

REIMBURSEMENT REQUESTS

Agency and Program Name African Community Housing & Development

Address 16256 Military Rd S Suite 206

City & ZIP SeaTac, WA 98188

Program Contact Name Kevin Vargas

Phone 206.257.1166

Email kevin@achdo.org

Invoice Date 4/12/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Hamdi Abdulle

Printed
Name Hamdi Abdulle

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF23/2402	\$30,000.00	\$7,500.00				\$22,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-23-053	\$5,000.00	\$1,250.00				\$3,750.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way	AG 23-046	\$23,000.00	\$5,750.00				\$17,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2023-121	\$15,000.00	\$3,750.00				\$11,250.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$50,000.00	\$12,500.00				\$37,500.00
Shoreline							\$0.00
Tukwila	23-040	\$13,000.00	\$3,250.00				\$9,750.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: 90 minutes

Description: Quarterly Housing informational/resource workshops.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	4	1				1	25%
Bellevue						0	
Bothell						0	
Burien	4	1				1	25%
Covington						0	
Des Moines						0	
Federal Way	4	1				1	25%
Issaquah						0	
Kenmore						0	
Kent	4	1				1	25%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	1				1	25%
Shoreline						0	
Tukwila	4	1				1	25%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	24	6	0	0	0	6	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: Unduplicated Residents/households enrolled into case management in order to increase housing stabilization.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	50	13				13	26%
Bellevue						0	
Bothell						0	
Burien	8	2				2	25%
Covington						0	
Des Moines		1				1	
Federal Way	38	12				12	32%
Issaquah						0	
Kenmore						0	
Kent	25	10				10	40%
Kirkland						0	
Mercer Island						0	
Redmond		1				1	
Renton						0	
Sammamish						0	
SeaTac	83	42				42	51%
Shoreline						0	
Tukwila	8	10				10	125%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	212	91	0	0	0	91	

SERVICE UNIT 3

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Number of Residents Served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	83	42				42	51%
Shoreline						0	
Tukwila	32	13				13	41%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	115	55	0	0	0	55	

NARRATIVE

Burien-

Our first workshop of the year was held in the Learning Center room of our office in SeaTac, WA. We conducted outreach and had 2 residents of Burien attend. Our case managers learned that the most common challenges facing residents of Burien are food insecurity, rental assistance, utility assistance and employment needs. ACHD's team provided information on tenant rights, resources available (list) and offered attendees enrollment into case management in order to achieve housing stability.

SeaTac-

We had 42 residents of the City of SeaTac attend our first informational housing workshop in March. Residents expressed their hardships with rent increases, high utility balances and food insecurity. During our workshop we gave information on legal housing rights and resources and enrolled clients into on-going case management services with us.

Tukwila-

For our first workshop of the year, we had a total of 13 residents where we were able to listen to our community's concerns and needs. The most common challenges facing our communities are food insecurity, rental assistance, utility assistance and employment needs. We tackled these challenges by informing our community of their legal housing rights and giving internal and external referrals. Most of our attendees opted to be enrolled in on-going case management services for eviction prevention and employment services.

Auburn-

Our first workshop was held at the Promenade in Auburn conference room where we had the opportunity to speak with residents of Promenade who were facing eviction. Residents expressed their hardships with rent increases, high utility balances and food insecurity. During our workshop we gave information on legal housing rights and resources and enrolled clients into on-going case management services with us. At the end of our workshop one of our participants was able to successfully enroll in a feasible payment plan with their landlord with the support of our housing case manager prior to our departure.

Federal Way-

We had 12 residents attend our housing workshop in late March where residents expressed their hardships with back owed rent balances, high utility balances and food insecurity. We enrolled residents into our case management services and gave information and resources.

Kent-

ACHD held our first workshop of the year in late March and had 10 residents attend. Residents expressed their challenges with evictions notices due to back owed rent, high utility balances and food insecurity. During our workshop we gave information on legal housing rights, gave rental and utility assistance resources and enrolled clients into on-going case management services.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	50	13				13
Bellevue						0
Bothell						0
Burien	8	2				2
Covington						0
Des Moines						0
Federal Way	38	12				12
Issaquah						0
Kenmore						0
Kent	25	10				10
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	83	42				42
Shoreline						0
Tukwila	32	13				13
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	236	92	0	0	0	92

REIMBURSEMENT REQUESTS

Agency and Program Name Apprenticeship and Nontraditional Employment for Women
 Address 18338 Andover Park W
 City & ZIP Tukwila, WA 98188
 Program Contact Name Kerstin Torrescano Phone 206-710-1003
 Email kerstin@anewcareer.org Invoice Date 4/13/23
 Costs below incurred from 1/1/23 to 3/31/23
 Signature of Authorized Signer Printed Name Kerstin Torrescano

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$12,000.00	\$3,000.00				\$9,000.00
Bellevue	\$6,000.00	\$1,500.00				\$4,500.00
Bothell						\$0.00
Burien	\$6,000.00					\$6,000.00
Covington	\$16,497.00	\$4,124.25				\$12,372.75
Des Moines						\$0.00
Federal Way	\$12,000.00					\$12,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$10,000.00	\$2,500.00				\$7,500.00
Sammamish						\$0.00
SeaTac	\$12,000.00	\$3,000.00				\$9,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #
 Authorized Signature / City Date

5/9 non pmt for 1st Qtr.

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)
Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	2	1				1	50%
Bellevue	2	1				1	50%
Bothell						0	#DIV/0!
Burien	2					0	0%
Covington	2					0	0%
Des Moines						0	#DIV/0!
Federal Way	?	1				1	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	3	4				4	133%
Sammamish						0	#DIV/0!
SeaTac	4	0				0	0%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	15	7	0	0	0	7	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1	2				2	200%
Bellevue	2					0	0%
Bothell						0	#DIV/0!
Burien	1					0	0%
Covington	3	1				1	33%
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	3	3				3	100%
Sammamish						0	#DIV/0!
SeaTac	4	0				0	0%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	6	0	0	0	6	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

Q1 2023 Narrative

Auburn – ANEW served 3 clients living in Auburn this quarter. Two clients were enrolled in ARC. They both received support services to assist them in staying in their apprenticeships. Both apprentices work for Laborers 242 and are making \$25.72 per hour. One client enrolled in pre-apprenticeship training and is on track to graduate in April.

Bellevue – ANEW served 1 client living in Bellevue this quarter. One client enrolled in pre-apprenticeship training and is on track to graduate in April.

Burien – ANEW did not serve any clients living in Burien this quarter.

Covington – ANEW served one client this quarter living in Covington. This client was enrolled in ARC. They received tuition assistance for their apprenticeship. This apprentice works as an Electrician for IBEW 46.

Federal Way – ANEW served one client this quarter living in Federal Way. The client enrolled in pre-apprenticeship training and is on track to graduate in April.

Renton – ANEW served 7 clients living in Renton this quarter. Three clients were enrolled in ARC. They received support services for union dues, tuition and work clothing. The three apprentices work as Sprinkler fitters, Laborers, and Electricians. Four clients enrolled in pre-apprenticeship training. All four students are on

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	2				2
Bellevue	4	1				1
Bothell						0
Burien	3	0				0
Covington	6	1				1
Des Moines						0
Federal Way	?	1				1
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	6	6				6
Sammamish						0
SeaTac	8	0				0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	30	11	0	0	0	11

*Back-up documentation required for line item expenses

*Back-up documentation required for line item expenses

REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health

Address 3639 Martin Luther King Jr. Way S

City & ZIP Seattle, WA 98144

Program Contact Name Leah Post Phone (206) 413-7904

Email leahp@acrs.org Invoice Date 4/15/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer Leah Post Printed Name Leah Post

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$10,000.00	\$2,500.00				\$7,500.00
Bellevue	\$60,000.00	\$12,907.79				\$47,092.21
Bothell						\$0.00
Burien	\$21,000.00	\$5,250.00				\$15,750.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$21,000.00	\$5,250.00				\$15,750.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$20,000.00	\$5,000.00				\$15,000.00
Kirkland	\$8,025.00	\$2,006.25				\$6,018.75
Mercer Island						\$0.00
Redmond	\$15,000.00	\$3,750.00				\$11,250.00
Renton	\$20,000.00	\$5,000.00				\$15,000.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$3,750.00				\$11,250.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)
 Measurement: 60 minutes

Description: Culturally competent mental health services for ANH&PI King County residents living with chronic mental illness.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	67	834				834	1244%
Bellevue	399	861				861	216%
Bothell						0	
Burien	140	533				533	381%
Covington						0	
Des Moines						0	
Federal Way	140	720				720	514%
Issaquah						0	
Kenmore						0	
Kent	133	2,818				2,818	2119%
Kirkland	32	410				410	1281%
Mercer Island						0	
Redmond	100	218				218	218%
Renton	133	870				870	654%
Sammamish						0	
SeaTac	100	328				328	328%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,244	7,592	0	0	0	7,592	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the reporting period from January to March and throughout the year, our whole health oriented mental health program has served close to 2,000 individuals, mostly Asian Pacific Islander immigrants and refugees with limited English proficiency, living with a chronic mental illness residing in various cities in King County thanks to the support from many cities. We have continued to provide in-person and remote services to ensure our clients have access to culturally competent whole health oriented mental health services to lead the most productive life as possible.

Some of the highlights and achievements are:

(1) We have increased access capacity for clients with limited English proficiency in-person and/or through various HIPPA compliant video and audio platform that are convenient for clients based on their preference, transportation needs, and level of digital literacy and access to telehealth. Due to the digital divide and lack of access to internet, computer, and smart phones, many of our services are provided via telephone while we continue to support and coach our clients to join the service through video and in person. Our staff have continued to provide more than 15 groups per week with clients to address their mental and physical health needs, promote social connectedness, provide life skills and psychoeducation. Many of these groups have begun to transition back to in-person work while others are offered as hybrid.

(2) To better address increased mental health service needs of Asian Pacific Islander immigrants and refugees with a chronic mental illness and complicated physical health condition we have increased staff language capacities in Vietnamese. Mandarin. Cantonese. Korean. and Khmer/Cambodian. Our services are

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	19	66				66
Bellevue	115	118				118
Bothell						0
Burien	40	43				43
Covington						0
Des Moines						0
Federal Way	40	82				82
Issaquah						0
Kenmore						0
Kent	38	226				226
Kirkland	12	51				51
Mercer Island						0
Redmond	30	30				30
Renton	38	120				120
Sammamish						0
SeaTac	30	31				31
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	362	767	0	0	0	767

CITY LINE ITEM TABLE

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$60,000.00	\$12,907.79				\$12,907.79	\$47,092.21
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$60,000.00	\$12,907.79	\$0.00	\$0.00	\$0.00	\$12,907.79	\$47,092.21

REIMBURSEMENT REQUESTS

Agency and Program Name **Babies of Homelessness**

Address **PO Box 147**

City & ZIP **Bothell, WA 98041**

Program Contact Name **Katie Forrest**

Phone **(425)866-7357**

Email **katie@babiesofhomelessness.org**

Invoice Date **4/17/23**

Costs below incurred from **Jan** to **Mar**

Signature of Authorized
Signer

Katie Forrest

Printed
Name **Katie Forrest**

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$7,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00				#REF!
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Bundle of necessities for 1 family including a box of diapers or pull-ups and 2 packages of wipes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	30,000	7,950				7,950	27%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	30,000	7,950	0	0	0	7,950	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Most diaper banks distribute diapers directly to clients or partner agencies. Our diaper bank offers three programs to easily and quickly access services: direct service, partner distribution and mobile service.

Direct Service: Families experiencing homelessness—living in cars, tent cities, encampments, tiny homes, motels, shelters, RVs, or couch surfing—call our intake line and place an order of diapers, wipes and formula in preferred sizes and brands. Outreach volunteers drive to the family and deliver the order within 72-hours, depending on the urgency.

Partner Distribution: We supply bulk quantities of diapers, wipes and formula through community partner agencies because clients needing help with diapers have other needs. Each month, case managers submit orders for diapers, wipes and formulas in requested sizes and brands using a user-friendly electronic form. Our paid full-time Program Manager pulls inventory from the warehouse, loads the van and drops off bulk inventory quantities to each partner agency. Case managers then distribute inventory to their clients. Our easy ordering process, bulk quantity, and direct service allow case managers to focus on delivering top-notch case management without worrying about how to procure diapers, submit long weekly orders, or pick up diapers.

Mobile Pickup Service: Three times a month, families pick up a box of diapers, package of wipes and can of formula at one of three bus-accessible locations in Everett, Bellevue, Renton or Auburn. Clients call our intake line in advance to place an order.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	100	56				56
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	100	56	0	0	0	56

REIMBURSEMENT REQUESTS

Agency and Program Name **Backpack Brigade**

Address 4111 E. Madison ST.

City & ZIP Seattle, 98112

Program Contact Name Nichelle Hilton

Phone 206-495-8983

Email nichelle@backpackbrigade.org

Invoice Date 4/1/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Nichelle Hilton

Printed
Name Nichelle Hilton

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$17,500.00	\$4,375.00				\$13,125.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$10,000.00	\$2,500.00				\$7,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Item

Description: Count is per weekend hunger bag

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	2,500	2,860				2,860	114%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	3,600	2,530				2,530	70%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	6,100	5,390	0	0	0	5,390	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

We are excited to have our first city funding. We are serving students in both Seatac and Des Moines, as well as many other cities. Inflation is still causing challenges, as well as supply chain and getting items we need in time. We prep and pack food every day with over 150 volunteers, that then drive the weekend hunger bags directly to the schools we partner with. We are constantly being asked to increase our bags to schools, which makes this funding even more important to us. This week to all 4 school districts, 85 schools, we delivered 3523 bags to hungry students. We hope to continue running a top rate program with the support of funding like this. THANK YOU!

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines	2500	2860					2860
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	3600	2530					2530
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	6100	5390	0	0	0	0	5390

1

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **BrightSpark Early Learning Services (formerly Child Care Resources) - Information**

Address 1225 S Weller ST, Suite 300

City & ZIP Seattle 98144

Program Contact Name Courtney Nolen-Viducich Phone 253-861-1214

Email nolen-viducich@childcare.org Invoice Date 4/13/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Courtney Nolen-Viducich

Printed
Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue		\$15,000.00	\$3,699.07				\$11,300.93
Bothell							
Burien	CON-23-056	\$6,871.00	\$1,717.75				\$5,153.25
Covington	CON-23-056	\$5,223.00	\$1,305.75				\$3,917.25
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	22-C2876	\$1,200.00	\$300.00				\$900.00
Kent							\$0.00
Kirkland	32300110	\$8,025.00	\$2,006.25				\$6,018.75
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CON-23-056	\$10,000.00	\$2,500.00				\$7,500.00
Sammamish							\$0.00
SeaTac	CON-23-056	\$5,882.00	\$1,470.50				\$4,411.50
Shoreline	10521	\$5,000.00	\$1,250.00				\$3,750.00
Tukwila	CON-23-056	\$5,869.00	\$1,467.25				\$4,401.75

*MOU**

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		58				58	
Bellevue		78				78	
Bothell		55				55	
Burien	40	17				17	43%
Covington	30	4				4	13%
Des Moines		17				17	
Federal Way		64				64	
Issaquah		21				21	
Kenmore	7	11				11	157%
Kent		88				88	
Kirkland	49	63				63	129%
Mercer Island		2				2	
Redmond		50				50	
Renton	77	66				66	86%
Sammamish		13				13	
SeaTac	30	28				28	93%
Shoreline	31	47				47	152%
Tukwila	30	16				16	53%
Seattle		472				472	
Other KC		65				65	
Outside KC		2,492				2,492	
Unknown		0				0	
TOTAL	294	3,727	0	0	0	3,727	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		0				0	
Bellevue		8				8	
Bothell		0				0	
Burien	13	6				6	48%
Covington	8	5				5	67%
Des Moines		0				0	
Federal Way		1				1	
Issaquah		0				0	
Kenmore	0	0				0	
Kent		2				2	
Kirkland	5	4				4	78%
Mercer Island		0				0	
Redmond		1				1	
Renton	7	4				4	51%
Sammamish		0				0	
SeaTac	13	7				7	56%
Shoreline	8	4				4	44%
Tukwila	14	5				5	36%
Seattle		3				3	
Other KC		0				0	
Outside KC		22				22	
Unknown		0				0	
TOTAL	68	72	0	0	0	72	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		10				10	
Bellevue		44				44	
Bothell		2				2	
Burien	16	4				4	25%
Covington	11	0				0	0%
Des Moines		10				10	
Federal Way		0				0	
Issaquah		0				0	
Kenmore	0	0				0	
Kent		0				0	
Kirkland	36	18				18	50%
Mercer Island		0				0	
Redmond		0				0	
Renton	30	12				12	40%
Sammamish		0				0	
SeaTac	20	0				0	0%
Shoreline	0	0				0	
Tukwila	16	0				0	0%
Seattle		22				22	
Other KC		10				10	
Outside KC		52				52	
Unknown						0	
TOTAL	129	184	0	0	0	184	

NARRATIVE

TA: This quarter for Technical Assistance has been a busy quarter. We have met all our Suburban cities TA deliverables for the first quarter! We had several potential providers needing help with becoming licensed childcare providers. We have had a lot of success with that. Most of the potential licensed childcare providers have had their licensing inspection and are now on the 1st initial license. The others are waiting for their licensing inspection or still working on the paperwork. We have also been supporting licensed providers with any questions they have. Some of the support has been around marketing and inspection reports. The licensors are out doing in person inspections and writing up a lot of inspection reports. We have been supporting providers by helping them understand and completing their inspection reports to stay in compliance with the licensing rules & regulations. For some providers understanding the report and correcting the actions that they were written up for can be complicated. We will continue to keep our phone lines open daily and offer support in whatever way fits the providers' needs and schedule.

TR: The Professional Development Team has seen an increase in customized training, sites within the suburban cities continue to request customized training for their staff. We will continue to market low/free cost training for those sites. Based on the feedback from previous years we continue to develop and offer a variety of training courses in different languages. This calendar year we want to start by celebrating that we have a great start in our Burien and Kirkland training deliverables. Challenges, there are a few cities (Covington, SeaTac, Tukwila) that we have a slow start for this first quarter, our plan is to provide scholarships for participants who specifically reside in those cities to encourage attendance throughout our quarterly offerings in addition to directly marketing to providers and working in partnership with our Early Learning Coaches to encourage provider attendance as well as coordinate customized training.

IR: In the first quarter of 2023, the Child Care Aware of Washington Family Center had the opportunity to support many families locate and obtain child care. The support also included resources for educational materials, basic needs, and guidance for identifying a quality child care program. As the Family Center strengthens connections within the regions, our focus will be to streamline services to our hardest to reach populations. This includes:

- Families experiencing homelessness: Families who are homeless or living in unstable housing situations face significant challenges in accessing child care, including affordability, transportation, and finding care that meets their needs.
- Families with low incomes: Child care costs are often a burden for families, making it difficult for families to find care that is both affordable and high-quality. This is especially difficult for families just over the income guideline for state services.
- Children with special needs: Parents have expressed frustration when trying to access and maintain care with a provider that meets their child's specific needs. Connecting to Holding Hope (our mental health consultation) will provide tools our family center reps can use to support families.
- Immigrant and refugee families: Families who are recent immigrants or refugees may face language and cultural barriers when accessing child care, and sometimes need additional support to navigate the child care system and connect with resources.

These families face significant challenges in accessing high-quality, affordable, and accessible child care. In order to address these challenges, the Family Center will engage in community outreach events to build a stronger presence in the community, establish trust, and make connections with other service providers.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		58				58
Bellevue		78				78
Bothell		55				55
Burien	40	17				17
Covington	30	4				4
Des Moines		17				17
Federal Way		64				64
Issaquah		21				21
Kenmore	7	11				11
Kent		88				88
Kirkland	49	63				63
Mercer Island		2				2
Redmond		50				50
Renton	77	66				66
Sammamish		13				13
SeaTac	30	28				28
Shoreline	31	47				47
Tukwila	30	16				16
Seattle		472				472
Other KC		65				65
Outside KC		2492				2492
Unknown		0				0
TOTAL	294	3727	0	0	0	3727

CITY LINE ITEM TABLE

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$12,263.00	\$3,065.75				\$3,065.75	\$9,197.25
Office/Ops - Rent/Utilities	\$389.00	\$97.25				\$97.25	\$291.75
Purchased Svc						\$0.00	\$0.00
Communication	\$984.00	\$195.07				\$195.07	\$788.93
Travel/Training						\$0.00	\$0.00
Other	\$1,364.00	\$341.00				\$341.00	\$1,023.00
TOTAL	\$15,000.00	\$3,699.07	\$0.00	\$0.00	\$0.00	\$3,699.07	\$11,300.93

REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services, Emergency Assistance

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Kelsi Williamson

Phone 425-331-0668

Email KelsiT@ccsww.org

Invoice Date 4/10/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Kelsi Williamson

Printed
Name Kelsi Williamson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue		\$14,710.00	\$4,707.20				\$10,002.80
Bothell							\$0.00
Burien		\$13,500.00	\$3,357.00				\$10,143.00
Covington							\$0.00
Des Moines		\$15,000.00	\$3,750.00				\$11,250.00
Federal Way		\$8,000.00	\$2,000.00				\$6,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00				\$7,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond		\$12,000.00	\$3,240.00				\$8,760.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00				\$11,250.00
Shoreline							\$0.00
Tukwila		\$25,000.00	\$11,691.54				\$13,308.46

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	19	6				6	32%
Bothell						0	
Burien	25	7				7	28%
Covington						0	
Des Moines	20	6				6	30%
Federal Way	14	5				5	36%
Issaquah						0	
Kenmore						0	
Kent	16	4				4	25%
Kirkland						0	
Mercer Island						0	
Redmond	15	4				4	27%
Renton						0	
Sammamish						0	
SeaTac	25	6				6	24%
Shoreline						0	
Tukwila		6				6	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	134	44	0	0	0	44	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

1st Quarter Narratives 2023

Burien

During the first quarter, there were no specific problems that hindered the delivery of client services. The EA program assisted 7 households with a total of \$1892 using Burien Funding to prevent six evictions and the shut off of one household's utilities.

The EA program was able to assist a single parent household with \$270 in utility assistance. The parent has been ill and missed several days of work leaving her unable to pay utility bill and was at risk of shut off.

AMI 17% Rent Burden Undetermined

Client was given other resources for financial assistance.

Des Moines

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 6 households with a total of \$ \$2250 to prevent 6 evictions. using Des Moines Funding.

The EA program was able to assist a single mom of 4 to prevent eviction. She is working but her hours have been cut drastically and she could not keep up with expenses.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn							0
Bellevue	33	17					17
Bothell							0
Burien	35	14					14
Covington							0
Des Moines	40	16					16
Federal Way	36	17					17
Issaquah							0
Kenmore							0
Kent		7					7
Kirkland							0
Mercer Island							0
Redmond	30	8					8
Renton							0
Sammamish							0
SeaTac	50	12					12
Shoreline							0
Tukwila	10	9					9
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	234	100	0	0	0	0	100

CITY LINE ITEM TABLE

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,355.00	\$1,908.60				\$1,908.60	\$5,446.40
Office/Ops		\$585.50				\$585.50	-\$585.50
Purchased Svc	\$7,355.00	\$2,213.10				\$2,213.10	\$5,141.90
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$14,710.00	\$4,707.20	\$0.00	\$0.00	\$0.00	\$4,707.20	\$10,002.80

REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services - Volunteer Services

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Jonathan Prociv

Phone 206-328-6853

Email JProciv@ccsww.org

Invoice Date 4/17/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer



Printed Name Jonathan Prociv

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2209	\$10,000.00	\$2,500.00				\$7,500.00
Bellevue	GF-229	\$16,581.00	\$4,145.25				\$12,435.75
Bothell							\$0.00
Burien							\$0.00
Covington	029-2023	\$5,000.00	\$1,250.00				\$3,750.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00				\$7,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00				\$7,500.00
Kirkland	GF-229	\$6,688.00	\$1,672.00				\$5,016.00
Mercer Island							\$0.00
Redmond	GF-229	\$9,181.00	\$2,295.25				\$6,885.75
Renton	CAG-21-112	\$12,000.00	\$3,000.00				\$9,000.00
Sammamish							\$0.00
Sea Tac		\$7,500.00	\$1,875.00				\$5,625.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Description: Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor home repair to help those individuals remain in their homes for as long as safely possible.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	578	104				104	18%
Bellevue	959	144				144	15%
Bothell	0	21				21	
Burien	0	75				75	
Covington	289	64				64	22%
Des Moines	0	0				0	
Federal Way	578	80				80	14%
Issaquah	0	1,260				1,260	
Kenmore	0	18				18	
Kent	578	68				68	12%
Kirkland	387	42				42	11%
Mercer Island	0	23				23	
Redmond	531	169				169	32%
Renton	694	33				33	5%
Sammamish	0	0				0	
SeaTac	434	248				248	57%
Shoreline	0	45				45	
Tukwila	0	0				0	
Seattle		474				474	
Other KC		66				66	
Outside KC		0				0	
Unknown		0				0	
TOTAL	5,028	2,934	0	0	0	2,934	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Auburn

An elder called in October for emergency help unpacking her apartment in need of her shower curtain to take a shower. She is in remission of breast cancer and is on blood thinners. She also needed help installing grab bars which she already had. Along with a neurological disorder, she could not unpack. The volunteer that was found is still helping her into April! The client says, "Your volunteer services mean so much to me. They are giving me a shot at a future past my heart attack! The young lady, who volunteered is incredible. She is just amazing. I want to thank you for the considerate way you handled everything."

Kent

A volunteer has begun helping 2 sisters this quarter with additional tasks. Before the COVID19 outbreak, the volunteer did heavy cleaning for them. After COVID19 restrictions were lifted for VS, she went right back to cleaning. The volunteer this quarter has added helping them maintain their hygiene by taking them to hair cuts, as well as pick up their prescriptions for them religiously. There has been concern by the volunteer and staff of the state of their home which includes clutter and repairs needed and resources have been given as well as eyes on the situation for any decline in the sister's health or living condition.

Covington

A volunteer has been providing transportation for an elderly couple in Covington. Recently the daughter of the couple has been talking to the VS Coordinator about how her father needs to give up driving entirely. The message was properly relayed to the volunteer and she has been offering up her services to transport the Seatac

An African American elder, was referred to VS by the African American Elders Program at CCS. She lives alone in her home she raised her family in and needs assistance with yard care. Two volunteers were found to go a few times to trim hedges for the season the past several months.

Three Seatac clients received wonderful support from Kennedy Catholic High School when they worked in their yards for the School's service day. The students worked for 4 hours outdoors and did their very best as each client was more than happy with their work!

BELLEVUE

A client's teenage granddaughter recently moved in with her. The client wanted to make sure that her granddaughter received the help needed. After contacting DSHS, she followed up with the Volunteer Services program and we were able to connect her with the Kinship program that provides support for seniors taking care of others. The client regularly gets transportation support from VS and the volunteers regularly check in with her on how the pair of them are doing.

In addition to regular matches between clients and volunteers, VS gets one-time requests from seniors. It's not uncommon for the clients to request a volunteer that has helped them previously being familiar with them and knowing they will get quality help. Ms. CS was having trouble with some electronics and was a bit embarrassed to ask for help again. She said a specific volunteer had helped her previously. We contacted the volunteer to help her out and in a matter of an hour or so her issue was fixed up.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	13	5				5
Bellevue	22	9				9
Bothell	0	2				2
Burien	0	3				3
Covington	7	3				3
Des Moines	0	0				0
Federal Way	13	5				5
Issaquah	0	8				8
Kenmore	0	1				1
Kent	13	7				7
Kirkland	8	3				3
Mercer Island	0	1				1
Redmond	12	9				9
Renton	16	5				5
Sammamish	0	0				0
SeaTac	10	6				6
Shoreline	0	2				2
Tukwila	0	0				0
Seattle		34				34
Other KC		2				2
Outside KC		0				0
Unknown		0				0
TOTAL	114	105	0	0	0	105

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,581.00	\$4,145.25				\$4,145.25	\$12,435.75
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$16,581.00	\$4,145.25	\$0.00	\$0.00	\$0.00	\$4,145.25	\$12,435.75

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00				\$2,500.00	\$7,500.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$7,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name Circle of Caring Friends Charity Program Beacon of Hope

Address 1819 Central Ave S Unit D68

City & ZIP Kent WA 98030

Program Contact Name Lyuba Vasilyuk Phone 253-632-2543

Email lyubav@ccfcharity.org Invoice Date 5/20/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer Printed Name

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$8,000.00	\$2,000.00				\$6,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

Vendor #19924

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Appointment

Description: Number of clients that have been served with with basic needs items like mattresses, beddings, and kitchen items

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	28	7				7	25%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	28	7	0	0	0	7	

SERVICE UNIT 2

Service Unit 1: Clothing Bank

Measurement: Appointment

Description: Number of bundles/ boxes of clothings and household supplies provided to clients served in Q1.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	88	22				22	25%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	88	22	0	0	0	22	

SERVICE UNIT 3

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Description: Number of bundles/ boxes of clothings and household supplies provided to each family served in Q1.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	88	22				22	25%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	88	22	0	0	0	22	

NARRATIVE

During Q1 seven clients - low-income families, residents of SeaTac, have been provided with furniture items, clothing, food, schools supplies and other necessities. Giving into account that each household consist in average of five members, we estimate that total of thirty five residents of SeaTac have been impacted by the program Beacon of Hope.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	88	22					22
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	88	22	0	0	0	0	22

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**

Address 723 SW 10th Street

City & ZIP Renton, 98057

Program Contact Name Norma Guzman

Phone 260-461-4880

Email nguzman@consejocounseling.org

Invoice Date 4/12/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Printed Name Mario E. Paredes

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2412	\$10,000.00	\$2,500.00				\$7,500.00
Bellevue		\$16,080.00	\$4,020.00				\$12,060.00
Bothell	2659	\$3,000.00					\$3,000.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$10,000.00	\$2,500.00				\$7,500.00
Federal Way		\$10,000.00	\$2,500.00				\$7,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00				\$7,500.00
Kirkland		\$15,000.00	\$3,750.00				\$11,250.00
Mercer Island							\$0.00
Redmond	10148	\$10,000.00	\$2,500.00				\$7,500.00
Renton		\$5,000.00	\$1,250.00				\$3,750.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00				\$4,875.00
Shoreline							\$0.00
Tukwila		\$5,000.00	\$1,250.00				\$3,750.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	4				4	13%
Bellevue	40	98				98	245%
Bothell		21				21	
Burien		18				18	
Covington						0	
Des Moines		16				16	
Federal Way	7	26				26	371%
Issaquah		10				10	
Kenmore						0	
Kent	10	7				7	70%
Kirkland	41	44				44	106%
Mercer Island						0	
Redmond	18	23				23	128%
Renton		42				42	
Sammamish						0	
SeaTac	20	18				18	90%
Shoreline		4				4	
Tukwila	23	14				14	61%
Seattle		84				84	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	189	428	0	0	0	428	

SERVICE UNIT 2

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)
 Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	4				4	13%
Bellevue	40	42				42	104%
Bothell		13				13	
Burien		6				6	
Covington						0	
Des Moines		10				10	
Federal Way	8	16				16	194%
Issaquah		10				10	
Kenmore						0	
Kent	10	5				5	45%
Kirkland	40	44				44	109%
Mercer Island						0	
Redmond	18	22				22	122%
Renton		15				15	
Sammamish						0	
SeaTac	15	14				14	93%
Shoreline		4				4	
Tukwila	26	14				14	54%
Seattle		78				78	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	187	295	0	0	0	295	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	8				8	80%
Bellevue	40	4				4	10%
Bothell						0	
Burien		6				6	
Covington						0	
Des Moines		6				6	
Federal Way	3	7				7	233%
Issaquah		2				2	
Kenmore						0	
Kent	6	2				2	33%
Kirkland	18					0	0%
Mercer Island						0	
Redmond	6	5				5	83%
Renton		8				8	
Sammamish						0	
SeaTac	3	16				16	533%
Shoreline						0	
Tukwila	8	8				8	100%
Seattle		10				10	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	94	82	0	0	0	82	

NARRATIVE

For confidentiality, the names have been changed.

Lupita Torres has advanced in the domestic violence program, from being able to strategize safety methods, knowing her legal rights to filing legal motions such as filing a protection order against an abuser. The progress made by Lupita, has been handed down as a helping hand to her daughter which of whom had been suffering from domestic violence herself. Safety measures employed by Lupita, and when speaking with her in regards to the safety plan, are always changing to conform to the safety of the victim. Lupita finds the safest plan to employ and uses those methods to keep herself and her family safe. Safety is no longer a factor, I as her advocate have to employ. She is constantly striving for a safer life and employs safety strategies to achieve that. Knowing legal rights, Lupita has been able to teach her daughter to not fall victim to an abuser's torment. Teaching her daughter the right and wrong things to accept in a relationship. Breaking traditional biases, she is breaking the tradition of continuance of abuse in the predominant Hispanic community. Domestic violence strategies employed, by implementing a protection order. Lupita, in a crisis intervention, called the police, made a report, called for assistance to filling the protection order and then proceeded to acquire the Domestic Violence protection for her daughter. Lupita started out without knowing the strategies to a domestic violence dynamic, strategies to seek safety in a domestic violence situation, as well as her legal rights in this country. Lupita now employs domestic violence crisis intervention when needed, and shares her knowledge of domestic violence and safer living by breaking cultural stereotypes. Ultimately, Lupita now is able to begin the legal process for the domestic violence process, employ a safety plan in a time of crisis, and determine safe and unsafe behavior in an intimate relationship without the assistance of a domestic violence advocate.

VM came to Consejo with a DV case very disturbing for her and kids. She was so afraid of husband that she would be shaking if he was close to her. She was referred to mental treatment and start attending support groups. She was so overwhelm with the whole situation that she couldn't even think on her own. She was also assisted to file an order of protection and eventually got divorced and now she is so much easier to work with. She is self-sufficient to the point that she can actually help her kids and guide them better. She still taking mental health therapy and is very content with her progress.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	18	4				4
Bellevue	8	12				12
Bothell		3				3
Burien		5				5
Covington						0
Des Moines		4				4
Federal Way	3	7				7
Issaquah		4				4
Kenmore						0
Kent	6	5				5
Kirkland	5	7				7
Mercer Island						0
Redmond	3.5	3				3
Renton		10				10
Sammamish		1				1
SeaTac	6	1				1
Shoreline		2				2
Tukwila	3	1				1
Seattle		27				27
Other KC						0
Outside KC						0
Unknown						0
TOTAL	52.5	96	0	0	0	96

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**


[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Domestic Abuse Women's Network - CAP
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 4/5/23
 Costs below incurred from 1/1/23 to 3/31/23
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	23-057	\$3,500.00	\$875.00				\$2,625.00
Covington	035-2023	\$3,000.00	\$750.00				\$2,250.00
Des Moines							\$0.00
Federal Way		\$15,000.00	\$3,750.00				\$11,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2023-126	\$35,000.00	\$8,750.00				\$26,250.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-110	\$15,000.00	\$3,750.00				\$11,250.00
Sammamish							\$0.00
SeaTac		\$9,000.00	\$2,250.00				\$6,750.00
Shoreline							\$0.00
Tukwila	23-050	\$4,000.00	\$1,000.00				\$3,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

Authorization Code / Acct #

Date

Vendor # 01057

001.000,13.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		340				340	#DIV/0!
Bellevue		13				13	#DIV/0!
Bothell		0				0	#DIV/0!
Burien	19	25				25	132%
Covington	20	5				5	25%
Des Moines		18				18	#DIV/0!
Federal Way	208	353				353	170%
Issaquah		10				10	#DIV/0!
Kenmore		0				0	#DIV/0!
Kent	500	376				376	75%
Kirkland		0				0	#DIV/0!
Mercer Island		0				0	#DIV/0!
Redmond		0				0	#DIV/0!
Renton	180	522				522	290%
Sammamish		0				0	#DIV/0!
SeaTac	125	29				29	23%
Shoreline		0				0	#DIV/0!
Tukwila	42	95				95	226%
Seattle		542				542	
Other KC		155				155	
Outside KC		41				41	
Unknown		0				0	
TOTAL	1,094	2,524	0	0	0	2,524	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		82				82	#DIV/0!
Bellevue		19				19	#DIV/0!
Bothell		0				0	#DIV/0!
Burien	12	20				20	167%
Covington	15	7				7	47%
Des Moines		6				6	#DIV/0!
Federal Way	92	91				91	99%
Issaquah		0				0	#DIV/0!
Kenmore		0				0	#DIV/0!
Kent	200	182				182	91%
Kirkland		0				0	#DIV/0!
Mercer Island		0				0	#DIV/0!
Redmond		0				0	#DIV/0!
Renton		122				122	#DIV/0!
Sammamish		0				0	#DIV/0!
SeaTac	51	11				11	22%
Shoreline		8				8	#DIV/0!
Tukwila		14				14	#DIV/0!
Seattle		268				268	
Other KC		68				68	
Outside KC		124				124	
Unknown		190				190	
TOTAL	370	1,212	0	0	0	1,212	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

For the first quarter of 2023, DAWN has thrived in providing support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

Even if the need for advocacy has increased, Community Advocates continue to work to reach out to clients without capping services. The increase we have seen as a team is both in number of people reaching out, and also the complexity of cases that need advocacy. Other complicated situations that call for advocates investing time is working with clients to access resources to pay the rent and other bills or other financial aid. Advocates work in conjunction with other organizations by sending referrals and needed paperwork for clients to maintain stable housing or pay for bills when times have been difficult, and resource have become scarcer in the area.

DAWN has expanded services in collaboration with DSHS for most of CSO offices in South King County and Seattle. Four CSO advocates divide the work in 8 offices with an average of 230 clients throughout King County. Services provided to CSO clients range from creating a personalized Family Violence Services Plan in which advocate works close together with client to come up with a plan to face the multiple obstacles survivors face on the way to safety. We continue to notice a lot of requests for financial aid, from back rent to utilities and also gas money. Many clients are facing either eviction, or it has become more challenging to

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		52				52
Bellevue		2				2
Bothell		0				0
Burien	5	5				5
Covington		1				1
Des Moines		5				5
Federal Way	37	79				79
Issaquah		3				3
Kenmore		0				0
Kent	100	75				75
Kirkland		0				0
Mercer Island		0				0
Redmond		0				0
Renton	5	70				70
Sammamish		0				0
SeaTac	21	6				6
Shoreline		0				0
Tukwila	5	5				5
Seattle		99				99
Other KC		28				28
Outside KC		14				14
Unknown		0	0	0	0	0
TOTAL	173	444	0	0	0	444

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses


[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Domestic Abuse Women's Network - Housing
 Address P.O Box 1449
 City & ZIP Kent, WA 9032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 4/4/23
 Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer  Printed Name Zinka Galusic

Email: Zinka@dawnrising.org Phone: 253-893-1606

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$25,000.00	\$6,250.00				\$18,750.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$11,000.00	\$2,750.00				\$8,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-110	\$15,000.00	\$3,750.00				\$11,250.00
Sammamish							\$0.00
SeaTac		\$8,500.00	\$2,125.00				\$6,375.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

Vendor # 01057

Date

1st Qtr - 0 - non payment.

001.000.13.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: DAWN's housing program provides holistic confidential emergency shelter for survivors of domestic violence and their dependents. All meals, household supplies, and personal are provided by the program. All residents are offered on-site comprehensive domestic violence advocacy.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	267	618				618	231%
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	128					0	0%
Covington		15				15	#DIV/0!
Des Moines		9				9	#DIV/0!
Federal Way	117					0	0%
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	160	442				442	276%
Sammamish						0	#DIV/0!
SeaTac	90					0	0%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle		135				135	
Other KC						0	
Outside KC		432				432	
Unknown						0	
TOTAL	762	1,651	0	0	0	1,651	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

The Domestic Abuse Women's Network had a successful first quarter for our shelter program. Within the first few months of the year we had 12 people (mother and children) move out into transitional housing, a single woman move out into market rent, and a family be able to utilize a housing voucher. We shifted at the end of last quarter going into the new year and started focusing on our DVCHAP (Domestic Violence Coordinated Housing Access Point) assessments. Our sister agencies had a handful of transitional housing and rapid rehousing openings within the new year, so we had to take advantage of the opportunities for our clients to utilize these housing opportunities. The DVCHAP assessment is a lengthy application that requires 2-4 hours worth of advocacy and supportive listening to fill out and complete with clients. It can retraumatize, trigger, and heighten clients to discuss their traumatic experiences over and over again, but most importantly require survivor to identify and have to discuss in detail the barriers that exist and prevent survivors from having a roof over theirs and their children's head. Survivors often feel guilty and at fault for their position in domestic violence, so as a shelter program, we like to lighten this assessment with coffee and tea, snacks, a white noise machine, comfy chairs, and breaks, so it's a conversation of vulnerability with light at the end of the tunnel on the other side. Our shelter program sensitizes our advocacy to be able to continue these hard conversations long term. We make sure survivors have what they need in their toolbox to wake up another day and look back at their survivorhood as a cycle they were able to break for themselves and their children's safety and lives moving forward. We support survivors in their survivorhood, so they know they are not alone. By shifting our advocacy and focusing hours worth on this assessment it reflected in the amount of residents we were able to get into transitional housing. Similarly getting into a shelter, transitional housing and rapid rehousing requires screening, eligibility requirements, appropriateness, physical accommodations, etc. so to have an advocate tell a survivor's story it does no justice to what a survivor and children actually

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	5	7				7
Bellevue						0
Bothell						0
Burien						0
Covington		1				1
Des Moines		1				1
Federal Way	5					0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	3	10				10
Sammamish						0
SeaTac	3					0
Shoreline						0
Tukwila						0
Seattle		4				4
Other KC						0
Outside KC		9				9
Unknown						0
TOTAL	16	32	0	0	0	32

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

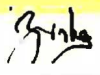
***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Domestic Abuse Women's Network - CAP
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 4/5/23
 Costs below incurred from 1/1/23 to 3/31/23
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	23-057	\$3,500.00	\$875.00				\$2,625.00
Covington	035-2023	\$3,000.00	\$750.00				\$2,250.00
Des Moines							\$0.00
Federal Way		\$15,000.00	\$3,750.00				\$11,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG2023-126	\$35,000.00	\$8,750.00				\$26,250.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-110	\$15,000.00	\$3,750.00				\$11,250.00
Sammamish							\$0.00
SeaTac		\$9,000.00	\$2,250.00				\$6,750.00
Shoreline							\$0.00
Tukwila	23-050	\$4,000.00	\$1,000.00				\$3,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		340				340	#DIV/0!
Bellevue		13				13	#DIV/0!
Bothell		0				0	#DIV/0!
Burien	19	25				25	132%
Covington	20	5				5	25%
Des Moines		18				18	#DIV/0!
Federal Way	208	353				353	170%
Issaquah		10				10	#DIV/0!
Kenmore		0				0	#DIV/0!
Kent	500	376				376	75%
Kirkland		0				0	#DIV/0!
Mercer Island		0				0	#DIV/0!
Redmond		0				0	#DIV/0!
Renton	180	522				522	290%
Sammamish		0				0	#DIV/0!
SeaTac	125	29				29	23%
Shoreline		0				0	#DIV/0!
Tukwila	42	95				95	226%
Seattle		542				542	
Other KC		155				155	
Outside KC		41				41	
Unknown		0				0	
TOTAL	1,094	2,524	0	0	0	2,524	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		82				82	#DIV/0!
Bellevue		19				19	#DIV/0!
Bothell		0				0	#DIV/0!
Burien	12	20				20	167%
Covington	15	7				7	47%
Des Moines		6				6	#DIV/0!
Federal Way	92	91				91	99%
Issaquah		0				0	#DIV/0!
Kenmore		0				0	#DIV/0!
Kent	200	182				182	91%
Kirkland		0				0	#DIV/0!
Mercer Island		0				0	#DIV/0!
Redmond		0				0	#DIV/0!
Renton		122				122	#DIV/0!
Sammamish		0				0	#DIV/0!
SeaTac	51	11				11	22%
Shoreline		8				8	#DIV/0!
Tukwila		14				14	#DIV/0!
Seattle		268				268	
Other KC		68				68	
Outside KC		124				124	
Unknown		190				190	
TOTAL	370	1,212	0	0	0	1,212	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

For the first quarter of 2023, DAWN has thrived in providing support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

Even if the need for advocacy has increased, Community Advocates continue to work to reach out to clients without capping services. The increase we have seen as a team is both in number of people reaching out, and also the complexity of cases that need advocacy. Other complicated situations that call for advocates investing time is working with clients to access resources to pay the rent and other bills or other financial aid. Advocates work in conjunction with other organizations by sending referrals and needed paperwork for clients to maintain stable housing or pay for bills when times have been difficult, and resource have become scarcer in the area.

DAWN has expanded services in collaboration with DSHS for most of CSO offices in South King County and Seattle. Four CSO advocates divide the work in 8 offices with an average of 230 clients throughout King County. Services provided to CSO clients range from creating a personalized Family Violence Services Plan in which advocate works close together with client to come up with a plan to face the multiple obstacles survivors face on the way to safety. We continue to notice a lot of requests for financial aid, from back rent to utilities and also gas money. Many clients are facing either eviction, or it has become more challenging to

See attached

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		52				52
Bellevue		2				2
Bothell		0				0
Burien	5	5				5
Covington		1				1
Des Moines		5				5
Federal Way	37	79				79
Issaquah		3				3
Kenmore		0				0
Kent	100	75				75
Kirkland		0				0
Mercer Island		0				0
Redmond		0				0
Renton	5	70				70
Sammamish		0				0
SeaTac	21	6				6
Shoreline		0				0
Tukwila	5	5				5
Seattle		99				99
Other KC		28				28
Outside KC		14				14
Unknown		0	0	0	0	0
TOTAL	173	444	0	0	0	444

For the first quarter of 2023, DAWN has thrived in providing support to survivors in hybrid model, with most services provided as usual over the phone and meeting with clients in person in a limited matter to respond to the specific needs of client. Advocates provide services by phone, email, text, videocall or zoom calls when needed by clients, as well as performing community advocacy by coming to the client when they prefer in person services where they might be located. Advocates and clients create plans to meet in public and safe areas that are convenient to the client. Advocates continue to answer our 24-hour Advocacy and Support Line, conduct virtual support groups, and provide phone consultations and virtual intakes for clients to access our services.

Even if the need for advocacy has increased, Community Advocates continue to work to reach out to clients without capping services. The increase we have seen as a team is both in number of people reaching out, and also the complexity of cases that need advocacy. Other complicated situations that call for advocates investing time is working with clients to access resources to pay the rent and other bills or other financial aid. Advocates work in conjunction with other organizations by sending referrals and needed paperwork for clients to maintain stable housing or pay for bills when times have been difficult, and resource have become scarcer in the area.

DAWN has expanded services in collaboration with DSHS for most of CSO offices in South King County and Seattle. Four CSO advocates divide the work in 8 offices with an average of 230 clients throughout King County. Services provided to CSO clients range from creating a personalized Family Violence Services Plan in which advocate works close together with client to come up with a plan to face the multiple obstacles survivors face on the way to safety. We continue to notice a lot of requests for financial aid, from back rent to utilities and also gas money. Many clients are facing either eviction, or it has become more challenging to pay due to rent increases in King County. These phenomena make the advocates spend more time with clients locating affordable housing but also locating funds from organizations. Access to these funds also requires proper documentation of the need but also more accompaniment as many clients seem confused about required paperwork and limitations to financial help. DAWN advocates have amazing connections with these organizations and allows for true partnership advancing clients. Just this quarter advocates have been able to connect or submit financial request for our clients about \$20K from DAWN flexible funding and this does not include funding for which our advocates have being a key element for many clients accessing other sources of funding.

Our legal advocates work arduously to connect with different organization and have resumed our ongoing partnership with ELAP in providing access to legal services for our survivors. Our legal team has also strengthened relationships with Seattle University's legal clinic as well as continued collaboration with Northwest Justice Project and other renowned legal entities.

In our partnership with other organization, DAWN has also placed special efforts to work in partnership with Green River College to have our prevention and youth advocates be present in campus at least once a week. Our prevention advocate is also skilled in dealing with stalking and cyberbullying as well as constantly trains and consults with staff and professors about cases and how to best respond to students who are vulnerable. Our prevention advocate also holds support group for female and male identifying survivors. And provides the same services to students as any other client at DAWN.

We celebrate all success with our clients as that gets them one step closer to safety. Dina is a mom of 6 children who has been doing her best to escape her abuser. She has been working with DAWN for a while since she was living with him. Her DAWN advocate was able to successfully advocate for Dina to get an Emergency Housing Voucher and was side by side Dina helping her get housed. Her DAWN advocate would help her understand not only her voucher but navigating rentals, then her DAWN advocate submitted financial requests for paying for rental applications every time a potential apartment would help. Since the client has 6 kids every time a child got sick she would stop looking for a house. Her advocate would regularly check on her and provide links so that Dina could continue her search online. One time Dina told her advocate she couldn't continue looking because her phone was not working. Her DAWN advocate advocated to get her one of the few phones that had been donated and personally delivered to Dina so that Dina didn't lose important time looking for housing. After almost a year of looking for a home, Dina and her family were able to get housed, her DAWN advocate even submitted financial request to DAWN for covering renter's insurance and responded to every possible question so that Dina could finally get a place in a new area where she could restart her life with her children with access to stable housing and safe of violence.

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**

Address 22225 9th Ave S (Mailing: PO Box 98788)

City & ZIP Des Moines, WA 98198

Program Contact Name Barb Houston-Shimizu

Phone (206) 898-7182

Email dmafb@hotmail.com

Invoice Date 4/10/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Barb Houston-Shimizu

Printed Name Barb Houston-Shimizu

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$40,000.00	\$10,000.00				\$30,000.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$50,000.00	\$12,500.00				\$37,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		4,859				4,859	
Bellevue						0	
Bothell						0	
Burien		12,213				12,213	
Covington						0	
Des Moines	68,640	140,223				140,223	204%
Federal Way		14,107				14,107	
Issaquah						0	
Kenmore						0	
Kent		33,932				33,932	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,447				10,447	
Sammamish						0	
SeaTac	380,000	81,067				81,067	21%
Shoreline						0	
Tukwila		6,425				6,425	
Seattle		21,820				21,820	
Other KC		1,383				1,383	
Outside KC		1,187				1,187	
Unknown						0	
TOTAL	448,640	327,663	0	0	0	327,663	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		316				316	
Bellevue						0	
Bothell						0	
Burien		849				849	
Covington						0	
Des Moines	1,784	9,462				9,462	530%
Federal Way		898				898	
Issaquah						0	
Kenmore						0	
Kent		2,160				2,160	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		665				665	
Sammamish						0	
SeaTac	838	5,232				5,232	624%
Shoreline						0	
Tukwila		409				409	
Seattle		1,389				1,389	
Other KC		97				97	
Outside KC		86				86	
Unknown						0	
TOTAL	2,622	21,563	0	0	0	21,563	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		9				9	
Bellevue						0	
Bothell						0	
Burien		96				96	
Covington						0	
Des Moines		719				719	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	296	96				96	32%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC		12				12	
Outside KC		14				14	
Unknown						0	
TOTAL	296	946	0	0	0	946	

NARRATIVE

Moving into 2023, we are seeing more and more families coming into the food bank. Unduplicated families for the quarter increased by 28% over the first quarter last year. This is due to steep increases in food and gas prices at the same time that extra support from the COVID period has ended. COVID increases to SNAP ended at the beginning of March, and seniors have been particularly hard hit. One senior woman told us, "My SNAP benefits have gone from \$270 per month back down to \$23 per month. You can't buy very much food these days for \$23."

Food banks are also facing the prospect of meeting growing demand without the emergency support that was in place during COVID. Government commodities were down to 8 items for the entire month of March this quarter, compared with 35 items this month last year. Funds to purchase food have been exhausted. A large portion of food bank expenses include staffing and transportation of food, both of which have been steeply driven up by inflation over the winter. In this environment, we have been working with legislators this spring to try and maintain funding support for operational expenses while looking to find new sources of funding to continue purchases of culturally appropriate foods.

The great news is that new volunteers are starting to come in to help (after the COVID period led many volunteers to stay home). This is a huge relief for tired staff and is much appreciated. We look forward to reinvigorating many programs over the next biennium and appreciate your funding support to keep food on the table for seniors, kids, working families, college students, and the homeless.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn		82					82
Bellevue							0
Bothell							0
Burien		133					133
Covington							0
Des Moines	985	2486					2486
Federal Way		336					336
Issaquah							0
Kenmore							0
Kent		710					710
Kirkland							0
Mercer Island							0
Redmond							0
Renton		99					99
Sammamish							0
SeaTac	1,200	1029					1029
Shoreline							0
Tukwila		67					67
Seattle		195					195
Other KC		50					50
Outside KC		27					27
Unknown							0
TOTAL	2185	5214	0	0	0	0	5214

REIMBURSEMENT REQUESTS

Agency and Program Name Essentials First - Community Kits Program

Address 919 124th Av. NE, Suite 103

City & ZIP Bellevue, WA 98005

Program Contact Name Khizer Sheriff Phone 425-213-7810

Email khizer@essentialsfirst.org Invoice Date April 15th

Costs below incurred from 1/1/2023 to 3/31/2023

Signature of Authorized Signer Printed Name Khizer Sheriff

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue		\$20,000.00	\$5,000.00				\$15,000.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Renton							\$0.00
Sammamish		\$5,000.00	\$1,250.00	\$0.00			\$3,750.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 2,500.00 Authorization Code/Acct #

Authorized Signature / City Date 6/30/23

001.000.13.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Bundle of items

Description: A standard Hygiene Kit includes shampoo, conditioner, soap, feminine hygiene items, women and men's deodorants, tooth paste, toothbrushes, razors, wipes, laundry detergent and liquid dish soap.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	257	55				55	21%
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond	0	32				32	
Renton						0	
Sammamish	64	12				12	19%
SeaTac	130	34				34	26%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	451	133	0	0	0	133	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Seatac - we see a lot of refugee demographics coming from the Seatac area. We see a lot of referrals from refugee resettlement agencies - IRC, World Relief are key partners from whom we get referrals

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	49	55				55
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond	0	32				32
Renton						0
Sammamish	16	12				12
SeaTac	130	34				34
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	195	133	0	0	0	133

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint**

Address 955 Powell Ave SW

City & ZIP Renton WA 98057

Program Contact Name Susan Amberson

Phone 360-584-3908

Email samberson@healthpointchc.org

Invoice Date **4/17/23**

Costs below incurred from **1/1/23** to **3/31/23**

Signature of Authorized
Signer

Susan E Amberson

Printed
Name Susan Amberson

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue		\$20,000.00	\$5,000.00				\$15,000.00
Bothell							\$0.00
Burien	036-2023	\$5,000.00	\$1,250.00				\$3,750.00
Covington	036-2023	\$20,000.00	\$5,000.00				\$15,000.00
Des Moines	036-2023	\$10,000.00	\$2,500.00				\$7,500.00
Federal Way	036-2023	\$15,000.00	\$3,750.00				\$11,250.00
Issaquah							\$0.00
Kenmore		\$7,000.00	\$1,750.00				\$5,250.00
Kent		\$15,000.00	\$3,750.00				\$11,250.00
Kirkland		\$16,000.00	\$4,000.00				\$12,000.00
Mercer Island							\$0.00
Redmond		\$29,000.00	\$7,250.00				\$21,750.00
Renton							\$0.00
Sammamish		\$8,000.00	\$2,000.00				\$6,000.00
SeaTac	036-2023	\$7,000.00	\$1,750.00				\$5,250.00
Shoreline							\$0.00
Tukwila	036-2023	\$7,500.00	\$1,875.00				\$5,625.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: HealthPoint will provide medical appointments to members of each community, with the outcome of 90% of these patients establishing a medical home with a designated Primary Care Provider.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	61	554				554	908%
Bothell						0	
Burien	16	508				508	3175%
Covington	64	193				193	302%
Des Moines	32	1,276				1,276	3988%
Federal Way	48	6,710				6,710	13979%
Issaquah						0	
Kenmore	22	336				336	1527%
Kent	62	10,295				10,295	16605%
Kirkland	50	991				991	1982%
Mercer Island						0	
Redmond	90	961				961	1068%
Renton						0	
Sammamish	25	70				70	280%
SeaTac						0	
Shoreline						0	
Tukwila	24	841				841	3504%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	494	22,735	0	0	0	22,735	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

HealthPoint continues to serve the residents of suburban King County through our network of medical clinics that incorporate acute care, chronic disease management, well child and senior care, insurance enrollment, care support, and behavioral health and lab/pharmacy. Each of our clinic locations is uniquely designed to serve the community surrounding it. We recognize the diversity and unique needs of each city and do our best to respond in kind, by ensuring that the predominant languages are available to patients and that, as often as possible, we are hiring staff from the communities we serve. HealthPoint has numerous educational opportunities within our organization, everything from externships for new medical assistant candidates to internships for behavioral health doctoral candidates to our medical school, in partnership with A.T. Still University. We remain as committed as possible to be a positive influence in the communities we serve.

Any patient that accesses care through our medical program is given a healthcare home and has an assigned care team, designed to encompass all primary care needs. We rely also on a comprehensive specialty referral network and access to area hospitals. We continue to offer telehealth visits for patients who prefer this modality of care, one of the options that HealthPoint made possible for patients during the early days of the pandemic. Currently, we are averaging 14% of our visits through telehealth. Each of our medical clinics maintains quality improvement activities that track numerous measures related to access to preventive screenings and chronic disease management. This data is trended at the clinic and provider panel level, ensuring that we can provide additional support to patient populations that experience health disparities.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	19	348				348
Bothell						0
Burien	6	258				258
Covington	24	125				125
Des Moines	12	744				744
Federal Way	18	3781				3781
Issaquah						0
Kenmore	6	208				208
Kent	20	6206				6206
Kirkland	15	650				650
Mercer Island						0
Redmond	27	622				622
Renton						0
Sammamish	7	44				44
SeaTac	8	764				764
Shoreline						0
Tukwila	9	538				538
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	171	14288	0	0	0	14288

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name HealthPoint

Address 955 Powell Ave SW

City & ZIP Renton WA 98057

Program Contact Name Susan Amberson

Phone 360-584-3908

Email samberson@healthpointchc.org

Invoice Date 4/17/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Susan E Amberson

Printed
Name Susan Amberson

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue		\$30,000.00	\$7,500.00				\$22,500.00
Bothell							\$0.00
Burien	037-2023	\$10,000.00	\$2,500.00				\$7,500.00
Covington	037-2023	\$15,000.00	\$3,750.00				\$11,250.00
Des Moines	037-2023	\$10,000.00	\$2,500.00				\$7,500.00
Federal Way	037-2023	\$20,000.00	\$5,000.00				\$15,000.00
Issaquah							\$0.00
Kenmore		\$5,000.00	\$1,250.00				\$3,750.00
Kent	33917	\$15,000.00	\$3,750.00				\$11,250.00
Kirkland		\$16,000.00	\$4,000.00				\$12,000.00
Mercer Island							\$0.00
Redmond		\$25,000.00	\$6,250.00				\$18,750.00
Renton							\$0.00
Sammamish		\$10,000.00	\$2,500.00				\$7,500.00
SeaTac	037-2023	\$7,500.00	\$1,875.00				\$5,625.00
Shoreline							\$0.00
Tukwila	037-2023	\$7,500.00	\$1,875.00				\$5,625.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: HealthPoint provides dental appointments to community residents, with 60% of patients seen during the contract period, who initiate a dental treatment plan, complete that plan within 12 months.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	129	257				257	199%
Bothell						0	
Burien	44	238				238	541%
Covington	44	76				76	173%
Des Moines	44	555				555	1261%
Federal Way	88	2,471				2,471	2808%
Issaquah						0	
Kenmore	22	205				205	932%
Kent	65	3,732				3,732	5742%
Kirkland	69	652				652	945%
Mercer Island						0	
Redmond	108	642				642	594%
Renton						0	
Sammamish	43	83				83	193%
SeaTac	33	687				687	2082%
Shoreline						0	
Tukwila	33	438				438	1327%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	722	10,036	0	0	0	10,036	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the 1st quarter of 2023, HealthPoint provided quality dental services to the residents of suburban King County through our network of dental clinics located in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila. Opening in June 2023, HealthPoint will also be offering additional dental services at our clinic space inside the Family First Community Center in Renton. Our dental visit volumes continue to rise post-pandemic, and we are continuing to offer evening and Saturday hours at various locations to allow patients to easily access care outside of regular work hours. This is important, as many of our patients do not have the ability to easily take time off from work or school.

We consider dental care part of any patient's overall health, and our medical teams routinely refer patients needing dental care as part of each patient's overall health care plan. We are also piloting a new approach to whole care at our Sea-Tac clinic, with two specially outfitted exam rooms that include a fully working dental chair alongside all that is needed for medical exams and room for behavioral health consultation. These flex rooms allow us to treat multiple conditions at once, making it easier for patients who may have difficulty navigating multiple appointments. We plan to expand flex rooms to other locations as space allows.

Same-day access is available for those with dental emergencies, an important part of reducing the burden on hospital emergency rooms for dental-related concerns. Our dental program measures its success through quality metrics related to treatment plan completion, referrals from our medical teams, and the rate of fluoride varnish application for pediatric patients.

We consider dental care part of any patient's overall health, and our medical teams routinely refer patients needing dental care as part of each patient's overall health care plan. We are also piloting a new approach to whole care at our Sea-Tac clinic, with two specially outfitted exam rooms that include a fully working dental chair alongside all that is needed for medical exams and room for behavioral health consultation. These flex rooms allow us to treat multiple conditions at once, making it easier for patients who may have difficulty navigating multiple appointments. We plan to expand flex rooms to other locations as space allows.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	127				127
Bothell						0
Burien	17	96				96
Covington	17	37				37
Des Moines	17	302				302
Federal Way	34	1175				1175
Issaquah						0
Kenmore	8	120				120
Kent	24	2041				2041
Kirkland	26	367				367
Mercer Island						0
Redmond	40	348				348
Renton						0
Sammamish	16	48				48
SeaTac	13	354				354
Shoreline						0
Tukwila	13	194				194
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	273	5209	0	0	0	5209

REIMBURSEMENT REQUESTS

Agency and Program Name **Highline Area Food Bank**

Address 18300 4th Ave. So Mail: PO Box 66427 Burien Wa. 98166

City & ZIP Burien 98148

Program Contact Name Mike Werle

Phone 206-433-9900

Email

Invoice Date 4/12/2023

Costs below incurred from 1/1/2023 to 3/31/2023

Signature of Authorized
Signer

Mike Werle

Printed
Name Mike Werle

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00				\$13,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00				\$9,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		1,404				1,404	
Bellevue		797				797	
Bothell						0	
Burien	120,000	143,548				143,548	120%
Covington		312				312	
Des Moines		11,583				11,583	
Federal Way		6,685				6,685	
Issaquah		43				43	
Kenmore						0	
Kent		4,641				4,641	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		2,145				2,145	
Sammamish						0	
SeaTac	180,000	38,835				38,835	22%
Shoreline						0	
Tukwila		3,889				3,889	
Seattle		9,684				9,684	
Other KC		12,391				12,391	
Outside KC		1,010				1,010	
Unknown						0	
TOTAL	300,000	236,967	0	0	0	236,967	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		11				11	
Bellevue		7				7	
Bothell						0	
Burien	300	1,255				1,255	418%
Covington		5				5	
Des Moines		85				85	
Federal Way		57				57	
Issaquah		1				1	
Kenmore						0	
Kent		45				45	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		27				27	
Sammamish						0	
SeaTac	900	537				537	60%
Shoreline						0	
Tukwila		63				63	
Seattle		119				119	
Other KC		107				107	
Outside KC		19				19	
Unknown						0	
TOTAL	1,200	2,338	0	0	0	2,338	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		36				36	
Bellevue		20				20	
Bothell						0	
Burien	2,500	3,532				3,532	141%
Covington		28				28	
Des Moines		297				297	
Federal Way		191				191	
Issaquah		1				1	
Kenmore						0	
Kent		119				119	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		55				55	
Sammamish						0	
SeaTac	4,000	1,233				1,233	31%
Shoreline						0	
Tukwila		181				181	
Seattle		246				246	
Other KC		297				297	
Outside KC		26				26	
Unknown						0	
TOTAL	6,500	6,262	0	0	0	6,262	

NARRATIVE

The 1st QTR. Flew by fast as our numbers have continued to increase. People are coming more often during the month and that has helped dwindle down the food supply. As you can see in the report we have been having a number of folks coming from outside our original service boundaries which no longer exist thanks to changes in the TEFAP and EFAP programs. We are no longer able to refuse service to anyone where as in the past we would serve out of area folks on their first visit and then send them to their local food bank. This has caused our numbers to go up and spread our food thin as we have had people coming from as far away as Milton and Olympia to access our service. Both the state and the federal government no longer allow us to ask for ID but rather everything is self declared by the individual. It has become a real struggle to keep names correct in the computer as handwriting is an issue or the number of people they declare in their household has grown in size. We often times find the same person listed on two separate accounts. People are starting to come here earlier in the morning and wait until we open so they can be the first in the door. Our food supply has shrunk a lot over the past year and it is the lowest it's been in 7 - 8 years. We have had a number of new volunteers come in to help during the last year but we still are in need of more. All of the local stores who have faithfully supported us over the years have also tightened their belts and we no longer get as much food from them. The first of the month brought in some folks who hadn't been here in years as they discovered their benefits being cut and in need of extra help. It seems like the need for food has become greater for people. The number of phone calls for rental and utility assistance has increase also even though we don't offer these. But we do give out referrals for MSC, City Light and PSE help lines as well as tell folks to dial the 211 help line. Our number of pounds of food per person has dropped down to between 37 - 39 Lbs per visit. We have had a number of families come in this month and comment to the fact that their SNAP benefits have been reduced causing them the need to seek us out. 5 of them where

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		11				11
Bellevue		7				7
Bothell						0
Burien	300	1,255				1255
Covington		5				5
Des Moines		85				85
Federal Way		57				57
Issaquah		1				1
Kenmore						0
Kent		45				45
Kirkland						0
Mercer Island						0
Redmond						0
Renton		27				27
Sammamish						0
SeaTac	900	537				537
Shoreline						0
Tukwila		63				63
Seattle		119				119
Other KC		107				107
Outside KC		19				19
Unknown						0
TOTAL	1200	2338	0	0	0	2338

REIMBURSEMENT REQUESTS

Agency and Program Name Hospitality House

Address 1419 SW 150th St

City & ZIP Burien, WA 98166

Program Contact Name Sheenah Randolph

Phone 206-242-1860

Email sheenahr.hospitatlihouse@gmail.com Invoice Date

4/15/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Printed
Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$10,000.00	\$2,500.00				\$7,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$15,000.00	\$3,750.00				\$11,250.00
Covington		\$1,000.00	\$250.00				\$750.00
Des Moines		\$10,000.00	\$2,500.00				\$7,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00					\$10,000.00
Shoreline							\$0.00
Tukwila		\$7,500.00					\$7,500.00

MOU-X

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

Agency and Program Name Hospitality House

Address 1419 SW 150th St

City & ZIP Burien, WA 98166

Program Contact Name Sheenah Randolph

Phone 206-242-1860

Email sheenahr.hospitatlihouse@gmail.com Invoice Date 4/15/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Printed
Name Sheenah Randolph

Sheenah Randolph

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$10,000.00	\$2,500.00				\$7,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$15,000.00	\$3,750.00				\$11,250.00
Covington		\$1,000.00	\$250.00				\$750.00
Des Moines		\$10,000.00	\$2,500.00				\$7,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00					\$10,000.00
Shoreline							\$0.00
Tukwila		\$7,500.00					\$7,500.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	230	59				59	26%
Bellevue		0				0	
Bothell		0				0	
Burien	140	148				148	106%
Covington	20	0				0	0%
Des Moines	100	0				0	0%
Federal Way		51				51	
Issaquah		0				0	
Kenmore		0				0	
Kent		0				0	
Kirkland		43				43	
Mercer Island		0				0	
Redmond		0				0	
Renton		0				0	
Sammamish		0				0	
SeaTac	230	3				3	1%
Shoreline		0				0	
Tukwila		1				1	
Seattle		346				346	
Other KC		32				32	
Outside KC		70				70	
Unknown		0				0	
TOTAL	720	753	0	0	0	753	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		8				8
Bellevue		0				0
Bothell		0				0
Burien		21				21
Covington		0				0
Des Moines		0				0
Federal Way		7				7
Issaquah		0				0
Kenmore		0				0
Kent		0				0
Kirkland		6				6
Mercer Island		0				0
Redmond		0				0
Renton		0				0
Sammamish		0				0
SeaTac		1				1
Shoreline		0				0
Tukwila		1				1
Seattle		49				49
Other KC		5				5
Outside KC		10				10
Unknown		0				0
TOTAL	0	108	0	0	0	108

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average, assuming residents eat 2 meals a day. Meal = 2 meals a day.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		118				118
Bellevue		0				0
Bothell		0				0
Burien		296				296
Covington		0				0
Des Moines		0				0
Federal Way		102				102
Issaquah		0				0
Kenmore		0				0
Kent		0				0
Kirkland		86				86
Mercer Island		0				0
Redmond		0				0
Renton		0				0
Sammamish		0				0
SeaTac		6				6
Shoreline		0				0
Tukwila		2				2
Seattle		692				692
Other KC		64				64
Outside KC		140				140
Unknown		0				0
TOTAL	0	1,506	0	0	0	1,506

NARRATIVE

The first quarter was had it's shares of ups and downs. Here are some highlights.

The Downs

We had a COVID outbreak which affected one client and three staff members.

Our Case Manager who started in November decided to move out of the area, leaving us understaffed again.

The Ups

In February, Hospitality House welcomed Kennedy Catholic High School Freshmen for their freshman service project. Students completed deep cleaning and organizing tasks throughout the shelter and learned about Hospitality House's services.

Our Spring Fling auction fundraiser in March raised \$62,500!

In April, we introduced Hospitality House Highlights-a monthly newsletter that highlights the goings on at Hospitality House, volunteer opportunities, and more.

Client Highlight Q1 2023

Evelyn became homeless after experiencing a serious bout with Covid and accumulating thousands in medical debt with no medical insurance, which left her unable to afford her housing any longer. She was excited and relieved to become a resident at Hospitality House after living on the streets of Capitol Hill for nearly a month. She arrived at Hospitality House breathless, having just completed a job interview and receiving a job offer! Her goals were to find housing, find a job, and save money, and she was already on her way.

After giving herself time to settle in, Evelyn began working on decreasing her debt and looking into debt relief programs. She worked full time. picking up any extra shifts she could in order to chip away

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	2	1				1
Bellevue		0				0
Bothell		0				0
Burien	5	6				6
Covington	1	0				0
Des Moines	3	0				0
Federal Way		1				1
Issaquah		0				0
Kenmore		0				0
Kent		0				0
Kirkland		1				1
Mercer Island		0				0
Redmond		0				0
Renton		0				0
Sammamish		0				0
SeaTac	5	1				1
Shoreline		0				0
Tukwila	3	1				1
Seattle		9				9
Other KC		1				1
Outside KC		2				2
Unknown		0				0
TOTAL	19	23	0	0	0	23

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name KCBA Pro Bono Services - NLC

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Judy Lin

Phone 2062677023

Email judylin@kcba.org

Invoice Date 4/11/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer /s/ Judy Lin

Printed Name Judy Lin

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$10,000.00	\$2,500.00				\$7,500.00
Bellevue	GF-295	\$9,800.00	\$2,450.00				\$7,350.00
Bothell	N/A	N/A	N/A				
Burien		\$10,000.00	\$2,500.00				\$7,500.00
Covington	041-2023	\$2,000.00	\$500.00				\$1,500.00
Des Moines		\$2,500.00	\$625.00				\$1,875.00
Federal Way		\$9,000.00	\$2,250.00				\$6,750.00
Issaquah		N/A	N/A				
Kenmore	22-C2879	\$800.00	\$200.00				\$600.00
Kent		\$20,000.00	\$5,000.00				\$15,000.00
Kirkland	32300154	\$5,350.00	\$1,337.50				\$4,012.50
Mercer Island	N/A	N/A	N/A				
Redmond	N/A	N/A	N/A				
Renton		\$12,000.00	\$3,000.00				\$9,000.00
Sammamish		\$3,000.00	\$750.00				\$2,250.00
SeaTac		\$5,000.00	\$1,250.00				\$3,750.00
Shoreline	N/A	N/A	N/A				
Tukwila		\$10,000.00	\$2,500.00				\$7,500.00

MOU

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Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Neighborhood Legal Clinics

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	40	31				31	78%
Bellevue	39	23				23	59%
Bothell	N/A	3				3	#####
Burien	40	10				10	25%
Covington	5	0				0	0%
Des Moines	8	4				4	50%
Federal Way	36	24				24	67%
Issaquah	N/A	4				4	#####
Kenmore	3	2				2	67%
Kent	80	32				32	40%
Kirkland	21	18				18	86%
Mercer Island	N/A	5				5	#####
Redmond	N/A	13				13	#####
Renton	48	21				21	44%
Sammamish	12	5				5	42%
SeaTac	24	12				12	50%
Shoreline	N/A	1				1	#####
Tukwila	40	11				11	28%
Seattle		212				212	
Other KC		23				23	
Outside KC		30				30	
Unknown		0				0	
TOTAL	396	484	0	0	0	484	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 to 60 minutes of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	40	17				17	41%
Bellevue	39	13				13	32%
Bothell	N/A	2				2	#####
Burien	40	5				5	13%
Covington	5	0				0	0%
Des Moines	8	3				3	38%
Federal Way	36	14				14	39%
Issaquah	N/A	2				2	#####
Kenmore	3	1				1	33%
Kent	80	19				19	24%
Kirkland	21	10				10	45%
Mercer Island	N/A	3				3	#####
Redmond	N/A	7				7	#####
Renton	48	11				11	22%
Sammamish	12	3				3	21%
SeaTac	24	7				7	27%
Shoreline	N/A	1				1	#####
Tukwila	26	7				7	27%
Seattle		116				116	
Other KC		12				12	
Outside KC		16				16	
Unknown		0				0	
TOTAL	382	264	0	0	0	264	

NARRATIVE

Overview:

The Neighborhood Legal Clinics (NLC) program provides limited legal advice and referrals to King County residents and individuals with cases filed in King County courts. NLC attorney volunteers counsel clients on a wide range of civil legal issues including family safety, housing, employment, consumer, immigration, estate planning, civil rights, and others. A typical appointment is 30-minutes long (or 60 if the client requires an interpreter or other accommodation) and attorneys provide legal advice, resources, and paperwork assistance. NLC has the broadest client eligibility guidelines of any King County Bar Pro Bono program and aims to be accessible to clients regardless of factors like income, education, language, or disability. Our three staff members recruit, train, and schedule volunteers (attorneys, clinic assistants, and interns), screen and schedule clients for clinic appointments, and maintain partnerships with other community organizations, some of which work with KCBA to host their own "partner neighborhood legal clinics."

The main challenge that NLC faces is keeping up with the demand for clinic appointments, especially at specialty clinics such as family law, where client demand outpaces the number of available attorney volunteers. As such, an ongoing goal has been to increase capacity and efficiency in client screening and scheduling, and decrease wait times between client application and attorney consult. One component of this is a new appointment application form, which clients can fill out online to request NLC services. The form launched to the public April 3rd and will streamline the client intake process, allowing our scheduling team to reach out to clients and obtain the necessary information about their case more quickly.

Our service unit numbers were, for the most part, in line with the updated goals set forth in our application for this funding cycle. Unfortunately, we are still slightly under target for certain cities and certain service units. We attribute this to the fact that first quarter numbers are usually lower for our program due

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	108	79				79
Bellevue	81	57				57
Bothell	N/A	8				8
Burien	100	21				21
Covington	12	0				0
Des Moines	18	13				13
Federal Way	93	75				75
Issaquah	N/A	9				9
Kenmore	10	3				3
Kent	200	84				84
Kirkland	47	44				44
Mercer Island	N/A	13				13
Redmond	N/A	28				28
Renton	102	56				56
Sammamish	29	10				10
SeaTac	52	24				24
Shoreline	N/A	2				2
Tukwila	88	24				24
Seattle		386				386
Other KC		56				56
Outside KC		65				65
Unknown		0				0
TOTAL	940	1057	0	0	0	1057

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,800.00	\$2,450.00				\$2,450.00	\$7,350.00
Office/Ops	\$0.00	\$0.00				\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00				\$0.00	\$0.00
Communication	\$0.00	\$0.00				\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00				\$0.00	\$0.00
Other	\$0.00	\$0.00				\$0.00	\$0.00
TOTAL	\$9,800.00	\$2,450.00	\$0.00	\$0.00	\$0.00	\$2,450.00	\$7,350.00

REIMBURSEMENT REQUESTS

Agency and Program Name KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs

Address 707 S. Grady Way, Ste 300

City & ZIP Renton, WA 98057

Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358

Email finance@kcsarc.org Invoice Date 4/13/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer See "Reimbursmt SIGNED" 2nd purple tab on this Excel file Printed Name Praveena Gonugunta

City	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$10,000.00	\$2,958.92				\$7,041.08
Bellevue		\$80,863.00	\$19,692.46				\$61,170.54
Bothell		\$0.00					\$0.00
Burien		\$8,560.00	\$2,532.83				\$6,027.17
Covington		\$5,000.00	\$1,479.46				\$3,520.54
Des Moines		\$4,800.00	\$1,420.28				\$3,379.72
Federal Way		\$22,000.00	\$6,509.61				\$15,490.39
Issaquah		\$10,000.00	\$2,500.00				\$7,500.00
Kenmore		\$3,500.00	\$875.00				\$2,625.00
Kent		\$28,000.00	\$7,000.00				\$21,000.00
Kirkland		\$22,000.00	\$5,500.00				\$16,500.00
Mercer Island		\$2,500.00	\$625.00				\$1,875.00
Redmond		\$17,765.00	\$4,441.25				\$13,323.75
Renton	CAG-23-118	\$30,000.00	\$8,876.75				\$21,123.25
Sammamish		\$5,000.00	\$1,250.00				\$3,750.00
SeaTac		\$5,000.00	\$1,479.46				\$3,520.54
Shoreline		\$8,320.00	\$2,080.00				\$6,240.00
Tukwila		\$8,632.00	\$2,554.13				\$6,077.87

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Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date


Calculated Total	\$271,940.00	\$71,775.15	\$0.00	\$0.00	\$0.00	\$200,164.85
Renton - Lead	93,992	\$27,811.44				\$66,180.56
Kent	28,000	\$7,000.00				\$21,000.00
Bellevue - Lead	149,948	\$36,963.71				\$112,984.29
Total	271,940	\$71,775.15	\$0.00	\$0.00	\$0.00	\$200,164.85
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

REIMBURSEMENT REQUESTS

Agency and Program Name KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs
 Address 707 S. Grady Way, Ste 300
 City & ZIP Renton, WA 98057
 Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358
 Email finance@kcsarc.org Invoice Date 4/13/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer



Printed Name Praveena Gonugunta

City	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn		\$10,000.00	\$2,958.92				\$7,041.08
Bellevue		\$80,863.00	\$19,692.46				\$61,170.54
Bothell		\$0.00					\$0.00
Burien		\$8,560.00	\$2,532.83				\$6,027.17
Covington		\$5,000.00	\$1,479.46				\$3,520.54
Des Moines		\$4,800.00	\$1,420.28				\$3,379.72
Federal Way		\$22,000.00	\$6,509.61				\$15,490.39
Issaquah		\$10,000.00	\$2,500.00				\$7,500.00
Kenmore		\$3,500.00	\$875.00				\$2,625.00
Kent		\$28,000.00	\$7,000.00				\$21,000.00
Kirkland		\$22,000.00	\$5,500.00				\$16,500.00
Mercer Island		\$2,500.00	\$625.00				\$1,875.00
Redmond		\$17,765.00	\$4,441.25				\$13,323.75
Renton	CAG-23-118	\$30,000.00	\$8,876.75				\$21,123.25
Sammamish		\$5,000.00	\$1,250.00				\$3,750.00
SeaTac		\$5,000.00	\$1,479.46				\$3,520.54
Shoreline		\$8,320.00	\$2,080.00				\$6,240.00
Tukwila		\$8,632.00	\$2,554.13				\$6,077.87

Admin use only

Authorized Payment Amt

Authorization Code / Acct #

Authorized Signature / City

Date

Calculated Total	\$271,940.00	\$71,775.15	\$0.00	\$0.00	\$0.00	\$200,164.85
Renton - Lead	93,992	\$27,811.44				\$66,180.56
Kent	28,000	\$7,000.00				\$21,000.00
Bellevue - Lead	149,948	\$36,963.71				\$112,984.29
Total	271,940	\$71,775.15	\$0.00	\$0.00	\$0.00	\$200,164.85
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

Service Hours	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	% Achieved
Auburn	81	343				343	424%
Bellevue	656	254				254	39%
Bothell		89				89	
Burien	69	87				87	127%
Covington	40	20				20	50%
Des Moines	39	36				36	91%
Federal Way	178	322				322	181%
Issaquah	81	132				132	163%
Kenmore	28	7				7	24%
Kent	226	456				456	202%
Kirkland	178	197				197	111%
Mercer Island	21	18				18	85%
Redmond	143	110				110	77%
Renton	243	556				556	229%
Sammamish	41	12				12	30%
SeaTac	40	25				25	63%
Shoreline	67	44				44	65%
Tukwila	70	28				28	39%
Seattle		908				908	
Other KC		530				530	
Outside KC		645				645	
Unknown		585				585	
TOTAL	2,202	5,401	0	0	0	5,401	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

CLIENTS SERVED: KCSARC has achieved at least 25% of the annual client resident goals for all of the cities with goals.

ADVOCACY SERVICE HOURS: KCSARC has achieved at least 25% of the annual service hour goals for all of cities with goals, except for Kenmore at 24%.

Bellevue/North & East Cities Contract: Service detail & expense reports are included in the Bellevue docs section.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section.

Narrative:

This past quarter KCSARC has been busier than ever responding to the needs of survivors and requests from our community partners. We continue to receive referrals and requests from schools who are seeking advocacy and therapy services for their students. We have intentionally been connecting with school counselors, school social workers and staff from the School-Based Health Centers to remind them of our services, build relationships with new staff and to help facilitate warm referrals in to our services. Schools have also been requesting presentations and support from our Prevention team. Presentations for their students on healthy relationships, consent, bystander intervention, etc. and assistance in reviewing their policies and procedures on responding to disclosures of sexual assault. While we have a team of three prevention specialists, the demand for our prevention services surpasses our capacity to respond to all requests. The requests are from elementary, middle and high schools along with local community colleges and universities. There is a growing desire in our community to ensure survivors are connected to resources needed and that all students receive sexual assault prevention information at multiple stages in their educational journey. The interest is not only from professionals but students are requesting these services and want them integrated into their schools.

KCSARC Q1 news updates:

In Q1, KCSARC worked with several of our Empowered Voices (speakers bureau) members who chose to share their stories with media, policymakers and with KCSARC supporters. Ana, Jorge and Lisa took part in a powerful conversation, which was captured on video and screened at KCSARC's BE LOUD Breakfast March 15. [Link =>](#)

Jorge and Lisa also took the stage live to add a message to other survivors about the transformation possible through supportive, trauma-informed services.

In January, KCSARC launched a new podcast. The *Link to Prevention* is KCSARC's second podcast title, and is aimed at bringing parents and caregivers into the conversations our prevention educators are having in classrooms with students.

[Link=>](#)

In January, KCSARC also announced the Sexual Assault Resource Connector with partners at the Seattle Indian Health Board, Harborview Abuse & Trauma Center, and UW departments of Psychology and Psychiatry. The project simplifies and centralizes information available to survivors throughout King County, enabling the professionals and community surrounding survivors to better and more quickly respond. Simple materials, such as business cards and flyers, include a QR code that links survivors to dedicated pages (*SeattleSAHelp.org* in English and *SeattleAyuda.org* in Spanish), hosted on KCSARC's website. [Link =>](#)

NARRATIVE

KCSARC Q1 news related links:

<https://www.youtube.com/watch?v=UNjGxf4OJkI>

<https://www.kcsarc.org/en/news/?kcsarc-type%5B%5D=podcast>

<https://www.kcsarc.org/en/sexual-assault-survivor-resources/>

RESIDENTS

	Annual Goal	Actual # of Residents				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	23	137				137	596%
Bellevue	137	95				95	69%
Bothell		20				20	
Burien	20	38				38	190%
Covington	12	12				12	100%
Des Moines	11	28				28	255%
Federal Way	50	138				138	276%
Issaquah	20	41				41	205%
Kenmore	8	7				7	88%
Kent	68	168				168	247%
Kirkland	50	54				54	108%
Mercer Island	5	9				9	180%
Redmond	33	45				45	136%
Renton	71	201				201	283%
Sammamish	10	10				10	100%
SeaTac	12	21				21	175%
Shoreline	19	18				18	95%
Tukwila	21	17				17	81%
Seattle		485				485	
Other KC		181				181	
Outside KC		298				298	
Unknown		358				358	
TOTAL	570	2,381	-	-	-	2,381	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$109,704.00	\$27,629.92				\$27,629.92	\$82,074.08
Office/Ops	\$2,310.00	\$385.21				\$385.21	\$1,924.79
Purchased Svc						\$0.00	\$0.00
Communication	\$1,800.00	\$43.99				\$43.99	\$1,756.01
Travel/Training	\$1,000.00	\$200.60				\$200.60	\$799.40
Other-Indirect Cost	\$35,134.00	\$8,703.99				\$8,703.99	\$26,430.01
TOTAL	\$149,948.00	\$36,963.71	\$0.00	\$0.00	\$0.00	\$36,963.71	\$112,984.29

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

REIMBURSEMENT REQUESTS

Agency and Program Name **Lighthouse NW, Rise**

Address **PO Box 13593,**

City & ZIP **Des Moines, WA, 98198**

Program Contact Name **Bobbie Jo Shockley**

Phone **(419)378-1769**

Email **bobbiejo@lighthousenw.org**

Invoice Date **4/10/23**

Costs below incurred from **1/1/23** to **3/31/23**

Signature of Authorized
Signer

Bobbie Jo Shockley

Printed
Name

Bobbie Jo Shockley

Contract ID#	Annual	Reimbursement Requests				Balance
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$7,500.00	\$1,875.00				\$5,625.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620.00	\$4,655.00				\$13,965.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 30 minutes

Description: session(30-120 min) with program manger, life coach, advocate, mentor, or other volunteer to ensure the women met their quarterly goals

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	33	83				83	252%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	30	21				21	70%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	63	104	0	0	0	104	

SERVICE UNIT 2

Service Unit 1: Basic Needs Supplies

Measurement: Bed night

Description: Number of bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	197	388				388	197%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	470	27				27	6%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	667	415	0	0	0	415	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0


NARRATIVE

We are so excited about all of the people who are receiving Rise services. We are continuing to grow our Rise meetings. Because of the expansion of how we offer these meeting, Lighthouse was able to provide services to over 28 people just in Q1. We have just moved a new family from SeaTac into Sacha's House, our community living space, so the bed nights for SeaTac will be higher in Q2.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines	4	20					20
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	4	8					8
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	8	28	0	0	0	0	28

REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**
 Address **4040 S. 188th St. Suite 100**
 City & ZIP **SeaTac, 98188**
 Program Contact Name **Najib Nazhat** Phone **206.601.1111**
 Email **nnazhat@lcsnw.org** Invoice Date **4/15/2023**
 Costs below incurred from **1/1/23** to **3/31/23**
 Signature of Authorized Signer  Printed Name **Najib Nazhat**

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-23-061	\$5,000.00	\$1,250.00			
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	N/A	\$34,200.00	\$8,550.00			
Shoreline						
Tukwila	23-049	\$9,000.00	\$2,250.00			

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

REIMBURSEMENT REQUESTS

2.1341

4/23

it

Balance
Remaining
\$0.00
\$0.00
\$0.00
\$3,750.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$25,650.00
\$0.00
\$6,750.00

SERVICE UNIT 1

Service Unit 1:

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer						
Redmond						
Renton						
Sammamish						
SeaTac	750 BACKPACKS					
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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SERVICE UNIT 2

Service Unit 2: Information and Referral

Measurement: One-on-one session
Increased
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		58					#####
Bellevue		7					#####
Bothell		2					#####
Burien	100	74					0%
Covington		5					#####
Des Moines		274					#####
Federal Way		159					#####
Issaquah		1					#####
Kenmore		1					#####
Kent		346					#####
Kirkland		2					#####
Mercer Island		0					#####
Redmond		2					#####
Renton		105					#####
Sammamish		0					#####
SeaTac	400	548					0%
Shoreline		0					#####
Tukwila	90	124					0%
Seattle		85					
Other KC		4					
Outside KC		41					
Unknown		3					
TOTAL	590	1,841					

SERVICE UNIT 3

Service Unit 3:

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		41				
Bellevue		7				
Bothell		2				
Burien	60	40				
Covington		5				
Des Moines		101				
Federal Way		88				
Issaquah		1				
Kenmore		1				
Kent		192				
Kirkland		2				
Mercer Island		0				
Redmond		1				
Renton		44				
Sammamish		0				
SeaTac	200	238				
Shoreline		0				
Tukwila	90	67				
Seattle		60				
Other KC		4				
Outside KC		37				
Unknown		3				
TOTAL	350	934				

NARRATIVE

During Q1 we continued offering basic needs assistance to our clients through our food and diaper programs. A total of 1,406 units of service were recorded in our Culturally Appropriate Food program, 59 for Burien, 97 Tukwila and 469 SeaTac; benefiting 6,197 household members total. Our Diaper Program assisted 668 children, totaling 21,163 diapers distributed. Out of this, 23 units of service were for Burien residents, 54 for Tukwila residents and 183 for SeaTac residents. Moreover, 287 Hygiene kits and 156 Other-in-Kind donations such as kitchen items, blankets, toys and clothing were distributed. Also, 242 WestSide Baby orders were handed out to families in need.

This quarter we held a community event at the Angle Lake CRC in collaboration with the King County Adult Dental Program (KCADP). There were a total of 26 community members in attendance for dental care and of those, 22 were seen for dental services on-site, the remaining 4 were given future appointments at their clinic. All participants also received a \$50 gift card with a prescription discount card and goodie bags. All those enrolled in the King County Adult Dental Program (KCADP) will be provided with basic dental services at no cost when seen at our public health dental clinics for 1 year and can renew each year as long as they are still eligible.

Our Employment Program is up and running after facing difficulties for months to find candidates for the employment specialist positions. We are now enrolling people who are experiencing homelessness and we support them with employment assistance/Job Search of \$20+ hour permanent positions. Rental assistance up to 3 months is also offered to all participants.

Our Housing program is also offering rental assistance for Refugees through a DSHS ORIA grant. So far, \$114,485 dollars have been distributed among our clients out of our SeaTac office.

We continue providing DSHS benefits enrollment assistance and information referrals to all participants.

Looking ahead, we are planning more events in partnership with King County Public Health and started organizing the annual SeaTac Back to School Fair.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place**

Address PO Box 1711

City & ZIP Seattle, WA 98111

Program Contact Name Marty Hartman

Phone 206-621-8474

Email grants@marysplaceseattle.org

Invoice Date **3/31/23**

Costs below incurred from **1/1/23** to **3/31/23**

Signature of Authorized
Signer



Printed
Name Janice McKenna

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2421	\$100,000.00	\$25,000.00				\$75,000.00
Bellevue		\$13,750.00	\$0.00				\$13,750.00
Bothell							\$0.00
Burien		\$22,600.00	\$5,650.00				\$16,950.00
Covington		\$2,000.00	\$500.00				\$1,500.00
Des Moines							\$0.00
Federal Way		\$20,000.00	\$5,000.00				\$15,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond			<i>* MOU *</i>				\$0.00
Renton		\$30,000.00	\$7,500.00				\$22,500.00
Sammamish		\$10,000.00	\$2,500.00				\$7,500.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline							\$0.00
Tukwila		\$10,000.00	\$2,500.00				\$7,500.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: Households receiving DCA through Outreach, Shelter, or Prevention programs

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	36	14				14	39%
Bellevue	5	3				3	60%
Bothell						0	
Burien	14	3				3	21%
Covington	1	2				2	200%
Des Moines						0	
Federal Way	8	22				22	275%
Issaquah						0	
Kenmore	5	0				0	0%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	5	7				7	140%
Sammamish						0	
SeaTac	4	8				8	200%
Shoreline	2	4				4	200%
Tukwila	4	2				2	50%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	84	65	0	0	0	65	

SERVICE UNIT 2

Service Unit 1: Outreach

Measurement: Household

Description: Households served through Outreach programs

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	20	11				11	55%
Bellevue	0	2				2	
Bothell						0	
Burien	4	3				3	75%
Covington	1	1				1	100%
Des Moines						0	
Federal Way	4	29				29	725%
Issaquah						0	
Kenmore	2	0				0	0%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	2	8				8	400%
Sammamish						0	
SeaTac						0	
Shoreline	0	3				3	
Tukwila	2	3				3	150%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	35	60	0	0	0	60	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Household

Description: Households accessing any Mary's Place shelter across King County

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	14				14	140%
Bellevue	0	8				8	
Bothell						0	
Burien	9	7				7	78%
Covington						0	
Des Moines						0	
Federal Way	4	16				16	400%
Issaquah						0	
Kenmore	2	0				0	0%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	2	6				6	300%
Sammamish						0	
SeaTac	2	8				8	400%
Shoreline	2	3				3	150%
Tukwila	2	6				6	300%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	33	68	0	0	0	68	

NARRATIVE

Quarter: 1 - Quarterly Overview

During Q1, Mary's Place Outreach helped 115 families and pregnant individuals throughout King County move directly from unsheltered homelessness into housing. To accomplish this, Flexible Funding to help homeless families clear barriers to housing is more important than ever. The unsheltered families we serve report increased challenges in paying for day-to-day needs such as food, formula, diapers, hygiene items, transportation, and childcare. The rising cost of these necessities makes it more difficult for them to save money for move-in expenses. King County does not have enough shelter beds for homeless families, so Flexible Funding support is often the only option for these families to get out of unsafe living situations. Rents and move-in costs throughout the county remain high, pushing the average cost to house an unsheltered family above \$3,000 for the first time in our program's history. In February, the average cost to house a family grew by 8.9% to \$3,267.63.

Our Housing Department supports families in Mary's Place shelters overcome barriers to finding their next home. During Q1, 134 families moved from shelter into housing, 58 of them into permanent homes. The Housing team has noticed an increase in families arriving at shelter with significant rental arrears, such as one family with a debt of over \$35,000. Mary's Place Housing Specialists work with debt collecting agencies to negotiate down the totals owed; however, debts above \$12,000 pose a significant barrier to locating permanent housing.

Nearly a quarter of the families in our shelters are undocumented and unable to obtain an income.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	126	177				177
Bellevue	11	44				44
Bothell						0
Burien	49	39				39
Covington	3	31				31
Des Moines						0
Federal Way	28	281				281
Issaquah						0
Kenmore	18	4				4
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	18	135				135
Sammamish						0
SeaTac	14	61				61
Shoreline	7	28				28
Tukwila	14	45				45
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	288	845	0	0	0	845

REIMBURSEMENT REQUESTS

Agency and Program Name **MAPS-MCRC Emergency rental assisatnce for refugees**

Address **16307 NE 83rd Street, Suite 102**

City & ZIP **Redmond, WA 98052**

Program Contact Name **Nickhath Sheriff** Phone

Email **nicky@mcrseattle.org** Invoice Date **6/27/2023**

Costs below incurred from **1/1/2023** to **3/31/2023**

Signature of Authorized Signer Printed Name **Nickhath Sheriff**

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue		\$34,155.00	\$8,538.75				\$25,616.25
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah		\$10,000.00	\$2,500.00				\$7,500.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland		\$22,000.00	\$5,500.00				\$16,500.00
Mercer Island							\$0.00
Redmond		\$0.00	\$0.00				\$0.00
Renton							\$0.00
Sammamish		\$0.00	\$0.00				\$0.00
SeaTac		\$32,000.00	\$8,000.00				\$24,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

001.000.13.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: Each woman staying one night in MCRC Housing will be counted as 1 bed night

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue	28	12				12	43%
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah	2	1				1	50%
Kenmore						0	
Kent		28				28	
Kirkland	15	2				2	13%
Mercer Island						0	
Redmond	0	2				2	
Renton						0	
Sammamish	0	0				0	
SeaTac	28	8				8	29%
Shoreline						0	
Tukwila		10				10	
Seattle		12				12	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	73	75	0	0	0	75	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Seatac - mostly recently arrived refugee's from Afghanistan have been served

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	82	48				48
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah	27	5				5
Kenmore						0
Kent						0
Kirkland	60	12				12
Mercer Island						0
Redmond	0	0				0
Renton						0
Sammamish	0	0				0
SeaTac	88	40				40
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	257	105	0	0	0	105

CITY LINE ITEM TABLE

BELLEVUE Line Item Table		*Back-up documentation required for line item expenses					
	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$34,155.00	\$8,538.75				\$8,538.75	\$25,616.25
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$34,155.00	\$8,538.75	\$0.00	\$0.00	\$0.00	\$8,538.75	\$25,616.25

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center EARNs Emergency Assistance & Resource Navigation Services

Address 1200 S 336th St

City & ZIP Federal Way WA 98003

Program Contact Name Maju Qureshi

Phone 253-838-6810

Email majuq@mschelps.org

Invoice Date 4/12/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer



Printed Name Robin Corak

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$36,000.00	\$4,358.32				\$31,641.68
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$17,950.00	\$1,446.31				\$16,503.69
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$20,000.00	\$5,564.58				\$14,435.42
Issaquah							\$0.00
Kenmore							\$0.00
Kent		Invoiced Separately					\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$14,000.00	\$0.00				\$14,000.00
Sammamish							\$0.00
SeaTac		\$26,000.00	\$932.05				\$25,067.95
Shoreline				* Moux			\$0.00
Tukwila				Invoiced Separately			\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	5				5	20%
Bellevue						0	
Bothell						0	
Burien	15	2				2	13%
Covington						0	
Des Moines						0	
Federal Way	16	5				5	31%
Issaquah						0	
Kenmore						0	
Kent	50	2				2	4%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	14	0				0	0%
Sammamish						0	
SeaTac	12	1				1	8%
Shoreline						0	
Tukwila	25	2				2	8%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	157	17	0	0	0	17	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilitites, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	0				0	0%
Bellevue						0	
Bothell						0	
Burien	7	0				0	0%
Covington						0	
Des Moines						0	
Federal Way	5	0				0	0%
Issaquah						0	
Kenmore						0	
Kent	80	0				0	0%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	0				0	0%
Sammamish						0	
SeaTac	6	0				0	0%
Shoreline						0	
Tukwila	8	1				1	13%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	120	1	0	0	0	1	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	4	10				10	250%
Bellevue						0	
Bothell						0	
Burien	2	4				4	200%
Covington						0	
Des Moines						0	
Federal Way	3	10				10	333%
Issaquah						0	
Kenmore						0	
Kent	7	4				4	57%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	2	0				0	0%
Sammamish						0	
SeaTac	4	2				2	50%
Shoreline						0	
Tukwila	2	6				6	300%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	24	36	0	0	0	36	

NARRATIVE

FEDERAL WAY NARRATIVE: Ms. Glase is a single Black/African American female that lives in Federal Way. Recently, she completed a college course to gain some skills in a trade to increase her income. Ms. Glase will be taking a test shortly, which will allow her the ability to apply for jobs that will drastically change her quality of life. Currently, Ms. Glase is a recipient of SSI only. Her application for financial aid was denied, so she paid for her schooling out of pocket. This has led to her being behind on some of her bills, including rent. Ms. Glase reached out to MSC for assistance with her rent. She worked with MSC staff to develop a payment plan so she can stay on top of her bills. She confidently stated to staff that, “....Even at my age I need more education”. MSC staff shared some resources with her.

BURIEN NARRATIVE: Ms. Saldana, a Hispanic parenting female of 2 children reached out to MSC for rent assistance. She was experiencing a domestic violence situation at home and she had to get herself and her children into a new and safe place. When she left the home, her abuser left soon thereafter without paying any back owed rent, which she was now responsible for. This made it challenging for Ms. Saldana to move in to her new apartment. Along with several other agencies, MSC was able to support Ms. Saldana with move-in costs and the other agencies assisted with back owed rent. She is now free of rent debt. Although she has moved out, she is still concerned about her and her children's safety. MSC staff provided her with DV-related resources to get more assistance.

GAPS AND CHALLENGES: The level of need for continued rent assistance still remains very high in communities across south King County. In Q1, MSC staff received inquiries from several residents of unincorporated areas in King County which makes it challenging to serve due to the restriction of city funds. In addition to this, MSC staff received some feedback from residents that some landlords were unwilling to accept partial financial assistance from agencies. This places a risk for many residents that continue to struggle to get caught up on rent. In Q1, one of our customers had a rent debt balance of \$20,000.

NARRATIVE

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	40	8				8
Bellevue						0
Bothell						0
Burien	30	8				8
Covington						0
Des Moines						0
Federal Way	27	14				14
Issaquah						0
Kenmore						0
Kent	164	5				5
Kirkland						0
Mercer Island						0
Redmond						0
Renton	20	0				0
Sammamish						0
SeaTac	24	2				2
Shoreline						0
Tukwila	39	3				3
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	344	40	0	0	0	40

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Multi-Service Center Shelter and Supportive Housing**

Address **1200 S 336th St**

City & ZIP **Federal Way WA 98003**

Program Contact Name **Maju Qureshi**

Phone **253-838-6810**

Email **majuq@mschelps.org**

Invoice Date **4/12/23**

Costs below incurred from **1/1/23** to **3/31/23**

Signature of Authorized
Signer



Printed Name **Robin Corak**

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	\$13,000.00	\$3,250.00				\$9,750.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$5,500.00	\$0.00				\$5,500.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$10,000.00	\$2,500.00				\$7,500.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent			Invoiced Separately			\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$6,000.00	\$1,500.00				\$4,500.00
Shoreline						\$0.00
Tukwila	\$4,750.00	\$1,187.50				\$3,562.50

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	120	40				40	33%
Bellevue						0	
Bothell						0	
Burien	48	0				0	0%
Covington						0	
Des Moines						0	
Federal Way	120	124				124	103%
Issaquah						0	
Kenmore						0	
Kent	150	64				64	43%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		4				4	
Sammamish						0	
SeaTac	23	0				0	0%
Shoreline						0	
Tukwila	36	32				32	89%
Seattle		44				44	
Other KC						0	
Outside KC		12				12	
Unknown		0				0	
TOTAL	497	320	0	0	0	320	

SERVICE UNIT 2

Service Unit 1: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,350	900				900	67%
Bellevue						0	
Bothell						0	
Burien	720	0				0	0%
Covington						0	
Des Moines						0	
Federal Way	1,800	2,173				2,173	121%
Issaquah						0	
Kenmore						0	
Kent	2,250	96				96	4%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		59				59	
Sammamish						0	
SeaTac	338	0				0	0%
Shoreline						0	
Tukwila	540	720				720	133%
Seattle		768				768	
Other KC						0	
Outside KC		270				270	
Unknown		0				0	
TOTAL	6,998	4,986	0	0	0	4,986	

SERVICE UNIT 3

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	4,500	1,136				1,136	25%
Kirkland						0	
Mercer						0	
Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	4,500	1,136	0	0	0	1,136	

NARRATIVE

Ms. Smith, a Caucasian single mother of two from King County was fleeing DV and in need of emergency shelter. She entered the shelter in December 2022, and faced multiple barriers, including lack of income. She wanted to limit her stay at the shelter and worked with MSC staff on her employment, housing and education goals. Through our partnerships and connection in community, MSC staff were able to submit a referral for a housing subsidy for Ms. Smith and her family. MSC staff also worked with her on her employment goals. The partner agency confirmed that the family would be able to move into permanent housing in Q2. The need for emergency shelter and affordable housing continues to grow in our region. Since our shelter accommodates larger families (sometimes up to 8 or 9 members), it can take more than 6 months to find appropriate and affordable housing in neighborhoods that are community friendly and safe. MSC recognizes that we are behind on our goals for housing residents from Burien and SeaTac. Some referrals have not come to fruition due to the following: lack of submitting paperwork on time, background checks (specifically sex offenses and meth production), residents not identifying their prior place of residence for various reasons (does not pertain to DV households), Staff have been working with local school districts and other community organizations to receive direct referrals, in addition to the current FESA (Family Emergency Shelter Access) line and outreach for Coordinated Entry referrals. MSC is hopeful in reaching its annual goals for all cities.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	15	10				10
Bellevue						0
Bothell						0
Burien	8	0				0
Covington						0
Des Moines						0
Federal Way	20	31				31
Issaquah						0
Kenmore						0
Kent	25	16				16
Kirkland						0
Mercer Island						0
Redmond						0
Renton		1				1
Sammamish						0
SeaTac	4	0				0
Shoreline						0
Tukwila	6	8				8
Seattle		11				11
Other KC						0
Outside KC		3				3
Unknown		0				0
TOTAL	78	80	0	0	0	80

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Northwest Education Access

Address 6920 Roosevelt Way NE #355

City & ZIP Seattle 98115

Program Contact Name Laura DiZazzo

Phone 206-413-9992

Email laura@nweducationaccess.org

Invoice Date 3/31/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Laura DiZazzo

Printed
Name Laura DiZazzo

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2424	\$15,000.00	\$3,750.00				\$11,250.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way	N/A	\$8,000.00	\$2,000.00				\$6,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	CAG-2023-096	\$10,000.00	\$2,500.00				\$7,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	N/A	\$10,000.00	\$2,500.00				\$7,500.00
Sammamish							\$0.00
SeaTac	N/A	\$3,000.00	\$750.00				\$2,250.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Navigation

Measurement: Appointment

Description: One on One Navigation sessions. Education Advocates meet with student to coach and provide resource navigation support

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	124	63				63
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way	66	49				49
Issaquah						0
Kenmore						0
Kent	84	110				110
Kirkland						0
Mercer Island						0
Redmond						0
Renton	76	69				69
Sammamish						0
SeaTac	27	12				12
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	377	303	0	0	0	303

51%

74%

131%

91%

44%

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

NWEA has had a successful first quarter serving Opportunity Youth across South King County with Human Services Department support!

While enrollments in reengagement and post-secondary programs are still below pre-pandemic levels, we have seen a slow but steady increase in the number of young people returning to their education pathways. This very recent uptick means that we have already surpassed our annual goals regarding number of students served in each of the cities who support our work. We are also well on track to meet our targets for service units in all cities. This indicates that reengaged learners are wanting high connection with Education Advocates as they return to school. This typically involves assistance in navigating program exploration, enrollment processes, and financial aid systems. Our challenge will be to sustain outreach efforts as we also provide direct service to students in areas where we know there are still many disconnected youth remaining. We have intentionally been reaching out to other community partners and have strengthened our connections and cross-referrals in the first quarter, especially with iGrad in Kent and the new El Centro location in Federal Way.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	8	11				11
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way	4	13				13
Issaquah						0
Kenmore						0
Kent	5	14				14
Kirkland						0
Mercer Island						0
Redmond						0
Renton	5	12				12
Sammamish						0
SeaTac	2	3				3
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	24	53	0	0	0	53

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name OneAmerica - English Innovations

Address 1225 S Weller St # 430

City & ZIP Seattle, WA 98144

Program Contact Name Marisa Parshotam Phone 425-344-5612

Email marisa@weareoneamerica.org Invoice Date 4/14/23

Costs below incurred from 1/1/23 to 3/1/23 4/14/2023

Signature of Authorized Signer  Printed Name Roxana Norouzi

	Annual		Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	23-137	\$10,000.00	\$2,500.00				\$7,500.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline							\$0.00
Tukwila	23- 068	\$5,000.00	\$1,250.00				\$3,750.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

The number of hours of training/workshops/classes provided to participants to improve English skills and digital literacy, which includes three-month English

Description: classes and supplemental digital literacy workshops in the home language of learners, along with practice meetings and tutoring. Participants attend 2 classes per week for 1.5 hours each class for 10-12 weeks.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		24				24	
Bellevue		8				8	
Bothell		8				8	
Burien						0	
Covington						0	
Des Moines		15				15	
Federal Way		6				6	
Issaquah						0	
Kenmore						0	
Kent		45				45	
Kirkland		16				16	
Mercer Island						0	
Redmond						0	
Renton	120	14				14	12%
Sammamish						0	
SeaTac	120	18				18	15%
Shoreline						0	
Tukwila	60	26				26	43%
Seattle		44				44	
Other KC		2				2	
Outside KC		60				60	
Unknown		2				2	
TOTAL	300	285	0	0	0	285	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Our first cycle of English classes began on March 7, and we are offering three levels – low-beginning, high-beginning, and intermediate. Our students combined speak the following languages: Amharic, Spanish, Tigrinya, Vietnamese, Pashto, Dari, Somali, Portuguese, Arabic, Khmer, Swahili, Lingala, French, & Oromo.

In our beginning-level classes, topics students discussed included: parent engagement, raising bilingual children, immigration, job interviews, skills & talents, and going to a doctor's appointment. Our teachers post homework assignments and conversation questions in the class WhatsApp group, and students post their homework in the group to share with their classmates and teacher. Some students also had 1:1 zoom tutoring appointments with the teacher (typically on Fridays), to continue practicing. This was also a way for the teacher to learn more about their goals.

In our intermediate-level class, students spent the first few days of class setting class norms and naming their goals (which we will revisit at the end of the class cycle). One student who took the class previously led the norm setting discussion and prepared her own slides to use, modeling them after our facilitation framework. For example she explained and asked students to describe the difference between a rule and a norm, found a relevant video to show, and asked students what norms they think we should have for the class as we wrote them down. Topics we covered in other class lessons included identity and home language. Students wrote a "biopoem" in class and for homework by filling out a template with information about their dreams, needs, fears, and interests. The next class they read their poems to each other, and practiced listening skills by asking questions to their classmates about what they heard in their poems.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		5				5
Bellevue		1				1
Bothell		1				1
Burien						0
Covington						0
Des Moines		3				3
Federal Way		2				2
Issaquah						0
Kenmore						0
Kent		7				7
Kirkland		2				2
Mercer Island						0
Redmond						0
Renton	4	4				4
Sammamish						0
SeaTac	4	3				3
Shoreline						0
Tukwila	2	6				6
Seattle		8				8
Other KC		1				1
Outside KC		17				17
Unknown		1				1
TOTAL	10	61	0	0	0	61

REIMBURSEMENT REQUESTS

Agency and Program Name **Partner in Employment- Employment & Training**

Address 19530 International Blvd., Suite 108

City & ZIP SeaTac, WA 98188

Program Contact Name Hien Kieu Phone 206-429-3824

Email hien@partnerinemployment.org Invoice Date 4/13/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer Printed Name Hien Kieu

Contract ID#	Annual Award Amt	Reimbursement Requests				4th Qtr	Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr			
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$85,000.00	\$21,250.00				\$63,750.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

Vendor #

001.000.13.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	34	11				11	32%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	34	11	0	0	0	11	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

PIE moved to a new office next to Angle Lake on April 3rd, 2023! During Q1, 2023 our office saw an influx of new clients for rental assistance through our refugee Housing Stabilization Services program. We issued approximately \$322,000 of rental assistance to clients during this period. We're also seeing an influx of individuals who are under documented (legally present in the US but don't have sufficient documents to work). This population has extreme challenges especially when they're not legally able to work to financial support themselves. PIE's new program that caters to this population has helped individuals obtain job training in aerospace and advance manufacturing and barista, case management and support services while they wait for their work permit. As we settle into our new office location, we hope to resume ESL and digital literacy classes in-person, which is also very important to help build critical skillsets for new immigrants and refugees. With the weather getting slightly better, we've begun training a new cohort of young folks in restoration work. This new cohort is very diverse and is 100% BIPOC and from the immigrant and refugee community. These young folks will earn while they learn restoration skills, soft skills, leadership skills and explore the many possibilities of jobs in the environmental sector. Oh and of course we can't forget that they're still youths, so we've springled in some fun activities such as field trips to Camp Long challenge courses, environmental justice art workshops and leadership training among other things. The following is a client success story we would like to share: I.S. was a single mother of three who came to PIE after spending many years as a stay-at-home mom. After her separation from her husband, she struggled financially, but she didn't know where to start to look for a job. PIE's case manager assessed her and found that she lacked confidence and was afraid to explore different opportunities. Through ongoing coaching and mentoring, I.S. slowly gained confidence. The Case Manager assisted with resume building, job search and job application for I.S. and she successfully began a job with United Friends Group Home working 40 hours per week at the

RESIDENTS

	Actual # of Residents					
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	34	11				11
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	34	11	0	0	0	11

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name REACH - Center of Hope

Address 3604 NE 10th Court

City & ZIP Renton, 98056

Program Contact Name Fenice Fregoso

Phone 509-902-9937

Email Fenicce@reachrenton.org

Invoice Date

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer Fenice Fregoso

Printed Name Fenice Fregoso

Contract ID#	Annual Reimbursement Requests				Balance Remaining
	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	
Auburn	\$16,800.00	\$4,200.00			\$12,600.00
Bellevue					\$0.00
Bothell					\$0.00
Burien					\$0.00
Covington					\$0.00
Des Moines					\$0.00
Federal Way					\$0.00
Issaquah					\$0.00
Kenmore					\$0.00
Kent					\$0.00
Kirkland					\$0.00
Mercer Island					\$0.00
Redmond					\$0.00
Renton	\$51,630.00	\$12,907.00			\$38,723.00
Sammamish					\$0.00
SeaTac	18,000.00	\$4,500.00			#REF!
Shoreline					#REF!
Tukwila	10,000.00	\$2,500.00			#REF!

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		7				7	
Bellevue						0	
Bothell		9				9	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent		82				82	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	664	68				68	10%
Sammamish						0	
SeaTac	85	371				371	436%
Shoreline						0	
Tukwila	106	91				91	86%
Seattle		184				184	
Other KC						0	
Outside KC						0	
Unknown		82				82	
TOTAL	855	#REF!	0	0	894	894	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		15				15	
Bellevue		15				15	
Bothell		15				15	
Burien						0	
Covington		15				15	
Des Moines						0	
Federal Way		15				15	
Issaquah		15				15	
Kenmore		15				15	
Kent		15				15	
Kirkland		5				5	
Mercer Island						0	
Redmond		15				15	
Renton	44	10				10	23%
Sammamish						0	
SeaTac	22	15				15	68%
Shoreline		5				5	
Tukwila						0	
Seattle		15				15	
Other KC		15				15	
Outside KC		10				10	
Unknown						0	
TOTAL	66	#REF!	0	0	210	210	

NARRATIVE

In late 2022 December, the program manager transitioned to the Interim Executive Director. During this transition in the month of January, Interim ED and volunteer and community engagement re evaluated the forms that were in place to efficiently run the two programs under REACH Renton. Interim ED did not feel that it was in the best interest of our clients at REACH Center of Hope to be served till we had policies and procedures and knowledge of fair housing rights. During the First quarter we reduced the number of families at our shelter. Policies and procedures had not been updated for more than ten years. Interim ED wrote policies for both programs and also a client policy and procedures. Interim ED also created a HR policy through our resources. The community and volunteer engagement manager created a volunteer handbook that aligned with the organization's policies. On March 27th The board approved the policies and procedures that were created and agreed that we could work on bringing families in.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn		7				7
Bellevue						0
Bothell		5				5
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent		3				3
Kirkland						0
Mercer Island						0
Redmond						0
Renton	26	2				2
Sammamish						0
SeaTac	4	4				4
Shoreline						0
Tukwila		3				3
Seattle						0
Other KC						0
Outside KC						0
Unknown		8				8
TOTAL	30	32	0	0	0	32

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Society of St. Vincent de Paul Council of Seattle/King County, Centro Rendu**

Address 5950 4th Ave. S

City & ZIP Seattle, WA 98108

Program Contact Name Bee Ries

Phone 206-799-0077

Email grants@svdpseattle.org

Invoice Date 4/14/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer



Printed
Name Mirya Muñoz-Roach

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			4th Qtr	Balance Remaining
Auburn								\$0.00
Bellevue								\$0.00
Bothell								\$0.00
Burien	CON-23-068	\$26,400.00	\$6,600.00					\$19,800.00
Covington								\$0.00
Des Moines								\$0.00
Federal Way								\$0.00
Issaquah								\$0.00
Kenmore								\$0.00
Kent		\$35,000.00	\$8,750.00					\$26,250.00
Kirkland								\$0.00
Mercer Island								\$0.00
Redmond								\$0.00
Renton	CAG-23-078	\$15,000.00	\$3,750.00					\$11,250.00
Sammamish								\$0.00
SeaTac		\$5,000.00	\$1,250.00					\$3,750.00
Shoreline								\$0.00
Tukwila		\$3,000.00	\$750.00					\$2,250.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Group session

A wide range of literacy, basic education and skill-building classes, anchored by the INEA (International Institute for the Education of Adults) curriculum provided in

Description: partnership with the Mexican consulate. GED prep classes, 21+ program, multiple levels of English as a Second Language, parent workshops, and basic computer courses are also provided.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	34	14				14	41%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	32	123				123	384%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	26	35				35	135%
Sammamish						0	
SeaTac	5	23				23	460%
Shoreline						0	
Tukwila	3	22				22	733%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	100	217	0	0	0	217	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: Case management assessments of educational and other needs are done in Spanish, with culturally-responsive interviewing. Clients create an action plan focused on addressing basic needs such as stable housing, food and clothing, education, legal issues, health and behavioral health needs and employment.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	40	27				27	68%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent	40	34				34	85%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	44	93				93	211%
Sammamish						0	
SeaTac	5	9				9	180%
Shoreline						0	
Tukwila	0	2				2	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	129	165	0	0	0	165	

NARRATIVE

We have had a very successful quarter serving residents of Burien, Kent, Renton, SeaTac, and Tukwila. We held weekly ESL, GED, and literacy classes as well as several workshops, all of which are well attended by residents of each of these five cities. We in fact have so many students attending our ESL lessons in Kent that we are in need of more space for them and are seeking solutions. We are also in the process of re-opening our Burien Centro Rendu center after a break-in earlier this year, and are hopeful that we will be able to serve even more people once it is open again, offering classes, workshops, and offices for case management appointments and walk-ins.

As an example of some of our successes, we would like to share the stories of two different families we served this quarter. The first are a couple from Colombia who were referred to our Burien Case Manager from the St. Vincent de Paul Helpline in early February. While completing an intake assessment with the husband of the family, our Case Manager found they had many needs, including rental and utility assistance, a new mattress, emotional counseling, and help preparing taxes. We were able to refer him to our St. Thomas conference for financial assistance. Our Case Manager also provided him with a \$400 voucher to our thrift stores so he could purchase a mattress, as he and his wife had been sleeping on their floor. She also referred him to a free tax help center in Renton and to Consejo for behavioral health support.

The second family, from Kent, was a senior couple who were facing potential homelessness. The husband was badly injured in an accident while fixing his vehicle, leaving 80% of his body burnt and in need of weekly dialysis treatments. The couple had been living with his son, as he could no longer work after the accident and thus could not afford to pay their own rent. Unfortunately, his daughter-in-law did not want the couple to stay with them permanently and had told the couple to leave. They also had restrictions around the house, so that the couple could not use the kitchen or bathroom. Our Case Manager was able to talk to the son and daughter-in-law, having them agree to allow the couple to stay with them until we could find them more stable, low-income housing. We have since connected them with several resources, helped them apply for housing, as well as seek other furniture (as they only had their mattress after moving in with the husband's son). At the end of March, they were able to move into their own apartment- our staff even physically helped them move in. We are continuing to support them with groceries and household items.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	80	27				27
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent	72	143				143
Kirkland						0
Mercer Island						0
Redmond						0
Renton	44	96				96
Sammamish						0
SeaTac	10	20				20
Shoreline						0
Tukwila	6	15				15
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	212	301	0	0	0	301

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Sound Generations Meals on Wheels

Address 2208 2nd Ave Ste 100

City & ZIP Seattle, 98121

Program Contact Name Adam Porter

Phone 206-727-6242

Email adamp@soundgenerations.org

Invoice Date 4/6/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer



Printed Name Joanne Donahue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$13,250.00	\$3,312.50				\$9,937.50
Bellevue		\$17,010.00	\$4,252.50				\$12,757.50
Bothell		\$0.00					\$0.00
Burien		\$7,420.00	\$1,855.00				\$5,565.00
Covington		\$5,000.00	\$1,250.00				\$3,750.00
Des Moines		\$4,108.00	\$1,027.00				\$3,081.00
Federal Way		\$12,000.00	\$3,000.00				\$9,000.00
Issaquah		\$7,120.00	\$1,780.00				\$5,340.00
Kenmore		\$600.00	\$150.00				\$450.00
Kent		\$0.00					\$0.00
Kirkland		\$12,634.00	\$3,158.50				\$9,475.50
Mercer Island		\$0.00					\$0.00
Redmond		\$4,260.00	\$1,065.00				\$3,195.00
Renton	CAG-03-012	\$13,780.00	\$3,445.00				\$10,335.00
Sammamish		\$697.00	\$174.25				\$522.75
SeaTac		\$10,600.00	\$2,650.00				\$7,950.00
Shoreline		\$7,950.00	\$1,987.50				\$5,962.50
Tukwila		\$11,237.00	\$2,809.25				\$8,427.75

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: A service unit is one home delivered meal provided to a homebound elder or disabled adult.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	2,020	8,242				8,242	408%
Bellevue	2,593	3,098				3,098	119%
Bothell		1,773				1,773	
Burien	1,131	3,246				3,246	287%
Covington	763	631				631	83%
Des Moines	626	1,767				1,767	282%
Federal Way	1,829	6,040				6,040	330%
Issaquah	1,086	890				890	82%
Kenmore	97	301				301	310%
Kent		8,360				8,360	
Kirkland	1,935	3,446				3,446	178%
Mercer Island		133				133	
Redmond	649	1,543				1,543	238%
Renton	2,101	7,412				7,412	353%
Sammamish	67	261				261	390%
SeaTac	1,616	3,380				3,380	209%
Shoreline	1,212	6,177				6,177	510%
Tukwila	1,713	3,313				3,313	193%
Seattle		63,740				63,740	
Other KC		6,046				6,046	
Outside KC		0				0	
Unknown		0				0	
TOTAL	19,438	129,799	0	0	0	129,799	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

It's been a challenging quarter for our Meals on Wheels program, as we had to implement a waitlist at the beginning of the year. There are currently 338 people waiting to get on the program and the list continues to grow. Since the early days of the COVID pandemic we experienced a larger demand for home delivered meals and fortunately we received additional funding to help meet that need, which allowed us to avoid a waitlist and take on more participants. Now, we currently have a large volume of clients on the program, but unfortunately current funding is not sufficient to serve our current clients and take on new ones. We are committed to serving the clients we have on the program now and are continuing to seek additional funding so we can serve more people. For those on the waitlist, we are making referrals to Pathway's Information and Assistance to see about additional resources.

In March we released a new menu, adding 10 new meals. For budget reasons, we needed to consolidate our main menu meals back to one vendor and discontinue meals from the second vendor that we had added last year. We've received positive feedback on the new meals, one client sharing "it was bomb" when describing the new lasagna meal and another client reporting "the quality is splendid". Our Registered Dietitian has been checking in with clients and helping them select meals that best suit their dietary needs. We are pleased to continue to offer choice and a large variety of meals for participants to choose from. We are committed to continuing to look for ways to meet more dietary needs and cultural preferences.

In the first quarter of 2023 we added 40 new volunteers, mostly to fill roles as current volunteers retire. We're fortunate to have just over 300 volunteers supporting our program, across the county. We continue to look to fill more roles for calling clients for their orders, packing the orders, delivering meals, and coordinating the program and volunteers at each of our 20 satellite sites. Last week our RD was speaking with a 77-year-old client who shared that when a volunteer recently called him for his meal order, he was at the bus stop and had just missed his bus to go to his dentist appointment. The volunteer told him to wait there, and she then went and picked him up and took him to his appointment. He shared how appreciative he was of her kindness, and how nice it was to put a face to the person that called him each week. At one of

NARRATIVE

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	6	108				108
Bellevue	8	44				44
Bothell		25				25
Burien	3	55				55
Covington	3	15				15
Des Moines	2	25				25
Federal Way	5	86				86
Issaquah	3	12				12
Kenmore	2	4				4
Kent		97				97
Kirkland	6	47				47
Mercer Island		3				3
Redmond	2	39				39
Renton	6	101				101
Sammamish	3	6				6
SeaTac	5	41				41
Shoreline	4	76				76
Tukwila	5	32				32
Seattle		805				805
Other KC		122				122
Outside KC		0				0
Unknown		0				0
TOTAL	63	1743	0	0	0	1743


CITY LINE ITEM TABLE

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,695.41	\$4,173.85				\$4,173.85	\$12,521.56
Office/Ops	\$25,971.80	\$6,492.95				\$6,492.95	\$19,478.85
Purchased Svc	\$98.65	\$24.66				\$24.66	\$73.99
Communication	\$180.84	\$45.21				\$45.21	\$135.63
Travel/Training	\$533.71	\$133.43				\$133.43	\$400.28
Other	\$6,790.58	\$1,697.65				\$1,697.65	\$5,092.93
TOTAL	\$50,271	\$12,567.75	\$0.00	\$0.00	\$0.00	\$12,567.75	\$37,703.24

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**
 Address 2208 Second Ave., Suite 100
 City & ZIP Seattle 98121-2055
 Program Contact Name Phirun Lach Phone 206.554.1655
 Email phirunl@soundgenerations.org Invoice Date 4/25/23
 Costs below incurred from 1/1/23 to 3/31/23
 Signature of Authorized Signer  Joanne Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF23/2432	\$10,000.00	\$2,500.00				\$7,500.00
Bellevue		\$20,747.00	\$5,186.75				\$15,560.25
Bothell							
Burien	Con-23-070	\$3,500.00	\$875.00				\$2,625.00
Covington	CAG#044-2023	\$1,030.00	\$257.50				\$772.50
Des Moines		\$3,090.00	\$772.50				\$2,317.50
Federal Way							
Issaquah							
Kenmore		\$550.00	\$137.50				\$412.50
Kent	CAG2023-072	\$10,000.00	\$2,500.00				\$7,500.00
Kirkland		\$8,240.00	\$2,060.00				\$6,180.00
Mercer Island							
Redmond		\$7,245.00	\$1,811.25				\$5,433.75
Renton	CAG-23-093	\$10,000.00	\$2,500.00				\$7,500.00
Sammamish							
SeaTac		\$3,090.00	\$772.50				\$2,317.50
Shoreline		\$4,000.00	\$1,000.00				\$3,000.00
Tukwila	23-034	\$3,090.00	\$772.50				\$2,317.50

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	180	77				77	43%
Bellevue	375	172				172	46%
Bothell						0	
Burien	63	19				19	30%
Covington	19	12				12	63%
Des Moines	88	27				27	31%
Federal Way						0	
Issaquah						0	
Kenmore	10	16				16	160%
Kent	63	116				116	184%
Kirkland	149	105				105	70%
Mercer Island						0	
Redmond	131	157				157	120%
Renton	180	201				201	112%
Sammamish						0	
SeaTac	56	38				38	68%
Shoreline	72	59				59	82%
Tukwila	56	15				15	27%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,442	1,014	0	0	0	1,014	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Miles

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1992	1239				1,239	62%
Bellevue	4,133	1,700				1,700	41%
Bothell							
Burien	698	274				274	39%
Covington	205	122				122	60%
Des Moines	1,613	288				288	18%
Federal Way							
Issaquah							
Kenmore	123	131				131	107%
Kent	698	1,544				1,544	221%
Kirkland	1,641	863				863	53%
Mercer Island							
Redmond	1,443	3566				3,566	247%
Renton	2,000	2,988				2,988	149%
Sammamish						0	
SeaTac	616	787				787	128%
Shoreline	1,283	540				540	42%
Tukwila	NA					0	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	16,445	14,042	0	0	0	14,042	

SERVICE UNIT 3

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During Q1 of 2023, the Volunteer Transportation Program has already exceeded annual one way trip goals in the cities of Kenmore, Kent, Redmond, and Renton. Every city is on track to meet and/or exceed annual one way trip goals. The following cities have also already exceeded annual miles driven. Kenmore, Kent, Redmond, Renton, and SeaTac. Volunteer

Transportation Services has expanded services to include trips to senior centers, food access, and all other essential appointments. This should help to boost ridership in lower performing cities.

Our outreach to medical agencies, senior living complexes, faith communities and referral agencies is robust. Sound Generation's ambassador guide and outreach coordinator distributed hundreds of flyers in the communities of Kent, Covington, Bellevue, Northshore, Tukwila, Federal Way, Des Moines, Burien, Kenmore, Kirkland, Redmond, Renton, and SeaTac. We continue to distribute translations of our promotional flyers in fifteen languages in all the communities we serve. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate. Our Volunteer Coordinator is adding new volunteer drivers every month, an encouraging sign. Our team is hard working, collegial, and deeply committed to the older adults we serve and connect to all types of medically related destinations. Ridership has also increased every month for the past 4 months. Riders are starting to utilize our service once again and we are excited to provide such essential transportation services.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn	16	19					19
Bellevue	23	27					27
Bothell							0
Burien	8	9					9
Covington	na	2					2
Des Moines	8	4					4
Federal Way							0
Issaquah							0
Kenmore	2	2					2
Kent	8	24					24
Kirkland	16	21					21
Mercer Island							0
Redmond	13	21					21
Renton	18	36					36
Sammamish							0
SeaTac	3	7					7
Shoreline	6	10					10
Tukwila	10	4					4
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	131	186	0	0	0	0	186

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel							
Office/Ops							
Purchased Svc							
Communication							
Travel/Training							
Other							
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,871.75	\$1,967.94				\$1,967.94	\$5,903.81
Office/Ops	\$2,243.90	\$560.97				\$560.97	\$1,682.93
Purchased Svc	\$1,121.95	\$280.49				\$280.49	\$841.46
Communication	\$6,730.63	\$1,682.66				\$1,682.66	\$5,047.97
Travel/Training	\$2,778.77	\$694.69				\$694.69	\$2,084.08
Other						\$0.00	\$0.00
TOTAL	\$20,747.00	\$5,186.75	\$0.00	\$0.00	\$0.00	\$5,186.75	\$15,560.25

REIMBURSEMENT REQUESTS

Agency and Program Name St Stephen Housing Association / Housing Stability Program

Address 13055 SE 192nd St

City & ZIP Renton 98058

Program Contact Name Ann Allen Phone 253-638-9798

Email aallen@ststephenhousing.org Invoice Date 4/11/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized Signer Ann Allen Printed Name Ann Allen

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	AG #045-202	\$3,000.00					\$3,000.00
Des Moines		\$7,500.00					\$7,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG #023-105	\$10,000.00	\$500.00				\$9,500.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$1,000.00				\$9,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Individual

Description: Number of unduplicated residents served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	15					0	0%
Des Moines	30					0	0%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	45	2				2	4%
Sammamish						0	
SeaTac	45	6				6	13%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	135	8	0	0	0	8	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Household

Description: Number of unduplicated households

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	5					0	0%
Des Moines	12					0	0%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	18	1				1	6%
Sammamish						0	
SeaTac	18	2				2	11%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	53	3	0	0	0	3	

NARRATIVE

Having just launched our Housing Stability Program, we are getting connected with resources in the community to connect with families in need of rent or utility assistance. Our outreach team connected with local food banks, Communities in Schools, a few local elementary and middle schools and a domestic violence resource center to inform them of our program. We've received inquiries via online form, phone calls and email. In the first quarter, our Housing Stability Program served single parents who are struggling to make ends meet, folks who have been out of work for a bit or are on a fixed income, and families fleeing domestic violence.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington	15					0
Des Moines	30					0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	45	2				2
Sammamish						0
SeaTac	45	6				6
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	135	8	0	0	0	8

REIMBURSEMENT REQUESTS

Agency and Program Name **The Genesis Project Drop-in Center Operations**

Address 2819 S 208th St

City & ZIP SeaTac, WA 98198

Program Contact Name Alyssa Vanderlin

Phone 206-592-2362

Email alyssa@gpseattle.net

Invoice Date

Costs below incurred from 1/1/2023 to 3/31/2023

Signature of Authorized
Signer



Printed
Name Andy Conner

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$11,295.00	\$2,823.75				\$8,471.25
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$3,765.00	\$0.00				\$3,765.00
Federal Way	AG 23-056	\$6,000.00	\$1,500.00				\$4,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00				\$11,250.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: We will track the number of clients being served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	3	2				2	67%
Bellevue						0	
Bothell						0	
Burien		2				2	
Covington						0	
Des Moines	1	0				0	0%
Federal Way	2	2				2	100%
Issaquah						0	
Kenmore						0	
Kent		1				1	
Kirkland		1				1	
Mercer Island						0	
Redmond						0	
Renton		2				2	
Sammamish						0	
SeaTac	10	3				3	30%
Shoreline		1				1	
Tukwila						0	
Seattle		8				8	
Other KC		2				2	
Outside KC		5				5	
Unknown		2				2	
TOTAL	16	31	0	0	0	31	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: We will track the number of case management sessions for each client

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	16	18				18	113%
Bellevue						0	
Bothell						0	
Burien		3				3	
Covington						0	
Des Moines	4	0				0	0%
Federal Way		14				14	
Issaquah						0	
Kenmore						0	
Kent		3				3	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	20	11				11	55%
Shoreline		1				1	
Tukwila						0	
Seattle		19				19	
Other KC		2				2	
Outside KC		24				24	
Unknown		3				3	
TOTAL	40	98	0	0	0	98	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

The Genesis Project's Q1 has been going well. Our clients were able to make progress in housing, employment, legal, and mental health goals. There have been a lot of "wins" including multiple clients receiving counseling through a new partnership organization. One client has been able to start working at the Orion Industries through their job program and loves it. Multiple clients have been meeting with a lawyer who volunteers with us to work on legal issues and one finally got awarded full custody of her son! A client got car insurance and can drive legally again. Not to mention, many clients received clothing, food, and hygiene products. GP hosted a Valentine's Day Party and a St. Patrick's Day Party for clients which were both fun. So far this year we have not served clients from every municipality but that is hard to predict or control since we are a drop-in center.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	3	2				2
Bellevue						0
Bothell						0
Burien		2				2
Covington						0
Des Moines	1	0				0
Federal Way	2	2				2
Issaquah						0
Kenmore						0
Kent		1				1
Kirkland		1				1
Mercer Island						0
Redmond						0
Renton		2				2
Sammamish						0
SeaTac	10	3				3
Shoreline		1				1
Tukwila						0
Seattle		8				8
Other KC		2				2
Outside KC		5				5
Unknown		2				2
TOTAL	16	31	0	0	0	31

REIMBURSEMENT REQUESTS

Agency and Program Name REACH - Center of Hope

Address 3604 NE 10th Court

City & ZIP Renton, 98056

Program Contact Name Fenice Fregoso

Phone 509-902-9937

Email Fenicce@reachrenton.org

Invoice Date 4/9/23

Costs below incurred from 1/1/23 to 3/31/23

Signature of Authorized
Signer

Fenice Fregoso

Printed
Name

Fenice Fregoso

	Annual		Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$16,800.00	\$4,200.00				\$12,600.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$51,630.00	\$12,907.00				\$38,723.00
Sammamish							\$0.00
SeaTac		18,000.00	\$4,500.00				#REF!
Shoreline							#REF!
Tukwila		10,000.00	\$2,500.00				#REF!

Admin use only

Authorized Payment Amt:

Authorization Code/Acct #

Authorized Signature / City

Date

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Appointment

Description: We will track the number of case management sessions for each client

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	16	18				18	113%
Bellevue						0	
Bothell						0	
Burien		3				3	
Covington						0	
Des Moines	4	0				0	0%
Federal Way		14				14	
Issaquah						0	
Kenmore						0	
Kent		3				3	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	20	11				11	55%
Shoreline		1				1	
Tukwila						0	
Seattle		19				19	
Other KC		2				2	
Outside KC		24				24	
Unknown		3				3	
TOTAL	40	98	0	0	0	98	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

The Genesis Project's Q1 has been going well. Our clients were able to make progress in housing, employment, legal, and mental health goals. There have been a lot of "wins" including multiple clients receiving counseling through a new partnership organization. One client has been able to start working at the Orion Industries through their job program and loves it. Multiple clients have been meeting with a lawyer who volunteers with us to work on legal issues and one finally got awarded full custody of her son! A client got car insurance and can drive legally again. Not to mention, many clients received clothing, food, and hygiene products. GP hosted a Valentine's Day Party and a St. Patrick's Day Party for clients which were both fun. So far this year we have not served clients from every municipality but that is hard to predict or control since we are a drop-in center.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	3	2					2
Bellevue							0
Bothell							0
Burien		2					2
Covington							0
Des Moines	1	0					0
Federal Way	2	2					2
Issaquah							0
Kenmore							0
Kent		1					1
Kirkland		1					1
Mercer Island							0
Redmond							0
Renton		2					2
Sammamish							0
SeaTac	10	3					3
Shoreline		1					1
Tukwila							0
Seattle		8					8
Other KC		2					2
Outside KC		5					5
Unknown		2					2
TOTAL	16	31	0	0	0	0	31

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**

Address 3118 S. 140th

City & ZIP Tukwila Pantry 98168

Program Contact Name Des Rodgers Phone 206-4318293

Email operations@tukwilapantry.org Invoice Date 5/2/2023

Costs below incurred from 1/23/2023 to 3/23/2023

Signature of Authorized Signer Jan Bolerjack Printed Name

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$10,000.00	\$2,500.00				\$7,500.00
Shoreline						\$0.00
Tukwila	23-039	\$40,000.00	\$10,000.00			\$30,000.00

Admin use only

Authorized Payment Amt: Authorization Code/Acct #

Authorized Signature / City Date

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Visit

Description: Pounds of food. 50lbs/visit

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac		148,250				148,250
Shoreline						0
Tukwila		359,000				359,000
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	507,250	0	0	0	507,250

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Tukwila Pantry continues to serve about 1000 families each week. Many are duplicates ranging from 10 visits/mo to 2 visits/mo. Food supplies have gone down from NW Harvest and Lifeline so we are purchasing some products. Fortunately we have a good contract for produce so every family is leaving with a variety of fresh fruits and vegetables. Most of our volunteers come from Seatac and Tukwila, including local business groups. We are very grateful.

CITY LINE ITEM TABLE

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]