



Transportation & Public Works Committee Meeting Minutes

April 21, 2022
4:30 PM – 6:00 PM
** Virtual Meeting **

Members:	Present:	Absent:	Commence: 4:30 PM Adjourn: 5:35 PM
Peter Kwon, Chair	X		
Jake Simpson		X	
Takele Gobena	X		

Other Councilmembers participating: Mohamed Egal;

Staff Coordinators: Will Appleton, Public Works Director; Florendo Cabudol, City Engineer

Other Staff Participating: Anita Woodmass, Senior Management Analyst; Wilfredo Lugo, Emergency Management Coordinator; Mason Giem, PW Programs Coordinator; Gwen Voelpel, Deputy City Manager; Dan Smith, PW Maintenance and Ops Supervisor;

Public Comment	No Public Comment
1. Approve Prior Meeting's Minutes	April 7 Minutes were approved to go to Council
2. Approve Great SeaTac Scrub Down Program	<p>Discussion/Action</p> <p>Mason Giem, PW Programs Coordinator, presented the topic of the Great SeaTac Scrub Down program. A new annual program that invites residents of the City to help with an annual clean up event to pick up litter and address graffiti in the right of way throughout the City, The event is proposed for July, and will include gathering at Angle Lake Park, partaking of a light breakfast/snack, obtaining clean up materials and information, dispersing to approved locations in the City to assist with litter pickup and graffiti removal, then returning to the Park for food, music and fun activities for children.</p> <p>A citywide clean-up event will allow citizens of SeaTac to assist the City, help take pride in our streets and parks, and enjoy food, music and sustainability education.</p>

	<p>This program would be funded annually from the Solid Waste fund.</p> <p>A proposed budget was presented that establishes a anticipated up to 75 people participation, with a \$10,000 budget.</p> <p>An early registration would be requested of citizens, so that T-shirts can be ordered and special food requests acknowledged.</p> <p>Staff is asking the Committee to recommend the creation of and adoption of the Great SeaTac Scrub Down as an annual program funded through the Solid Waste 404 fund.</p> <p>Comments from the Committee included that it was a small cost for a big benefit.</p> <p>A question was raised if we expect 75 people, there probably wouldn't be more than that, but if there were, how would we address it? Staff responded that this would be a good problem to have and that funding could be increased in the future if needed.</p> <p>Another question was raised if city staff would be supervising any of this activity throughout the City. Staff responded that both staff and qualified Adopt A Street volunteer leaders would be utilized to watch over groups of volunteers.</p> <p>The Committee approved moving this to full council for presentation and action.</p>
<p>3. Disaster Debris Monitoring and Hauling</p>	<p>Discussion/Action</p> <p>Mason Giem, PW Programs Coordinator, and Wilfredo Lugo, Emergency Manager Coordinator, presented the topic of Disaster Debris Monitoring and Hauling, to the Committee.</p> <p>The City has been putting together the disaster debris element of the city's emergency response plan , and the monitoring and hauling of debris during a major disaster, is the final piece needed.</p> <p>Staff is asking the Committee for a recommendation for the City to enter into contracts with two vendors for disaster debris monitoring and hauling.</p> <p>After a large emergency event (earthquake, flood, landslide, etc.), household items, building construction materials, food and debris can end up at the curb or in the streets and parks.</p> <p>The plan identifies locations of neighborhood debris collection sites and a debris management site. It identifies roles of the</p>

	<p>two vendors – one to haul and separate the debris by type, and one to monitor what they are doing. This is a FEMA requirement to receive reimbursement.</p> <p>Qualifications of the two proposed firms was presented to the Committee. The hauling vendor, DRC Pacific, was active during Hurricanes Harvey and Irma, and the Milden WA fire that leveled the town. Their contract with SeaTac will include yearly training workshops for staff.</p> <p>The monitoring vendor, Tetra Tech, has overseen removal of 160 million cubic yards of debris; works with both City of Seattle and Seattle Public Utilities. They have capacity to assist 50 concurrent debris management contracts. Their contract scope includes assisting staff with FEMA documentation and reporting, and other technical assistance. This will enhance the city's ability to be reimbursed as much as possible by FEMA.</p> <p>Questions raised by the Committee included if a disaster is major, the whole region will be affected. How will we know that these firms can work for us and not be spread thin everywhere. Staff responded that small jurisdictions everywhere are just beginning to put disaster debris contracts in place; only a few cities like Seattle and Auburn already have them, and our contracts with the firms will include penalties for not showing up.</p> <p>The Committee approved moving this item to full council as an action item, with recommendation to approve.</p>
<p>4. Approve Commute Trip Reduction Contract with City of Federal Way</p>	<p>Discussion/Action</p> <p>The City is asking for the Committee to approve entering into a Commute Trip Reduction (CTR) services contract with the City of Federal Way. The State of Washington requires all large employers in cities who employ 100 or more employees who arrive to work between 6am and 9am to comply with the CTR law and conduct a CTR program. This includes employing a Employee Trip Coordinator (ETC) and conducting annual CTR surveys and reports, and offering alternatives to drive-alone benefits to their employees.</p> <p>The jurisdictions are required by the State to oversee the compliance of the large employers within their jurisdictions to meet planned and desired city and state goals.</p> <p>The City of SeaTac receives a modest grant from WSDOT to manage its citywide program. We have contracted with King County Metro for the last 30 years to manage the lion's share of our program. Many other jurisdictions were also relying on King County's expertise to manage their programs.</p>

	<p>King County Metro notified its clients in 2021 that it would not be supporting local jurisdictions in their administration of this program starting in 2022.</p> <p>After discussions with other cities nearby we discovered that the City of Federal Way has hired a staff person for this role, and is willing to take on the role of managing SeaTac's program for the grant amount that the City receives.</p> <p>The City currently does not have the capacity to manage this program independently, and partnering with another city is a beneficial scenario.</p> <p>The Committee approved moving this item to Council with a recommendation to approve.</p>
<p>5. Adopt 2021 King County Surface Water Design Manual</p>	<p>Discussion/Action</p> <p>Presented by Senior Management Analyst, Anita Woodmass, the city's NPDES Western Washington Municipal Stormwater Permit (Permit) requires adoption of a surface water design code for its citizens and developers to use and refer to.</p> <p>Adoption of the latest manual if required. Currently, we are operating under the 2016 King County Surface Water Design Manual. The 2021 Manual is now out and must be adopted by the City to be in compliance with the permit.</p> <p>This topic was presented five times for review and comment: TPW meeting in December, 2021 Planning Commission review in February 2022 A Public Hearing at a Planning Commission meeting on April 5, 2022 SEPA determination of Non-Significance on March 23, 2022. Washington State Dept of Commerce request for expediated review was submitted on November 1, 2021. Commerce approved the request and no comments were received.</p> <p>No changes to the code have been made since the December TPW meeting.</p> <p>Committee approved this item to move to full council with recommendation to approve. Motion was given and seconded.</p>
<p>6.</p>	<p>Public Works Department Update;</p> <p>Public Works Director Will Appleton presented several update items:</p> <p>The bridge deck over Highway 99 and the future SR509 will be poured in early May, with it being planned to be operational in July 2022.</p>

	<p>Stage 2 of SR509 project, from 28th/24th to South 188th Street will go out for bid by the end of this year. It is on schedule for completion in 2027/2028.</p> <p>Lake to Sound Trail had a recent groundbreaking, and the road section of 18th Ave S and South 196th Street will be closed permanently as the trail is built and becomes a permanent regional trail.</p> <p>A ribbon cutting is planned for May on the South 180th Street Flood Reduction project, with a new pedestrian path between South 180th and South 182nd streets near the Bow Lake Elementary School. The path has pedestrian lighting to increase its safety for families.</p> <p>River Ridge Sidewalk Project design is in full swing, but due to time necessary to acquire land and material shortages anticipated, this project will not be completed in 2022 and will extend into 2023.</p> <p>Public Works is actively pursuing more grants, and we will update the Committee on our progress.</p>
7. Adjourn	Adjourn Meeting