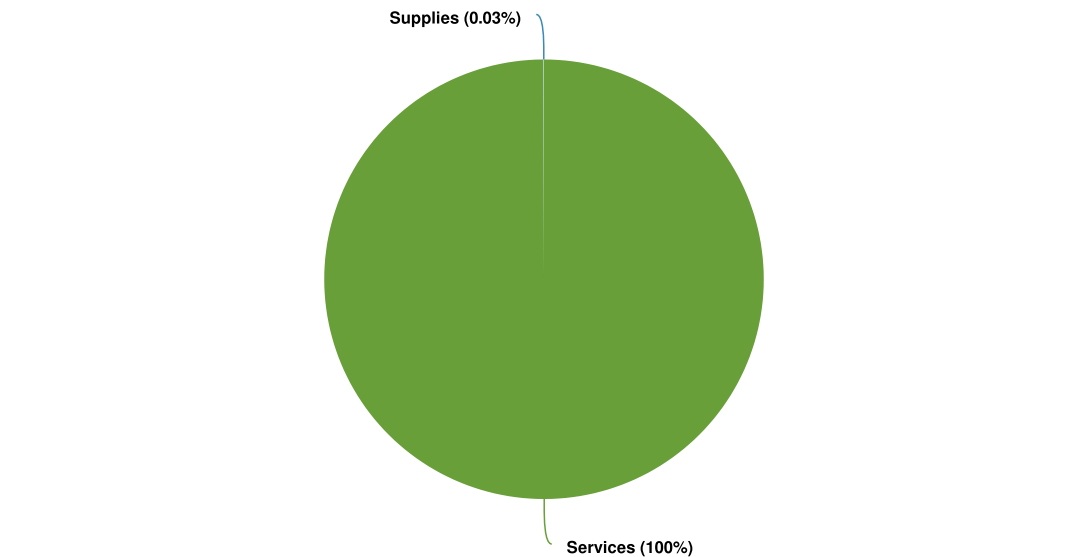
\$12,613,872 **\$1,440,838**
(12.90% vs. prior year)

Fire Services (09) Proposed and Historical Budget vs. Actual

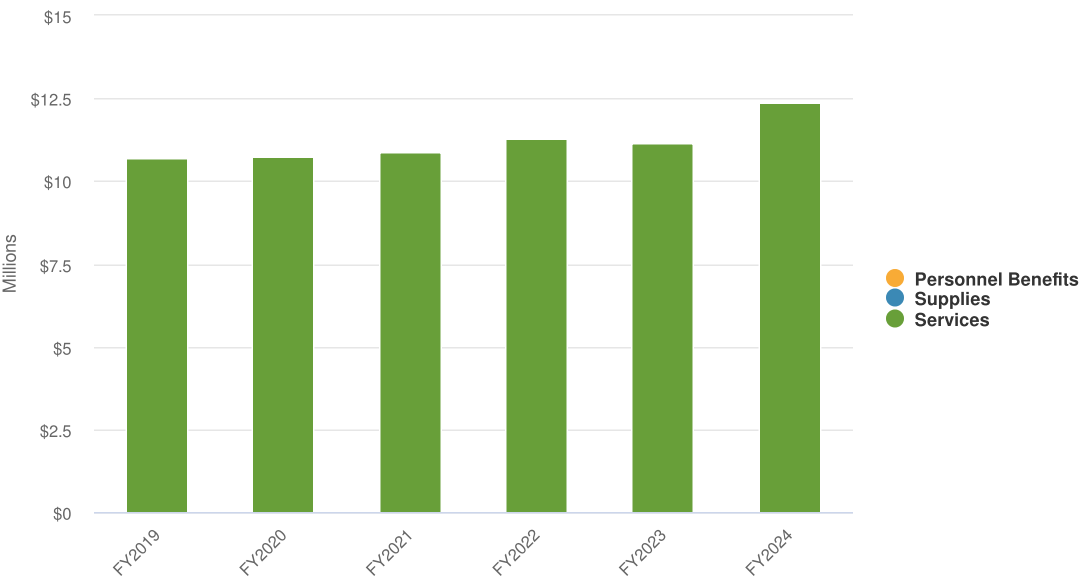


Expenditures by Expense Type (Dept. 09)

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Personnel Benefits	\$46,462	\$35,848	\$29,485	\$42,129	\$0	\$0
Supplies	\$15,578	\$24,192	\$9,784	\$56,259	\$26,756	\$13,000
Services	\$10,690,837	\$10,725,438	\$10,892,136	\$11,288,739	\$11,135,099	\$12,600,872

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Expense Objects:	\$10,752,877	\$10,785,478	\$10,931,405	\$11,387,127	\$11,161,855	\$12,613,872

Expenditure Detail (Dept. 09)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Fire						
Fire Administration						
Personnel Benefits	\$46,462	\$35,848	\$29,485	\$42,129	\$0	\$0
Total Fire Administration:	\$46,462	\$35,848	\$29,485	\$42,129	\$0	\$0
Fire Suppression & EMS						
Services	\$10,675,977	\$10,714,358	\$10,879,147	\$11,268,649	\$11,109,367	\$12,562,281
Total Fire Suppression & EMS:	\$10,675,977	\$10,714,358	\$10,879,147	\$11,268,649	\$11,109,367	\$12,562,281
Disaster Services						
Services	\$885	\$885	\$885	\$913	\$916	\$923
Total Disaster Services:	\$885	\$885	\$885	\$913	\$916	\$923
Emergency Preparedness						
Supplies	\$15,578	\$24,192	\$9,784	\$56,259	\$26,756	\$13,000
Services	\$13,975	\$10,195	\$12,104	\$19,177	\$24,816	\$37,668
Total Emergency Preparedness:	\$29,553	\$34,387	\$21,888	\$75,436	\$51,572	\$50,668
Total Fire:	\$10,752,877	\$10,785,478	\$10,931,405	\$11,387,127	\$11,161,855	\$12,613,872
Total Expenditures:	\$10,752,877	\$10,785,478	\$10,931,405	\$11,387,127	\$11,161,855	\$12,613,872

Parks and Recreation (10)



Mary Tuttle
Director

Mission

To provide high quality and sustainable public facilities and parks. Deliver exceptional and affordable recreational and cultural opportunities, responsive to the needs and health of our community.

The Parks and Recreation (P&R) Department is responsible for providing recreation activities, and maintenance of City parks and facilities. The Department is made up of four divisions:

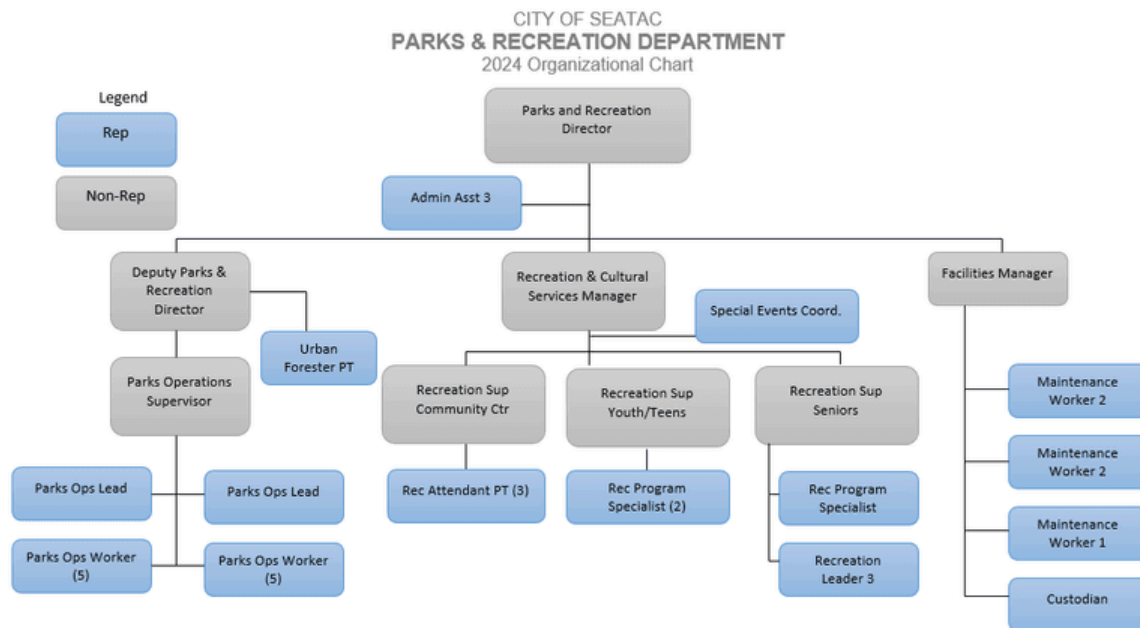
Parks Administration: Parks Administration provides administrative support to all divisions of the department. Responsible for budget preparation, purchasing, and oversight of a variety of agreements, Capital Improvement Projects (CIP) planning, and construction management.

Recreation Services: The Recreation Division is responsible for programming recreation activities for preschool, youth, teens, special populations, adults, and senior citizens. It manages the operation and rentals for the SeaTac and Valley Ridge Community Centers, and schedules picnic shelter rentals in parks. Recreation Services is also responsible for planning and coordination of a variety of special events.

Parks Operations: The Parks Operations Division is responsible for the maintenance of City parks including sport field rentals, ground maintenance at City Hall, and Fire Stations. Parks Operations also offers support for city-wide special events and park activities.

Facilities: The Facilities Division is responsible for the maintenance and operations of systems for City facilities including City Hall, Maintenance Facility, SeaTac Community Center, Valley Ridge Community Center, Fire Station 45, and Fire Station 46. The Facilities Division also supports special events and special projects along with the Recreation and Park Operations divisions.

Organizational Chart



2021-2022 Department (10) Objectives Report

Objective	City Goal	Status
Complete the Art & Culture Master Plan.	Build Effective & Accountable Government	Complete
Design conceptual drawings and plans for the new trailhead, trails, open space and passive recreation at Des Moines Creek Park.	Expand Green & Public Spaces	In Progress
Obtain final results from soil study and mitigate the contamination in Sunset Park.	Expand Green & Public Spaces	In Progress
Develop a Master Plan for Bow Lake Park.	Build Effective & Accountable Government	Delayed
Complete the Lake to Sound Trail in SeaTac.	Increase Connectivity & Safety; Promote our Neighborhoods	In Progress
Increase revenue in sport activities and programs by 15-20%.	Build Effective & Accountable Government	Withdrawn/Discontinued

2023-2024 Department (10) Objectives

Objective	City Goal	Estimated Completion
Develop Adopt-A-Trail program for the City.	Increase Connectivity & Safety; Promote our Neighborhoods	March 2023
Pursue grant funding for lighting to enhance BMX facility.	Increase Connectivity & Safety; Promote our Neighborhoods	June 2023
Replace 5 HVAC units at SeaTac Community Center.	Build Effective & Accountable Government	December 2023
Amend interlocal agreement between Highline School District and neighboring cities for use of facilities.	Build Effective & Accountable Government	December 2023
Pursue the acquisition of the Bow Lake Spring Wetlands.	Expand Green & Public Spaces	December 2023
Develop a Master Plan for Bow Lake Park.	Build Effective & Accountable Government	December 2023
Complete design and construction of the fishing pier and boat ramp at Angle Lake Park.	Expand Green & Public Spaces	March 2024
Expand sport activities and program offerings.	Build Effective & Accountable Government	December 2024

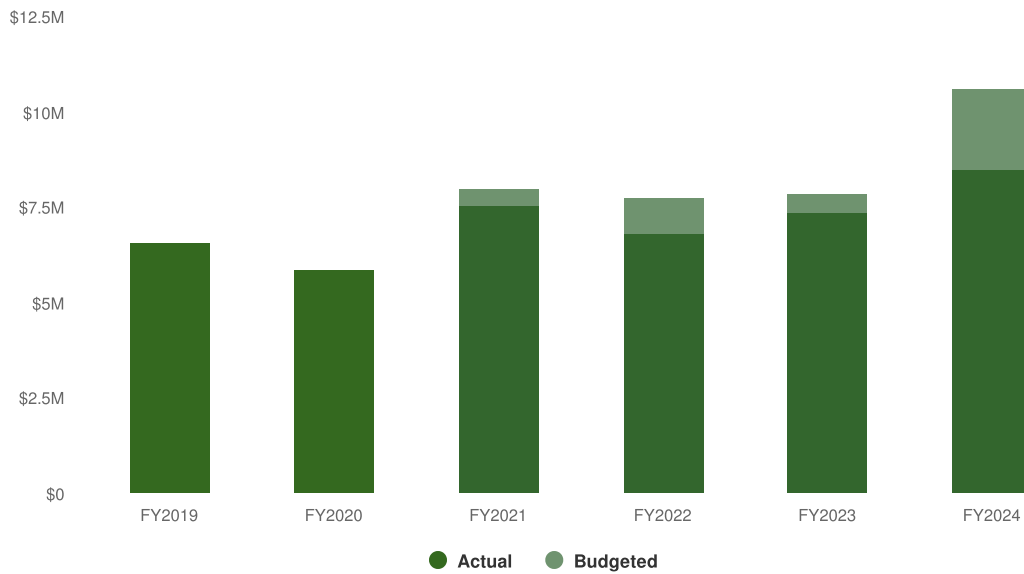
Parks and Recreation Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2023 Target
Percentage of capital projects completed	N/A	N/A	N/A	75%	80%
Number of outstanding equipment repair and replacement projects	N/A	N/A	N/A	8	14
Number of Meals on Wheels served	N/A	N/A	N/A	13,000	13,000
Number of youth recreation scholarship applications approved	N/A	N/A	N/A	45	60
Number of languages spoken by participants at Teen Center	N/A	N/A	N/A	50	50
Percentage of adult recreation program participants that are residents	N/A	N/A	N/A	50%	50%
Number of recreation scholarship requests	N/A	N/A	N/A	50	65
Number of people attending special events held by the City	N/A	N/A	N/A	3,000	3,500
Percentage of recreation class registrations completed online	3%	1%	4%	2%	3%
Number of recreation services at the YMCA utilized by residents through the City agreement	N/A	N/A	N/A	37	37
Average number of developed park acreage maintained per full time parks operations worker	16.30	16.30	16.30	12.25	10.50
Number of sport field rental bookings provided at no fee	N/A	N/A	N/A	400	400
Number of volunteer hours spent on urban forest restoration	N/A	N/A	N/A	1,500	1,500
Number of projects requested by park user groups completed by Parks Maintenance staff or City-funded contractor	N/A	N/A	N/A	4	4
Number of projects requested by Highline Botanical Garden Foundation completed by staff	N/A	N/A	N/A	4	4
Number of special events held by the City and supported by Parks Maintenance staff	N/A	N/A	N/A	15	15
Number of facility maintenance requests received for City Hall	N/A	N/A	N/A	95	100
Number of facility maintenance requests received for the SeaTac and Valley Ridge Community Centers	N/A	N/A	N/A	45	50
Number of facility maintenance requests received for the Maintenance Facility	N/A	N/A	N/A	10	20
Number of facility maintenance requests received for Fire Station #45	N/A	N/A	N/A	25	35
Number of facility maintenance requests received for Fire Station #46	N/A	N/A	N/A	30	40

Expenditures Summary (Dept. 10)

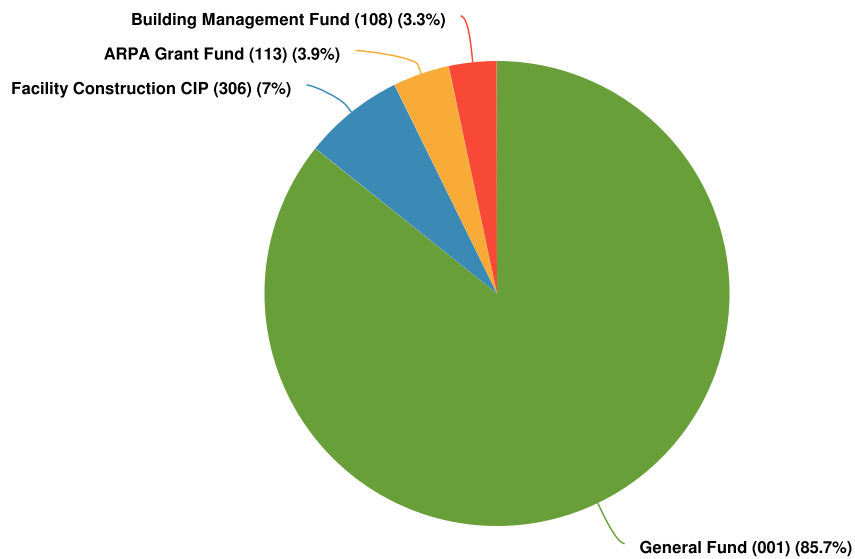
\$10,632,618 **\$2,753,772**
(34.95% vs. prior year)

Parks and Recreation (10) Proposed and Historical Budget vs. Actual



Expenditures by Fund (Dept. 10)

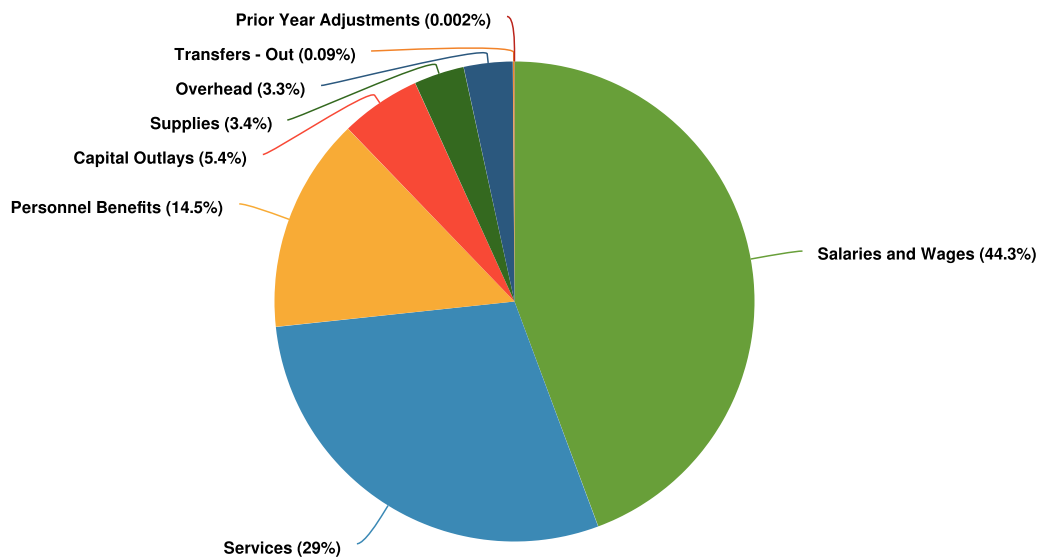
2023 Expenditures by Fund



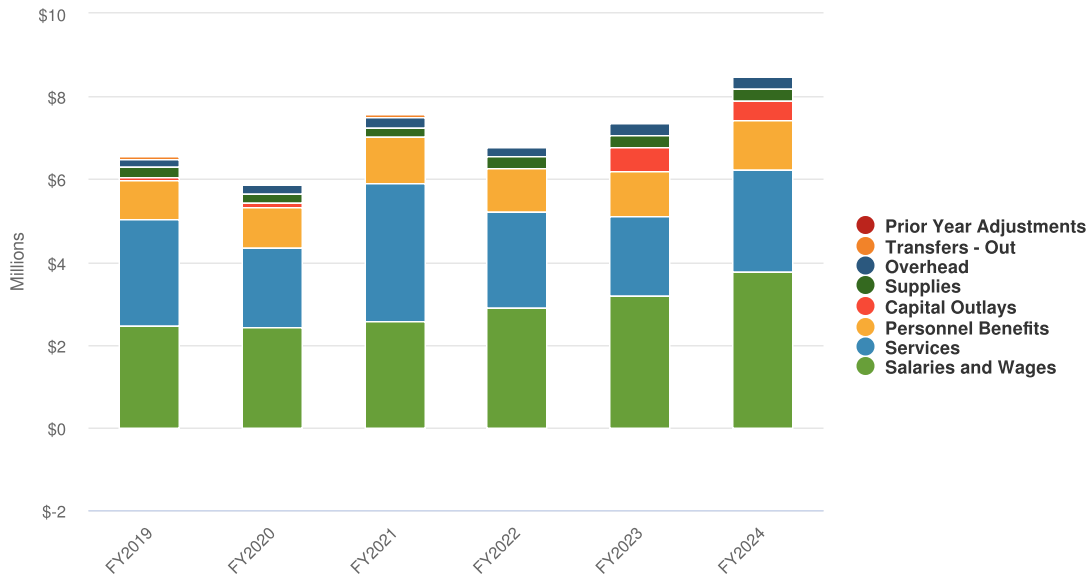
Expenditures by Expense Type (Dept. 10)

Beginning with the 2023-2024 Biennial Budget, the Human Services program moved out of the Parks and Recreation Department and into the Community and Economic Development Department.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$2,461,641	\$2,414,904	\$2,553,355	\$2,894,315	\$3,179,027	\$4,029,293
Personnel Benefits	\$937,999	\$972,509	\$1,125,579	\$1,059,636	\$1,101,566	\$1,607,017
Supplies	\$234,448	\$231,283	\$224,028	\$287,337	\$297,973	\$346,731
Services	\$2,574,655	\$1,934,816	\$3,351,166	\$2,321,352	\$1,916,638	\$3,548,624
Capital Outlays	\$87,204	\$95,434	\$0	\$0	\$564,800	\$812,812
Transfers - Out	\$46,000	\$0	\$60,000	\$0	\$0	\$8,000
Prior Year Adjustments	\$15,231	\$815	\$2,587	-\$875	\$2,298	\$0
Overhead	\$204,570	\$210,104	\$244,009	\$221,454	\$278,170	\$280,141
Total Expense Objects:	\$6,561,748	\$5,859,865	\$7,560,724	\$6,783,219	\$7,340,472	\$10,632,618

Expenditure Detail (Dept. 10)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Parks and Recreation						
External Legal Services - Advice						
Services	\$4,002	\$14,975	\$5,858	\$0	\$0	\$0
Total External Legal Services - Advice:	\$4,002	\$14,975	\$5,858	\$0	\$0	\$0
External Legal Services - Claims & Litigation						
Services	\$63,270	\$390	\$0	\$0	\$0	\$0
Total External Legal Services - Claims & Litigation:	\$63,270	\$390	\$0	\$0	\$0	\$0

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Property Management Services - City Hall						
Services	\$61,478	\$0	\$0	\$0	\$5,145	\$10,000
Total Property Management Services - City Hall:	\$61,478	\$0	\$0	\$0	\$5,145	\$10,000
Property Management Services - SeaTac Center						
Supplies	\$3,506	\$0	\$0	\$0	\$0	\$0
Services	\$525,435	\$75,181	\$2,973	\$0	\$0	\$0
Total Property Management Services - SeaTac Center:	\$528,941	\$75,181	\$2,973	\$0	\$0	\$0
Central Facilities						
Salaries and Wages	\$333,247	\$380,981	\$415,062	\$422,490	\$482,597	\$519,714
Personnel Benefits	\$135,156	\$147,869	\$170,796	\$153,062	\$178,311	\$215,966
Supplies	\$32,620	\$44,155	\$40,069	\$36,871	\$53,655	\$47,250
Services	\$327,106	\$314,588	\$357,081	\$305,851	\$400,294	\$636,367
Total Central Facilities:	\$828,129	\$887,593	\$983,008	\$918,274	\$1,114,857	\$1,419,297
3261 S 152nd Street Parcel						
Services	\$159	\$0	\$0	\$0	\$0	\$0
Total 3261 S 152nd Street Parcel:	\$159	\$0	\$0	\$0	\$0	\$0
Communications						
Overhead	\$204,570	\$210,104	\$244,009	\$221,454	\$278,170	\$280,141
Total Communications:	\$204,570	\$210,104	\$244,009	\$221,454	\$278,170	\$280,141
Fire Station #45						
Supplies	\$444	\$356	\$1,697	\$2,396	\$315	\$3,700
Services	\$26,367	\$15,603	\$11,083	\$64,720	\$64,249	\$40,700
Total Fire Station #45:	\$26,811	\$15,959	\$12,780	\$67,116	\$64,564	\$44,400
Fire Station #46 & #47						
Supplies	\$3,696	\$3,229	\$1,639	\$3,171	\$5,474	\$7,250
Services	\$23,040	\$13,487	\$27,398	\$100,391	\$131,178	\$29,375
Total Fire Station #46 & #47:	\$26,736	\$16,716	\$29,037	\$103,562	\$136,652	\$36,625
Fire Station #47 Land						
Services	\$1,766	\$1,500	\$2,998	\$1,325	\$5,931	\$3,200
Total Fire Station #47 Land:	\$1,766	\$1,500	\$2,998	\$1,325	\$5,931	\$3,200
Maintenance Facility						
Supplies	\$6,960	\$5,470	\$7,899	\$17,074	\$4,338	\$7,200
Services	\$60,345	\$70,648	\$76,208	\$71,067	\$83,628	\$86,402

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Maintenance Facility:	\$67,305	\$76,118	\$84,107	\$88,141	\$87,966	\$93,602
Economic Development						
Services	\$0	\$4,900	\$0	\$0	\$0	\$0
Total Economic Development:	\$0	\$4,900	\$0	\$0	\$0	\$0
Human Services						
Salaries and Wages	\$85,932	\$86,367	\$94,477	\$103,842	\$0	\$0
Personnel Benefits	\$27,502	\$26,236	\$30,935	\$28,726	\$0	\$0
Supplies	\$4,218	\$483	\$5,467	\$876	\$0	\$0
Services	\$427,331	\$528,907	\$429,789	\$632,921	\$0	\$0
Total Human Services:	\$544,983	\$641,993	\$560,668	\$766,365	\$0	\$0
Chemical Dependency Services						
Services	\$7,942	\$8,379	\$10,879	\$7,310	\$0	\$0
Total Chemical Dependency Services:	\$7,942	\$8,379	\$10,879	\$7,310	\$0	\$0
Parks & Rec Administration						
Salaries and Wages	\$238,677	\$248,156	\$262,143	\$275,531	\$234,039	\$635,362
Personnel Benefits	\$71,258	\$75,766	\$90,647	\$82,482	\$61,495	\$256,783
Supplies	\$1,431	\$2,301	\$788	\$486	\$2,204	\$4,900
Services	\$79,225	\$66,571	\$14,066	\$9,303	\$14,079	\$15,223
Total Parks & Rec Administration:	\$390,591	\$392,794	\$367,644	\$367,802	\$311,817	\$912,268
Recreation Services						
Salaries and Wages	\$410,058	\$377,390	\$395,774	\$423,241	\$459,227	\$270,628
Personnel Benefits	\$168,294	\$165,870	\$191,916	\$172,201	\$161,764	\$7,941
Supplies	\$1,867	\$526	\$1,080	\$2,030	\$3,029	\$30,131
Services	\$162,599	\$98,409	\$122,632	\$157,215	\$163,454	\$153,355
Total Recreation Services:	\$742,818	\$642,195	\$711,402	\$754,687	\$787,474	\$462,055
Sports						
Salaries and Wages	\$0	\$0	\$0	\$0	\$0	\$500
Personnel Benefits	\$0	\$0	\$0	\$0	\$0	\$35
Supplies	\$0	\$0	\$0	\$134	\$175	\$2,025
Services	\$8,645	\$61	\$0	\$44	\$244	\$17,600
Total Sports:	\$8,645	\$61	\$0	\$178	\$419	\$20,160
Classes						
Supplies	\$322	\$0	\$0	\$538	\$0	\$900
Services	\$11,239	\$6,180	\$14,702	\$24,197	\$37,146	\$17,600
Total Classes:	\$11,561	\$6,180	\$14,702	\$24,735	\$37,146	\$18,500
Senior Services						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Salaries and Wages	\$97,949	\$91,758	\$111,228	\$116,870	\$170,650	\$283,167
Personnel Benefits	\$35,805	\$25,171	\$53,745	\$50,087	\$58,171	\$118,144
Supplies	\$9,706	\$9,870	\$8,513	\$9,515	\$8,494	\$39,780
Services	\$32,272	\$16,169	\$22,346	\$42,037	\$31,850	\$54,510
Total Senior Services:	\$175,732	\$142,968	\$195,832	\$218,509	\$269,165	\$495,601
Afterschool Programs						
Salaries and Wages	\$241,648	\$146,195	\$137,596	\$191,742	\$293,586	\$367,178
Personnel Benefits	\$79,162	\$49,689	\$37,623	\$34,967	\$43,767	\$137,055
Supplies	\$9,884	\$4,145	\$5,975	\$10,111	\$10,484	\$11,400
Services	\$17,089	\$2,195	\$1,457	\$3,231	\$24,630	\$27,080
Total Afterschool Programs:	\$347,783	\$202,224	\$182,651	\$240,051	\$372,467	\$542,713
Teen Program						
Salaries and Wages	\$83,335	\$63,330	\$65,629	\$96,303	\$146,390	\$238,580
Personnel Benefits	\$21,485	\$24,780	\$25,664	\$24,009	\$43,065	\$131,636
Supplies	\$7,047	\$2,357	\$4,456	\$9,785	\$13,249	\$7,270
Services	\$4,703	\$825	\$1,572	\$6,135	\$7,819	\$14,445
Total Teen Program:	\$116,570	\$91,292	\$97,321	\$136,232	\$210,523	\$391,931
Arts & Sciences Events						
Services	\$0	\$0	\$0	\$0	\$0	\$23,600
Total Arts & Sciences Events:	\$0	\$0	\$0	\$0	\$0	\$23,600
Special Events						
Salaries and Wages	\$1,296	\$0	\$230	\$60,320	\$86,208	\$97,770
Personnel Benefits	\$113	\$0	\$31	\$27,340	\$34,807	\$41,685
Supplies	\$4,456	\$1,339	\$3,542	\$12,130	\$10,178	\$9,950
Services	\$74,659	\$24,071	\$26,066	\$78,530	\$108,309	\$155,430
Total Special Events:	\$80,524	\$25,410	\$29,869	\$178,320	\$239,502	\$304,835
Historical Activities						
Services	\$15,000	\$0	\$0	\$0	\$5,000	\$5,000
Total Historical Activities:	\$15,000	\$0	\$0	\$0	\$5,000	\$5,000
Community Center						
Salaries and Wages	\$134,143	\$125,932	\$121,051	\$140,421	\$153,275	\$282,577
Personnel Benefits	\$43,796	\$40,037	\$41,225	\$50,613	\$50,570	\$125,861
Supplies	\$5,646	\$33,399	\$9,035	\$12,215	\$10,998	\$9,900
Services	\$28,545	\$26,674	\$25,337	\$13,102	\$41,631	\$51,313
Total Community Center:	\$212,130	\$226,042	\$196,648	\$216,351	\$256,474	\$469,651
Community Center Facilities						
Supplies	\$18,230	\$17,748	\$16,655	\$34,129	\$19,913	\$25,000

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Services	\$117,182	\$149,903	\$138,634	\$141,139	\$157,675	\$171,991
Total Community Center Facilities:	\$135,412	\$167,651	\$155,289	\$175,268	\$177,588	\$196,991
Park Maintenance						
Salaries and Wages	\$835,356	\$894,795	\$950,165	\$1,063,555	\$1,153,055	\$1,333,817
Personnel Benefits	\$355,428	\$417,091	\$482,997	\$436,149	\$469,616	\$571,911
Supplies	\$98,741	\$95,307	\$85,745	\$109,112	\$131,021	\$113,925
Services	\$434,425	\$479,400	\$511,792	\$612,639	\$609,659	\$915,176
Total Park Maintenance:	\$1,723,950	\$1,886,593	\$2,030,699	\$2,221,455	\$2,363,351	\$2,934,829
Ball Courts & Fields Maintenance						
Supplies	\$20,499	\$9,462	\$24,559	\$23,862	\$14,794	\$19,000
Services	\$27,828	\$5,466	\$15,798	\$36,071	\$3,769	\$29,975
Total Ball Courts & Fields Maintenance:	\$48,327	\$14,928	\$40,357	\$59,933	\$18,563	\$48,975
Public Gardens Maintenance						
Supplies	\$5,175	\$1,136	\$6,909	\$2,902	\$9,652	\$4,350
Services	\$33,003	\$10,334	\$33,931	\$14,124	\$15,811	\$40,766
Total Public Gardens Maintenance:	\$38,178	\$11,470	\$40,840	\$17,026	\$25,463	\$45,116
Prior Period Adjustments						
Services	\$0	\$0	-\$1,434	\$0	\$0	\$0
Prior Year Adjustments	\$15,231	\$815	\$2,587	-\$875	\$2,298	\$0
Total Prior Period Adjustments:	\$15,231	\$815	\$1,153	-\$875	\$2,298	\$0
Capital Expenditures						
Services	\$0	\$0	\$0	\$0	\$0	\$1,026,100
Capital Outlays	\$87,204	\$95,434	\$0	\$0	\$564,800	\$812,812
Total Capital Expenditures:	\$87,204	\$95,434	\$0	\$0	\$564,800	\$1,838,912
Transfers Out						
Services	\$0	\$0	\$1,500,000	\$0	\$0	\$0
Transfers - Out	\$46,000	\$0	\$60,000	\$0	\$0	\$8,000
Total Transfers Out:	\$46,000	\$0	\$1,560,000	\$0	\$0	\$8,000
Overhead						
Services	\$0	\$0	\$0	\$0	\$4,807	\$6,000
Total Overhead:	\$0	\$0	\$0	\$0	\$4,807	\$6,000
Law Enforcement Activities						
Supplies	\$0	\$0	\$0	\$0	\$0	\$2,800
Services	\$0	\$0	\$0	\$0	\$330	\$17,416
Total Law Enforcement Activities:	\$0	\$0	\$0	\$0	\$330	\$20,216
Total Parks and Recreation:	\$6,561,748	\$5,859,865	\$7,560,724	\$6,783,219	\$7,340,472	\$10,632,618

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Expenditures:	\$6,561,748	\$5,859,865	\$7,560,724	\$6,783,219	\$7,340,472	\$10,632,618

Public Works (11)



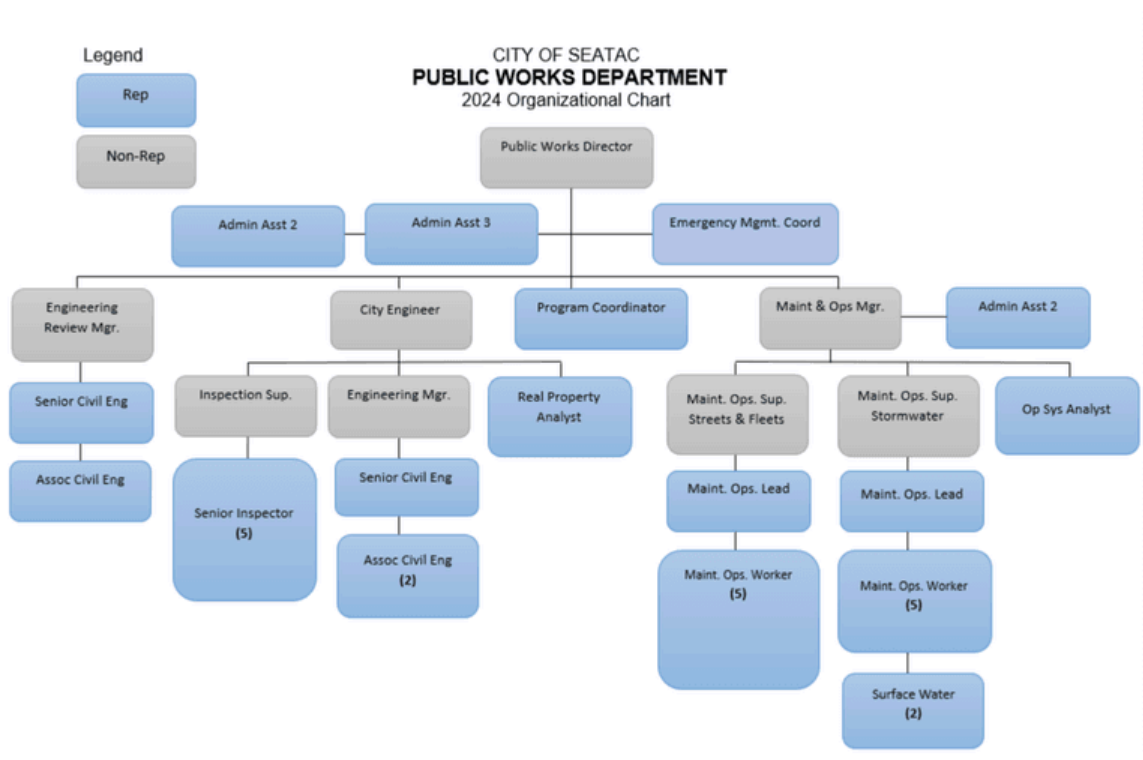
Will Appleton
Director

Mission

To deliver, operate, and maintain a safe and sustainable transportation infrastructure, provide engineering review services in support of development, administer solid waste and recycling services and provide emergency management all in support of SeaTac’s long-term growth and continued prosperity.

Public Works provides services that make SeaTac a desirable place to live, work and play. There are five divisions within the Department: Administration, Engineering, Engineering Review, Operations and Maintenance and Solid Waste, and Emergency Management. The Department is responsible for: Engineering Design, Project and Construction Management, Street Operations and Maintenance, Stormwater Management, Emergency Management and Solid Waste and Recycling. In delivering services to SeaTac, Public Works strives to provide outstanding customer service, timely high-value infrastructure improvements, financial stewardship and accountability, excellent stewardship of the right-of-way, and projects/programs that serve the needs of the community.

Organizational Chart



2021-2022 Department (11) Objectives Report

Objective	City Goal	Status Update
Complete Renegotiation of All Expired Franchise Agreements.	Build Effective & Accountable Government	In Progress
Complete Right-of-Way Standards Update.	Increase Connectivity & Safety & Build Effective & Accountable Government	In Progress
Construct 2021 Overlay Project.	Increase Connectivity & Safety	Complete
Complete Department Policy and Procedures Update.	Build Effective & Accountable Government	In Progress
Fully Implement Asset Management Program.	Build Effective & Accountable Government	Delayed
Develop and Launch CIP Dashboard.	Build Effective & Accountable Government	Delayed
Support the CED Department in developing a Consolidated Plans Review Process.	Build Effective & Accountable Government	In Progress

2023-2024 Department (11) Objectives

Objective	City Goal	Estimated Completion
Implement staff development and training plan in order to improve redundancies and resiliency.	Build Effective & Accountable Government	June 2023
Coordinate with Community and Economic Development (CED) in developing a Consolidated Plans Review Process as part of the LAMA integration, the City's new permitting software.	Build Effective & Accountable Government	June 2023
Renegotiate expired franchise agreements.	Build Effective & Accountable Government	December 2023
Develop & launch Capital Improvement Program (CIP) dashboard.	Build Effective & Accountable Government	December 2023
Launch Asset Management Program.	Build Effective & Accountable Government	December 2023
Implement Fleet Electrification Program.	Build Effective & Accountable Government	December 2023
Complete Public Works Right-of-Way Standards update.	Increase Connectivity & Safety	December 2024

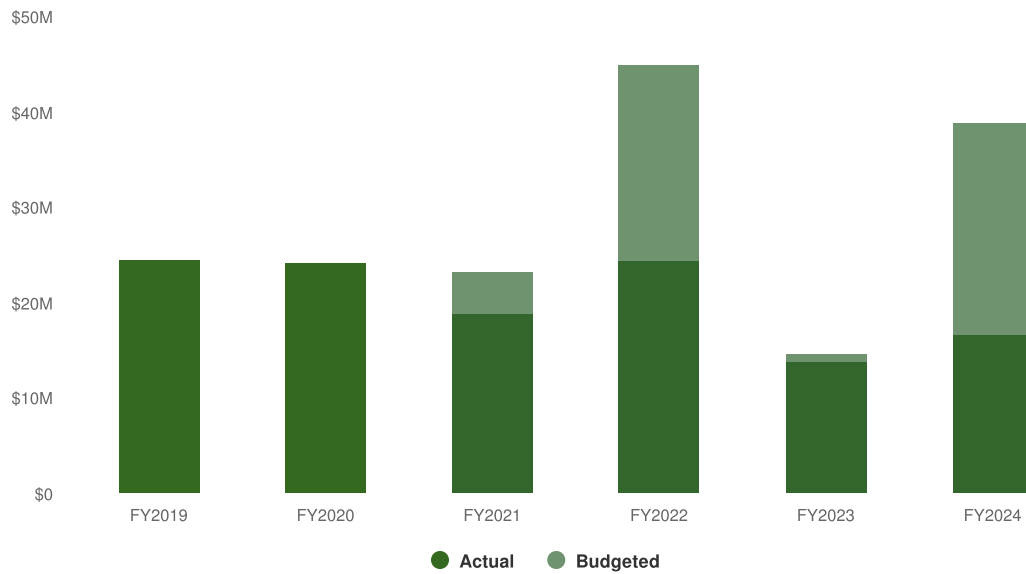
Public Works Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Successful commute trip reduction program audit	N/A	N/A	N/A	Yes	Yes
Total capital invested annually in public infrastructure	\$10,823,000	\$1,909,198	\$12,244,925	>\$4,000,000	>\$12,000,000
Total grant funds awarded to the City for Public Works projects	\$2,308,000	\$741,000	\$2,000,000	>\$1,000,000	>\$1,000,000
Completion of annual street overlay project	N/A	N/A	N/A	Yes	Yes
Percentage of transportation related Cityworks requests responded to within two business days	N/A	N/A	N/A	95%	95%
Percentage of clearing and grading site (STE) permits first reviews completed on time	72%	83%	75%	85%	90%
Percentage of right of way (ROW) permits reviewed on time	75%	90%	80%	90%	90%
Percentage of Sound Transit permit first reviews completed within timeline described in the Interlocal Agreement (ILA)	N/A	N/A	N/A	100%	100%
Percentage of pothole repairs addressed within two business days	95%	98%	99%	95%	95%
Pavement condition rating index (70 or above = good)	68	66	N/A	68	70
Percentage of plow routes kept operable throughout snow and ice events that create hazardous road conditions	N/A	N/A	N/A	100%	100%
Submission of annual National Pollutant Discharge and Elimination System (NPDES) permit report by March 31st	N/A	N/A	N/A	Yes	Yes
Percentage of completed public and private stormwater system inspections	N/A	N/A	N/A	100%	100%
Percentage of street maintenance Cityworks requests responded to within two calendar days	N/A	N/A	N/A	95%	95%
Percentage of vegetation maintenance Cityworks requests responded to within two business days	N/A	N/A	N/A	95%	95%
Percentage of vehicles receiving preventative maintenance on time according to manufacturer standards	N/A	N/A	N/A	90%	95%
Percentage of missed garbage pick-ups by Solid Waste contractor	N/A	N/A	N/A	<0.1%	<0.1%
Number of participants at Solid Waste Events	N/A	N/A	N/A	>100	>200
Percentage of contamination in multifamily and business related recycle streams	31%	11%	20%	<10%	<10%
Number of complaints received about litter in the Right-of-Way (ROW)	N/A	N/A	N/A	<5	<5
Number of people attending emergency management events	3	1	5	>50	>75
Percentage of staff up to date on Federal Emergency Management Agency (FEMA) National Incident Management System (NIMS) training requirements	N/A	N/A	N/A	95%	95%

Expenditures Summary (Dept. 11)

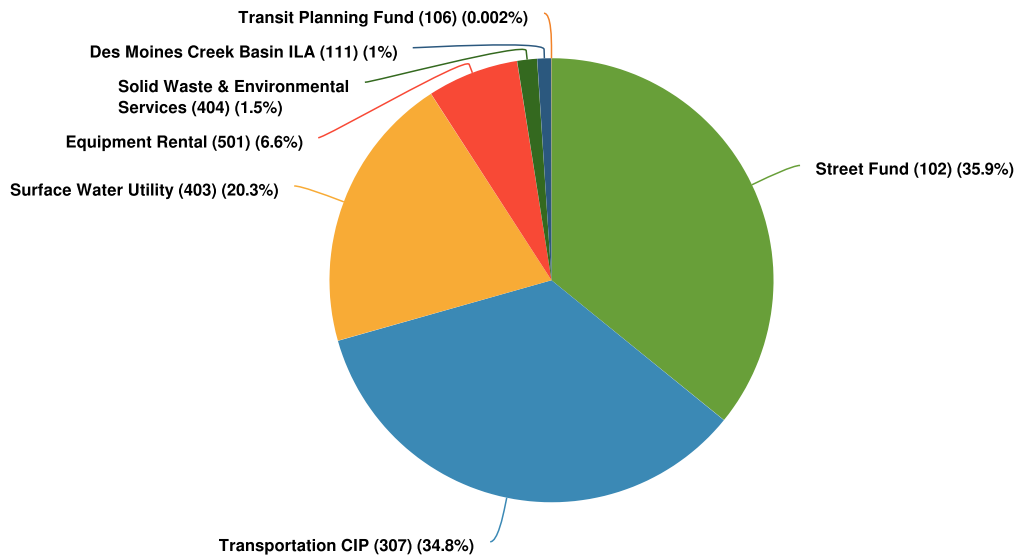
\$38,821,467 **\$24,227,338**
(166.01% vs. prior year)

Public Works (11) Proposed and Historical Budget vs. Actual



Expenditures by Fund (Dept. 11)

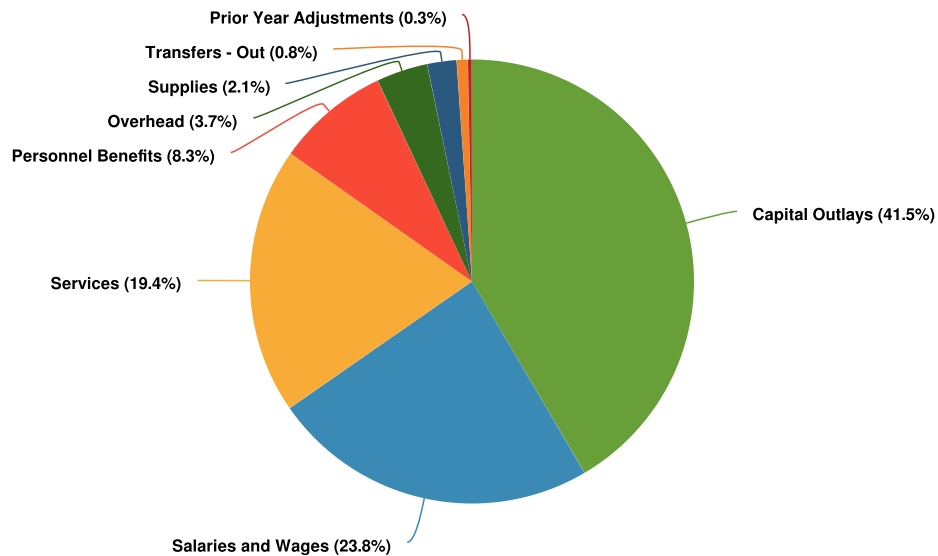
2023 Expenditures by Fund



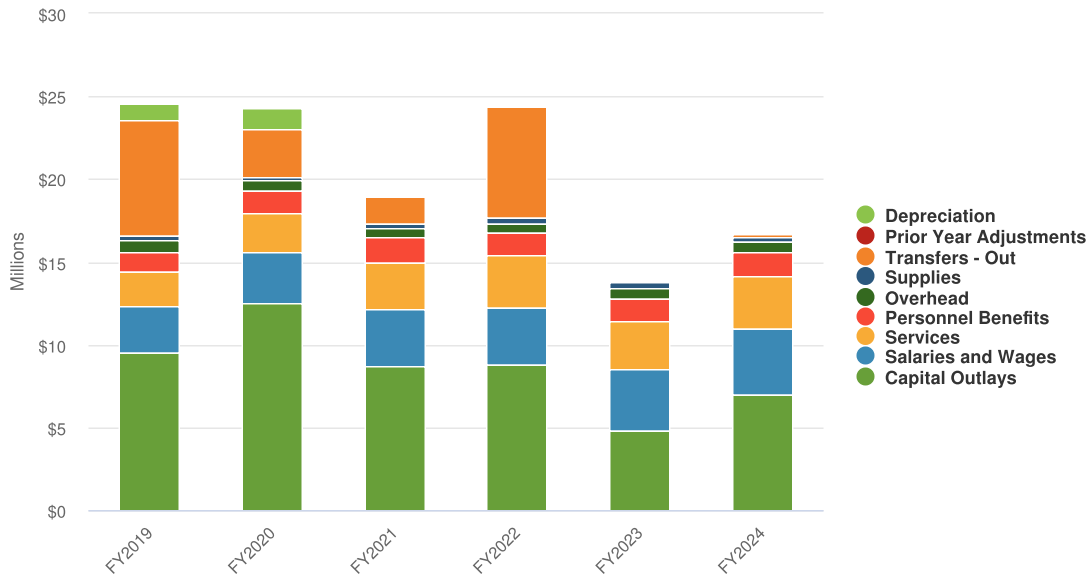
Expenditures by Expense Type (Dept. 11)

Beginning with the 2023-2024 Biennial Budget, the Permit Parking Program moved out of the Street Fund (102) and into the General Fund (001) under the Police Services budget.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$2,764,850	\$3,113,401	\$3,492,223	\$3,451,488	\$3,730,997	\$4,424,095
Personnel Benefits	\$1,148,402	\$1,279,926	\$1,506,247	\$1,299,050	\$1,372,571	\$1,760,456
Supplies	\$292,849	\$184,563	\$249,717	\$367,202	\$334,825	\$370,044
Services	\$2,116,273	\$2,364,756	\$2,799,326	\$3,219,037	\$2,906,311	\$4,894,827
Capital Outlays	\$9,524,420	\$12,501,981	\$8,680,286	\$8,753,238	\$4,792,822	\$26,610,566
Transfers - Out	\$6,955,461	\$2,937,800	\$1,566,400	\$6,693,500	\$135,300	\$135,300
Prior Year Adjustments	\$3,080	\$0	\$7,213	\$3,047	\$3,638	\$0
Depreciation	\$1,044,023	\$1,245,320	\$0	\$0	\$0	\$0
Overhead	\$726,418	\$653,645	\$606,447	\$592,504	\$621,133	\$626,179
Total Expense Objects:	\$24,575,776	\$24,281,392	\$18,907,859	\$24,379,066	\$13,897,597	\$38,821,467

Expenditure Detail (Dept. 11)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Public Works						
Transit Systems Services						
Salaries and Wages	\$0	\$0	\$211,304	\$79,267	\$0	\$0
Personnel Benefits	\$0	\$0	\$63,326	\$22,049	\$0	\$0
Supplies	\$0	\$0	\$293	\$28	\$0	\$0
Services	\$0	\$0	\$291,825	\$112,561	\$9,434	\$50,000
Overhead	\$0	\$11,325	\$28,929	\$16,828	\$80	\$357
Total Transit Systems Services:	\$0	\$11,325	\$595,677	\$230,733	\$9,514	\$50,357

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Permit Parking Program						
Salaries and Wages	\$61,442	\$102,543	\$112,450	\$119,455	\$0	\$0
Personnel Benefits	\$39,664	\$56,713	\$68,308	\$62,337	\$0	\$0
Supplies	\$25,834	\$484	\$1,487	\$195	\$0	\$0
Services	\$79,606	\$16,268	\$26,170	\$26,646	\$0	\$0
Total Permit Parking Program:	\$206,546	\$176,008	\$208,415	\$208,633	\$0	\$0
Administration & Engineering						
Salaries and Wages	\$149,648	\$214,615	\$236,082	\$246,770	\$269,672	\$294,240
Personnel Benefits	\$59,095	\$88,577	\$100,683	\$90,583	\$91,740	\$118,167
Supplies	\$257	\$55	\$257	\$74	\$31	\$250
Services	\$161,438	\$64,937	\$68,588	\$77,824	\$96,846	\$513,875
Total Administration & Engineering:	\$370,438	\$368,184	\$405,610	\$415,251	\$458,289	\$926,532
Surface Water Compliance						
Salaries and Wages	\$181,741	\$193,769	\$145,417	\$162,532	\$227,602	\$317,839
Personnel Benefits	\$70,233	\$65,249	\$59,660	\$63,785	\$100,870	\$131,380
Supplies	\$1,051	\$9,659	\$7,763	\$7,099	\$4,883	\$14,325
Services	\$118,546	\$142,549	\$186,060	\$292,626	\$195,209	\$308,135
Total Surface Water Compliance:	\$371,571	\$411,226	\$398,900	\$526,042	\$528,564	\$771,679
Surface Water M&O						
Salaries and Wages	\$416,401	\$358,973	\$397,730	\$462,761	\$473,837	\$540,429
Personnel Benefits	\$203,405	\$147,254	\$176,961	\$179,980	\$183,556	\$220,245
Supplies	\$14,789	\$5,643	\$19,451	\$20,069	\$32,579	\$23,625
Services	\$235,393	\$266,469	\$346,393	\$400,896	\$438,699	\$427,000
Total Surface Water M&O:	\$869,988	\$778,339	\$940,535	\$1,063,706	\$1,128,671	\$1,211,299
Surface Water Overhead						
Overhead	\$226,271	\$193,652	\$183,262	\$163,263	\$203,105	\$202,213
Total Surface Water Overhead:	\$226,271	\$193,652	\$183,262	\$163,263	\$203,105	\$202,213
Administration						
Salaries and Wages	\$112,259	\$71,758	\$79,198	\$89,924	\$89,833	\$130,485
Personnel Benefits	\$48,864	\$32,148	\$39,291	\$34,836	\$25,645	\$46,011
Supplies	\$0	\$0	\$61	\$36	\$328	\$250
Services	\$0	\$352	\$659	\$641	\$1,245	\$5,392
Overhead	\$26,676	\$13,113	\$12,565	\$12,061	\$18,368	\$15,816
Total Administration:	\$187,799	\$117,371	\$131,774	\$137,498	\$135,419	\$197,954
Recycle Events						
Supplies	\$926	\$0	\$173	\$137	\$128	\$5,600
Services	\$30,040	\$36,261	\$28,516	\$31,342	\$40,716	\$36,350

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Recycle Events:	\$30,966	\$36,261	\$28,689	\$31,479	\$40,844	\$41,950
Residential Recycling						
Supplies	\$2,518	\$232	\$912	\$1,968	\$190	\$5,000
Services	\$1,772	\$919	\$5,663	\$13,638	\$10,289	\$20,000
Total Residential Recycling:	\$4,290	\$1,151	\$6,575	\$15,606	\$10,479	\$25,000
Commercial Recycling						
Supplies	\$177	\$0	\$305	\$176	\$2,890	\$200
Services	\$275	\$40,691	\$49,618	\$29,747	\$36,097	\$129,503
Total Commercial Recycling:	\$452	\$40,691	\$49,923	\$29,923	\$38,987	\$129,703
Professional Services						
Supplies	\$0	\$0	\$1,983	\$6,761	\$4,212	\$8,447
Services	\$0	\$0	\$0	\$1,451	\$3,706	\$11,343
Total Professional Services:	\$0	\$0	\$1,983	\$8,212	\$7,918	\$19,790
Combined Utilities						
Depreciation	\$745,056	\$894,031	\$0	\$0	\$0	\$0
Total Combined Utilities:	\$745,056	\$894,031	\$0	\$0	\$0	\$0
Roadway Maintenance						
Salaries and Wages	\$451,209	\$473,791	\$536,063	\$681,258	\$681,254	\$912,817
Personnel Benefits	\$194,280	\$227,187	\$259,725	\$270,264	\$262,032	\$402,040
Supplies	\$77,825	\$46,699	\$44,491	\$110,347	\$78,728	\$114,827
Services	\$399,244	\$382,269	\$560,250	\$517,182	\$555,525	\$638,259
Total Roadway Maintenance:	\$1,122,558	\$1,129,946	\$1,400,529	\$1,579,051	\$1,577,539	\$2,067,943
Street Lighting						
Services	\$317,556	\$326,125	\$344,335	\$311,467	\$378,271	\$590,972
Total Street Lighting:	\$317,556	\$326,125	\$344,335	\$311,467	\$378,271	\$590,972
Traffic Control Devices						
Services	\$290,229	\$373,059	\$185,632	\$555,714	\$420,938	\$267,111
Total Traffic Control Devices:	\$290,229	\$373,059	\$185,632	\$555,714	\$420,938	\$267,111
Snow & Ice Control						
Salaries and Wages	\$0	\$0	\$63,773	\$8,379	\$0	\$0
Personnel Benefits	\$0	\$0	\$14,221	\$4,613	\$0	\$0
Supplies	\$32,199	\$45,437	\$33,514	\$54,986	\$47,263	\$47,000
Services	\$16,972	\$12,007	\$23,903	\$24,191	\$10,346	\$105,366
Total Snow & Ice Control:	\$49,171	\$57,444	\$135,411	\$92,169	\$57,609	\$152,366
Roads & Street Management						

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Salaries and Wages	\$0	\$0	\$432,326	\$437,120	\$514,071	\$621,879
Personnel Benefits	\$0	\$0	\$190,442	\$163,265	\$177,182	\$236,986
Supplies	\$0	\$0	\$9,114	\$12,823	\$11,407	\$11,800
Services	\$0	\$0	\$182,566	\$276,412	\$189,110	\$522,501
Total Roads & Street Management:	\$0	\$0	\$814,448	\$889,620	\$891,770	\$1,393,166
Engineering Review						
Salaries and Wages	\$307,639	\$416,297	\$441,717	\$293,995	\$466,544	\$526,325
Personnel Benefits	\$124,497	\$158,755	\$182,332	\$101,413	\$174,392	\$212,529
Supplies	\$1,442	\$1,955	\$484	\$83	\$2,994	\$3,450
Services	\$6,662	\$5,158	\$6,053	\$4,304	\$39,420	\$20,189
Total Engineering Review:	\$440,240	\$582,165	\$630,586	\$399,795	\$683,350	\$762,493
Road/Street Operations						
Salaries and Wages	\$330,583	\$427,663	\$0	\$0	\$0	\$0
Personnel Benefits	\$128,626	\$172,905	\$0	\$0	\$0	\$0
Supplies	\$13,926	\$8,128	\$0	\$0	\$0	\$0
Services	\$168,544	\$170,769	\$0	\$0	\$0	\$0
Total Road/Street Operations:	\$641,679	\$779,465	\$0	\$0	\$0	\$0
Roads & Street Planning						
Services	\$54,157	\$44,589	\$52,276	\$106,183	\$68,183	\$333,016
Total Roads & Street Planning:	\$54,157	\$44,589	\$52,276	\$106,183	\$68,183	\$333,016
Roads & Street Overhead						
Overhead	\$471,471	\$433,555	\$379,691	\$398,352	\$397,580	\$405,793
Total Roads & Street Overhead:	\$471,471	\$433,555	\$379,691	\$398,352	\$397,580	\$405,793
Depreciation/Amortization						
Depreciation	\$298,967	\$351,289	\$0	\$0	\$0	\$0
Total Depreciation/Amortization:	\$298,967	\$351,289	\$0	\$0	\$0	\$0
Maintenance of Facilities & Equipment						
Salaries and Wages	\$34,849	\$80,766	\$78,736	\$87,378	\$96,557	\$103,496
Personnel Benefits	\$15,128	\$31,108	\$30,673	\$31,026	\$32,536	\$37,350
Supplies	\$121,905	\$66,170	\$129,319	\$152,326	\$148,598	\$132,770
Services	\$149,070	\$156,439	\$328,134	\$320,404	\$291,428	\$364,424
Total Maintenance of Facilities & Equipment:	\$320,952	\$334,483	\$566,862	\$591,134	\$569,119	\$638,040
Pollution Control & Remediation						
Services	\$25,167	\$25,013	\$24,893	\$25,081	\$25,966	\$25,966
Total Pollution Control & Remediation:	\$25,167	\$25,013	\$24,893	\$25,081	\$25,966	\$25,966

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Environmental Services						
Supplies	\$0	\$0	\$0	\$0	\$0	\$100
Services	\$43,451	\$260,705	\$57,964	\$51,123	\$62,386	\$491,017
Overhead	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Total Environmental Services:	\$45,451	\$262,705	\$59,964	\$53,123	\$64,386	\$493,117
Prior Period Adjustments						
Services	\$0	\$0	\$0	\$6,027	\$1,454	\$0
Prior Year Adjustments	\$3,080	\$0	\$7,213	\$3,047	\$3,638	\$0
Total Prior Period Adjustments:	\$3,080	\$0	\$7,213	\$9,074	\$5,092	\$0
Capital Expenditures						
Salaries and Wages	\$719,079	\$773,226	\$757,427	\$782,649	\$911,627	\$976,585
Personnel Benefits	\$264,610	\$300,030	\$320,625	\$274,899	\$324,618	\$355,748
Supplies	\$0	\$101	\$110	\$94	\$594	\$2,400
Services	\$18,151	\$40,177	\$29,828	\$33,577	\$31,043	\$34,408
Capital Outlays	\$9,524,420	\$12,501,981	\$8,680,286	\$8,753,238	\$4,792,822	\$26,610,566
Total Capital Expenditures:	\$10,526,260	\$13,615,515	\$9,788,276	\$9,844,457	\$6,060,704	\$27,979,707
Transfers Out						
Transfers - Out	\$6,955,461	\$2,937,800	\$1,566,400	\$6,693,500	\$135,300	\$135,300
Total Transfers Out:	\$6,955,461	\$2,937,800	\$1,566,400	\$6,693,500	\$135,300	\$135,300
Total Public Works:	\$24,575,776	\$24,281,392	\$18,907,859	\$24,379,066	\$13,897,597	\$38,821,467
Total Expenditures:	\$24,575,776	\$24,281,392	\$18,907,859	\$24,379,066	\$13,897,597	\$38,821,467

Community and Economic Development (13)



Evan Maxim
Director

Mission

To create an inclusive, economically thriving, livable and safe community that is clean, healthy, and both neighborhood and business focused. Engage with the community, promote SeaTac's economic advantages, provide friendly and knowledgeable customer service, and enforce development regulations.

Community and Economic Development (CED) is organized into four divisions. The divisions are Building Services, Economic Development, Permit Center, and Planning. Staff in each division work with each other to support all programs. These programs are:

- Code Compliance
- Construction Permit Review & Inspection
- Land Use Decisions
- Legislative Support: Municipal Code
- Legislative Support: Comprehensive Plan
- Economic Development Pillars 1, 4, and 6: Business Retention & Expansion, Workforce Dev., and Tourism & Travel
- Economic Development Pillars 2, 3, and 5: Real Estate, Business Attraction, Neighborhood Development
- Human Services

Each division includes professional experts who support these programs.

Building Services: This division is responsible for reviewing permits, and inspecting new construction, to ensure compliance with public safety, energy codes, and compliance with structural, electrical, plumbing, and mechanical standards. This division is also responsible for engaging in code compliance to ensure local, state, and federal laws are enforced.

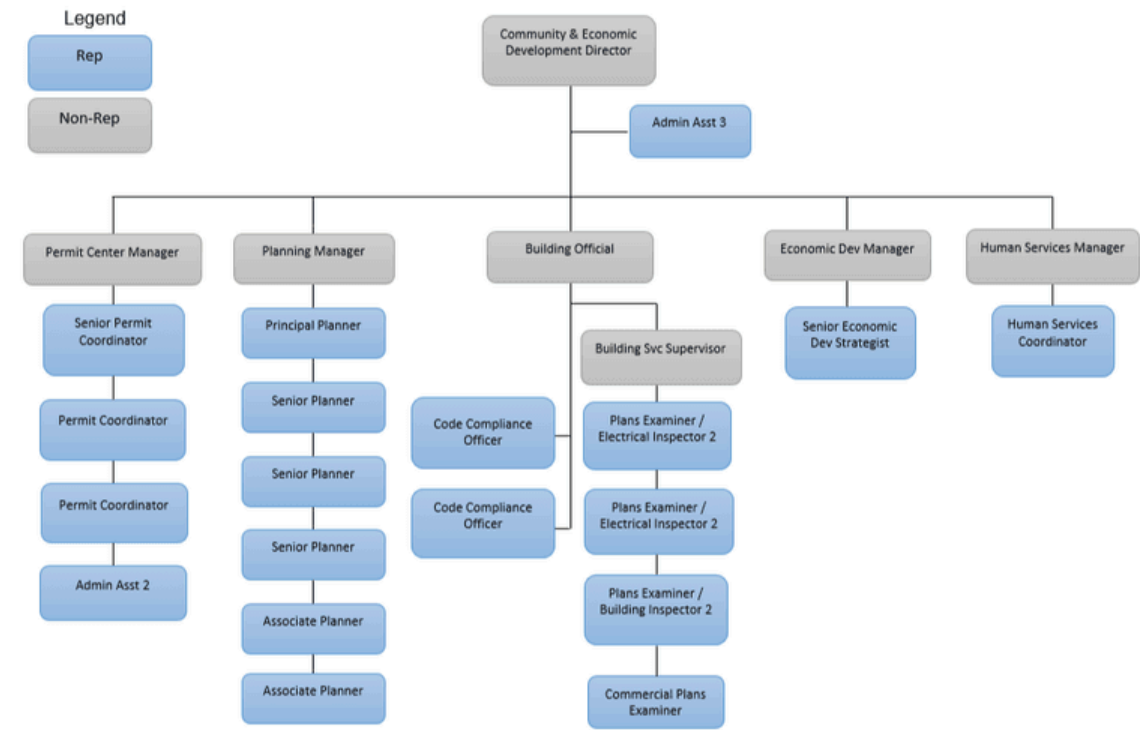
Economic Development: This division strives to create and retain jobs and increase the city's tax base to help improve the quality of life and enhance the community. Staff work with the city's current and potential businesses and developers to create a city with a well-balanced economic base.

Permit Center: This division provides a one-stop center for the community, contractors, and developers to apply for construction permits and land use decisions. Staff in this division are often the first to interact with customers. The permit center staff also process, route, and issue permits, manage the permit tracking database, and support the entire department.

Planning: This division is responsible for legislative support, land use reviews and inspections, and construction permit review. Staff engage with the community, and work with the City Council, Planning Commission, and other agencies and staff to plan the future of the City. This division works closely with the community and the City Council to update the Comprehensive Plan and development regulations, and related documents, to reflect the community's vision for SeaTac.

Organizational Chart

CITY OF SEATAC
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
2024 Organizational Chart



2021-2022 Department (13) Objectives Report

Objective	City Goal	Status
Complete Housing Action Plan.	Create & Preserve Housing	Complete
Develop permitting workflow and reporting policies for updated permit system database RFQ.	Build Effective & Accountable Government	Complete
Complete City Center Sub-area Plan update.	Promote Our Neighborhoods; Increase Connectivity & Safety	In Progress
Build out SeaTac industry business forums.	Build Effective & Accountable Government	Complete
Review and update all permitting related processes, procedures, and forms.	Build Effective & Accountable Government	In Progress
Implement updated permit system database with full electronic permit integration through mybuildingpermit.com.	Build Effective & Accountable Government	In Progress
Refine Code Compliance program to aid in outreach and education.	Promote our Neighborhoods; Increase Connectivity & Safety	In Progress
Develop Public Engagement Tools for 2024 GMA Comprehensive Plan Update.	Build Effective & Accountable Government; Promote Our Neighborhoods	In Progress
Coordinate public and private investment to implement Station Area Plans.	Promote our Neighborhoods	Complete
Perform Business Synergy Program Phase 4 outreach and report.	Promote Our Neighborhoods; Build Effective & Accountable Government	In Progress

2023-2024 Department (13) Objectives

Objective	City Goal	Estimated Completion
Adopt Tourism Destination Development Plan.	Promote Our Neighborhoods; Build Effective & Accountable Government	June 2023
Review and update the SeaTac MultiFamily Tax Exemption Code.	Create & Preserve Housing; Promote Our Neighborhoods; Build Effective & Accountable Government	September 2023
Complete City Center Sub-area Plan update.	Promote Our Neighborhoods; Increase Connectivity & Safety	December 2023
Review and update all permitting related processes, procedures, and forms.	Build Effective & Accountable Government	December 2023
Review and update the Code Compliance regulations.	Build Effective & Accountable Government	December 2023
Implement updated permit system database with full electronic permit integration with new public portal and phase out of MBP.com.	Build Effective & Accountable Government	January 2024
Perform Business/Investment Competitive Analysis and Develop Recruitment and Promotion Campaign.	Promote Our Neighborhoods; Build Effective & Accountable Government	December 2024
Develop and implement American Rescue Plan Act/State and Local Fiscal Recovery Fund Economic Development Programs (FastTrack Childcare, Digital Marketplace/Literacy, SeaTac Business Capital Access Program Fund).	Promote Our Neighborhoods; Build Effective & Accountable Government	December 2024
Complete 2024 Comprehensive Plan and Transportation Master Plan update.	Build Effective & Accountable Government; Promote Our Neighborhoods; Create & Preserve Housing; Increase Connectivity & Safety	December 2024
Establish implementation strategy and begin to adopt code amendments that will implement the 2024 Comprehensive Plan update.	Build Effective & Accountable Government; Promote Our Neighborhoods; Create & Preserve Housing; Increase Connectivity & Safety	December 2024
Adopt procedural code amendments related to construction permits.	Build Effective & Accountable Government	December 2024

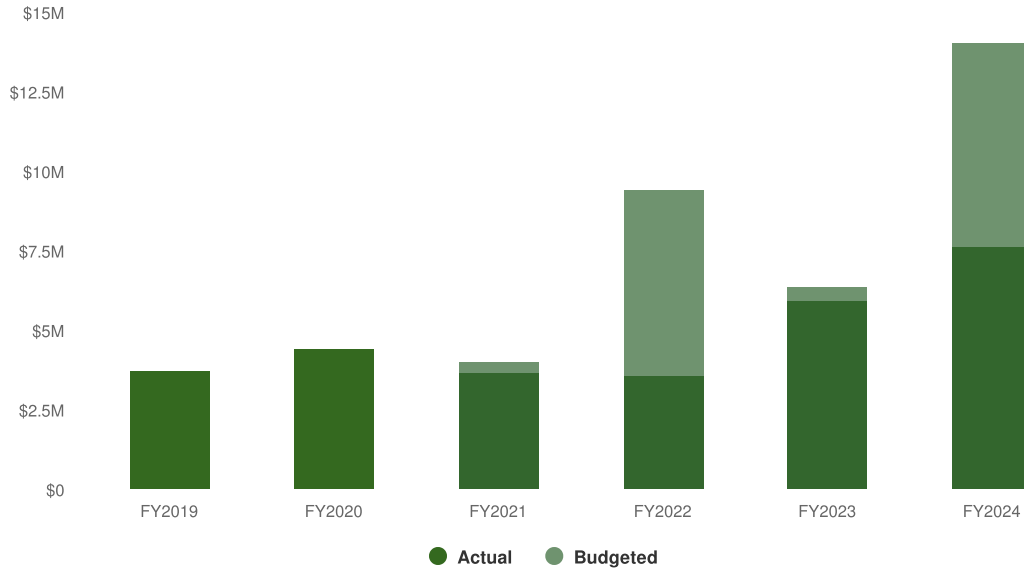
CED Performance Indicators

Indicator	2020 Actual	2021 Actual	2022 Target	2023 Target	2024 Target
Percentage of initial investigations of a Code Compliance complaint with first contact attempted within 2 business days	N/A	N/A	N/A	90%	90%
Percentage of follow-up Code Compliance inspections conducted within one day of scheduled date	N/A	N/A	N/A	90%	90%
Percentage of construction permit plan reviews completed within the established target review time	N/A	N/A	N/A	90%	90%
Percentage of construction permit inspection requests completed within 1 business day	N/A	N/A	N/A	95%	95%
Percentage of land use decisions completed within 180 calendar days	N/A	N/A	N/A	80%	80%
Percentage of land use decision plan reviews completed within the established target review time	N/A	N/A	N/A	85%	85%
Percentage of code amendments initiated consistent with the timing specified in the Comprehensive Plan	N/A	N/A	N/A	85%	85%
Percentage of code amendments completed within state mandated deadlines	N/A	N/A	N/A	90%	90%
Percentage of Comprehensive Plan amendments completed in compliance with legal deadlines	N/A	N/A	N/A	100%	100%
Percentage of the impacted community, as identified in project scoping, engaged during plan updates	N/A	N/A	N/A	60%	60%
Percentage of total existing & active businesses engaged by Economic Development staff	N/A	N/A	N/A	33%	33%
Percentage change in lodging tax revenues per year	N/A	N/A	N/A	+5%	+5%
Assessed value of new construction	\$80,346,421	\$115,799,486	\$100,000,000	\$85,000,000	\$85,000,000
Number of potential new businesses engaged by Economic Development staff	N/A	N/A	N/A	25	25
Number of Minor Home Repair projects completed	N/A	N/A	N/A	30	35

Expenditures Summary (Dept. 13)

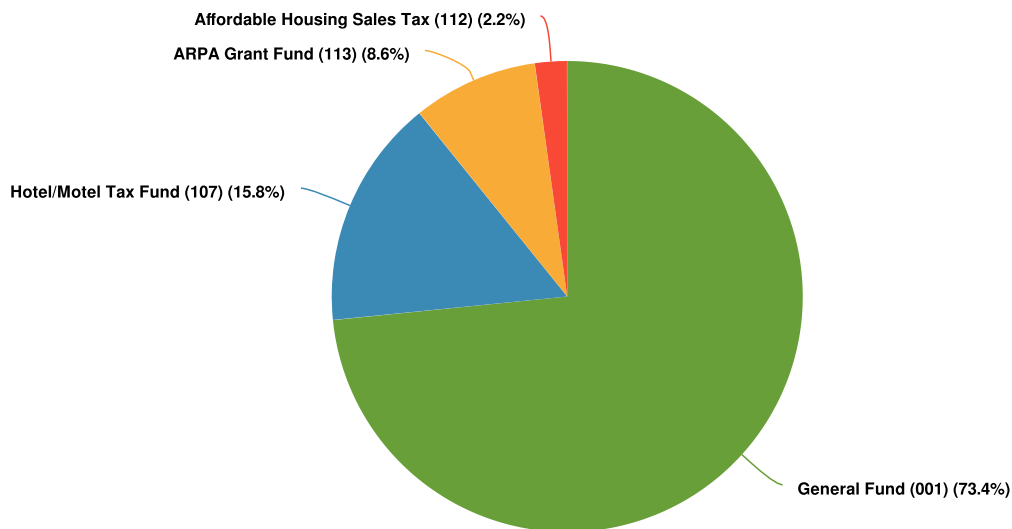
\$14,043,823 **\$7,672,379**
(120.42% vs. prior year)

Community and Economic Development (13) Proposed and Historical Budget vs. Actual



Expenditures by Fund (Dept. 13)

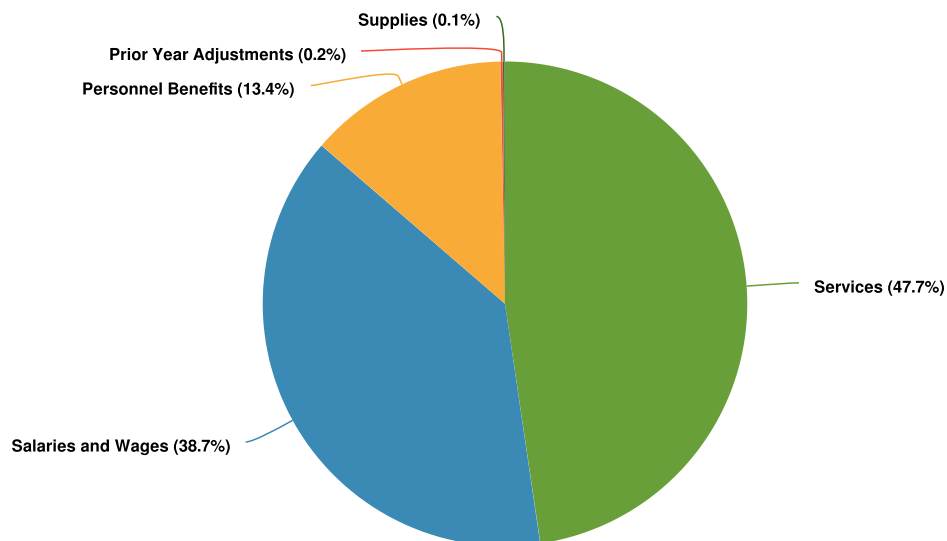
2023 Expenditures by Fund



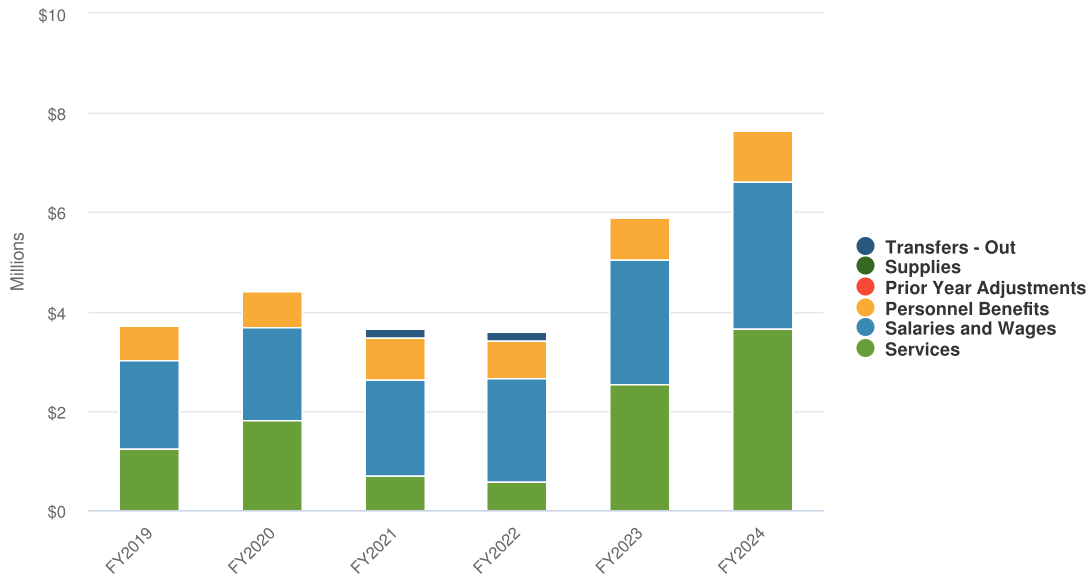
Expenditures by Expense Type (Dept. 13)

Beginning with the 2023-2024 Biennial Budget, the Human Services program moved from the Parks, Community Programs, and Services Department into the Community and Economic Development Department.

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expense Objects						
Salaries and Wages	\$1,793,623	\$1,861,122	\$1,924,464	\$2,081,933	\$2,512,384	\$3,125,468
Personnel Benefits	\$695,720	\$714,794	\$841,557	\$756,769	\$859,241	\$1,217,870
Supplies	\$6,601	\$14,891	\$5,941	\$9,046	\$19,353	\$50,306
Services	\$1,240,169	\$1,825,144	\$706,760	\$576,623	\$2,530,126	\$9,650,179
Transfers - Out	\$0	\$0	\$181,500	\$181,500	\$29,800	\$0
Prior Year Adjustments	\$0	\$2,887	\$0	\$2,524	\$0	\$0
Total Expense Objects:	\$3,736,113	\$4,418,838	\$3,660,222	\$3,608,395	\$5,950,904	\$14,043,823

Expenditure Detail (Dept. 13)

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Expenditures						
Community and Economic Development						
Financial Assistance & Other Distributions						
Services	\$0	\$365,000	\$0	\$0	\$54,281	\$1,853,419
Total Financial Assistance & Other Distributions:	\$0	\$365,000	\$0	\$0	\$54,281	\$1,853,419
Enforcement of Codes & Regulation						
Salaries and Wages	\$167,753	\$161,751	\$147,454	\$171,701	\$183,054	\$224,214
Personnel Benefits	\$78,489	\$72,335	\$73,414	\$66,408	\$67,540	\$109,658
Supplies	\$798	\$340	\$531	\$313	\$574	\$1,823
Services	\$23,477	\$24,232	\$17,395	\$29,722	\$4,786	\$56,079

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Enforcement of Codes & Regulation:	\$270,517	\$258,658	\$238,794	\$268,144	\$255,954	\$391,774
Abatements						
Services	\$75	\$40	\$0	\$979	\$3,639	\$91,000
Total Abatements:	\$75	\$40	\$0	\$979	\$3,639	\$91,000
Engineering Review						
Services	\$3,711	\$2,882	\$0	\$0	\$0	\$0
Total Engineering Review:	\$3,711	\$2,882	\$0	\$0	\$0	\$0
Employment Opportunity						
Services	\$0	\$0	\$0	\$0	\$0	\$115,200
Total Employment Opportunity:	\$0	\$0	\$0	\$0	\$0	\$115,200
Community Services						
Services	\$0	\$0	\$0	\$0	\$0	\$100,000
Total Community Services:	\$0	\$0	\$0	\$0	\$0	\$100,000
Tourism & Promotion						
Salaries and Wages	\$158,842	\$152,616	\$185,301	\$190,903	\$152,664	\$240,711
Personnel Benefits	\$56,514	\$56,038	\$73,359	\$65,029	\$48,461	\$79,492
Supplies	\$218	\$4,793	\$88	\$374	\$3,971	\$3,600
Services	\$1,058,003	\$1,026,410	\$204,307	\$267,476	\$694,255	\$1,927,929
Total Tourism & Promotion:	\$1,273,577	\$1,239,857	\$463,055	\$523,782	\$899,351	\$2,251,732
Building						
Salaries and Wages	\$879,919	\$827,065	\$557,785	\$560,831	\$652,616	\$796,673
Personnel Benefits	\$328,993	\$308,568	\$250,508	\$210,569	\$231,892	\$321,690
Supplies	\$3,743	\$5,773	\$1,683	\$4,720	\$1,517	\$12,112
Services	\$58,227	\$270,559	\$246,823	\$81,462	\$416,974	\$309,020
Total Building:	\$1,270,882	\$1,411,965	\$1,056,799	\$857,582	\$1,302,999	\$1,439,495
Permit Center						
Salaries and Wages	\$0	\$0	\$295,863	\$374,050	\$470,040	\$523,699
Personnel Benefits	\$0	\$0	\$125,173	\$135,742	\$157,837	\$218,901
Supplies	\$0	\$0	\$1,457	\$1,954	\$1,997	\$5,190
Services	\$0	\$0	\$12,538	\$24,780	\$76,232	\$199,168
Total Permit Center:	\$0	\$0	\$435,031	\$536,526	\$706,106	\$946,958
Planning						
Salaries and Wages	\$587,109	\$667,574	\$674,637	\$721,613	\$803,992	\$974,499
Personnel Benefits	\$231,724	\$254,370	\$291,329	\$254,503	\$275,918	\$347,293
Supplies	\$1,842	\$3,953	\$2,139	\$1,617	\$9,477	\$6,550
Services	\$96,366	\$48,234	\$83,937	\$114,298	\$347,604	\$901,858

Name	FY2019 Actual	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Amended Budget
Total Planning:	\$917,041	\$974,131	\$1,052,042	\$1,092,031	\$1,436,991	\$2,230,200
Economic Development						
Salaries and Wages	\$0	\$52,116	\$63,424	\$62,835	\$112,779	\$124,879
Personnel Benefits	\$0	\$23,483	\$27,774	\$24,518	\$40,163	\$48,632
Supplies	\$0	\$32	\$43	\$68	\$0	\$5,550
Services	\$310	\$87,787	\$141,760	\$34,627	\$70,546	\$327,593
Total Economic Development:	\$310	\$163,418	\$233,001	\$122,048	\$223,488	\$506,654
Prior Period Adjustments						
Services	\$0	\$0	\$0	\$23,279	\$0	\$0
Prior Year Adjustments	\$0	\$2,887	\$0	\$2,524	\$0	\$0
Total Prior Period Adjustments:	\$0	\$2,887	\$0	\$25,803	\$0	\$0
Transfers Out						
Transfers - Out	\$0	\$0	\$181,500	\$181,500	\$29,800	\$0
Total Transfers Out:	\$0	\$0	\$181,500	\$181,500	\$29,800	\$0
Public Housing Services						
Services	\$0	\$0	\$0	\$0	\$182,707	\$223,405
Total Public Housing Services:	\$0	\$0	\$0	\$0	\$182,707	\$223,405
Human Services						
Salaries and Wages	\$0	\$0	\$0	\$0	\$137,239	\$240,793
Personnel Benefits	\$0	\$0	\$0	\$0	\$37,430	\$92,204
Supplies	\$0	\$0	\$0	\$0	\$1,817	\$15,481
Services	\$0	\$0	\$0	\$0	\$567,292	\$1,840,043
Total Human Services:	\$0	\$0	\$0	\$0	\$743,778	\$2,188,521
Chemical Dependency Services						
Services	\$0	\$0	\$0	\$0	\$9,366	\$7,910
Total Chemical Dependency Services:	\$0	\$0	\$0	\$0	\$9,366	\$7,910
Community & Economic Development						
Services	\$0	\$0	\$0	\$0	\$102,444	\$1,697,555
Total Community & Economic Development:	\$0	\$0	\$0	\$0	\$102,444	\$1,697,555
Total Community and Economic Development:	\$3,736,113	\$4,418,838	\$3,660,222	\$3,608,395	\$5,950,904	\$14,043,823
Total Expenditures:	\$3,736,113	\$4,418,838	\$3,660,222	\$3,608,395	\$5,950,904	\$14,043,823

SUPPLEMENTAL INFORMATION

City Staffing Summary

The following City Staffing Summary has been updated to include any additional positions approved through budget amendments.

FULL-TIME EQUIVALENTS (FTE's) BY FUND								
FUND	DEPARTMENT	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	INC /DEC
001	Council (01)	0.42	0.42	0.42	0.42	0.42	0.42	0.0
001	Municipal Court (02)	5.50	6.55	6.55	7.66	8.66	11.66	4.0
001	City Manager's Office (03)	7.00	9.00	8.20	9.20	9.20	10.20	1.0
001	Finance & Systems (04)	15.00	13.00	13.00	14.00	16.00	17.00	3.0
001	Legal (06)	11.00	11.00	11.38	12.38	12.00	12.00	-0.4
001	Human Resources (07)	3.00	3.00	3.00	3.00	4.00	4.00	1.0
001	Police Services (08)	1.00	1.00	1.00	1.00	3.00	3.00	2.0
001	Parks and Recreation (10)	40.16	45.43	44.82	47.82	44.95	45.00	-2.8
001	Community & Economic Development (13)	19.55	20.05	20.05	21.05	23.10	24.10	3.1
	TOTAL GENERAL FUND	102.63	109.45	108.42	116.53	121.33	127.38	10.9
102	Public Works (11)	16.80	18.83	17.23	17.23	15.23	17.23	0.0
106	Public Works (11)	2.00	2.00	2.00	2.00	0.00	0.00	-2.0
107	Community & Economic Development (13)	1.30	1.70	1.70	1.70	1.65	1.65	-0.1
113	City Manager's Office (03); Finance (04); Police (08); Parks & Recreation (10)	0.00	0.00	0.00	1.00	2.00	7.07	6.1
307	Public Works (11)	7.70	7.70	7.70	7.70	8.00	8.00	0.3
403	Public Works (11)	11.30	11.38	11.78	11.78	12.48	12.48	0.7
404	Public Works (11)	1.30	0.80	0.80	0.80	1.30	1.30	0.5
501	Public Works (11)	0.40	0.78	0.78	0.78	0.78	0.78	0.0
	TOTAL OTHER FUNDS	40.80	43.19	41.99	42.99	41.44	48.51	5.5
	GRAND TOTAL	143.43	152.64	150.41	159.52	162.77	175.89	16.4

City Staffing Changes

The following table summarizes the changes made to the City's 2023-2024 personnel budget, including any amendments made after adoption.

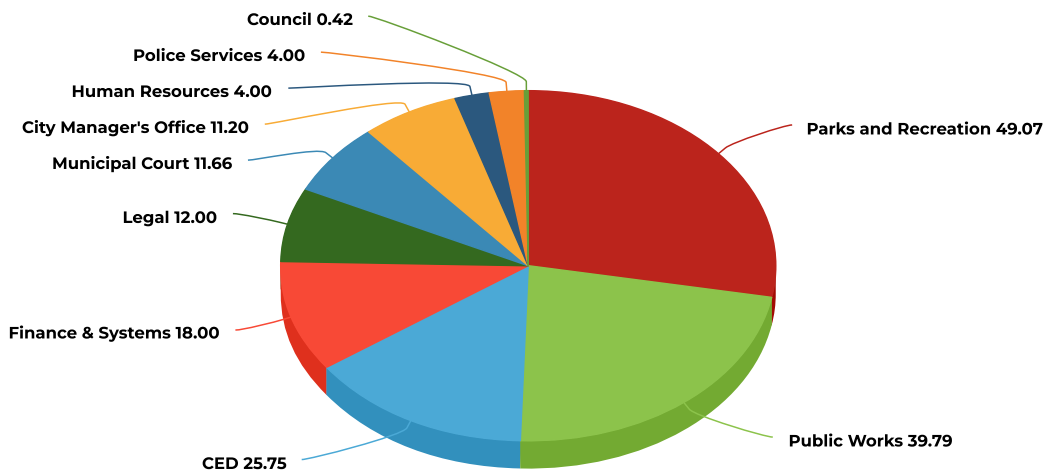
FTE CHANGES SUMMARY		
FUND - DEPARTMENT	DESCRIPTION	
General Fund #001		
Municipal Court	Addition of Community Court Coordinator (Decision Card)	1.0
Municipal Court	Addition of Judicial Support Specialist Supervisor (DC)	1.0
Municipal Court	Addition of Admin Assistant 1 (Decision Card)	1.0
Municipal Court	Addition of Judicial Support Specialist (Decision Card 2/27/24)	1.0
City Manager's Office	Addition of Special Capital Projects Manager	1.0
Finance & Systems	Addition of Admin Assistant 2 (Decision Card)	1.0
Finance & Systems	Addition of IS Technical Project Manager	1.0
Finance & Systems	Redclassification of IS Manager to IS Director	0.0
Finance & Systems	Redclassification of GIS Coordinator to GIS Manager	0.0
Finance & Systems	Redclassification of GIS Systems Analyst to GIS Administrator	0.0
Finance & Systems	Redclassification of IS Analyst to Systems Administrator	0.0
Finance & Systems	Addition of IS Business Analyst (Decision Card)	1.0
Legal	Expiration of a Part-Time Attorney Position	-0.4
Legal	Elimination of Records Manager Position	-1.0
Legal	Recclassification of Records Coordinator to Deputy City Clerk	0.0
Legal	Addition of Criminal Paralegal (Decision Card 2/27/24)	1.0
HR	Addition of an HR Analyst Position (Decision Card)	1.0
Police	Realignment of Permit Parking Program into General Fund Police	2.0
Parks & Recreation	Reduction of Seasonal Worker Positions	-2.7
Parks & Recreation	Realignment of Human Services Division into CED	-1.0
Parks & Recreation	Addition of a Parks Operations Worker (Decision Card)	1.0
Parks & Recreation	Removal of Rec Leader 2; Addition of Rec Leader 3 Positions (DC)	-0.2
Parks & Recreation	Redclassification of Parks Project & Ops Manager to Deputy Director	0.0
Parks & Recreation	Addition of Admin Assistant 2 (Decision Card)	1.0
Parks & Recreation	Addition of Part Time Urban Forester (Decision Card 2/27/24)	0.6
Parks & Recreation	Removal of Lifeguard Program (moved to 113 Fund)	-1.6
CED	Realignment of Human Services Division into CED	1.0
CED	Reallocation of Existing Positions between Funds	0.1
CED	Addition of Human Services Manager (Decision Card)	1.0
CED	Addition of Commercial Plans Examiner (Decision Card 2/27/24)	1.0
Street Fund #102		
Public Works	Realignment of Permit Parking Program into General Fund Police	-2.0
Public Works	Addition of Maintenance Operations Workers (Decision Card 2/27/24)	2.0
Transit Planning Fund #106		
Public Works	Expiration of Limited Term Positions	-2.0
Hotel/Motel Tax Fund #107		
CED	Reallocation of Existing Positions between Funds	-0.1
ARPA Grant Fund #113		
Finance & Systems	Addition of Grant Administrator (Decision Card)	1.0
Police	Addition of Mental Health Professional (Decision Card)	1.0
Parks & Recreation	Addition of Aquatics Personnel in Recreation Division (Budget Transfer)	3.6
Parks & Recreation	Addition of Part-Time Lifeguards (Budget Amendment)	0.5
Transportation CIP Fund #307		
Public Works	Reallocation of Existing Position between Funds	0.3
SWM Fund #403		
Public Works	Addition of Water Quality Technician (Decision Card)	1.0
Public Works	Reallocation of Existing Position between Funds	-0.3
SWE Fund #404		
Public Works	Addition of Solid Waste Intern (Decision Card)	0.5
TOTAL FTE CHANGES		16.4

Total FTE's by Department

TOTAL FTE's BY DEPARTMENT							
DEPARTMENT	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	INC /DEC
Council (01)	0.42	0.42	0.42	0.42	0.42	0.42	0.0
Municipal Court (02)	5.50	6.55	6.55	7.66	8.66	11.66	4.0
City Manager's Office (03)	7.00	9.00	8.20	10.20	10.20	11.20	1.0
Finance & Systems (04)	15.00	13.00	13.00	14.00	17.00	18.00	4.0
Legal (06)	11.00	11.00	11.38	12.38	12.00	12.00	-0.4
Human Resources (07)	3.00	3.00	3.00	3.00	4.00	4.00	1.0
*Police Services (08)	1.00	1.00	1.00	1.00	3.00	4.00	3.0
Parks and Recreation (10)	40.16	45.43	44.82	47.82	44.95	49.07	1.3
Public Works (11)	39.50	41.49	40.29	40.29	37.79	39.79	-0.5
CED (13)	20.85	21.75	21.75	22.75	24.75	25.75	3.0
GRAND TOTAL	143.43	152.64	150.41	159.52	162.77	175.89	16.4

*Note: Police FTE Count is City employed staff only (does not include contract with King County)

2023-2024 FTE's by Department (all funds)



APPENDIX

Glossary

AFSCME American Federation of State, County and Municipal Employees
BARS Budgeting, Accounting & Reporting System
BLS Basic Life Support
CED Community and Economic Development
CMO City Manager's Office
CSO Community Service Officer
CDBG Community Development Block Grant
CIP Capital Improvement Plan/Project/Program
COLA Cost of Living Adjustment
DMC Des Moines Creek
DMCB Des Moines Creek Basin
DOC Department of Commerce
DUI Driving Under the Influence
DVMRT Domestic Violence Moral Reconation Therapy
EMS Emergency Management Services
ERP Enterprise Resource Planning
FTE Full-time Equivalent
FWLE Federal Way Link Extension
GAAP Generally Accepted Accounting Principles
GFOA Government Finance Officers Association
GIS Geographic Information Systems
GMA Growth Management Act
HUD Department of Housing and Urban Development
ILA Interlocal Agreement
IS Information Systems
KC King County
LGIP Local Government Investment Pool
LTGO Limited Tax General Obligation
M&O Maintenance and Operations
NNO National Night Out
P&R Parks and Recreation
PW Public Works
ROW Right of Way
SCL Seattle City Light
SEPA State Environmental Policy Act
SFR Single Family Residence
SKCEDI Southwest King County Economic Development Initiative
SQL Structured Query Language
SRO School Resource Officer
STE Site Engineering
SWM Surface Water Management
TIP Transportation Improvement Plan
WSDOT Washington State Department of Transportation

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrual Basis: The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events, and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

Advance Refunding Bonds: Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance refunding bonds are deposited with a trustee, invested in U.S. Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at a maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.



Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriated Budget: The expenditure authority created by the appropriation bills or ordinances, which are signed into law, and the related estimated revenues. The appropriated budget would include all reserves, transfers, allocations, supplemental appropriations and other legally authorized legislative and executive changes.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balanced Budget: Revenues (including Beginning Fund Balance) equals or exceeds expenditures (including Ending Fund Balance).

Beginning Fund Balance		Ending Fund Balance
+	=	+
Current Year Revenues		Current Year Expenditures

BARS: Budgeting, Accounting & Reporting System. Refers to the accounting rules established by the Washington State Auditor's Office, including a prescribed chart of accounts.

Basis of Accounting: A term used in reference to when revenues, expenditures, expenses and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

Benefits: Costs paid by the City on behalf of its employees. Examples include: medical and dental insurance, retirement, deferred compensation, life insurance and worker's compensation.

Biennial Budget: A budget applicable to two fiscal years.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Budget Document: The instrument used to present a comprehensive financial program to the appropriating governing body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue and borrowing measures necessary to put the budget into effect.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's actual financial experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, easements, buildings and building improvements; vehicles, machinery and equipment.

Capital Expenditure: The acquisition of equipment/software/easements exceeding \$5,000 in value or the construction of a building or other improvement exceeding \$25,000 in value. Infrastructure assets must exceed \$100,000 before they are capitalized. Capital expenditures are for assets which have lives exceeding one year. Capital expenditures are also included in the City's capital asset records and are depreciated over their estimated useful lives based on a pre-established depreciation schedule.

Capital Improvement Plan: A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or other capital needs. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the resources estimated to be available to finance the projected expenditures.

Capital Project Fund: A fund created to account for and financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Debt Service Fund: A fund used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Delinquent Taxes: Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or canceled, the unpaid balances continue to be delinquent taxes until abated, canceled, paid or converted into tax liens.

Depreciation: A reduction in the monetary value of an asset with the passage of time, due in particular to wear and tear.

Enterprise Fund: (1) A fund established to account for operations financed and operated in a manner similar to private business enterprises (e.g., water, gas and electric utilities; airports; parking garages; or transit systems). In this case the governing body intends that costs (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) A fund established because the government body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, or accountability.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fiscal Year: A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Full-Time Equivalent: A unit of measurement equivalent to an individual worker working full-time at 40 hours per week.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds.

Fund Balance: The difference between fund assets and fund liabilities of governmental and similar trust funds.



General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

Governmental Fund: Funds used to account for activities primarily supported by taxes, grants, and similar revenue sources. Within the category of Governmental Funds, there are five types: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, and Permanent Funds.

ILA: An Interlocal Agreement. The City establishes contracts or agreements with other governmental agencies.

Impressions: In the context of social media, impressions are the number of times your content is displayed, no matter if it was clicked or not.

Interfund Activity: Activity between funds of the primary government. Interfund activities are divided into two broad categories: reciprocal and non-reciprocal. Reciprocal interfund activity comprises interfund loans and interfund services provided and used. Non-reciprocal interfund activity comprises interfund transfers and interfund reimbursements.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

Legal Level of Budgetary Control: The level at which spending in excess of budgeted amounts would be a violation of law.

Level of Budgetary Control: One of the three possible levels of budgetary control and authority to which organizations, programs, activities and functions may be subject. These levels of budgetary control are (a) appropriated budget, (b) legally authorized non-appropriated budget process or (c) non-budgeted financial activities, which are not subject to the appropriated budget and the appropriation process or to any legally authorized non-appropriated budget review and approval process, but still are relevant for sound financial management and oversight.

Levy: (1) (Verb) to impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LTGO: An acronym for Limited Tax General Obligation that is a term used when bonds are issued and are secured by the pledge of the issuer's full, faith, credit and taxing power of a defined limited tax.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Major Budgetary Fund: The definition of major fund for purposes of the City's budget includes any budgeted fund that represents approximately 10 percent of the total estimated revenues or appropriated expenditures.

Modified Accrual Basis: The basis of accounting associated with the governmental fund-type measurement focus. Under it, revenues and other financial resources are recognized when they become susceptible to accrual, that is when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

Non-Major Budgetary Fund: Any other Fund that does not meet the definition of "Major Fund". *See Major Budgetary Fund.*

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Proprietary Fund Types: Sometimes referred to as income determination for commercial-type funds, the classification used to account for a government's ongoing organizations and activities that are similar to those often found in the private sector. The GAAP used are generally those applicable to similar businesses in the private sector and the measurement focus is on determination of net income, financial position and changes in financial position

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer. (See Advance Refunding Bonds)

Reserve Fund: An amount set aside annually within the budget to provide a funding source for extraordinary or unforeseen expenditures.

Special Revenue Fund: A fund used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Taxes: Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Tax Levy Ordinance: An ordinance through which taxes are levied.

Tax Rate: The amount of tax stated in terms of a unit of the tax base (e.g., specified amount per \$1,000 of assessed valuation of taxable property).

Transfers: All interfund transfers other than residual equity transfers (e.g., legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

Unrestricted Net Assets: That portion of net assets that is neither restricted nor invested in capital assets (net of related debt).