

REIMBURSEMENT REQUESTS

Agency and Program Name **Apprenticeship and Nontraditional Employment for Women**
 Address 550 SW 7th St. #B305
 City & ZIP Renton, WA 98057
 Program Contact Name Kerstin Torrescano Phone 425-390-7705
 Email kerstin@anewaop.org Invoice Date 10/15/21
 Costs below incurred from **7/1/21** to **9/30/21**
 Signature of Authorized Signer Printed Name Kerstin Torrescano

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-034	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00
Covington							\$0.00
Des Moines	n/a	\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	n/a	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	(\$2,500.00)	\$2,500.00		\$2,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 2,500.00

Authorization Code / Acct #

Authorized Signature / City

Date

10/18/21

APPROVED FOR PAYMENT

BY Jim Cooper

Vendor # 17684

DATE 10/18/21

RARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)
Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	1	2		3	150%
Covington						0	#DIV/0!
Des Moines	2	1	0	2		3	150%
Federal Way	?	0	2	4		6	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	3	5	7		15	375%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	0	2	4		6	150%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	12	4	10	19	0	33	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0	1	0		1	50%
Covington						0	#DIV/0!
Des Moines	2	0	1	1		2	100%
Federal Way	?	0	1	0		1	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	0	0	1		1	25%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	1	0	2		3	75%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	12	1	3	4	0	8	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

Burien – ANEW served two residents from Burien in the third quarter of 2021. Both students were in pre-apprenticeship training. One student completed training and is now working as an installer for IBEW local 46. The other student is currently still in training and on track to graduate.

Des Moines – ANEW served three clients living in Des Moines this quarter. One client was enrolled in AOP and went to work for Laborers, making \$29.90 an hour. The other two clients were enrolled in training. One of those clients was dropped from training. The other client completed training in August and is currently applying to apprenticeship.

Federal Way – We are still waiting on our contract. However ANEW served four clients in Federal Way this quarter.

Kent – ANEW served eight Kent residents this quarter. One of the clients was enrolled in AOP and went to work for Cement Masons. The other seven clients were enrolled in pre-apprenticeship training. With five of those students still in programming and on track to graduate in December. The other two students graduated in August and went out to work. One student went to work for IBEW local 46 as an installer, the other client went to work with Laborers as an apprentice.

SeaTac – ANEW served six clients from SeaTac this quarter. Two clients were enrolled in AOP and both went out to work with Laborers, making \$16.94 and \$22 an hour. The other four clients were enrolled in pre-apprenticeship training. Two of them completed training and one went out to work as an installer for IBEW

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	4	0	2	2		4
Covington						0
Des Moines	4	0	1	3		4
Federal Way	?	0	3	4		7
Issaquah						0
Kenmore						0
Kent	8	3	5	7		15
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	8	1	2	6		9
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	24	4	13	22	0	39

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health Proj

Address 3639 Martin Luther King Jr. Way S

City & ZIP Seattle, WA 98144

Program Contact Name Yoon Joo Han

Phone 206-695-7591

Email yoonyooh@acrs.org

Invoice Date 10/15/21

Costs below incurred from 7/1/21 9/30/2021

Signature of Authorized
Signer



Printed Name Yoon Joo Han

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Bellevue		\$61,142.00	\$17,237.79	\$18,257.50	\$13,799.50		\$11,847.21
Bothell							\$0.00
Burien		\$5,000.00	\$1,250.00	\$1,250.00	\$120.00		\$2,380.00
Covington							\$0.00
Des Moines		\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Mercer Island							\$0.00
Redmond		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Renton		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline							\$0.00
Tukwila							\$0.00

APPROVED FOR PAYMENT

BY

Kim Cooper *JQH*

DATE

10/22/21 10-25-21

Admin use only

Authorized Payment Amt:

BARSA#

001.000.10.565

Authorization Code / Acct #

10.41.012

Authorized Signature / City

Date

Vendor 18499

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: Choose from drop down list

Description: Mental Health services include individual, family, group counseling, case management, psychiatric evaluation, medication management, skill training, wellness/health activities, day activity service and other services provided by ACRS staff. Services are provided at the agency sites or in the community, either face to face or non face to face. Service unit is by hours of services.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	41	444	462	563		1,470	3584%
Bellevue	508	764	905	801		2,471	486%
Bothell						0	
Burien	41	598	586	506		1,690	4122%
Covington						0	
Des Moines	20	238	274	250		762	3811%
Federal Way	76	373	483	472		1,328	1748%
Issaquah						0	
Kenmore						0	
Kent	84	2,607	2,685.77	2,556		7,848	9343%
Kirkland	62	505	517	475		1,498	2415%
Mercer Island						0	
Redmond	41	263	245	210		719	1752%
Renton	63	1,038	1,154	985		3,176	5042%
Sammamish						0	
SeaTac	50	287	297	271		855	1711%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	986	7,117	7,608	7,091	0	21,816	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

In the past few months, our priority was to get our clients vaccinated. All of our Behavioral Health Clinicians (including Behavioral Health Case Managers) focused on educating our clients on the benefit of the COVID vaccine and making an arrangement for them and their family members to get to a vaccine site including ACRS onsite vaccine clinic, and other external vaccine clinics. We are extremely happy that about 95% of our clients in the Behavioral Health Department have been vaccinated.

We are slowly opening our agency for more in person appointments although our agency made a decision to slow down the opening in person appointments due to Delta variant situation to ensure the safety of all. During the Pandemic, many clients have not been following up with their regular medical appointments and physical health maintenance in addition to their mental health. Our staff have worked hard to ensure that they followed up with their PCP through coordination with WAPA doctors at ICHS and other PCPs in the community. The most of our mental health services have been via phones with the limited in person contact. This In August, we resumed much needed in person primary care services on site at our agency thought twice a week health care clinic. Our clients are receiving much needed in person primary care with the help of our bilingual case managers and our primary care partners. Due to our safety protocol, about a half of appointments are in person, the other remote telehealth services. But the availability of the in person primary care services for those who have postponed their critical care, is a great news!

Our clients faced multiple barriers in accessing telehealth with PCPs as well as psychiatric service provides due to lack of hardware, internet, and especially lack of digital literacy. Almost all of our telehealth is through phone, which offers the minimum level of contact and services; After over a year of service without seeing clients' faces, it is critical to see our clients in person to accurately assess their condition and provide effective intervention. Many clients still feel nervous to venture out, but we are seeing increased number of our clients getting service in person for their mental and physical health issues.

We have embarked Peer Driven Diabetes Management project in partnership with International Community Health Services this year. 5 Peer Specialists at ACRS have been trained, multidisciplinary project team including ICHS nurses, population health coordinator, nutritionist, ACRS peer Specialists, clinical supervisor, and the direct has been meeting regularly for coordination, project management and case consultation. We continue to identify clients with a chronic mental illness living with Diabetes to address their Diabetes through education, support, monitoring and lifestyle changes along with primary care follow up and nutritionist consultation. It is our plan to increase the number of clients for this targeted intervention. Inability to meet our clients in person has been the biggest barrier. Some other barriers are qualified peers recruitment and training, clients recruitment, clients' digital divide, language barriers, and high workload for clinical case managers who also need to be involved in the intervention. To address these barriers, we are exploring group approach, meeting clients at where they are, and building consensus with the case managers.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	10	54	14	10			78
Bellevue	127	115	108	24			247
Bothell							0
Burien	10	49	31	5			85
Covington							0
Des Moines	5	31	8	1			40
Federal Way	18	58	30	6			94
Issaquah							0
Kenmore							0
Kent	20	216	54	16			286
Kirkland	15	47	21	5			73
Mercer Island							0
Redmond	10	28	15	10			53
Renton	16	119	49	8			176
Sammamish							0
SeaTac	12	31	26	1			58
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	243	748	356	86	0		1190

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$61,142.00	\$17,237.79	\$18,257.50	\$13,799.50		\$49,294.79	\$11,847.21
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$61,142.00	\$17,237.79	\$18,257.50	\$13,799.50	\$0.00	\$49,294.79	\$11,847.21

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS



Agency and Program Name **Catholic Community Services Emergency Assistance Programs**


Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Kelsi Williamson Phone 425-331-0668

Email KelsiT@ccsww.org Invoice Date 10/15/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer  Printed Name Kelsi Williamson

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$10,000.00	\$3,044.01	\$2,150.01	\$2,454.00		\$2,351.98
Bellevue	\$26,745.00	\$8,254.32	\$5,941.36	\$5,835.33		\$6,713.99
Bothell						\$0.00
Burien	\$13,500.00	\$3,823.48	\$2,285.47	\$2,707.49		\$4,683.56
Covington	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Des Moines						\$0.00
Federal Way	\$8,000.00	\$2,325.01	\$2,074.99	\$1,750.01		\$1,849.99
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond	\$12,000.00	\$3,525.35	\$3,675.00	\$2,350.01		\$2,449.64
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$4,000.00	\$3,025.00	\$3,510.01		\$4,464.99
Shoreline						\$0.00
Tukwila	\$25,000.00	\$6,648.02	\$4,693.10	\$6,285.01		\$7,373.87

Admin use only

*** MOU ***

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date 10/18/21

BY

DATE

BARS#

APPROVED FOR PAYMENT

[Handwritten signature]

10/18/21

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	29	4	4		37	370%
Bellevue	35	15	12	7		34	97%
Bothell						0	
Burien	14	8	7	32		47	336%
Covington	17	2	4	6		12	71%
Des Moines						0	
Federal Way	13	4	30	23		57	438%
Issaquah						0	
Kenmore						0	
Kent	16	9	5	7		21	131%
Kirkland						0	
Mercer Island						0	
Redmond	16	6	7	2		15	94%
Renton						0	
Sammamish						0	
SeaTac	25	8	4	5		17	68%
Shoreline						0	
Tukwila	10	8	4	4		16	160%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	89	77	90	0	256	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Third Quarter 2021

MOU South Cities Narratives:

Auburn

During the third quarter, we are still dealing with issues as a result of COVID-10 restrictions.

The main issue we came across is difficulty collecting needed documentation and signatures. Many we serve do not have a means to send information electronically.

Also, the financial need was much higher per household, many owed since early 2020 needing substantially more than we could assist with.

We are thankful for the City of Auburn for providing extra funding for those affected by COVID.

The EA program was able to assist a single woman on social security reduce her past due rent in order to help maintain on time payments.

AMI 11% Rent Burden 37%

Client was given other resources for financial assistance.

Burien

During the third quarter, we are dealing with issues as a result of COVID-19 restrictions.

The main issue we came across is difficulty collecting needed documentation and signatures. Many we serve do not have a means to send information electronically.

Also, the financial need was much higher per household, many owed since early 2020 needing substantially more than we could assist with.

We are thankful for the City of Burien for providing extra funding for those affected by COVID.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	35	37	16	9		62
Bellevue	75	35	26	14		75
Bothell						0
Burien	40	14	17	67		98
Covington	34	3	22	18		43
Des Moines						0
Federal Way	21	4	85	69		158
Issaquah						0
Kenmore						0
Kent	83	14	11	14		39
Kirkland						0
Mercer Island						0
Redmond	30	9	15	8		32
Renton						0
Sammamish						0
SeaTac	50	25	13	9		47
Shoreline						0
Tukwila	12	18	6	6		30
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	380	159	211	214	0	584

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$13,372.50	\$3,250.26	\$3,343.12	\$3,343.17		\$9,936.55	\$3,435.95
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$13,372.50	\$5,004.06	\$2,598.24	\$2,492.16		\$10,094.46	\$3,278.04
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$26,745.00	\$8,254.32	\$5,941.36	\$5,835.33	\$0.00	\$20,031.01	\$6,713.99

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,000.00	\$1,125.01	\$874.99	\$1,000.01		\$3,000.01	\$999.99
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$4,000.00	\$1,200.00	\$1,200.00	\$750.00		\$3,150.00	\$850.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$8,000.00	\$2,325.01	\$2,074.99	\$1,750.01	\$0.00	\$6,150.01	\$1,849.99

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services - Volunteer Services**

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Belina Van

Phone 206-328-6853

Email BelinaV@ccsww.org

Invoice Date 10/13/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized
Signer



Printed Name Belina Van

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF-21/2209	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Bellevue	GF-229	\$16,581.00	\$4,145.25	\$4,145.25	\$4,145.25		\$4,145.25
Bothell	#1738	\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland	GF-229	\$6,250.00	\$1,562.50	\$1,562.50	\$1,562.50		\$1,562.50
Mercer Island							\$0.00
Redmond	GF-229	\$8,744.00	\$2,186.00	\$2,186.00	\$2,186.00		\$2,186.00
Renton		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00		\$1,625.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY: Kim Cooper Date

DATE: 10/18/21

BARIS: 001.000.10.565.10.41.012

Vendor # 00683

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor

Description: home repair to help those individuals remain in their homes for as long as safely possible.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	516	71	92	178		341	66%
Bellevue	1,141	273	300	416		989	87%
Bothell	413	38	59	24		121	29%
Burien	0	124	167	131		422	
Covington	0	96	137	120		353	
Des Moines	0	0	0	38		38	
Federal Way	688	113	30	58		200	29%
Issaquah	0	1,514	1,353	1,137		4,004	
Kenmore	0	28	37	44		109	
Kent	688	241	282	366		889	129%
Kirkland	430	116	70	118		304	71%
Mercer Island	0	43	31	47		120	
Redmond	599	209	169	126		505	84%
Renton	688	528	512	552		1,592	231%
Sammamish	0	6	0	0		6	
SeaTac	447	234	248	149		632	141%
Shoreline	0	90	93	73		256	
Tukwila	0	0	9	13		21	
Seattle		1,012	1,133	936		3,081	
Other KC		183	323	198		705	
Outside KC		0	0	0		0	
Unknown		250	242	234		726	
TOTAL	5,610	5,168	5,288	4,958	0	15,414	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

Program Updates:

Volunteer Services has continued providing all in-home chore services and non-medical transportation with safety protocols and procedures in place directed by the King County's Public Health guidelines. All clients and volunteers continue practicing social distancing and wear appropriate PPE. Essential tasks continue to be available to individuals who are not vaccinated at this time which includes meal/essential deliveries, phone check-ins, and medical transportation.

Partnerships Updates:

The Filipino Community Center is shifting their model as Door Dash is going to be providing deliveries in the Seattle area. Volunteer Services is looking to assist Filipino Community Center with deliveries for their Shoreline clients as it is outside of Door Dash's service area.

Food Innovation Network resumed their ready to eat meals program and Volunteer Services have been able to deliver to clients in South King County.

Challenges and Successes:

As shared previously, Auburn, Bothell, Federal Way, and Kirkland have historically had large group projects. Due to the pandemic and while Volunteer Services is able to hold group projects up to 25 people at a site, many groups are taking the necessary precaution to keep their folks safe and healthy and opting out of group projects. With this challenge, Volunteer Services staff have been heavily recruiting for individual volunteers and families who are available to help with clients' requests.

Bellevue, Kent, Renton, Redmond, and SeaTac are on track or have exceeded the annual goal for the number of hours served.

Note that all the cities are on track to meet the annual goal for the number of clients served. Due the virtual volunteer opportunities available and requested by volunteers, Volunteer Services has served more clients than before. At the end of Quarter 3 in 2020, 344 clients were served compared to the 543 that have been served in Quarter 3 2021. Volunteers serve from their homes providing phone check-ins; this allows VS staff to quickly identify additional needs the clients may have such as transportation, food delivery, and home repairs, and provides clients with additional social connections to help reduce the effects of isolation.

Outreach/Recruitment:

The following are some of the locations where a program staff provided flyers and brochures after speaking to staff and employees about the services Volunteer Services can provide for its community members who are in need.

- Coffee shops: Renton, Auburn, Federal Way, Burien, Bellevue
- Arts and Crafts stores: Kent, Renton, Federal, Tukwila, Issaquah, Seattle

- Churches: West Seattle, Burien, Federal Way, South Seattle, SeaTac
- Gyms: Kent, Tukwila, Renton, Newcastle
- Community centers: Bellevue, High Point
- Apartment complexes: West Seattle, Burien
- Libraries: Renton, Kent, Federal Way, Auburn

On the Eastside, a program staff has reached out to 11 Eastside Catholic Parishes and 7 of which included added to their church bulletin information about Volunteer Services. This has yield six interested volunteers and two scheduled orientations for the end of the month.

Additionally, there are currently 103 active listing for volunteers on VolunteerMatch.org. There are 6 active listings on United Way of King County.

Client Stories:

AUBURN:

An older adult was matched to a volunteer who takes her to an Asian store on the East Hill in Kent in order for the client to purchase ingredients she needs to cook authentic meals. The client is thrilled.

BELLEVUE:

A recently housed veteran who has been dealing with chronic health issues was matched with a compassionate and skilled volunteer who assisted him with cleaning techniques and to keep his fridge clean with fresh foods.

BOTHELL:

During a recent phone check-in, a volunteer learned her client needed help with grocery shopping and food resources. When the program staff followed up, the client was given a donated gift card to help cover grocery costs along with information for the food bank.

FEDERAL WAY:

Two clients are receiving grocery delivery thanks to two volunteers. The clients have not been out of the house except for the doctor's office since the COVID pandemic. The companionship the volunteers are providing while carefully selecting their groceries has made a huge difference in their nutrition and also mood!

KENT:

A veteran with severe mobility issues and a recent widower was recently matched to a young volunteer. The volunteer spent hours washing blinds and curtains, windows and floors, and helping sort hobby items from the late wife.

REDMOND:

An elderly couple who are dealing with health issues and limited mobility are unable to work on the yard. A volunteer was matched to provide yard work that included mowing, weeding, and trimming bushes.

RENTON:

A client who is triplegic has had the same volunteer married couple since 2017, doing yardwork, tending the house inside, and preparing food for him. The couple is moving out of state but will continue the phone buddy system to check-in.

SEATAC:

A longtime client struggles to remove junk from her yard. A volunteer was able to remove debris and take electronics to a proper dump site. Another small team of volunteers were also able to safely disassemble a metal shed and took it to the dump.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	9	9	1	2		12
Bellevue	20	20	35	2		57
Bothell	7	4	26	0		30
Burien	0	11	3	1		15
Covington	0	5	2	0		7
Des Moines	0	0	0	1		1
Federal Way	12	10	1	0		11
Issaquah	0	10	0	0		10
Kenmore	0	2	1	0		3
Kent	12	13	5	7		25
Kirkland	8	22	0	1		23
Mercer Island	0	2	0	0		2
Redmond	10	39	0	0		39
Renton	12	12	4	3		19
Sammamish	0	1	0	0		1
SeaTac	8	6	5	2		13
Shoreline	0	11	3	1		15
Tukwila	0	0	1	0		1
Seattle		210	18	6		234
Other KC		13	6	5		24
Outside KC		0	0	0		0
Unknown		1	0	0		1
TOTAL	98	401	111	31	0	543

CITY LINE ITEM TABLES


BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,581.00	\$4,145.25	\$4,145.25	\$4,145.25		\$12,435.75	\$4,145.25
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$16,581.00	\$4,145.25	\$4,145.25	\$4,145.25	\$0.00	\$12,435.75	\$4,145.25

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$7,500.00	\$2,500.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00	\$7,500.00	\$2,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources Information & Referral, Technical Assistance, & Training**
 Address 1225 S Weller Street, Suite 300
 City & ZIP Seattle 98144
 Program Contact Name Courtney Nolen-Viducich Phone 206-329-1011 x229
 Email viducich@childcare.org Invoice Date 10/15/21
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer  Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue	GF181	\$35,478.00	\$8,869.50	\$8,869.50	\$8,869.50		\$8,869.50
Bothell							\$0.00
Burien	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Covington	024-2021	\$3,543.00	\$885.75	\$885.75	\$885.75		\$885.75
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	21-C2682	\$1,500.00	\$375.00	\$375.00	\$375.00		\$375.00
Kent							\$0.00
Kirkland		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	CON-21-036	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline	9906	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Tukwila	CON-21-036	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

Authorization Code / Acct #

APPROVED FOR PAYMENT

BY Kim Cooper Date 10-25-21

DATE 10/22/21

BARS# 001.000.10.565.10.4.012

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		56	53	82		191	
Bellevue	220	61	66	58		185	84%
Bothell		30	34	51		115	
Burien	18	26	28	34		88	489%
Covington	20	10	7	8		25	125%
Des Moines		4	15	21		40	
Federal Way		47	55	75		177	
Issaquah		11	19	22		52	
Kenmore	10	5	10	16		31	310%
Kent		64	61	116		241	
Kirkland	45	15	39	44		98	218%
Mercer Island		4	3	2		9	
Redmond		24	32	41		97	
Renton		50	69	87		206	
Sammamish		8	7	19		34	
SeaTac	25	6	16	23		45	180%
Shoreline	31	30	30	37		97	313%
Tukwila	18	15	10	18		43	239%
Seattle		364	417	507		1,288	
Other KC		50	43	60		153	
Outside KC		2,032	2,215	2,876		7,123	
Unknown		0	0	0		0	
TOTAL	387	2,912	3,229	4,197	0	10,338	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		4	1	2		7	
Bellevue	60	16	27	6		48	80%
Bothell		0	0	1		1	
Burien	13	4	4	3		11	83%
Covington	8	6	3	0		10	123%
Des Moines		2	0	0		2	
Federal Way		1	1	3		5	
Issaquah		1	0	0		1	
Kenmore	4	1	2	2		4	100%
Kent		6	4	5		14	
Kirkland	7	2	6	0		9	121%
Mercer Island		0	0	0		0	
Redmond		1	0	1		1	
Renton		9	5	5		19	
Sammamish		0	0	0		0	
SeaTac	13	8	6	2		16	122%
Shoreline	8	6	4	1		11	132%
Tukwila	13	6	3	3		12	90%
Seattle		22	23	9		53	
Other KC		1	2	1		5	
Outside KC		64	39	56		159	
Unknown		0	1	1		2	
TOTAL	126	158	131	100	0	389	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		8	30	4		42	
Bellevue	125	114	41	97		251	200%
Bothell		25	13	0		38	
Burien	16	51	24	6		80	500%
Covington	11	13	8	0		21	191%
Des Moines		2	8	0		10	
Federal Way		29	65	2		96	
Issaquah		11	15	0		26	
Kenmore	10	4	23	0		27	265%
Kent		84	43	5		132	
Kirkland	52	15	56	7		77	148%
Mercer Island		0	0	0		0	
Redmond		23	34	0		57	
Renton		23	42	5		70	
Sammamish		22	13	0		35	
SeaTac	20	29	4	0		33	165%
Shoreline	0	25	72	57		153	
Tukwila	16	6	24	3		32	197%
Seattle		230	229	88		547	
Other KC		40	39	3		81	
Outside KC		147	248	43		438	
Unknown		0	0	0		0	
TOTAL	250	897	1,028	317	0	2,241	

NARRATIVE

IR: The Child Care Aware of Washington Family Center experienced a high volume of contact in the third quarter of 2021. A childcare financial assistance program launched in August, through ARPA funding for King County families. The team supported families in navigating the application process and with interpretation support. The summer is typically high volume, as families are seeking summer care for the remaining months off of school, moving, and figuring out back to school childcare plans. The summer was high stress for families, with changes in the surrounding environment due to the pandemic, the uncertainty of what back to school would look like, some school age programs no longer being offered, and transportation issues, families had high needs during the summer and were seeking support everywhere they could. Families expressed having a hard time getting through to a person at the various places they were calling for support. Some themes we hear from families during the summer months of 2021:

- Families having a hard time connecting with DCYF to apply or update their Working Connections subsidy, wait times were upwards of 3 hours some days.
- Families having a hard time applying to Working Connections online due to the website being down for maintenance.
- Families continuing to seek financial assistance resources for rent, food, utilities, and transportation.
- Families calling to apply to King County Child Care Financial Assistance program or inquire about their application.
- Families newly approved for Working Connections seeking childcare.
- Families with children who have complex needs having a hard time using their subsidy voucher due to not finding a good fit supportive of their child's needs.
- Families calling looking for support with transportation as school buses have been late, taking a long time to pick up/drop off children, and severely understaffed.
- Families calling to ask about COVID safety in childcare and/or ask questions about licensing and compliance for mask wearing and vaccination.

TA: This quarter has definitely been an interesting quarter. With the pandemic still going on providers are still struggling with enrollment of children. We have been updating their openings on a daily basis in order to support them with enrollment. Another struggle is some of the providers are extremely fearful of staff resigning due to the Governor's mandate on vaccination. We have been getting a lot of job postings from centers because they are losing staff. Child Care Resources has hosted several vaccination events in order to get providers in compliance with the mandate. These vaccination events have been held at all of our offices in order to reach all providers and family members in the county. We plan on hosting one more just in case there are providers that have not gotten the vaccination and would like to.

We are still getting calls from potential providers asking for assistance through the licensing process. We will continue to meet with them and support them through this process. There has been a lot of changes this quarter and we have been supporting providers navigate the changes such as: MERIT (Managed Education and Registry Information Tool) has a new face, and all the tabs look different. We have been walking providers through the tabs and explaining where everything goes. We have also been helping them with getting their proof of vaccination uploaded in MERIT. Something else that we have been helping with is background checks and scheduling fingerprint appointments. We supported a provider who was locked out of her MERIT account, and she needed her background checks completed for herself and all of the family members that live in the house. She was on a deadline and would have been out of compliance with licensing

NARRATIVE

members that live in the house. She was on a deadline and would have been out of compliance with licensing if this was not completed immediately. She was very grateful for the support, and this is what she said, "I am so thankful and happy for Child Care Resources because you always answered the phone (provider line) and if I left a message, you always responded quickly to get back to me". We are more than happy to help anyone you reach out to us for support. We will also accommodate their schedule during business hours or after.

TR: The Professional Development Team has successfully met all our training goals for our suburban cities. We were able to achieve this by, increasing enrollment in trainings funded by the suburban cities grant (allowing more opportunities for providers from suburban cities to attend), we continue to offer free trainings and market them to providers from suburban cities. We also continue to add new trainings, based on the provider's feedback and emergent needs. We offered trainings at various times throughout the day, including evening start times, and weekends. Through the virtual platform we reached participants in rural areas who don't typically attend our in-person trainings, had providers join our trainings for the first time, and had some providers take a training with us for the first time in years! The response to online trainings has been overwhelming positive, this is something we will continue to practice to facilitate provider access. Challenges for this quarter, have been offering trainings in other languages, but we are currently working on onboarding bilingual trainers to our trainer team.

We will continue to offer online trainings in addition to offer some free trainings to suburban sub-cities as well as offer some scholarships for paid trainings. We'll also continue to direct market to providers.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
		2nd Qtr	3rd Qtr			
Auburn		56	53	82		191
Bellevue	220	61	66	58		185
Bothell		30	34	51		115
Burien	18	26	28	34		88
Covington	20	10	7	8		25
Des Moines		4	15	21		40
Federal Way		47	55	75		177
Issaquah		11	19	22		52
Kenmore	10	5	10	16		31
Kent		64	61	116		241
Kirkland		15	39	44		98
Mercer Island		4	3	2		9
Redmond		24	32	41		97
Renton		50	69	87		206
Sammamish		8	7	19		34
SeaTac	25	6	16	23		45
Shoreline	31	30	30	37		97
Tukwila	18	15	10	18		43
Seattle		364	417	507		1288
Other KC		50	43	60		153
Outside KC		2,032	2215	2,876		7123
Unknown		0	0	0		0
TOTAL	342	2912	3229	4197	0	10338

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$35,478.00	\$8,869.50	\$8,869.50	\$8,869.50		\$26,608.50	\$8,869.50
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$35,478.00	\$8,869.50	\$8,869.50	\$8,869.50	\$0.00	\$26,608.50	\$8,869.50

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Congolese Integration Network(CIN)

Address 19550 International Blvd Ste #103

City & ZIP Seatac / WA 98188

Program Contact Name Congolese Integration Network Health E Phone

Email aaron@cinseattle.org

Invoice Date 7/15/2021

Costs below incurred from 4/15/2021 to 7/15/2021

9/30/21

Signature of Authorized Signer

7/1/21
Aaron Johnson

9/30/21

Printed Name Aaron Johnson

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington	029-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$3,750.00	\$3,750.00	<u>\$3,750.00</u>	\$3,750.00	\$0.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY

Kim Cooper

DATE

10/22/21

BARS#

001, 000, 10, 505, 1041, 012

Vendor # 19125

10-25-21

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: Mental health counselling provided to 31 Clients in Sea-Tac . 5 Received a Mental Health Counselling support.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	4	0	1	5		6	150%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	105	0	5	31		36	34%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	109	0	6	36	0	42	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Bundle of items

Description: 31 Clients in Sea-tac received the amount of \$100 prr person or each. 10 boxes Diapers provided to Covington clients.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	15	0	8	10		18	120%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	299	0	0	31		31	10%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	314	0	8	41	0	49	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description: 3 Support group sessions organized for clients in Sea-tac. And 7 Group discussion organized for Covington clients.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	0	0	7		7	70%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	4	1	3		8	200%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	4	1	10	0	15	

NARRATIVE

The client in Covington received 10 Boxes of diapers to support their children. 7 session of mental health organized to help the clients in Covington to remain sober and not get crazy under the pandemic.

Housing crisis during the pandemic has left our clients located in Sea-tac with serious mental health problems. Being an immigrant and parents it is not easy to cover the monthly bills during this pandemic. Navigating program support has been another nightmare to our clients in Sea-tac. This was the main reason why, we have organized a mental health counselling session for 31 clients so that they are mentally supported to avoid any suicidal thoughts. After that, we also organized a housing engagement session around rental control.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington		15	15	15		45
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	26	10	29	31		70
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	25	44	46	0	115

269%

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**
 Address 3808 S. Angeline Street
 City & ZIP Seattle, WA 98118
 Program Contact Name Norma Guzman Phone 206-461-4880
 Email nguzman@consejocounseling.org Invoice Date 10/12/21
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer Printed Name Mario E. Paredes

	Contract ID#	Annual	Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2212	\$6,500.00	\$1,625.00	\$1,625.00	\$1,625.00		\$1,625.00
Bellevue	GF250	\$15,545.00	\$6,469.84	\$7,787.71	\$1,287.45		\$0.00
Bothell	1673	\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Mercer Island							\$0.00
Redmond	9641	\$4,286.00	\$1,071.50	\$1,071.50	\$1,071.50		\$1,071.50
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

\$1,250.00

Vendor # 19064

APPROVED FOR PAYMENT

BY Kym CooperDATE 11/2/21BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	26	13	24	16.5		53.5
Bellevue	90	221	209.5	111.5		542
Bothell	72	15	25	21		61
Burien		16	27	20		63
Covington						0
Des Moines		9	9.5	32		50.5
Federal Way	24	12	12	10.5		34.5
Issaquah		2	7	23		32
Kenmore						0
Kent	6	97	67	30		194
Kirkland		38.5	43.5	32		114
Mercer Island						0
Redmond	48	49	44.5	49		142.5
Renton		25	20	13		58
Sammamish						0
SeaTac	6	3	13	6		22
Shoreline						0
Tukwila		4	9	27.5		40.5
Seattle		165	182.5	58.5		406
Other KC						0
Outside KC						0
Unknown						0
TOTAL	272	669.5	693.5	450.5	0	1813.5

SERVICE UNIT 2

Service Unit 2: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	12	22	15		49
Bellevue	60	164	145	79		388
Bothell	39	12	22	11		45
Burien		16	23	14		53
Covington						0
Des Moines		7	9.5	18.5		35
Federal Way	33	11	10	10		31
Issaquah		2	5	8		15
Kenmore						0
Kent	15	59	41.5	24.5		125
Kirkland		34.5	25	26		85.5
Mercer Island						0
Redmond	30	46	31.5	42		119.5
Renton		23	17	9.5		49.5
Sammamish						0
SeaTac	5	3	12.5	4		19.5
Shoreline						0
Tukwila		3	5.5	13.5		22
Seattle		137.5	135.5	48		321
Other KC						0
Outside KC						0
Unknown						0
TOTAL	202	530	505	323	0	1358

SERVICE UNIT 3

Service Unit 3: Support Group

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	3	6	5.5			11.5
Bellevue	60	61	263	42		366
Bothell	34	3		1		4
Burien			20	2.5		22.5
Covington						0
Des Moines				1		1
Federal Way	30	3	40			43
Issaquah		6		1		7
Kenmore						0
Kent	20	5.5	54.5	5		65
Kirkland		6	26	14.5		46.5
Mercer Island						0
Redmond	12	13	33.5	4		50.5
Renton						0
Sammamish						0
SeaTac	4					0
Shoreline						0
Tukwila				2		2
Seattle		30	170	7		207
Other KC						0
Outside KC						0
Unknown						0
TOTAL	163	133.5	612.5	80	0	826

NARRATIVE

Challenges continue being: lack of available shelters and permanent housing. Also, during this time, we have observe that more then normal, cases of PO have been denied due to the court system focusing in "more serious cases". This has made the advocates focus in developing more in depth safety planning with the DV survivor. An electronic system was established between Consejo and New Beginings for the DV spanish speaking survivor to receive inmediate assistance. We continue making an effort to communicate with first responders and express the importance of utilizing the interpreters line that by law, should be provided to monoligual residents to avoid the increase of cases victim defender being arrested.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	7	5	3	6			14
Bellevue		22	8	1			31
Bothell		3	1	1			5
Burien		6	1	2			9
Covington							0
Des Moines		2	1	8			11
Federal Way	9	4	4	2			10
Issaquah		1	1	1			3
Kenmore							0
Kent	10	16	1	3			20
Kirkland		4	3	2			9
Mercer Island							0
Redmond	6	4	1				5
Renton		7	2	4			13
Sammamish							0
SeaTac	6	1	2	1			4
Shoreline							0
Tukwila		1	2	2			5
Seattle		38	7	23			68
Other KC							0
Outside KC							0
Unknown							0
TOTAL	38	114	37	56	0		207

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	#####	\$4,624.56	\$5,823.36	\$1,287.45		\$11,735.37	-\$1,101.78
Office/Ops	\$266.01	\$869.34	\$830.48	\$0.00		\$1,699.82	-\$1,433.81
Purchased Svc	\$2,500.00	\$0.00	\$0.00	\$0.00		\$0.00	\$2,500.00
Communication	\$450.00	\$132.05	\$110.07	\$0.00		\$242.12	\$207.88
Travel/Training	\$150.00	\$0.00	\$8.01	\$0.00		\$8.01	\$141.99
Other	\$1,545.40	\$843.89	\$1,015.79	\$0.00		\$1,859.68	-\$314.28
TOTAL	#####	\$6,469.84	\$7,787.71	\$1,287.45	\$0.00	\$15,545.00	\$0.00

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel		\$1,663.91	\$1,613.26	\$1,735.29		\$5,012.46	-\$5,012.46
Office/Ops		\$7.44	\$15.54	\$5.57		\$28.55	-\$28.55
Purchased Svc		\$125.16	\$0.00	\$0.00		\$125.16	-\$125.16
Communication		\$108.73	\$101.40	\$35.47		\$245.60	-\$245.60
Travel/Training		\$0.00	\$141.21	\$0.00		\$141.21	-\$141.21
Other		\$344.76	\$378.59	\$473.67		\$1,197.02	-\$1,197.02
TOTAL	\$0.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$6,750.00	-\$6,750.00

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**

Address 22225 9th Ave S (Mailing: PO Box 98788)

City & ZIP Des Moines, WA 98198

Program Contact Name Barb Houston-Shimiau Phone (206) 878-2660

Email dmafb@hotmail.com Invoice Date 10/20/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer *Barb Houston-Shimizu* Printed Name Barb Houston-Shimizu

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00		\$12,500.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer						\$0.00
Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: 10,000.00 Authorization Code / Acct #

Authorized Signature / City **APPROVED FOR PAYMENT** Date *Vendor # 00988*

BY *Kim Cooper* *10-25-28*

DATE 10/22/21

BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		19,078	14,621	9,911		43,610	
Bellevue						0	
Bothell						0	
Burien		13,032	21,481	16,402		50,915	
Covington						0	
Des Moines	85,800	182,792	148,658	135,584		467,034	544%
Federal Way		5,491	1,945	3,230		10,666	
Issaquah						0	
Kenmore						0	
Kent		62,832	49,879	41,317		154,028	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,148	8,750	8,084		26,982	
Sammamish						0	
SeaTac	69,894	83,021	109,406	110,805		303,232	434%
Shoreline						0	
Tukwila		684	624	677		1,985	
Seattle		1,816	25,389	29,445		56,650	
Other KC		5,298	1,779	1,505		8,582	
Outside KC		1,666	1,174	1,522		4,362	
Unknown						0	
TOTAL	155,694	385,858	383,706	358,482	0	1,128,046	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		893	797	586		2,276	
Bellevue						0	
Bothell						0	
Burien		610	1,171	965		2,746	
Covington						0	
Des Moines	2,230	8,007	7,495	7,626		23,128	1037%
Federal Way		257	106	191		554	
Issaquah						0	
Kenmore						0	
Kent		2,941	2,719	2,443		8,103	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		475	477	478		1,430	
Sammamish						0	
SeaTac	1,619	3,886	5,763	6,196		15,845	979%
Shoreline						0	
Tukwila		32	34	40		106	
Seattle		85	1,384	1,741		3,210	
Other KC		248	97	89		434	
Outside KC		78	64	90		232	
Unknown						0	
TOTAL	3,849	17,512	20,107	20,445	0	58,064	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	1,049					0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,049	0	0	0	0	0	

NARRATIVE


While COVID restrictions eased early in the 3rd quarter, the food bank continued strict COVID guidelines such as masking and distancing in order to provide the safest environment possible for staff, volunteers, and customers of all ages and conditions. Door Dash delivery numbers have steadied, with some clients coming off this service as they regain employment and others (especially seniors) looking to get on this program. We continue to serve approximately 275 families per week on Tuesday and Thursday, with the addition of approximately 20 families receiving Latinx boxes for Monday delivery. We have been working to fill boxes in our hallway space rather than the church's Fellowship Hall as the church is requiring us to vacate that space in October so they can resume normal activities. Unfortunately, the National Guardsman we had helping with Door Dash have been moved to support other COVID efforts, but we are managing to fill their shoes with our own staff. Luckily, more volunteers are returning to help and have been keeping up with Door Dash boxes. This program will continue at least thru December.

Special waivers for children's meal service continued this quarter, enabling us to serve grab-and-go meals throughout the summer. We operated 11 sites, serving a total of 16,160 meals for kids this quarter. We had significantly fewer sites than normal because many partner programs (e.g. libraries, New Futures, YMCA, DM Parks & Rec) did not have summer programs due to COVID. In September, however, the special waivers ended and we were no longer able to serve "summer meals" as we have been all during COVID. As we head into fall, some of our schools are restarting backpack service for kids at risk of hunger over the weekends. With summer meals supplanting backpack service during COVID, we almost certainly will not meet performance measures with respect to backpack service.

RESIDENTS

	Annual Goal	Actual # of Residents				
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn		139	27	23		189
Bellevue						0
Bothell						0
Burien		113	46	46		205
Covington						0
Des Moines	1232	1819	316	368		2503
Federal Way		139	37	53		229
Issaquah						0
Kenmore						0
Kent		671	110	141		922
Kirkland						0
Mercer Island						0
Redmond						0
Renton		80	2			82
Sammamish						0
SeaTac	296	835	261	98		1194
Shoreline						0
Tukwila		15	15	4		34
Seattle		54	173	15		242
Other KC		31	8	12		51
Outside KC		23	10	9		42
Unknown						0
TOTAL	1528	3919	1005	769	0	5693

REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network - CAP**
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 10/13/21
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$3,500.00	\$875.00	\$875.00	\$875.00		\$875.00
Covington	024-2021	\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Des Moines		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Federal Way		\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$33,000.00	\$8,250.00	\$8,250.00	\$8,250.00		\$8,250.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-070	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline							\$0.00
Tukwila		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

APPROVED FOR PAYMENT

BY 

DATE 10/26/21

BARIS# 001.000.10.505.10.41.012

Vendor # 01057

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	136	317	319	291		927	682%
Bellevue		2		42		44	#DIV/0!
Bothell						0	#DIV/0!
Burien	25	9	28	24		61	244%
Covington	158	6	21	16		43	27%
Des Moines	20	3	37	3		43	215%
Federal Way	124	352	306	217		875	706%
Issaquah		3	13	26		42	#DIV/0!
Kenmore						0	#DIV/0!
Kent	1,220	484	396	414		1,294	106%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond		3	7	25		35	#DIV/0!
Renton	103	385	405	337		1,127	1094%
Sammamish						0	#DIV/0!
SeaTac	69	45	56	74		175	#DIV/0!
Shoreline						0	#DIV/0!
Tukwila	42	4	12	1		17	40%
Seattle		404	485	480		1,369	
Other KC		119	262	90		471	
Outside KC		370	241	278		889	
Unknown		145	37	27		209	
TOTAL	1,828	2,651	2,625	2,345	0	7,621	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	55	37	58	34		129	235%
Bellevue		18	18	12		48	#DIV/0!
Bothell		2	3			5	#DIV/0!
Burien	12	23	18	25		66	550%
Covington	72	11	10	8		29	40%
Des Moines	16	19	16	19		54	338%
Federal Way	50	47	70	67		184	368%
Issaquah		8	2	8		18	#DIV/0!
Kenmore		1	1			2	#DIV/0!
Kent		128	229	215		572	#DIV/0!
Kirkland		4	7	4		15	#DIV/0!
Mercer Island			2	2		4	#DIV/0!
Redmond		3	2			5	#DIV/0!
Renton		90	89	117		296	#DIV/0!
Sammamish			2	3		5	#DIV/0!
SeaTac	28	11	19	16		46	#DIV/0!
Shoreline		5	10	3		18	#DIV/0!
Tukwila		17	14	12		43	#DIV/0!
Seattle		182	175	230		587	
Other KC		7	53	54		114	
Outside KC		1	2	1		4	
Unknown		269		144		413	
TOTAL	205	883	800	974	0	2,657	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source					
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD	
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac						0	#DIV/0!
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	0	0	0	0	0	0	

NARRATIVE

Community Advocacy Overview:

Q3: The Domestic Abuse Women's Network continues to strive to meet survivor needs as the pandemic changes course. DAWN continues to provide our full range of community advocacy services both in person and virtual depending on survivor preference. DAWN continues to meet with survivors for safety planning, legal advocacy, mental health, and community support. While our numbers continue to report as lower the annual goal at this time; we do experience consistent calls to our crisis line. The patterns noted through data review are clients calling for sustainable funding options to remain in their current home, workforce development options, mental health, supportive listening, and safety planning. Supportive listening provides advocacy support, resources in their identified community, and creative safety planning to assist in the life events they are currently facing. Supportive listening provides sound advocacy support; but does not always result in a full intake, if the client is requesting primary support to identify next steps while continuing on their current journey. DAWN will complete our last Domestic Violence Institute beginning 10-26-21--11-26-21 to conclude our four times a year of advocacy community training. DAWN continues to provide support groups, family advocacy, and support. While it is difficult to predict what the final quarter will bring for completed individuals served; I feel it is important to acknowledge trends of support, the full picture of supportive listening, versus, full intake needs as survivors have been navigating majority of this pandemic in COVID-19 restrictions; resulting in an increase in coping mechanisms. Therefore, we experience a higher intensity of supportive listening requested; resulting in a possible decrease trend of full intake criteria needed. Domestic violence is a fluid support of empowerment to survivors. It is difficult to forecast continued patterns or survivor needs. In a recent review of referral to DAWN through the county DV Hopeline, DAWN is the second most referred agency (179 referrals from July through September) in the county for domestic violence.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	23	66	25	11		102
Bellevue		2		6		8
Bothell						0
Burien	20	6		3		9
Covington	17	4	6	1		11
Des Moines	16	1	7	2		10
Federal Way	22	75	22	7		104
Issaquah		1	2	1		4
Kenmore						0
Kent	280	72	25	18		115
Kirkland		1				1
Mercer Island						0
Redmond		1	5			6
Renton	18	88	29	24		141
Sammamish						0
SeaTac	12	5	2	2		9
Shoreline						0
Tukwila	10	3	1			4
Seattle		114	41	38		193
Other KC		29	16	16		61
Outside KC		26	6	15		47
Unknown		8		2		10
TOTAL	406	502	187	146	0	835

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table


***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name	El Centro de la Raza		
Address	2524 16th Ave S		
City & ZIP	Seattle, WA 98144		
Program Contact Name	Systems Navigation South King County	Phone	206-957-4622
Email	srubio@elcentrodelaraza.org	Invoice Date	10/21/21
Costs below incurred from	7/1/21	to	9/30/21
Signature of Authorized Signer			Printed Name Estela Ortega

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	21-2216	\$12,000	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Bellevue		\$0	\$0.00				\$0.00
Bothell		\$0	\$0.00				\$0.00
Burien	21-038	\$7,000	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Covington		\$0	\$0.00				\$0.00
Des Moines		\$2,500	\$625.00	\$625.00	\$625.00		\$625.00
Federal Way		\$0	\$0.00				\$0.00
Issaquah		\$0	\$0.00				\$0.00
Kenmore		\$0	\$0.00				\$0.00
Kent		\$10,000	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Kirkland		\$0	\$0.00				\$0.00
Mercer Island		\$0	\$0.00				\$0.00
Redmond		\$0	\$0.00				\$0.00
Renton	21-074	\$7,500	\$0.00	\$3,750.00	\$1,875.00		\$1,875.00
Sammamish		\$0	\$0.00				\$0.00
SeaTac		\$10,000	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Shoreline		\$0	\$0.00				\$0.00
Tukwila	21-054	\$2,500	\$625.00	\$625.00	\$625.00		\$625.00

Admin use only

Authorized Payment Amt: 

NON

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY: 

DATE: 12/13/21

PARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Assessment

The program provides direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs.

Description: Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	385	44	2	26		72	19%
Bellevue	0	0		5		5	
Bothell	0	0				0	
Burien	221	41	20	30		91	41%
Covington	0	0				0	
Des Moines	155	23	3	23		49	32%
Federal Way	0	0		53		53	
Issaquah	0	0				0	
Kenmore	0	0				0	
Kent	260	31	12	25		68	26%
Kirkland	0	0		3		3	
Mercer Island	0	0				0	
Redmond	0	0		1		1	
Renton	176	19	4	23		46	26%
Sammamish	0	0				0	
SeaTac	263	10	4	5		19	7%
Shoreline	0	0				0	
Tukwila	68	18	4	5		27	40%
Seattle		0				0	
Other KC		0		5		5	
Outside KC		0				0	
Unknown		0				0	
TOTAL	1,528	186	49	204	0	439	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

The third quarter, July - September 2021, was fruitful, and we were finally able to begin assisting with more rental assistance. After countless meetings with King County's Eviction Prevention and Rental Assistance Program (EPRAP), we received training on the new system when it launched. We were able to assist participants with EPRAP funds for their past due and future rent payments. We continued to provide resources and information to our community regarding the changes in the moratorium, updated resources, information on the vaccine on the new Delta variant. Partner organizations, such as the Washington Immigrant Solidarity Network and an Elementary school in the Highline school district, continue to reach out for support with their Spanish-speaking families and we are able to bridge that connection and provide resources.

Moreover, we provided help for individuals/families with unemployment. We also make sure that previous clients also took advantage of other resources in the community that also assist with rent, food, and energy bills. The focus during the last month has been to help families with rent assistance and energy assistance. We still have about 50 families on a waitlist. Three families are waiting for payment for the King County Rent assistance and eviction prevention program. Some families have called to state their concern that if they cannot find help with the rent they will be left homeless; some families are owing about 6-9 months in rent and are unable to pay. It has been hard to find outside resources; many nonprofits do not have enough funding to help pay rent or participants are not able to apply twice for the same type of assistance due to the grant overlapping.

NARRATIVE

In the first quarter, January to March 2021 South King County Systems Navigation Program at El Centro de la Raza provided direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs. Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify available and applicable programs, determine eligibility, assist with enrollment, and provide referrals. The main services we provided were: Rental Assistance, Food Assistance, Unemployment and Financial Assistance. Government Benefits program provided help for individuals/families with unemployment. We also make sure that previous clients also took advantage of other resources in the community that also assist with rent, food and energy bills. The focus quarter has been to help families with rent assistance and energy assistance. We still have about 50 families on a waitlist. Many families on unemployment were asked to reapply to continue with benefits. A few participants from last year have called once again asking for services. We are currently working with King County Rent assistance and eviction prevention, but still waiting on access. Some families have called to state their concern that once the memorandum stops, they will be left homeless if they are unable to get assistance. It has been hard to find outside resources; many nonprofits do not have enough funding to help pay rent or participants are not able to apply twice for the same type of assistance due to the grant overlapping.

In the second quarter, April to June 2021 we continued to develop a relationship with our South King County community members by guiding them through the various systems and programs they are interested in and eligible for. Community members continued to be concerned about the moratorium ending soon, we assisted them by explaining the extension and repercussions so they are aware of their rights. We have been able to connect South King County residents to other programs El Centro de la Raza offers such as our First Time Home Buyer Program, our English Classes, Food Bank Tax Preparation Services, Preschool Programs, Legal Clinic Services, Business Opportunity Center, as well as all our Youth Services programs. We are able to connect our participants to various resources and programs available to their household members. The Government Benefits program continued to provide help for individuals/families with unemployment. We also make sure that previous clients also took advantage of other resources in the community that also assist with rent, food and energy bills. The focus of the last two quarters has been to help families with rent assistance, and energy assistance. We still have about 50 families on a waitlist. Many families on unemployment were asked to reapply to continue with benefits. About 6 individuals were helped with this task. A few participants from last year have called once again asking for services. We are currently working with King County Rent assistance and eviction prevention, but still waiting on access. Some families have called to state their concern that once the memorandum stops, they will be left homeless if they are unable to get assistance. It has been hard to find outside resources; many nonprofits do not have enough funding to help pay rent or participants are not able to apply twice for the same type of assistance due to the grant overlapping.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	385	44	2	43		89
Bellevue	0	0		2		2
Bothell	0	0				0
Burien	221	41	20	88		149
Covington	0	0				0
Des Moines	155	31	3	27		61
Federal Way	0	0		46		46
Issaquah	0	0				0
Kenmore	0	0				0
Kent	266	27	12	29		68
Kirkland	0	0		4		4
Mercer Island	0	0				0
Redmond	0	0		1		1
Renton	176	19	4	42		65
Sammamish	0	0				0
SeaTac	263	10	4			14
Shoreline	0	0				0
Tukwila	68	18	4	7		29
Seattle		0				0
Other KC		0		2		2
Outside KC		0				0
Unknown		0				0
TOTAL	1534	190	49	291	0	530

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Dental Care**

Address 955 Powell Ave SW

City & ZIP Renton, WA 98057

Program Contact Name Joseph Adriano Phone 323-523-5632

Email jadriano@healthpointchc.org Invoice Date 10/11/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer *Joe* Printed Name Joseph Adriano

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	037-2021	\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00		\$5,000.00
Bellevue	GF184	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00		\$9,250.00
Bothell							\$0.00
Burien	037-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Covington	037-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Des Moines	037-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Federal Way	037-2021	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00		\$5,500.00
Issaquah	GF184	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Kenmore	GF184	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Kirkland	GF184	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00		\$6,250.00
Renton							\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
SeaTac	037-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline							\$0.00
Tukwila	037-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY: *Kim Cooper* Date *10-25-21*

DATE *10/22/21*

BARS# *001.000.10.505.10.41.012*

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: To provide comprehensive oral health services for individuals of all ages.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	96	1,993	2,069	2,421		6,483	6753%
Bellevue	163	207	225	249		681	418%
Bothell						0	
Burien	22	94	76	115		285	1295%
Covington	44	61	80	47		188	427%
Des Moines	44	292	402	417		1,111	2525%
Federal Way	97	1,378	1,645	1,757		4,780	4928%
Issaquah	22	75	57	67		199	905%
Kenmore	22	209	221	184		614	2791%
Kent	66	2,910	2,989	3,139		9,038	13694%
Kirkland	71	544	646	571		1,761	2480%
Mercer Island						0	
Redmond	111	590	719	737		2,046	1843%
Renton						0	
Sammamish	18	48	55	66		169	939%
SeaTac	22	172	219	400		791	3595%
Shoreline						0	
Tukwila	44	165	164	187		516	1173%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	842	8,738	9,567	10,357	0	28,662	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During Q3 2021, our dental clinic staff continued to operate with enhanced personal protective equipment to ensure the safety of patients and staff. Our dental clinics are open Monday through Friday and include Saturday hours, to maintain access for our patients. Even so, Q3 2021 has seen setbacks in our return to pre-pandemic service levels. This is despite the availability of COVID-19 vaccines. Though 70% of eligible people in King County have been vaccinated against, COVID-19, the evolving nature of the threat has had effects across society.

At our dental clinics (located in Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila) continue to adjust to the impacts that the COVID-19 pandemic has had on dental care nationwide. With the Delta variant causing a surge in Washington, what many expected would be a hopeful return to normalcy during Summer 2021 (Q3 2021) has instead resulted in individual calculations for acceptable risk, indoor mask mandates, and increased caution on the part of help-seekers.

The persistence of the pandemic has an affect on healthcare workers. This is true for HealthPoint's workforce as well. With workflows adapted to minimize the spread of COVID-19, visits and patients are spaced apart. Staff report feeling burned out, and position vacancies further exacerbate already stressful circumstances. This can affect appointment availability, particularly for in-person appointments.

Because of enhanced PPE practices, we have to allow more time between visits so that staff wearing, for example, N95 masks for long periods of time can have some relief. Overall, our visit levels in Q3 2021 have not yet returned to levels we saw in Q3 2019. For the share1app cities, we range from 56-129% of Q3 2019 visit levels. However, we range from 92-294% of Q3 2020 visit levels. In Q3 2021, we were at around 90% of Q3 2020 visit levels for Covington, 100-180% of Q3 2020 visit levels for Bellevue, Burien, Federal Way, Issaquah, Kent, Kirkland, Redmond, and Tukwila. Over 200% for Des Moines, Kenmore, and SeaTac. The good news, however, is that when we compare Q3 2021 to the lowest visit levels of the pandemic--Q2 2020--we are seeing improvement. Q3 2021 visit levels ranged from around 225-550% of Q2 2020 levels.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
		2nd Qtr	3rd Qtr			
Auburn	35	1020	1187	1338		3545
Bellevue	63	105	106	133		344
Bothell						0
Burien	8	47	44	56		147
Covington	17	32	41	27		100
Des Moines	17	146	401	215		762
Federal Way	38	737	869	936		2542
Issaquah	9	49	32	38		119
Kenmore	9	105	120	91		316
Kent	25	1668	1740	1753		5161
Kirkland	27	278	320	327		925
Mercer Island						0
Redmond	43	356	359	434		1149
Renton						0
Sammamish	7	28	20	35		83
SeaTac	8	92	114	188		394
Shoreline						0
Tukwila	17	98	93	108		299
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	323	4761	5446	5679	0	15886

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00		\$27,750.00	\$9,250.00
TOTAL	\$37,000.00	\$9,250.00	\$9,250.00	\$9,250.00	\$0.00	\$27,750.00	\$9,250.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00		\$16,500.00	\$5,500.00
TOTAL	\$22,000.00	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00	\$16,500.00	\$5,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Medical Care**


Address **955 Powell Ave SW**

City & ZIP **Renton, WA 98054**

Program Contact Name **Joseph Adriano** Phone **323-523-5632**

Email **jadriano@healthpointchc.org** Invoice Date **10/11/21**

Costs below incurred from **7/1/21** to **9/30/21**

Signature of Authorized Signer  Printed Name **Joseph Adriano**

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue	GF186	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00
Bothell							\$0.00
Burien	036-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Covington	036-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Des Moines	036-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Federal Way	036-2021	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00		\$3,250.00
Issaquah	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Kenmore	GF186	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Kent		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Kirkland	GF186	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Mercer Island							\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00	\$7,250.00	\$7,250.00		\$7,250.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	036-2021	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Shoreline							\$0.00
Tukwila	036-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

Authorization Code / Acct #

Date

APPROVED FOR PAYMENT

BY: Kim Cooper

DATE: 10/22/21

BARS# 001.000.10.56510.41.012

10/22/21
10-25-21

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: To provide medical care for preventive, urgent, acute and chronic health conditions.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	128	602	771	625		1,998
Bothell						0
Burien	16	472	551	433		1,456
Covington	32	214	207	195		616
Des Moines	32	981	1,085	1,005		3,071
Federal Way	42	5,594	6,359	5,176		17,129
Issaquah	22	133	136	152		421
Kenmore	22	392	401	381		1,174
Kent	64	9,794	10,585	9,689		30,068
Kirkland	51	1,210	1,329	1,171		3,710
Mercer Island						0
Redmond	93	1,215	1,435	1,183		3,833
Renton						0
Sammamish						0
SeaTac	22	808	970	911		2,689
Shoreline						0
Tukwila	32	634	606	676		1,916
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	556	22,049	24,435	21,597	0	68,081

SERVICE UNIT 1

1561%

9100%

1925%

9597%

40783%

1914%

5336%

46981%

7275%

4122%

12223%

5988%

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During Q3 2021, HealthPoint's medical clinics continued toward recovery and stabilization as the COVID-19 pandemic drags on despite widespread availability of the COVID-19 vaccines which HealthPoint has been actively distributing.

Having been approved by the State Department of Health to store and administer COVID-19 vaccines, our clinics have been able to vaccinate many patients. Current data shows that through Quarter 3 2021, we provided 28,196 doses to 14,861 patients. March-May were busiest: 18,018 doses were given to 11,255 patients. After May, vaccinations decreased, mirroring trends nationwide. Wide vaccine availability contributed to this. By late June, 70% of eligible people in King County were vaccinated. As such, in Quarter 3, we gave 4,256 doses to 3,004 patients.

HealthPoint engages in outreach to communities of color who are more likely to experience worse outcomes due to COVID-19. Partners for outreach and vaccination events include the Afghan Health Initiative, Centro Rendu, Consejo Counseling and Referral Service, Cynthia A. Green Family Center, Federal Way Black Collective, Gurudwara Singh Sabha, Marshallese Women's Association, and others. It is also crucial that HealthPoint is running a high capacity, open-air, drive-through vaccination site in Renton to make it easier for our patients to access the vaccine when and where it is most convenient for them and in a setting in which they feel safe.

The pandemic persisted and surged with the Delta variant during Q3, adding further strain to the healthcare workforce nationwide and at HealthPoint. Our clinic directors relay stories of burnout, resulting in and/or compounded by staff departures. Leadership and frontline staff are working together to boost morale and ensure that our workers feel appreciated for the extremely difficult work they do. This comes at a time wherein our patients increasingly ask to be seen in person, as we adjust our clinic spaces, staffing, and workflows to accommodate an increase in patient traffic while maintaining a safe practice environment.

Overall, our visit levels in Q3 2021 have not yet returned to levels we saw in Q3 2019. For most of the share1app cities, we range from around 50-125% of Q3 2019 visit levels. In Q3 2021, we were at 49% of Q2 2019 visit levels for Burien residents; in the 70% range for Des Moines, Federal Way, and Kenmore, and around 75-125% for Bellevue, Covington, Issaquah, Kent, Kirkland, Redmond, SeaTac and Tukwila.

As HealthPoint continues to operate through the pandemic and move toward recovery and stabilization, our clinics offer diabetes and hypertension patient education; legal aid services in partnership with Eastside Legal Assistance Program (in our East and South King County clinics). and care support to address our patients' needs that are related to social determinants of health (for example, providing financial support for a patient who needs a vehicle repair in order to make it to medical appointments, work, etc.).

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
		2nd Qtr	3rd Qtr			
Auburn						0
Bellevue	48	317	386	336		1039
Bothell						0
Burien	6	235	258	249		742
Covington	12	94	106	101		301
Des Moines	12	516	581	627		1724
Federal Way	16	3253	3604	3416		10273
Issaquah	8	74	70	73		217
Kenmore	8	232	238	241		711
Kent	18	5694	6306	6237		18237
Kirkland	20	710	722	688		2120
Mercer Island						0
Redmond	60	654	777	704		2135
Renton						0
Sammamish						0
SeaTac	8	441	527	524		1492
Shoreline						0
Tukwila	12	333	317	389		1039
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	228	12553	13892	13585	0	40030

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$30,000.00	\$10,000.00
TOTAL	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$30,000.00	\$10,000.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00		\$9,750.00	\$3,250.00
TOTAL	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00	\$9,750.00	\$3,250.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HIGHLINE AREA FOOD BANK**

Address 18300 4th Ave. So. Mail: P O Box 66427 Burien Wa. 98166

City & ZIP Burien 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email thefbman@aol.com Invoice Date 10/15/2021

Costs below incurred from 7/1/2021 to 9/31/2021

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							#VALUE!
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00	\$4,500.00	\$4,500.00		\$4,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: \$ 3,000.00

Authorization Code / Acct #

Authorized Signature / City

Date

BY

DATE

BARS#

Kim Cooper

APPROVED FOR PAYMENT

10/22/21

001.000.10.565.10.41.012

10/22/21

Vendor # 01667

10-25-21

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,000	141,038	140,275	144,548		425,861	553%
Covington				364		364	
Des Moines		12,496	5,137	5,234		22,867	
Federal Way				1,895		1,895	
Issaquah						0	
Kenmore						0	
Kent				2,065		2,065	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton				1,689		1,689	
Sammamish						0	
SeaTac	180,000	42,216	49,813	45,504		137,533	76%
Shoreline						0	
Tukwila		9,494	7,394	9,432		26,320	
Seattle				1,685		1,685	
Other KC		27,806	20,756	12,667		61,229	
Outside KC				567		567	
Unknown						0	
TOTAL	257,000	233,050	223,375	225,650	0	682,075	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	989	364	298		1,651	550%
Covington				3		3	
Des Moines		88	38	52		178	
Federal Way				13		13	
Issaquah						0	
Kenmore						0	
Kent				24		24	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton				18		18	
Sammamish						0	
SeaTac	900	298	153	196		647	72%
Shoreline						0	
Tukwila		67	32	54		153	
Seattle				14		14	
Other KC		196	12	57		265	
Outside KC				4		4	
Unknown						0	
TOTAL	1,200	1,638	599	733	0	2,970	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	2,281	2,496	2,953		7,730	309%
Covington				7		7	
Des Moines		149	126	106		381	
Federal Way				37		37	
Issaquah						0	
Kenmore						0	
Kent				43		43	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton				35		35	
Sammamish						0	
SeaTac	4,000	865	974	928		2,767	69%
Shoreline						0	
Tukwila		101	122	193		416	
Seattle				34		34	
Other KC		490	368	258		1,116	
Outside KC				12		12	
Unknown						0	
TOTAL	6,500	3,886	4,086	4,606	0	12,578	

NARRATIVE

Well this Qtr. We saw our numbers finally start going back up. Our new computer system has now been fully put in use and as you will notice I gave a more complete breakdown of numbers. Since the Gov. Commodities program has changed and we no longer can ask for I.D. verification we have started seeing a number of folks coming from outside our normal service area and the numbers have started going up as you can see on my report. Volunteer help has remained pretty good. I had 3 sometimes 4 high school guys that were coming in over the summer and they were a huge help unloading trucks and stocking the food tables. I was very sad to see school start. 2 of them came by last Tuesday to work our evening distribution. Overall our food supply has continued to be good although the last 4 weeks we have noticed a drop in Bread, Pastries and Produce from our local stores. Starting in Oct. we posted signs stating we would be limiting food visits to twice per month as it used to be before the pandemic. Pre-covid we would allow one full service visit per month and then one partial visit. During the pandemic we were allowing weekly visits if folks needed it. But as we have seen our produce supplies going down we decided to limit visits to 2 times a month for a full food service. We will see how this goes for a couple of months as we still have a good supply of canned & dry goods as well as plenty of meats and dairy products. We have been having people come in who haven't been in here since 2018/2019 as well as a lot of first time visitors. We are still averaging around 45 lbs of food per person per visit so people are getting a lot of food. We continue to work with United Way in providing food to families who can't get to the food bank but we have gone from 25 deliveries per week to 14 this week. This program is to last thru the end of the year. We send 2 boxes of food per week to each house with about 58 lbs of food in the boxes. Thank you both so much for your continued support and here's hoping we have finally turned the corner and will be getting over with this thing very soon. FYI we still have lots of PPE supplies and still make them available to our clients when they come in as well as giving away

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	300	989	364	298		1651
Covington				3		3
Des Moines		88	38	52		178
Federal Way				13		13
Issaquah						0
Kenmore						0
Kent				24		24
Kirkland						0
Mercer Island						0
Redmond						0
Renton				18		18
Sammamish						0
SeaTac	900	298	153	196		647
Shoreline						0
Tukwila		67	32	54		153
Seattle				14		14
Other KC		196	12	57		265
Outside KC				4		4
Unknown						0
TOTAL	1200	1638	599	733	0	2970

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Hospitality House

Address 1419 SW 150th ST

City & ZIP Burien, WA 98166

Program Contact Name Sheenah Randolph Phone 206-242-1860

Email sheenahr.hospitalityhouse@gmail.com Invoice Date 10/15/21

Costs below incurred from 7/1/21 to 9/3/21

Signature of Authorized Signer Printed Name Sheenah Randolph

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-040	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Covington							\$0.00
Des Moines	19-004	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Shoreline							\$0.00
Tukwila	21-037	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT
 BY: Kim Cooper Date 10/22/21
 DATE: 10/22/21
 BARS# 001.00010.565.10.41.012

Vendor #
12794

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61	0	73		134	
Bellevue		1	29	6		36	
Bothell		0	0	0		0	
Burien		81	0	29		110	
Covington		0	27	8		35	
Des Moines		0	0	0		0	
Federal Way		21	1	18		40	
Issaquah		24	0	0		24	
Kenmore		0	0	0		0	
Kent		135	92	74		301	
Kirkland		31	25	0		56	
Mercer Island		0	0	0		0	
Redmond		0	30	0		30	
Renton		4	4	0		8	
Sammamish		0	0	0		0	
SeaTac	125	21	110	0		131	105%
Shoreline		22	0	0		22	
Tukwila		22	21	0		43	
Seattle		42	172	310		524	
Other KC		143	44	77		264	
Outside KC		5	71	94		170	
Unknown		0	0	0		0	
TOTAL	125	613	626	689	0	1,928	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		9	0	7		16	
Bellevue		1	6	2		9	
Bothell		0	0	0		0	
Burien		14	0	4		18	
Covington		0	6	1		7	
Des Moines		0	0	0		0	
Federal Way		4	1	3		8	
Issaquah		5	0	0		5	
Kenmore		0	0	0		0	
Kent		23	18	11		52	
Kirkland		6	5	0		11	
Mercer Island		0	0	0		0	
Redmond		0	5	0		5	
Renton		1	1	0		2	
Sammamish		0	0	0		0	
SeaTac	5	4	15	0		19	380%
Shoreline		4	0	0		4	
Tukwila		4	5	0		9	
Seattle		6	31	45		82	
Other KC		23	8	11		42	
Outside KC		1	14	14		29	
Unknown		0	0	0		0	
TOTAL	5	105	115	98	0	318	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average, assuming residents eat 2 meals a day. Meal = 2 meals a day.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61	0	73		134	
Bellevue		1	29	6		36	
Bothell		0	0	0		0	
Burien		14	0	29		43	
Covington		0	27	8		35	
Des Moines		0	0	0		0	
Federal Way		21	1	18		40	
Issaquah		24	0	0		24	
Kenmore		0	0	0		0	
Kent		135	92	74		301	
Kirkland		31	25	0		56	
Mercer Island		0	0	0		0	
Redmond		0	30	0		30	
Renton		4	4	0		8	
Sammamish		0	0	0		0	
SeaTac	17	21	110	0		131	771%
Shoreline		22	0	0		22	
Tukwila		22	21	0		43	
Seattle		42	172	310		524	
Other KC		143	44	77		264	
Outside KC		5	71	94		170	
Unknown		0	0	0		0	
TOTAL	17	546	626	689	0	1,861	

NARRATIVE

At Hospitality House we truly have the privilege to serve many wonderful people of different ages & backgrounds and what an opportunity! One of those people is Ann. Ann's journey through Hospitality House had an exciting end but her story unfortunately is one that is becoming a common narrative in our elderly communities.

Ann never dreamed that she would be homeless, let alone in her later years. Her life changed three years ago after the passing of her husband of 30 years. Prior to his passing, Ann's husband battled a terminal illness for two years. During this time the couple basically lived at the hospital. The institution had provided Ann a room so that she could be at her partner's side until the end. Shortly after his passing Ann was evicted from their apartment due to unpaid rent that she could no longer afford.

Ann found shelter at Hospitality House after exhausting her time at another shelter. Transitioning from shelter to shelter would be intimidating to anyone but Ann was not deterred, in fact, Ann arrived at Hospitality House and in high spirits. She told staff how she had been excited for the Hospitality House shelter program. Right away it was clear that Ann would fit well and would be a positive influence in the house.

Determined to find permanent housing within her time at Hospitality House, Ann dove into work with her Case Manager. Knowing the reality of her situation, a senior with fixed low income, Ann was not naïve to think that housing would come by easily. Every case management meeting she did extra work to stay ahead of the goals assigned. Her case manager was impressed with her energetic effort which was contagious to

RESIDENTS

	Annual Goal	Actual # of Residents				
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn		1	0	1		2
Bellevue		1	2	1		4
Bothell		0	0	0		0
Burien		3	0	1		4
Covington		0	1	1		2
Des Moines		0	0	0		0
Federal Way		2	1	1		4
Issaquah		1	0	0		1
Kenmore		0	0	0		0
Kent		7	7	2		16
Kirkland		1	1	0		2
Mercer Island		0	0	0		0
Redmond		0	1	0		1
Renton		1	1	0		2
Sammamish		0	0	0		0
SeaTac		2	2	0		4
Shoreline		1	0	0		1
Tukwila		1	2	0		3
Seattle		4	5	8		17
Other KC		3	3	1		7
Outside KC		1	3	3		7
Unknown		0	0	0		0
TOTAL	0	29	29	19	0	77

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - HJP and NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Molly Gough

Phone 2062677039

Email mollyg@kcba.org

Invoice Date 10/1/21

Costs below incurred from **7/1/21** to **9/30/21**

Signature of Authorized
Signer

/s/ Edmund Witter

Printed Name Edmund Witter

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Bellevue	GF295	\$9,454.00	\$2,363.50	\$2,363.50	\$2,363.50		\$2,363.50
Bothell	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Burien	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Covington	038-2021	\$2,000.00	\$500.00	\$500.00	\$500.00		\$500.00
Des Moines	038-2021	\$2,500.00	\$625.00	\$625.00	\$625.00		\$625.00
Federal Way	038-2021	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$2,250.00
Issaquah	32100196	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Kenmore	21-C2685	\$1,000.00	\$250.00	\$250.00	\$250.00		\$250.00
Kent	200821	\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Kirkland		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Mercer Island	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Redmond	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Renton	038-2021	\$10,500.00	\$2,625.00	\$2,625.00	\$2,625.00		\$2,625.00
Sammamish		\$1,200.00	\$300.00	\$300.00	\$300.00		\$300.00
SeaTac	038-2021	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline	N/A	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Tukwila	038-2021	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY

Jim Cooper

DATE

10/22/21

BARS#

001.000.10.505.10.41.012

Date

10-25-21

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Housing Justice Project and Neighborhood Legal Clinics

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	71	56	60		187	#####
Bellevue	44	72	62	60		194	441%
Bothell	N/A	15	13	9		37	#####
Burien	12	62	42	42		146	1217%
Covington	5	2	0	1		3	60%
Des Moines	11	1	6	6		13	118%
Federal Way	41	115	63	57		235	573%
Issaquah	18	18	22	19		59	328%
Kenmore	35	11	7	8		26	74%
Kent	54	154	129	120		403	746%
Kirkland	23	26	41	36		103	448%
Mercer Island	N/A	3	8	8		19	#####
Redmond	N/A	38	22	38		98	#####
Renton	48	113	86	72		271	565%
Sammamish	6	7	15	8		30	500%
SeaTac	23	41	26	28		95	413%
Shoreline	N/A	5	11	8		24	#####
Tukwila	45	48	33	40		121	269%
Seattle		725	562	548		1,835	
Other KC		44	44	39		127	
Outside KC		62	42	41		145	
Unknown		0	0	0		0	
TOTAL	365	1,633	1,290	1,248	0	4,171	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 minutes to 5 hours of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	89	43	48		180	#####
Bellevue	44	91	52	44		187	425%
Bothell	N/A	14	8	6		27	#####
Burien	12	67	41	53		160	1331%
Covington	5	4	0	24		27	544%
Des Moines	11	1	5	10		16	146%
Federal Way	41	174	89	227		491	1197%
Issaquah	18	19	18	37		73	406%
Kenmore	20	13	4	7		23	115%
Kent	54	211	102	138		451	836%
Kirkland	23	34	60	35		128	557%
Mercer Island	N/A	3	6	4		13	#####
Redmond	N/A	37	19	35		91	#####
Renton	48	126	81	102		308	642%
Sammamish	6	5	19	13		36	602%
SeaTac	23	54	22	29		104	454%
Shoreline	N/A	3	13	15		31	#####
Tukwila	45	86	37	56		180	399%
Seattle		782	416	621		1,819	
Other KC		52	40	28		120	
Outside KC		39	29	70		138	
Unknown		0	0	0		0	
TOTAL	350	1,901	1,101	1,600	0	4,602	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

During the eviction moratorium HJP has continued to assist tenants throughout King County. Because our clinics have moved online the clinic model has adjusted to continue serving clients. We have implemented an outreach plan to make sure every tenant who has a filed eviction case is aware of our services. Staff track every eviction filing on a daily basis and send an outreach letter to each household informing them of our service. This has helped us engage with more tenants facing eviction in order to intervene. We also post aggregate information about evictions on our website from this tracking system: <https://www.kcba.org/For-the-Public/Free-Legal-Assistance/Housing-Justice-Project/HJP-Heat-Map> and have published a report on eviction filings within King County in 2019. <http://www.kcba.org/For-the-Public/Free-Legal-Assistance/Housing-Justice-Project/Explore-Data> These data projects have been used by policy makers as evidence to push for more tenant protections at the city and county levels.

We have also developed a mediation program with the Superior Court Judges Association and landlord groups to help tenants access rental assistance and develop payment plans. We are working with King County to directly administer rental assistance funds as part of this program. In 2020 we distributed \$2 million in rental assistance funds to tenants across the county. In Q2 we doubled our anticipated funding amount, and provided another \$3 million in rent assistance funds to tenants throughout King County. Starting in Q4 we anticipate providing another round of rental assistance to tenants.

Auburn - Tenant was a single mother living in a fourplex that was part of a larger complex owned by the same landlord. The landlord served a notice to sell the fourplex on the tenant; however, state law does not permit a landlord to evict for wanting to sell a fourplex. We stopped the eviction and processed the tenant's rental assistance application to keep her current with rent and in the home.

Bellevue - Landlord filed a nonpayment of rent action despite the fact that tenant had a pending rental assistance application. We intervened in eviction and had the case dismissed due to the pending rental assistance application.

Bothell - Tenant is elderly and was falsely accused of drug use in his unit. After a hearing in which we represented the tenant, the court dismissed the case due to procedural defects in the summons used by the landlord.

Burien - Tenant is living in duplex that hadn't been registered with the city. The landlord started eviction claiming she wanted to move into the unit occupied by the tenant (the owner lived downstairs), but we dismissed the action because the landlord had not included the Burien resource packet or registered with the unit. There were also concerns the landlord did not have an interest in moving into the unit and was seeking to get around the moratorium.

Covington - Tenant is a single mother of four minor children. She was being evicted after being behind on rent. The tenant was not served with the eviction summons and was defaulted. We intervened in the case and stopped the eviction. The tenant wanted to move out but needed some additional time so we negotiated a few extra months for her to relocate with her children.

Des Moines - Tenant had questions about new laws and whether several eviction notices received from the landlord were lawful. We walked through the notices and prepared a letter to the landlord to inform the landlord that the notices were not proper. To our knowledge, the tenants are still on the property.

Federal Way - Landlord sought to evict tenants from unit they never lived in (the tenants lived next door). We had the case dismissed since there was never any basis to try to remove the tenants and they never had anything to do with the property.

Issaquah - Landlord alleged that tenant continued in the assaultive behavior, and continued to disturb the peace. Tenant suffers from substance abuse and mental health (anger/paranoia) issues. The case was unfiled, and, above all, the client did not want an eviction filing. We negotiated an extended move-out based on a reasonable accommodation, and tenant will be relocating to live with a friend in a mobile home. While this case could have proceeded to a SCH to uncover what evidence, if any, that tenant did not comply with the notice, doing so would have resulted in a filing, placing tenant's housing benefit and ability to subsequently obtain housing at great risk. Tenant elected to avoid a filing by signing a stipulation for extended move-out.

Kenmore - Elderly tenant signed mutual termination agreement after landlord informed her she would be evicted imminently if she did not leave. She was unable to move out and we are working with her to either vacate the mutual termination agreement as an unconscionable waiver of her rights under state law or to negotiate more time for her to move out.

Kent - Tenant and HJP worked together to get rental assistance funds to pay off CLs owed rent near the end of June. Landlord accepted \$17,100 in exchange for rescinding all prior notices, allowing CL to remain housed for at least 30-days, and waiver of any additional amounts owing in back rent at the time of entering the agreement. Summons and complaint served based on a 60-day from April 2020 that was rescinded by the landlord. We sent this to landlord's attorney during the response period, and after a couple back and forth emails, landlord's attorney agreed to rescind the Summons and complaint, as he agreed they could not base an eviction case on the April 2020 notice.

Kirkland - Landlord wanted to reside in property. We negotiated a move out agreement to give the tenant and his family more time to move out and obtain an Order of Limited Dissemination to get the eviction off the tenant's record.

Renton - Tenant's son, who was living in the unit along with the tenant, received a notice to quit from the landlord despite the son having lived on the property for over three years. The tenant's son failed to respond, but we intervened to stop the eviction. We are currently working out a settlement for the son to stay in the unit.

Sammamish - Landlord brought eviction against remaining occupant after the main tenant moved out. New state laws require a landlord to offer the unit to a qualified occupant if the occupant has resided on the property for six months or more since the main tenant left the unit. The action was dismissed.

SeaTac - Tenant had questions about their landlord showing up at the residence to get access to the rest of the house. Landlord had been foreclosed on and showed up after a restraining order had been lifted to say the tenant had to move out. Landlord never responded to Tenant's email for where to send the rent checks after the Landlord could no longer be at the property due to the restraining order. We provided advice to the tenant about how to handle the situation and other resources.

Tukwila - We advised tenants at a hotel in Tukwila about the eviction moratorium expiring and their rights. Since the moratorium had previously protected the tenants from eviction, the tenants had questions about their status and what rights they have.

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	N/A	210	139	151		500
Bellevue	44	155	147	129		431
Bothell	N/A	39	27	18		84
Burien	12	194	94	104		392
Covington	5	6	0	5		11
Des Moines	11	5	11	13		29
Federal Way	41	375	179	153		707
Issaquah	18	47	56	34		137
Kenmore	55	28	22	10		60
Kent	54	466	352	282		1100
Kirkland	23	57	105	75		237
Mercer Island	N/A	4	15	16		35
Redmond	N/A	93	55	78		226
Renton	48	315	235	182		732
Sammamish	6	22	35	20		77
SeaTac	23	114	79	55		248
Shoreline	N/A	11	28	23		62
Tukwila	45	122	77	69		268
Seattle		1450	1096	992		3538
Other KC		131	110	136		377
Outside KC		139	98	81		318
Unknown		0	0	0		0
TOTAL	385	3983	2960	2626	0	9569

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,454.00	\$2,363.50	\$2,363.50	\$2,363.50		\$7,090.50	\$2,363.50
Office/Ops	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
TOTAL	\$9,454.00	\$2,363.50	\$2,363.50	\$2,363.50	\$0.00	\$7,090.50	\$2,363.50

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00		\$6,750.00	\$2,250.00
Office/Ops	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Communication	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
TOTAL	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$0.00	\$6,750.00	\$2,250.00

REIMBURSEMENT REQUESTS

Agency and Program Name KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs

Address 707 S. Grady Way, Ste 300

City & ZIP Renton, WA 98057

Program Contact Name Comprehensive Sexual Assault Services Phone 425-282-0358

Email finance@kcsarc.org

Invoice Date

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer See "Reimbursmt SIGNED" 2nd purple tab on this Excel file Printed Name Anne Mace-Deines

3rd qtr 2021 reimbursement request delay, due to a third party payroll software issue. We apologize for the inconvenience and any issues this may cause. We will update this report as soon as possible and let you know via email when the updated report is available on the Share1App site.

City	Contract ID#	Annual Reimbursement Requests				Balance Remaining
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						\$0.00
Bellevue		\$78,171.00	\$20,687.83	\$22,143.40		\$35,339.77
Bothell		\$0.00				\$0.00
Burien		\$8,000.00	\$2,169.76	\$2,080.81		\$3,749.43
Covington		\$3,000.00	\$813.66	\$780.30		\$1,406.04
Des Moines		\$4,480.00	\$1,215.06	\$1,165.26		\$2,099.68
Federal Way		\$19,000.00	\$5,153.16	\$4,941.93		\$8,904.91
Issaquah		\$9,100.00	\$2,275.00	\$2,275.00		\$4,550.00
Kenmore		\$3,500.00	\$875.00	\$875.00		\$1,750.00
Kent		\$25,000.00	\$6,250.00	\$6,250.00		\$12,500.00
Kirkland		\$20,560.00	\$5,140.00	\$5,140.00		\$10,280.00
Mercer Island		\$2,500.00	\$625.00	\$625.00		\$1,250.00
Redmond		\$16,919.00	\$4,229.75	\$4,229.75		\$8,459.50
Renton		\$32,000.00	\$8,679.01	\$8,323.25		\$14,997.74
Sammamish		\$2,500.00	\$625.00	\$625.00		\$1,250.00
SeaTac		\$5,000.00	\$1,356.09	\$1,300.51		\$2,343.40
Shoreline		\$8,320.00	\$2,080.00	\$2,080.00		\$4,160.00
Tukwila		\$8,632.00	\$2,341.19	\$2,245.20		\$4,045.61

Admin use only

APPROVED FOR PAYMENT

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

10/22/21

001.00010.505.10.41.012

Date

Calculated Total	\$246,682.00	\$64,515.51	\$65,080.41	\$0.00	\$0.00	\$117,086.08
Renton - Lead	80,112	\$21,727.93	\$20,837.26			\$37,546.81
Kent	25,000	\$6,250.00	\$6,250.00			\$12,500.00

REIMBURSEMENT REQUESTS						
Bellevue - Lead	141,570	\$36,537.58	\$37,993.15			\$67,039.27
Total	246,682	\$64,515.51	\$65,080.41	\$0.00	\$0.00	\$117,086.08
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SERVICE UNIT 1

Service Unit 1: Advocacy
Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

	Annual Goal	Actual Units, regardless of funding source				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		300	432	338		1,070	
Bellevue	675	202	146	153		501	74%
Bothell		47	37	38		122	
Burien	70	73	94	42		209	298%
Covington	25	17	41	51		109	436%
Des Moines	39	82	56	31		169	433%
Federal Way	164	348	379	431		1,158	706%
Issaquah	78	99	110	110		319	409%
Kenmore	30	43	37	12		92	307%
Kent	216	398	412	360		1,170	542%
Kirkland	178	172	169	130		471	265%
Mercer Island	22	10	21	20		51	232%
Redmond	146	160	118	74		352	241%
Renton	276	437	432	495		1,364	494%
Sammamish	22	41	35	28		104	473%
SeaTac	43	27	21	23		71	165%
Shoreline	72	89	41	24		154	214%
Tukwila	74	34	37	30		101	136%
Seattle		908	942	951		2,801	
Other KC		309	316	415		1,040	
Outside KC		582	559	608		1,749	
Unknown		625	474	492		1,591	
TOTAL	2,130	5,003	4,909	4,856	0	14,768	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

CLIENTS SERVED: KCSARC has exceeded all of the annual client goals.

ADVOCACY SERVICE HOURS: For the YTD 9/30/21, KCSARC has achieved at least 75% of the annual advocacy goals for all of the cities, except for Bellevue, which is slightly lower at 74% of the annual goal.

Bellevue/North & East Cities Contract: Service detail are included in the Bellevue docs section. Due to a payroll software issue, we are still waiting to process some of our Sept payroll expenses and we will submit the Q3 expense backup reports later.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section.

Kent: Service detail report is included in the Other Docs section.

Narrative: With the increase in COVID cases, we decided to delay the re-opening of our office for all in-office services. We will start our hybrid work plan in January. Most services are provided via remote with the exception of Legal Advocacy. As mentioned last quarter, our Legal Advocates have the option of attending court hearings and interviews as victims choose a face to face response. Trials are being done on a limited basis by the Courts, and when victims are required to attend in person a KCSARC advocate is present

Parent Education services remains in high demand and assists parents in supporting their child who has been sexually assaulted. This service continues to be done via telehealth. Our 1:1 sessions continue with a high degree of success. Some parents report being fatigued by how often they are on Zoom, however the majority state that it has made it easier for them to attend sessions. In late Q2 we were also given the opportunity to participate in some school related parent sessions by invitation of the school. There was interest in learning how to talk to kids about sexual assault. We anticipate this request going forward and feel better prepared to meet this demand in a very interactive format.

KCSARC therapists have adapted an effective PTSD treatment method called Prolonged Exposure (PE) to better meet the needs of Spanish-speaking Latinx sexual assault survivors. They shared their innovative work at the 2021 National Latino Behavioral Health Virtual Conference. While KCSARC has long deployed PE to treat sexual assault survivors diagnosed with PTSD, PE is not widely available in community mental health settings nationwide. By sharing how they have made this treatment method culturally and linguistically relevant to Latinx survivors with their colleagues in the field, these therapists hope to encourage the availability of proven effective treatment and outcomes for survivors.

KCSARC also launched its second season of the Building Resilience podcast. This series of podcasts focused on prevention education and ways that young people across the region are making change in their schools and communities. Link to KCSARC's podcasts: <https://www.kcsarc.org/news/?kcsarc-type%5B%5D=podcast>

This summer, KCSARC launched a much-anticipated new website. It is a more stable and accessible site that positions KCSARC to better serve survivors and engage the whole community in ending sexual violence. It is available at [kcsarc.org](https://www.kcsarc.org).

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD	% Achieved
Auburn		130	57	35			222	
Bellevue	121	87	20	30			137	113%
Bothell		35	6	8			49	
Burien	36	37	8	5			50	139%
Covington	8	11	3	6			20	250%
Des Moines	22	30	8	2			40	182%
Federal Way	50	142	46	40			228	456%
Issaquah	22	42	18	10			70	318%
Kenmore	8	12	0	4			16	200%
Kent	68	145	44	52			241	354%
Kirkland	41	61	13	16			90	220%
Mercer Island	5	8	4	6			18	360%
Redmond	34	37	16	13			66	194%
Renton	83	152	47	50			249	300%
Sammamish	5	15	5	6			26	520%
SeaTac	13	18	3	3			24	185%
Shoreline	17	25	9	2			36	212%
Tukwila	23	24	7	1			32	139%
Seattle		454	303	283			1040	
Other KC		160	31	44			235	
Outside KC		314	142	171			627	
Unknown		375	121	127			623	
TOTAL	556	2314	911	914	0		4139	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Bal* see budget change request below
Personnel	\$107,601.00	\$27,382.29	\$28,430.08			\$55,812.37	\$51,788.63
Office/Ops	\$2,200.00	\$460.14	\$486.22			\$946.36	\$1,253.64
Purchased Svc						\$0.00	\$0.00
Communication	\$1,750.00	\$91.50	\$92.64			\$184.14	\$1,565.86
Travel/Training	\$1,000.00		\$37.81			\$37.81	\$962.19
Other-Indirect Cost	\$29,019.00	\$8,603.65	\$8,946.40			\$17,550.05	\$11,468.95
TOTAL	\$141,570.00	\$36,537.58	\$37,993.15	\$0.00	\$0.00	\$74,530.73	\$67,039.27

REIMBURSEMENT REQUESTS

Agency and Program Name **Lighthouse NW Transitional Housing**

Address PO Box 13593

City & ZIP Des Moines, 98198

Program Contact Name Sarah Tuttle

Phone 2068248581

Email sarah@lighthousenw.org

Invoice Date 10/1/21

Costs below incurred from **7/1/21** to **9/30/21**

Signature of Authorized Signer

Bobbie Jo Shockley

Printed Name Bobbie Jo Shockley

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620	\$4,655.00	\$4,655.00	\$4,655.00		\$4,655.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: **\$4,655.00**

Authorization Code / Acct #

Vendor # **18970**

Authorized Signature / City

APPROVED FOR PAYMENT

Date

10/22/21

BY:

Kim Cooper

DATE:

10/22/21

10-25-21

BARS#

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	490	279	288	188		755	154%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	490	279	288	188	0	755	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 30 minutes

Description: one on one -30 minute sessions

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	57	32	48	30		110	193%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	57	32	48	30	0	110	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the third quarter of 2021, we provided safe housing and hope to a total of 2 SeaTac residents both of those were also helped in Q2. These individuals were provided a total of 188 bed nights and 30 case management sessions. They were provided with safe housing, training, and access to resources so they could build a life they love and thrive in it.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	4	3	2	0			5
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	4	3	2	0	0		5

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**


[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Lutheran Community Services NW - Refugees NW Community Programs**
 Address 4040 S. 188th St. Suite 100
 City & ZIP SeaTac, 98188
 Program Contact Name Jay Kang Phone 206.69.
 Email jkang@lcsnw.org Invoice Date 11/1!
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer  Printed Name Jay Kang

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-21-041	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	N/A	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00	
Shoreline						
Tukwila	21-050	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00	

45 margins

Admin use only

Authorized Payment Amt:

\$ 1,250.00

Authorized Signature / City

APPROVED FOR PAYMENT

BY 

Authorization Code / Acct #

Date

vendor# 02385

DATE 10/22/21

10-25-21

BAR# 001.000.10.505.10.41.012

REIMBURSEMENT REQUESTS

4.5700

5/21

Balance
Remaining

\$0.00

\$0.00

\$0.00

\$1,250.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$1,250.00

\$0.00

\$2,000.00

SERVICE UNIT 1

Service Unit 1: Outreach

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac	250	280	360	564		
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

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SERVICE UNIT 2

Service Unit 1: Information and Referral

Measurement: One-on-one session

Increased
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		18	14	29		61	#####
Bellevue		4	9	2		15	#####
Bothell		0	0	1		1	#####
Burien	88	22	34	62		118	134%
Covington		0	3	4		7	#####
Des Moines		76	58	117		251	#####
Federal Way		89	73	121		283	#####
Issaquah		1	0	0		1	#####
Kenmore		0	1	10		11	#####
Kent		94	92	199		385	#####
Kirkland		1	1	3		5	#####
Mercer Island		0	0	0		0	#####
Redmond		1	3	0		4	#####
Renton		36	36	64		136	#####
Sammamish		0	0	0		0	#####
SeaTac	250	280	360	564		1,204	482%
Shoreline		1	6	0		7	#####
Tukwila	140	42	40	117		199	142%
Seattle		38	51	57		146	
Other KC		7	2	9		18	
Outside KC		37	43	48		128	
Unknown		6	2	0		8	
TOTAL	478	753	828	1,407		2,988	

SERVICE UNIT 3

Service Unit 3: Training/Workshops/Classes

Measurement: Individual

Description: Community
connection

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer						
Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

RESIDENTS

	Annual Goal	Actual # of Residents				
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn		10	6	19		35
Bellevue		3	8	2		13
Bothell		0	0	1		1
Burien	67	10	17	23		50
Covington		0	3	2		5
Des Moines		27	29	38		94
Federal Way		42	39	54		135
Issaquah		1	0	0		1
Kenmore		0	1	4		5
Kent		56	33	79		168
Kirkland		1	1	1		3
Mercer Island		0	0	0		0
Redmond		1	3	0		4
Renton		13	10	21		44
Sammamish		0	0	0		0
SeaTac	200	130	120	175		425
Shoreline		1	5	0		6
Tukwila	107	21	13	43		77
Seattle		26	42	33		101
Other KC		1	1	3		5
Outside KC		31	36	33		100
Unknown		5	1	0		6
TOTAL	374	379	369	531		1278

Lutheran Community Services NW Q3 Report 2021

As Washington State and King County reopened on June 30, Lutheran Community Services NW gradually increased the offerings to the community through the Angle Lake Community Resource Center (CRC) and although we are still not fully open yet, we saw a steady increase in client walk-ins. Staff continued to help clients access services through referrals critical to their safety net benefits, healthcare, affordable housing, rental and utilities assistance, etc.-positively impacting their individual and families well-being.

Through our partnership with *Food Lifeline* we were able to participate in a culturally appropriate foods program, which was a success among the different communities we serve. Clients experiencing food insecurity were incredible appreciative of receiving food items that are not normally offered at food banks, such as halal meat options, seafood, special produce, spices and condiments. Several people came up to staff and expressed how surprised and grateful they were for getting foods commonly used back in their home countries and for acknowledging their specific religious dietary needs. Some SeaTac residents even expressed their wish to do volunteering work and help prepare boxes of food as a way to thank our agency for the assistance they have been receiving throughout the pandemic. We plan to continue and expand our food distribution program as it is unfortunately an ongoing need within our community. Moreover, these events represent a great opportunity to do outreach among clients about services available and to share relevant public health information.

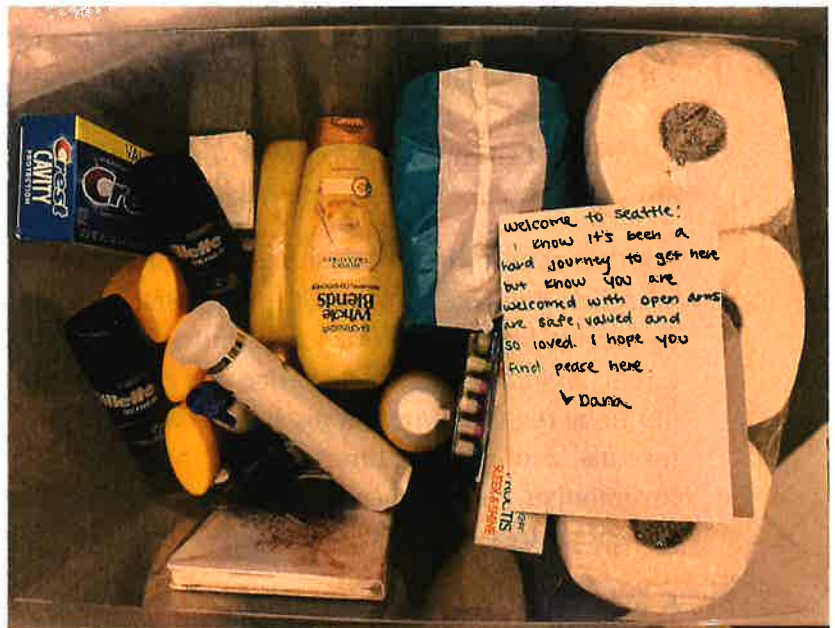
Another service that we want to highlight is the baby supplies distribution in partnership with *WestSide Baby (WSB)*. As WSB progressively increases their capacity, this quarter we were able to receive larger quantities of diapers, baby formula, hygiene items, car seats, strollers, etc. Isabel, an immigrant from Mexico and resident of Tukwila, shared with staff that the assistance her baby receives from us means the world to her because she has a hard time affording baby formula and that at times she cannot even find it at some local stores. These types of testimonials motivate us to continue working towards the provision of baby items that alleviates stress from struggling parents.

A focal point we encountered this quarter was the surge in donations for Afghan refugees. Many people in our community genuinely want to help and at the Angle Lake CRC we received large donations of basic needs items, such as diapers, hygiene products and welcoming kits that included kitchen ware, blankets, cleaning supplies, etc. Among the donors was a group of Girl Scouts that put together hygiene and PPE kits. Thanks to these donations, we were able to serve more members of the Afghan community.

As reported in Q2, LCSNW in partnership with HealthPoint is holding vaccination clinics at the Angle Lake CRC. During this quarter, 43 doses of Covid-19 vaccines were administered. We plan to continue the vaccination education and inoculation efforts until mid-November, hoping to extend it if possible.

Our Refugee Elders program continued to deliver remote and virtual programming. We are still holding four meetings per week for participating elders and sending out ESL lessons and civics lessons every 1-2 weeks, as well as COVID-19-related PSAs. With so much unpredictability in other aspects of our elder clients' lives, we have focused on offering reliable and consistent programming in the form of regular mailings and regular video meetings at completely predictable times. However, even though our clients appreciate these efforts, they long for more opportunities for face-to-face interaction, so we are hoping to bring back some of the in-person gatherings in the not too distant future as a way to ease their social isolation.

As we look ahead to the post-pandemic new normal, LCSNW is aiming for various funding opportunities that will give us the bandwidth to expand our services and walk alongside individuals, families, and communities as they move towards health, seek justice and find hope. Among the programs we are focusing on are: Youth Drop-Out Prevention Program for refugee and immigrant youth from Tyee High School, Intergenerational Senior and Youth Services, Employment Support and Benefits Resource Navigation. We will continue informing you of any relevant changes within our programming.





CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place: A Place to Call Home**

Address PO Box 1711

City & ZIP Seattle WA 98111

Program Contact Name Marty Hartman

Phone 206-621-8474

Email grants@marysplaceseattle.org

Invoice Date 10/13/21

Costs below incurred from **7/1/21 9/30/2021**

Signature of Authorized Signer



Printed Name Marty Hartman

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2221	\$50,000.00	\$12,500.00	\$12,500.00	\$12,500.00		\$12,500.00
Bellevue		\$0.00					\$0.00
Bothell							\$0.00
Burien		\$11,000.00	\$2,750.00	\$2,750.00	\$2,750.00		\$2,750.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Issaquah							\$0.00
Kenmore	21-C2687	\$25,000.00	\$6,250.00	\$6,250.00	\$6,250.00		\$6,250.00
Kent		\$0.00					\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							#VALUE!
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Shoreline	9885	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Tukwila		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY

Kim Cooper

DATE

10/22/21

BARS#

001.000.10.565.10.41.0/2

Date

10-25-21

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Household

Description: Households served and diverted from homelessness to housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	9	12	11		32	128%
Bellevue						0	
Bothell						0	
Burien	5	1	3	2		6	120%
Covington						0	
Des Moines						0	
Federal Way	8	23	17	9		49	613%
Issaquah						0	
Kenmore	15	25	33	28		86	573%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	18	14	9		41	1025%
Sammamish						0	
SeaTac	5	4	4	5		13	260%
Shoreline	5	4	1	1		6	120%
Tukwila	5	1	2	3		6	120%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	72	85	86	68	0	239	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Contact

Description: Case management servcies provided

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	75	53	54	45		152	203%
Bellevue						0	
Bothell						0	
Burien	15	5	26	11		42	280%
Covington						0	
Des Moines						0	
Federal Way	24	113	84	30		227	946%
Issaquah						0	
Kenmore		513	560	403		1,476	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	12	103	59	26		188	1567%
Sammamish						0	
SeaTac	15	26	7	18		51	340%
Shoreline		23	0	0		23	
Tukwila	15	1	10	15		26	173%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	837	800	548	0	2,185	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Outreach requests for Mary's Place increased over 100% in Q3 from the same period last year. These requests were mostly families that self-evicted from properties in fear of the eviction moratorium ending. Based on client feedback there has been confusion about and/or challenges in accessing rental relief funds. This, combined with the timing of when the extension to the eviction moratoriums was announced, left many families feeling pressured to leave their homes to avoid the eviction process.

This massive increase in referrals left a backlog of clients in need of our programming that we could not serve with our existing staff. We are currently working on hiring to increase our capacity and hope to have a full team by the end of October.

During Q3, the Outreach and Diversion program also invested time in improving our coordination with the cities of Auburn, Bellevue, and Redmond. Family homelessness is inherently nomadic; families move around often. By leveraging contacts within the Human Services Departments of these cities, our programs can better locate and support families. By connecting the Human Services Departments of these cities with other programs of support in and outside Seattle, our program can immediately coordinate care for families with referrals and resources.

Of the following examples of families served through Direct Client Assistance funds, half of them became homeless due to domestic violence. Historically, slightly over half of the families served by the Mary's Place Outreach program have been fleeing domestic violence, but during the pandemic this number is now closer to 60%. Direct Client Assistance funds are a vital tool for helping these families find safe and stable housing.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	75	30	40	36		106
Bellevue						0
Bothell						0
Burien	16	9	26	5		40
Covington						0
Des Moines						0
Federal Way	24	78	61	27		166
Issaquah						0
Kenmore	40	86	105	91		282
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	57	42	30		129
Sammamish						0
SeaTac	15	12	14	18		44
Shoreline		9	4	4		17
Tukwila	15	3	5	9		17
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	196	284	297	220	0	801

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Multi-Service Center EARNs Emergency Assistance & Resource Navigation Services**

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email majuq@mschelps.org Invoice Date 10/14/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer *E Lancaster* Printed Name Elizabeth Lancaster

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$30,000.00	\$7,500.00	\$7,500.00	\$7,500.00		\$7,500.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00
Covington						\$0.00
Des Moines	\$10,000.00	\$0.00	\$4,868.75	\$1,377.25		\$3,754.00
Federal Way	\$31,000.00	\$0.00	\$15,763.11	\$4,058.74		\$11,178.15
Issaquah						\$0.00
Kenmore						\$0.00
Kent		Invoiced Separately				\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	\$11,907.00	\$4,868.87	\$4,562.30	\$1,619.13		\$856.70
Sammamish						\$0.00
SeaTac	\$28,000.00	\$5,715.74	\$6,552.54	\$5,002.73		\$10,728.99
Shoreline						\$0.00
Tukwila		Invoiced Separately				\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY *Kim Cooper*

Date

DATE: 10/22/21

10-25-21

BARS# 001.00010.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	9	1	7		17	170%
Bellevue						0	
Bothell						0	
Burien	5	4	3	4		11	220%
Covington						0	
Des Moines	5	1	1	2		4	80%
Federal Way	25	0	10	3		13	52%
Issaquah						0	
Kenmore						0	
Kent	40	3	13	15		31	78%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	3	4	3		10	250%
Sammamish						0	
SeaTac	10	5	5	4		14	140%
Shoreline						0	
Tukwila	24	7	8	3		18	75%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	123	32	45	41	0	118	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	0	0	0		0	0%
Bellevue						0	
Bothell						0	
Burien	5	0	0	0		0	0%
Covington						0	
Des Moines	5	3	0	0		3	60%
Federal Way		0	0	0		0	
Issaquah						0	
Kenmore						0	
Kent	100	1	1	3		5	5%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	0	2	0		2	50%
Sammamish						0	
SeaTac	8	0	0	0		0	0%
Shoreline						0	
Tukwila	24	1	3	2		6	25%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	5	6	5	0	16	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	45	36	2	14		52	116%
Bellevue						0	
Bothell						0	
Burien	23	16	9	8		33	143%
Covington						0	
Des Moines	23	12	6	4		22	96%
Federal Way	48	0	15	9		24	50%
Issaquah						0	
Kenmore						0	
Kent	315	16	26	60		102	32%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	16	12	12	6		30	188%
Sammamish						0	
SeaTac	40	20	10	8		38	95%
Shoreline						0	
Tukwila	108	28	16	9		53	49%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	618	140	96	118	0	354	

NARRATIVE

Charmayne, a Black single female parent, living with her adult son in SeaTac, reached out to MSC for assistance with rent. She is on a fixed income, and some issues with her health recently was the last straw that prompted her to reach out for help. She had extremely high medical bill debt and received several notices that it would go to collections if left unpaid. To avoid these bills from being sent to collection, Charmayne paid as much of the medical bills she could and asked for a payment plan on the remaining balance owed. MSC was able to assist Charmayne with her rent, and also coached her through talking with the medical billing staff regarding any assistance available for people with low, or fixed incomes. MSC also sent Charmayne some resources for her son. Charmayne updated MSC staff to let them know that her son will be starting full time employment in November 2021, and will be able to catch up with their bills moving forward.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	30	29	2	19		50
Bellevue						0
Bothell						0
Burien	15	8	9	8		25
Covington						0
Des Moines	15	3	2	7		12
Federal Way	40	0	25	5		30
Issaquah						0
Kenmore						0
Kent	180	6	46	40		92
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	9	13	7		29
Sammamish						0
SeaTac	24	15	8	8		31
Shoreline						0
Tukwila	72	10	14	7		31
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	387	80	119	101	0	300

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center Shelter and Supportive Housing

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi

Phone 253-838-6810

Email majuq@mschelps.org

Invoice Date 10/13/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer

E. Lancaster

Printed Name Elizabeth Lancaster

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$8,500.00	\$2,125.00	\$2,125.00	\$2,125.00		\$2,125.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$4,500.00	\$1,125.00	\$1,125.00	\$1,125.00		\$1,125.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way	\$28,000.00	\$7,000.00	\$7,000.00	\$7,000.00		\$7,000.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent				Invoiced Separately		\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00
Shoreline						\$0.00
Tukwila	\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00

Admin use only

** MOUT **

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY: *Kim Cooper*

DATE: 10/22/21

BARS# 001.00010.505.10.41.012

Date

10-25-21

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	8	24	27		59	197%
Bellevue						0	
Bothell						0	
Burien	15	16	24	30		70	467%
Covington						0	
Des Moines		12	12	14		38	
Federal Way	92	24	50	60		134	146%
Issaquah						0	
Kenmore						0	
Kent	55	64	48	45		157	285%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		24	24	24		72	
Sammamish						0	
SeaTac	19	8	12	15		35	184%
Shoreline						0	
Tukwila	10	8	24	25		57	570%
Seattle		8	24	25		57	
Other KC						0	
Outside KC		16	36	30		82	
Unknown						0	
TOTAL	221	188	278	295	0	761	

SERVICE UNIT 2

Service Unit 2: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	490	712	810	810		2,332	476%
Bellevue						0	
Bothell						0	
Burien	250	534	315	540		1,389	556%
Covington						0	
Des Moines		267	270	810		1,347	
Federal Way	863	742	810	810		2,362	274%
Issaquah						0	
Kenmore						0	
Kent	1,540	859	1,100	1,300		3,259	212%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		534	540	540		1,614	
Sammamish						0	
SeaTac	370	267	270	270		807	218%
Shoreline						0	
Tukwila	245	445	450	450		1,345	549%
Seattle		445	450	450		1,345	
Other KC						0	
Outside KC		712	720	720		2,152	
Unknown				90		90	
TOTAL	3,758	5,517	5,735	6,790	0	18,042	

SERVICE UNIT 3

Service Unit 3: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way	300	355	191	90		636	212%
Issaquah						0	
Kenmore						0	
Kent	1,050	1,036	1,030	1,098		3,164	301%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,350	1,391	1,221	1,188	0	3,800	

NARRATIVE

The Jameson family of 3 entered MSC's shelter program 10 months ago. Marc and Mikaelah were residents of SeaTac who had become homeless recently along with their 4 month old newborn, Jalene. Only Mikaelah was employed at the time upon entering our program. Marc's loss of employment before they became homeless, as well as insufficient savings added a strain on their relationship. Marc and the MSC staff member had many conversations about his career interests, and where he envisioned himself in the workforce. The MSC staff member found it challenging to engage with Marc on occasions due to his bouts of mental health triggers. In September 2021, MSC partnered with King County's Jobs & Housing Program. The MSC staff member shared the program information with Marc, who showed a sincere interest in pursuing the seasonal job opportunity with King County Parks & Rec. After working with the MSC staff on his application, MSC submitted a referral of support for Marc. Marc participated in an interview that took place at the shelter. He was notified shortly after that his application was accepted, and would be starting his job October 2021, with the potential of becoming a full-time staff member on the Parks & Rec crew. In addition to this, MSC also partnered with the KCRHA in the distribution of Emergency Housing Vouchers. The Jameson family actively worked with MSC staff to complete the EHV application. Now that both adults are employed, they are able to get assistance with childcare as well. MSC staff continues to work with the family to identify their permanent housing placement. MSC is thankful of opportunities to help our shelter families achieve self-sufficiency, as defined on their own terms. *MSC altered the name of customers for this report*

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	4	8	1	0		9
Bellevue						0
Bothell						0
Burien	7	6	0	0		6
Covington						0
Des Moines		3		0		3
Federal Way	40	13	0	0		13
Issaquah						0
Kenmore						0
Kent	15	22	7	0		29
Kirkland						0
Mercer Island						0
Redmond						0
Renton		6	0	0		6
Sammamish						0
SeaTac	7	3	0	0		3
Shoreline						0
Tukwila	2	5	0	0		5
Seattle		5	0	0		5
Other KC		8	0	0		8
Outside KC				0		0
Unknown				0		0
TOTAL	75	79	8	0	0	87

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **PARTNER IN EMPLOYMENT**
 Address 21400 INTERNATIONAL BLVD, SUITE 302
 City & ZIP SEATAC, WA 98198
 Program Contact Name Hien Kieu Phone 206-429-3824
 Email hien@partnerinemployment.org Invoice Date 10/14/2021
 Costs below incurred from 7/1/2021 to 9/30/2021
 Signature of Authorized Signer Printed Name Hien Kieu

Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton	CAG-21-098	\$9,000.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00
Sammamish						\$0.00
SeaTac	110,000.00 #####	\$27,500.00	\$27,500.00	\$27,500.00		\$27,500.00
Shoreline						\$0.00
Tukwila		\$20,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

Authorization Code / Acct #

Date 10/22/21

APPROVED FOR PAYMENT

BY

DATE

BARS#

Kim Cooper
 10/22/21
 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Actual Units, regardless of funding source					YTD
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2	3	7		12
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	2	4	15		21
Sammamish						0
SeaTac	50	9	12	10		31
Shoreline						0
Tukwila	9	14	15	5		34
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	68	27	34	37	0	98

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SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents served with rental financial assistance

	Actual Units, regardless of funding source					YTD
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	13	4	6	5		15
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	13	4	6	5	0	15

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description: Number of Individuals receiving Financial Assistance

	Actual Units, regardless of funding source					YTD
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

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GENERAL UPDATE FOR ALL CITIES: In the this period, PIE re-opened our offices to see clients in-person with limited capacity. Eversince, clients have continued coming for services and we have found it both meaningful and a bit challenging due to the fear of COVID exposure. As an organization, PIE will require our staff to be fully vaccinated by the end of October, 2021 and will also accommodate medical and religious exemptions. Our offices requires masking and offers plenty of hand sanitizers and masks. We are trying to be safe while acknowledging the needs of our community members for in-person services. In regards to Employment and Training, we have been busy with youth paid employment training in aerospace manufacturing and forest restoration. The forest restoration work is spread throughout the different parks in SeaTac, Tukwila, Burien and South Seattle. The aerospace manufacturing training is located in Tukwila, which is an ideal location for the may individual we serve. PIE was also busy launching a one-of-a-kind virtual hiring hall in partnership with MLK Labor Council that connects job seekers to good union jobs with great benefits. The virtual hiring hall can offers language support and technical assistance through Partner in Employment. The link to the hiring hall is: <https://www.mlklabor.org/union-jobs/>. The following are some program successes we'd like to share:

CITY OF RENTON- AbdulMalik and Jamilah are siblings who completed the paid aerospace manufacturing training from July to September 2021 and have found their experience to be extremely helpful to their career direction in the engineering field. AbdulMalik was so engaged in the training that he told us, "I wish my school didn't start in the fall" because he loved it so much. Much of this is credited to our training partner, who took our recommendation to invest in hiring an instructor from the BIPOC community. Lucky for us, the instructor shares similar experiences as our clients and have a deep understanding of the challenges and struggles the immigrant and refugee community faces when trying to become successful ina new country. He was able to speak the languages of some of our participants and goes above and beyond to help each and every participant gain the most out of their training.

CITY OF SEATAC- "I am Nimaa, a single mother who immigrated to the US with my two sons from Somalia. I was unemployed, struggled with rent payments, and had challenges adapting to new life in the US due to limited language proficiency. A friend of mine introduced me to PIE, where I was sincerely welcomed into their programs. The case managers spoke my native language, and I received immense support to meet my needs. PIE has helped me with job training, job applications, transport, and rental assistance. Since August, I have been part of the ESL class at PIE too. During the class, I received instructions from daily conversations to job interviews and phone skills. Contrary to the time I first came to PIE, now I have a job and converse with my managers in English with no reluctance. Moreover, I am now able to read and write in English and solve my everyday problems without dependency on anyone else. I am grateful for the support and care I have been receiving from PIE. I now feel more confident with my job and language skills. I have told many of my co-workers and friends about PIE and its unrivald services and suggested they pay a visit. I want to say Thank You, PIE, for encouraging and empowering me."

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RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2	3	7		12
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	2	4	15		21
Sammamish						0
SeaTac	50	13	18	14		45
Shoreline						0
Tukwila	9	14	15	5		34
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	68	31	40	41	0	112

***Back-up documentation required for line item expenses**

[illegible][illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **REACH - Center of Hope**

Address 3604 NE 10th Court

City & ZIP Renton, WA 98056

Program Contact Name Selby Phone 425.321.8327

Email selby@reachrenton.org Invoice Date 10/15/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer

Michael Selby

Printed Name Michael Selby

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	GF-21/2225	\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-046	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							\$0.00
SeaTac	21-A054	\$3,861.00	\$965.25	\$965.25	\$965.25		\$965.25
Shoreline							\$0.00
Tukwila	21-056	\$6,311.00	\$1,577.75	\$1,577.75	\$1,577.75		\$1,577.75

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY:

Kim Cooper

DATE:

10/22/21

BARS#

001.000.10.625.10.41.012

Vendor # 19067

10-25-21

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	26	4	14	14		32	123%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			6	50		56	
Issaquah						0	
Kenmore						0	
Kent				13		13	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	48	55	50	10		115	240%
Sammamish						0	
SeaTac	4	22	3			25	721%
Shoreline						0	
Tukwila		1	17	18		36	
Seattle		51	46	7		104	
Other KC		2	5			7	
Outside KC		14	43	28		85	
Unknown						0	
TOTAL	77	150	183	140	0	473	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	104	16	56	56		128	123%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			24	200		224	
Issaquah						0	
Kenmore						0	
Kent				52		52	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	191	221	198	40		459	240%
Sammamish						0	
SeaTac	14	89	12			101	721%
Shoreline						0	
Tukwila		4	68	72		144	
Seattle		205	184	28		417	
Other KC		8	18			26	
Outside KC		57	172	112		341	
Unknown						0	
TOTAL	309	600	732	560	0	1,892	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Bed night

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	422	84	66	340		490	116%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way			14	814		828	
Issaquah						0	
Kenmore						0	
Kent				193		193	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	1,145	386	440	100		926	81%
Sammamish						0	
SeaTac	750	132	16			148	20%
Shoreline						0	
Tukwila	630	540	512	368		1,420	225%
Seattle		748	444	114		1,306	
Other KC		255	24			279	
Outside KC		231	393	345		969	
Unknown						0	
TOTAL	2,947	2,376	1,909	2,274	0	6,559	

NARRATIVE

During the third quarter of 2021, the REACH Center of Hope was located in the Renton Highlands Neighborhood Center. We continued to practice COVID-19 safety protocols including social distancing, ensuring both our staff and clients were using PPE such as masks and face shields as well as rigorous handwashing and cleaning of high-use surfaces. For most of the third quarter our capacity was nine families with a maximum of thirty-six residents. Once school resumed one of our students was sent home due to possible COVID exposure at school. For two weeks that student and his family were quarantined in a room with no other families which limited our capacity to seven families. We are happy to report that the student and his family tested negative for COVID and we were able to safely lift the quarantine restriction after the two week period ended.

During the third quarter we moved eight families into permanent/transitional housing. We provided robust case management and have exceeded on that service unit deliverable. Our clients were provided three nutritious meals daily and unrestricted access to healthy snacks. Four of our elementary age clients took part in the City of Renton Park and Recreation summer program: STREAM team. One of our local non-profit partners, Birthday Dreams, provided birthday parties to four children at the Center of Hope. Our client count went up by one in August when one of our mothers gave birth to a healthy child.

We have begun work with the Muslim Housing Authority Rapid Rehousing Pilot Project which provides additional resources to our clients. We have also begun a partnership with Diapers for Homelessness which provides diapers to our clients.

All of our staff took Boundary Training in July, and we are now planning DEI training.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	22	2	3	4			9
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way			7	9			16
Issaquah							0
Kenmore							0
Kent				5			5
Kirkland							0
Mercer Island							0
Redmond							0
Renton	25	6	2	2			10
Sammamish							0
SeaTac	14	4	4				8
Shoreline							0
Tukwila	15	6	4				10
Seattle		9	5	2			16
Other KC		3					3
Outside KC		3	4	10			17
Unknown							0
TOTAL	76	33	29	32	0		94

REIMBURSEMENT REQUESTS

Agency and Program Name **Safe Futures**
 Address 6337 35th ave SW
 City & ZIP Seattle 98126
 Program Contact Name Sorya SVY Phone 206-938-9606 ex 106
 Email sorya@sfyc.net Invoice Date 10/19/2021
 Costs below incurred from **7/1/2021** to **9/30/2021**
 Signature of Authorized Signer Printed Name

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-045	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	15641	\$16,000.00	\$4,000.00	\$4,000.00	\$4,000.00		\$4,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor# 1564

Authorized Signature / City

Date 11/22/21

APPROVED FOR PAYMENT
 BY *[Signature]*
 DATE 11/22/21
 BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	365	120	130	130		380	104%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	500	125	130	100		355	71%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	245	260	230	0	735	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	365	120	130	130		380	104%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	500	125	130	100		355	71%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	245	260	230	0	735	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	365	120	130	130		380	104%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	500	125	130	100		355	71%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	865	245	260	230	0	735	

NARRATIVE

During the months of July, August, September 2021, Case Manager Tevin Gladney has been working with 11 youth; 6 male and 5 female. He is working with youth who are between the ages of 16-23.

Tevin has recently "exited" one youth who is 25 and aged out of the program. This youth has become self sufficient with a job working at Camp Waskowitz Outdoor School as program staff. Tevin still offers this youth support but he is no longer on case load due to aging out of the program.

In the past three months, Tevin has been working with his youth throughout the season helping them into employment, internship opportunities as well as being a supportive coach during these uncertain times.

A 17-year-old male has been improving on his academics compared to last year with Tevin working with him. Tevin has been meeting with this youth weekly and set up meetings bi-weekly with his school counselor at Highline High School to check in with progress and make sure he is taking the classes required. This youth has improved on his attendance recently and has showed increased motivation

A 18-year-old female that Tevin has been working with has recently graduated from WELS (Waskowitz Leadership and Service) and is now attending Highline Community College studying courses pertaining to learning radiology. This youth's family has been facing struggles paying off medical bills and their employment has took a hit due to covid, Tevin has been connecting them to emergency services.

A 17-year-old male has recently started at Highline College in the running start program. This youth has been

See attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien	9	10	11	11			32
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	10	8	1	1			10
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	19	18	12	12	0		42

During the months of July, August, September 2021, Case Manager Tevin Gladney has been working with 11 youth; 6 male and 5 female. He is working with youth who are between the ages of 16-23.

Tevin has recently "exited" one youth who is 25 and aged out of the program. This youth has become self sufficient with a job working at Camp Waskowitz Outdoor School as program staff. Tevin still offers this youth support but he is no longer on case load due to aging out of the program.

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A 18-year-old female that Tevin has been working with has recently graduated from WELS (Waskowitz Leadership and Service) and is now attending Highline Community College studying courses pertaining to learning radiology. This youth's family has been facing struggles paying off medical bills and their employment has took a hit due to covid, Tevin has been connecting them to emergency services.

A 17-year-old male has recently started at Highline College in the running start program. This youth has been adjusting well to the college transition, and Tevin has been helping him with transportation resources, mentorship, and tutoring help. This youth is working towards becoming an engineer in computer sciences and has been improving on his attendance since the beginning of Fall quarter.

An 18-year-old male Tevin has been working with and helping this youth with applying for several warehouse and construction jobs that this youth has been interested in. He has also been helping this youth with starting his own "Fulfillment By Amazon" business.

A 17-year-old male Tevin has been working with has not been very responsive but Tevin has been working with his mother to help connect this youth to resources and opportunities. This youth attends New Start High School and has faced charges recently with King County Juvenile Court. He is living with a single mother in a small apartment with 4 kids. Tevin is working with getting this youth involved with positive pro social activities involving music, weekly check-ins, connecting him navigating drug and alcohol counseling, and getting on track with high school completion. Tevin has been using arts and music to connect with this youth and has been assisting his family with COVID relief funds through SFYC.

A 18-year-old male has recently been enrolled into Tevin's caseload who was referred from a Waskowitz Environmental Leadership Teacher. This youth has a lack of support from his parents who have dealt with drug and alcohol problems and do not support his academic career. Tevin has been helping this youth with receiving essential needs and services such as cell phone repair, clothing, and academic support. This youth has recently received a job at a local skateboarding shop which is his passion and has been giving him joy.

An 18-year-old youth who had been gang involved, homeless and facing employment challenges has recently graduated high school from Puget Sound Skills Center despite all of the barriers that have come his way. This youth has recently faced challenges with the juvenile justice system and is working with Tevin and Team Child to resolve some issues that have happened recently. Tevin has been helping and continues helping this youth by being a positive support system and connecting him with basic needs and resources relating to this youth's situation. This youth is now employed and working with a construction company. Tevin is helping this youth with an entrepreneurial pathway of detailing cars and creating his own business through it to create a positive pathway for himself. Recently during the Pandemic, this youth has needed additional support from his family and community members because of his history with negative influences.

A 17-year-old youth on Tevin's caseload. She is in her senior year seeking support with college and career help with the goal of starting at Highline College and getting into the medical field. She recently was hired as a field naturalist at the environmental science center. She has the plan of becoming a veterinarian after completion of higher education. Tevin has been helping this youth with college applications, developing a narrative, and applying for FAFSA and financial resources to become successful in her goal.

Tevin has recently enrolled a 21 year old youth onto his caseload. She has had a history of homelessness and traumatic experiences in her life that has set her back and brought many barriers to her life. Tevin has enrolled this youth into the Seattle Community Carrot Entrepreneurship program, and helped them with their cover letter, resume, interview prep. Tevin is working with this youth alongside Jessica Velasquez, Social service professional with King County Career Launch Pad. Tevin and Jessica have helped this youth obtain their Notary License as a side business and way to generate additional income. She has been taking on her first clients this Q3. They obtained a job at Seattle Sodo Costco's Floral Department but recently lost the job due to unforeseen circumstances. This youth is now attending Seattle Central College working on her AA transfer degree.

Tevin has also recently enrolled a 22 year old youth onto his caseload who is a single mother and has been through difficult times throughout the past few years. Her family has felt the loss of family members due to gang violence. Tevin is helping this youth with regular check ins and has provided

coaching related to financial literacy, real estate, and philanthropic goals. This youth is working on becoming a phlebotomist and has been working diligently while taking care of her two sons to achieve that goal. Tevin has been a support system for mental health resources, job opportunities and overall support throughout the year.

Tevin's most recent enrollment has been another youth who is 22 years old and also has spent time living in the streets. She is now in a stable living situation, and working at a third party company named Gourmondo in the Amazon building. Tevin is helping her enroll into the Community Carrot Program to explore entrepreneurship opportunities and have a jump start of becoming self-sufficient. This youth is seeking the right fit for mental health resources and support moving forward from past traumatic experiences.

This quarter 3 2021, Tevin's youth has been recognizing the importance of working with a case manager and becoming comfortable with asking for help and support services when needed. It has not been the easiest year for his youth due to home situations and financial barriers but they are doing their best to stay productive towards ambitious goals.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table


***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**
 Address 2208 2nd Ave Ste 100
 City & ZIP Seattle 98121
 Program Contact Name Adam Porter Phone (206) 727-6242
 Email adamp@soundgenerations.org Invoice Date 10/6/21
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer  Printed Name Joanne Donahue

	Contract ID#	Annual		Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining	
Auburn		\$12,500.00	\$3,125.00	\$3,125.00	\$3,125.00		\$3,125.00	
Bellevue		\$16,047.00	\$4,011.75	\$4,011.75	\$4,011.75		\$4,011.75	
Bothell							\$0.00	
Burien		\$7,000.00	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00	
Covington		\$3,234.00	\$808.50	\$808.50	\$808.50		\$808.50	
Des Moines		\$3,875.00	\$968.75	\$968.75	\$968.75		\$968.75	
Federal Way		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$3,750.00	
Issaquah		\$6,720.00	\$1,680.00	\$1,680.00	\$1,680.00		\$1,680.00	
Kenmore		\$600.00	\$150.00	\$150.00	\$150.00		\$150.00	
Kent		\$0.00					\$0.00	
Kirkland		\$11,976.00	\$2,994.00	\$2,994.00	\$2,994.00		\$2,994.00	
Mercer Island		\$0.00					\$0.00	
Redmond		\$4,019.00	\$1,004.75	\$1,004.75	\$1,004.75		\$1,004.75	
Renton	21-065	\$13,000.00	\$3,250.00	\$3,250.00	\$3,250.00		\$3,250.00	
Sammamish		\$0.00					\$0.00	
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00	
Shoreline		\$6,000.00	\$1,500.00	\$1,500.00	\$1,500.00		\$1,500.00	
Tukwila		\$10,601.00	\$2,650.25	\$2,650.25	\$2,650.25		\$2,650.25	

Admin use only

Authorized Payment Amt:

Authorized Signature / City

* MOU *

Authorization Code / Acct #

APPROVED FOR PAYMENT

Date

BY

DATE

BARS#


 10/22/21
 001.000.10.1005.10.41.012

10-25-21

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,990	7,471	8,845	8,089		24,405	1226%
Bellevue	2,833	2,170	2,805	2,542		7,517	265%
Bothell		1,017	909	1,256		3,182	
Burien	1,114	3,088	3,140	2,904		9,132	820%
Covington	515	634	681	894		2,209	429%
Des Moines	617	1,119	1,085	1,237		3,441	558%
Federal Way	2,388	5,026	4,259	4,741		14,026	587%
Issaquah	1,367	649	729	589		1,967	144%
Kenmore	96	692	502	573		1,767	1841%
Kent	0	7,255	7,739	7,587		22,581	
Kirkland	1,907	1,710	2,248	2,158		6,116	321%
Mercer Island	0	224	256	176		656	
Redmond	640	1,712	1,470	1,232		4,414	690%
Renton	2,070	8,417	8,514	8,325		25,256	1220%
Sammamish	0	189	452	510		1,151	
SeaTac	1,592	2,605	2,491	2,364		7,460	469%
Shoreline	954	3,177	3,152	3,879		10,208	1070%
Tukwila	1,688	2,170	2,890	2,490		7,550	447%
Seattle		58,699	55,726	53,969		168,394	
Other KC		4,787	4,295	4,939		14,021	
Outside KC		0	0	0		0	
Unknown		0	0	0		0	
TOTAL	19,771	112,811	112,188	110,454	0	335,453	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the third quarter of 2021 we continued to navigate the issues surrounding the COVID-19 pandemic, prioritizing volunteer, staff, and client safety. We're fortunate to have wonderful partners in our volunteers, senior/community center staff, funders, donors, and program staff, all working together to ensure the continuation of this essential service and help keep vulnerable members of our community safe and fed.

We hired a new Volunteer Coordinator and a Registered Dietitian. Our new volunteer coordinator recently graduated with a bachelor's degree in sociology, minor in public policy, from UW. Her experiences as a volunteer herself, and her service with AmeriCorps at United Way of King County, give her a great perspective for this position. She also has a strong customer service background and is fluent in Spanish. Our new Registered Dietitian started on 9/1 and will be with MOW 32 hours per week, allowing us to double our nutrition services. She interned with us in January and February and this August graduated from UW with a Master of Public Health and Dietetic degree. She worked extensively with older adults in community and inpatient settings throughout her dietetic internship and master's program.

Sound Generations Brand Ambassador has been reaching out to hundreds of churches throughout King County these last few months to let them know about our services, as they are frequently the go-to when someone is looking for help, especially during the pandemic. He also continues to share information and brochures with senior and community centers, and other public venues.

In August, one of our volunteer delivery drivers attempted to deliver to a long-time client. She is 95 and has lived alone with her little dogs that always like to greet the delivery driver. When she did not answer the door, our driver was concerned. The local police were called to conduct a wellness check, and after working with our volunteer coordinator, and making contact with a family member with a key, the fire department was able to gain entry and found her on the

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	89	24	23		136
Bellevue	8	48	15	7		70
Bothell		20	3	7		30
Burien	3	46	11	7		64
Covington	2	14	5	4		23
Des Moines	2	18	3	6		27
Federal Way	7	79	13	21		113
Issaquah	4	8	3	4		15
Kenmore	1	11	0	1		12
Kent	0	100	20	26		146
Kirkland	5	34	14	10		58
Mercer Island	0	3	0	1		4
Redmond	2	34	6	8		48
Renton	7	115	23	32		170
Sammamish	0	7	2	0		9
SeaTac	5	46	3	8		57
Shoreline	3	58	15	18		91
Tukwila	5	27	8	5		40
Seattle		800	103	119		1022
Other KC		95	19	34		148
Outside KC		0	0	0		0
Unknown		0	0			0
TOTAL	60	1652	290	341	0	2283

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$16,047.00	\$4,011.75	\$4,011.75	\$4,011.75		\$12,035.25	\$4,011.75
TOTAL	\$16,047.00	\$4,011.75	\$4,011.75	\$4,011.75	\$0.00	\$12,035.25	\$4,011.75

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00		\$11,250.00	\$3,750.00
TOTAL	\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00	\$11,250.00	\$3,750.00

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Volunteer Transportation Service (VTS)**

Address 2208 Second Ave., Suite 100

City & ZIP Seattle 98121-2055

Program Contact Name Mark Smutny Phone 206-268-6786

Email marks@soundgenerations.org Invoice Date 10/15/21

Costs below incurred from 7/1/21 to 9/30/21

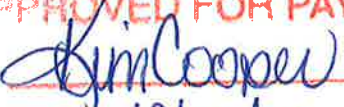
Signature of Authorized Signer  Jane Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$0.00					\$0.00
Bellevue	GF248	\$19,472.00	\$4,868.00	\$4,868.00	\$4,868.00		\$4,868.00
Bothell							\$0.00
Burien		\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Covington	035-2021	\$1,000.00	\$250.00	\$250.00	\$250.00		\$250.00
Des Moines		\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Federal Way		\$0.00					\$0.00
Issaquah		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Kenmore		\$600.00	\$150.00	\$150.00	\$150.00		\$150.00
Kent		\$12,000.00	\$3,000.00	\$3,000.00	\$3,000.00		\$3,000.00
Kirkland		\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
Mercer Island							\$0.00
Redmond		\$7,034.00	\$1,758.50	\$1,758.50	\$1,758.50		\$1,758.50
Renton	Cag-21-060	\$7,500.00	\$1,875.00	\$1,875.00	\$1,875.00		\$1,875.00
Sammamish							\$0.00
SeaTac		\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00
Shoreline		\$4,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$1,000.00
Tukwila		\$3,000.00	\$750.00	\$750.00	\$750.00		\$750.00

Admin use only

Authorized Payment Amt: _____ uthorization Code / Acct # _____

Authorized Signature / City _____ Date _____

APPROVED FOR PAYMENT
 BY: 
 DATE: 10/22/21
 BARS# 001.000.10.505.10.41.012

Vendor # 19117
 10-25-21

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	176	210	116		502	
Bellevue	574	361	291	285		937	163%
Bothell	0	0	0	0		0	
Burien	147	51	21	17		89	61%
Covington	125	24	27	22		73	58%
Des Moines	100	54	56	13		123	123%
Federal Way	0	97	167	67		331	
Issaquah	121	25	59	40		124	102%
Kenmore	60	14	12	16		42	70%
Kent	340	246	253	182		681	200%
Kirkland	236	58	145	90		293	124%
Mercer Island	0	0	0	0		0	
Redmond	207	86	102	100		288	139%
Renton	221	146	201	175		522	236%
Sammamish	0	0	0	0		0	
SeaTac	88	42	64	67		173	197%
Shoreline	118	77	116	75		268	227%
Tukwila	88	10	26	26		62	70%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	2,425	1,467	1,750	1,291	0	4,508	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	2,205	2,137	1,274		5,616	
Bellevue	6,753	3,315	2,298	2,134		7,747	115%
Bothell	0	0	0	0		0	
Burien	2,335	468	311	128		907	39%
Covington	2,411	334	245	327		906	38%
Des Moines	2,500	941	1,093	147		2,181	87%
Federal Way	0	1,108	1,903	731		3,742	
Issaquah	3,596	381	860	691		1,932	54%
Kenmore	876	127	86	116		329	38%
Kent	6,400	4,486	4,415	3,508		12,409	194%
Kirkland	2,631	494	1,016	734		2,244	85%
Mercer Island	0	0	0	0		0	
Redmond	3,086	1,374	1,397	1,279		4,050	131%
Renton	3,180	1,808	2,261	1,948		6,017	189%
Sammamish	0	0	0	0		0	
SeaTac	1,468	645	1,177	775		2,597	177%
Shoreline	1,283	663	842	636		2,141	167%
Tukwila	NA	64	310	259		633	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36,519	18,413	20,351	14,687	0	53,451	

SERVICE UNIT 3

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the third quarter of 2021, the Volunteer Transportation Program, overall, has seen a slight decrease in rider demand in nearly all of the municipalities in which we provide transportation services. We believe that the COVID-19 virus continues to inhibit older adults from getting the medical services they need. At the end of September, we have hired all the call center staff we need to operate both the Volunteer Transportation Program and the companion, Sound Generation's paid driver program, Hyde Shuttle. This has occurred in the context of a tight labor market.

Our outreach to medical agencies, senior living complexes, faith communities and referral agencies is robust. Sound Generation's ambassador guide and outreach coordinator distributed hundreds of fliers in the communities of Kent, Covington, Bellevue, Northshore, Tukwila, Federal Way, Des Moines, Burien, Kenmore, Kirkland, Redmond, Renton, and SeaTac. We continue to distribute translations of our promotional fliers in fifteen languages in all the communities we serve. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate. For June and July, we relied heavily on Lyft drivers to provide driver backup when we were unable to find volunteer drivers. A key reason for the small number of new drivers is that our Volunteer Coordinator resigned in early July. Without her outreach and recruitment efforts, the pool of interested volunteers who came to us was small.

We believe that we are in a position to strengthen our services and outreach throughout the communities we serve. Our team is hard working, collegial, and deeply committed to the older adults we serve and connect to all types of medically related destinations.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	0	26	11	6		43
Bellevue	48	31	15	15		61
Bothell	0	0	0	0		0
Burien	12	6	3	3		12
Covington	na	2	1	1		4
Des Moines	30	5	3	4		12
Federal Way	0	15	12	5		32
Issaquah	10	6	8	3		17
Kenmore	5	4	2	0		6
Kent	30	29	10	9		48
Kirkland	20	11	16	13		40
Mercer Island	0	0	0	0		0
Redmond	18	14	10	20		44
Renton	19	23	17	20		60
Sammamish	0	0	0	0		0
SeaTac	8	4	1	4		9
Shoreline	10	11	5	9		25
Tukwila	8	2	5	3		10
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	218	189	119	115	0	423

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,388.00	\$1,847.00	\$1,847.00	\$1,847.00		\$5,541.00	\$1,847.00
Office/Ops	\$2,106.00	\$526.50	\$526.50	\$526.50		\$1,579.50	\$526.50
Purchased Svc	\$1,053.00	\$263.25	\$263.25	\$263.25		\$789.75	\$263.25
Communication	\$6,317.00	\$1,579.25	\$1,579.25	\$1,579.25		\$4,737.75	\$1,579.25
Travel/Training	\$2,608.00	\$652.00	\$652.00	\$652.00		\$1,956.00	\$652.00
Other						\$0.00	\$0.00
TOTAL	\$19,472.00	\$4,868.00	\$4,868.00	\$4,868.00	\$0.00	\$14,604.00	\$4,868.00

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Southwest Youth and Family Services/New Futures

Address 4555 Delridge Way SW

City & ZIP Seattle, WA 98106

Program Contact Name Heather Hallman Phone 206-937-7680

Email hhallman@swyfs.org Invoice Date 10/15/21

Costs below incurred from 7/1/21 to 9/30/21

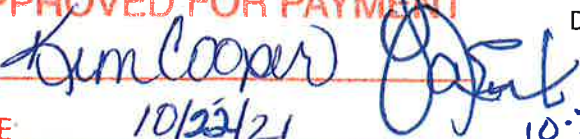
Signature of Authorized Signer  Printed Name Steve Daschle

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	21-050	\$23,000.00	\$5,750.00	\$5,750.00	\$5,750.00	\$5,750.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$10,000.00	\$2,500.00	\$2,500.00	\$2,500.00		\$2,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City  Date 10/18/21

APPROVED FOR PAYMENT
BY: 
DATE: 10/22/21

BARS# 001.000.10.505.10.41.012 Vendor # 16556

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of individuals receiving intervention/contacts/advocacy when the individual cannot represent themselves effectively. Family advocates help families build skills, access community resources, develop support networks and solve challenges.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	342	515	664		1,521	21729%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	200	91	207	81		379	190%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	207	433	722	745	0	1,900	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Number of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740	671	947		2,358	6550%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	300	965	1,133	412		2,510	837%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	336	1,705	1,804	1,359	0	4,868	

SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: Group session

Number of group sessions providing a variety of services and activities to persons 18 or younger with the objective of preventing likely or resolving existing

Description: serious

problems at home, school, or in the community including information and referral, outreach, and

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740	671	947		2,358	6550%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36	740	671	947	0	2,358	

NARRATIVE

See attached

Include narrative text to explain trends you perceive or issues to which you want to draw our attention. Note also where you have had difficulty in collecting demographic information. If your program served what you consider to be large numbers of people that cannot be represented in this demographic form, note that issue here (including the number of people) and offer explanations for that issue.

SeaTac Trends:

We continue to respond with flexibility to the ongoing needs of families during the Covid-19 pandemic. Our efforts continue to be centered on those most impacted-particularly families whose employment has been affected and their ability to meet basic needs. We are also uniquely positioned to meet the culturally-specific mental health needs of our young people. On an advocacy level, our efforts are focused on keeping families housed and ensuring access to continued financial supports.

OST Programming: Across all Sites, we were thrilled to finally begin in-person programming outdoors. We took advantage of our incredible City services-libraries and parks, especially, to engage with our young people. Our academic focus was literacy, with a huge emphasis on social/emotional learning. Our Youth Program Quality goals included: cultivating empathy, increasing student planning and goal-setting, and elevating student leadership. Partnerships over the summer included ArtsCorps, Geeking out Kids of Color, KCLS, YMCA backpacking camps, Seattle Tilth and Eco-Logica, and the Environmental Science Center. We were thrilled to be able to host a Teens in Public Service intern again this year and also relied heavily on newly recruited tutors-mostly high school students, to support our students.

We were also able to analyze our year-end surveys at the beginning of July. Youth described New Futures as a **high-quality program**, with 95% of surveyed youth indicating an **excellent** or **good** experience in New Futures.

Youth highlighted developing **community connections** and a **sense of belonging** through program participation. Most agree that adults in the program are respectful and can be trusted and that they make friends with other youth in the program.

” [New Futures] is a **safe place**: the people, you don't feel judged or anything. ~ Middle School Student
“ They support me with homework, and they call my mom and ask if we need financial help. They definitely **help me out where ever they can**. ~ Middle School Student

At the beginning of this school year, I would **go to the sessions for homework help** which was very helpful since I was adapting to the whole online school learning. ~ High School Student

Clubs are a place to socialize, even if it's not face to face, we can still talk and joke around. ~ High School Student

Family Advocacy: Our Family Advocates and Site Managers have been working diligently as we have shifted to online client files, simultaneously helping families with our new, updated online intake process. We know this digital move will help increase our efficiency and effectiveness with families. A big part of the summer was spent working with families to connect them with valuable resources and

ongoing support, as families continue to navigate the economic impact of the pandemic. We were also able to analyze year-end family surveys.

97% of surveyed families would recommend the program to other families and report **satisfaction with the program, services and staff**. 94% of surveyed families agree that SWYFS offers a high-quality program, rating it an excellent or good experience.



The help they have given us is **very excellent**, the attention they have given us is excellent. We appreciate it. ~ New Futures Family

Many thanks to the people who make it possible for these programs to exist that help families a lot. ~ New Futures Family

We experienced some staffing shifts at the end of the summer and are currently working to recruit a Family Advocate for our Site. We continue to support our SeaTac families through listening, support, and action.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	75	630	644	684		1958
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	23	357	357	384		1098
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	98	987	1001	1068	0	3056

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Matt Griffin YMCA (YMCA of Greater Seattle)**

Address 3595 S 188th St

City & ZIP SeaTac, WA 98188

Program Contact Name Shaquan Brown

Phone 253.87

Email Sbrown@seattleyymca.org

Invoice Date 11/2

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer

Shaquan Brown

Printed Name Shaquan Brown

	Annual Award		Reimbursement Requests			
	Contract ID#	Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac		\$ 21,455.00	\$0.00	\$0.00	\$2,920.00	
Shoreline					Ø	
Tukwila						

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

Ø
APPROVED FOR PAYMENT
Ken Cooper
 12/13/21
 001.000.10.565.10.41.012

REIMBURSEMENT REQUESTS

6.7552

4/21

vn

Balance
Remaining

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$18,535.00

\$0.00

\$0.00

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: Number of individuals trained

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	50	0	0	5		5	10%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	50	0	0	5	0	5	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Number of Individuals Employed

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	50	0	0	4		4	8%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	50	0	0	4	0	4	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Global Guards has been impacted by the COVID-19 pandemic. In a typical year, the Y would recruit young people from nearby Tyee High School, which is walking distance away from the Matt Griffin YMCA. The Y continued to reengage teenagers and market global guard with local guidance counselors. There is a hiring crisis for most organizations when it comes to frontline staff. Moving forward, the plan is to work closely with the City of SeaTac (Brian Tomisser) for additional marketing. We are also increasing participation through word of mouth. We anticipate with the weather change; more participants should want to participate. We anticipate an incremental increase in Q4 as well.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	50	0	0	3			3
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	50	0	0	3	0		3

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel		\$0.00	\$0.00			\$0.00	\$0.00
Office/Ops		\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc		\$0.00	\$0.00			\$0.00	\$0.00
Communication		\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training		\$0.00	\$0.00			\$0.00	\$0.00
Other		\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel		\$0.00	\$0.00	\$1,920.00		\$1,920.00	-\$1,920.00
Office/Ops		\$0.00	\$0.00			\$0.00	\$0.00
Purchased Svc		\$0.00	\$0.00			\$0.00	\$0.00
Communication		\$0.00	\$0.00			\$0.00	\$0.00
Travel/Training		\$0.00	\$0.00	\$1,000.00		\$1,000.00	-\$1,000.00
Other		\$0.00	\$0.00			\$0.00	\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$2,920.00	\$0.00	\$2,920.00	-\$2,920.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**
 Address 3118 S 140th Street
 City & ZIP Tukwila, WA 98168
 Program Contact Name Benton Coblentz Phone 2064318293
 Email boardchair@tukwilapantry.org Invoice Date 10/14/21
 Costs below incurred from 7/1/21 to 9/30/21
 Signature of Authorized Signer Printed Name Benton Coblentz

Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests 2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$8,000.00	\$2,000.00	\$2,000.00	\$2,000.00		\$2,000.00
Shoreline						\$0.00
Tukwila	\$40,000.00	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00

Admin use only

Authorized Payment Amt:

Authorized Signature / City

APPROVED FOR PAYMENT Authorization Code / Acct #

BY: *[Signature]* Date

DATE 10/22/21 10-25-21

BARS# 001.000.10.505.10.41.012

Vendor #

04814

10/22/21

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Pounds of food distributed to clients

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn				4,418		4,418
Bellevue				0		0
Bothell				0		0
Burien		104,279	85,093	29,992		219,363
Covington				0		0
Des Moines				4,470		4,470
Federal Way				7,537		7,537
Issaquah				0		0
Kenmore				0		0
Kent				11,435		11,435
Kirkland				0		0
Mercer Island				884		884
Redmond				0		0
Renton				19,908		19,908
Sammamish				0		0
SeaTac		104,279	85,093	35,814		225,185
Shoreline				0		0
Tukwila		834,228	680,743	83,842		1,598,814
Seattle				90,184		90,184
Other KC				7,745		7,745
Outside KC				2,443		2,443
Unknown				301,271		301,271
TOTAL	0	1,042,785	850,929	599,944	0	2,493,658

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

[illegible]

NARRATIVE

We are still confronting the vast impact that the COVID-19 pandemic has had on our community. Due to COVID-19, we have been serving many more people of the surrounding area. On our distribution days, which occur three times a week, we generally feed between 200-300 families, a huge increase compared to our previous services. To calculate how many families we feed, we keep a log on distribution days. For this report, we added all our numbers to find that between July and September, we gave out over 990 thousand pounds of food while feeding families. This is an unbelievable increase compared to pre-COVID times, when we gave out about 190,000 pounds of food in the same time span.

This is the first quarter since the beginning of the Pandemic when we are able to report based on the data in our new client database, Link2Feed, which we have implemented in partnership with Feeding Washington. We are still not back to normal, and we are not working with individual clients to register them, since we're still operating fully outdoors. The numbers recorded here are for duplicated households, since those are the numbers we reported for the previous quarters.

Clients as a rule instead register themselves using an online form. This creates some data issues, which will clear up through future quarters. For example, we believe that there are too many "Seattle" residents, since that is a default option for local ZIP codes in many browsers. (We tried to clear that particular issue up by using a methodology based on ZIP codes, but there were further issues with that.) Because we are not registering clients ourselves in person, there are many households that don't have the ability to register themselves. This number has gone down consistently since we began the registration process and will finally be solved when we are fully out of this pandemic.

Clearly, people come to the Pantry from beyond our immediate community. We will work to investigate why that is over the rest of this year and will work to make sure that our clients are able to take advantage of the food bank that is most convenient to them.

RESIDENTS

	Annual Goal	Actual # of Residents*				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn				85		85
Bellevue						0
Bothell						0
Burien		3021	2081	577		5679
Covington						0
Des Moines				86		86
Federal Way				145		145
Issaquah						0
Kenmore						0
Kent				220		220
Kirkland						0
Mercer Island				17		17
Redmond						0
Renton				383		383
Sammamish						0
SeaTac		2417	1665	689		4771
Shoreline						0
Tukwila		14706	10129	1613		26448
Seattle				1735		1735
Other KC				149		149
Outside KC				47		47
Unknown				5796		5796
TOTAL	0	20144	13875	11542	0	45561

*Households, not residents

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name WestSide Baby - Children's Basic Essentials Program

Address 10002 14th Ave SW

City & ZIP Seattle, WA 98146

Program Contact Name Carina Schubert

Phone 206-686-6548

Email carina@westsidebaby.org

Invoice Date 10/14/21

Costs below incurred from 7/1/21 to 9/30/21

Signature of Authorized Signer

Carina Schubert

Printed Name Carina Schubert

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00	\$1,250.00	\$1,250.00		\$1,250.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor # 18903

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY

DATE

BARS#

Jim Cooper
10/22/21
001.000.10-505.10.41.012

10/22/21
10.25.21

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Unique children provided with basic need items (i.e. diapers, hygiene items, clothing) at a cost per unit of \$95

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	53	24	187	44		255	481%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	53	29	75	82		186	351%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	106	53	262	126	0	441	

NARRATIVE

WestSide Baby is currently committed to effectively addressing the greatest disparities within basic needs gaps through increased distribution of most needed items via community-centered partnerships.

Between now and December 2021, WestSide Baby aims to fully re-emerge from our emergency response distribution model, which focused our efforts on a small list of most-needed items, to a newly established ongoing distribution procedures with an expanded list of items available. Plans have moved forward in phases, with September focused on improving warehouse flow and inventory management, phasing out COVID modified distribution and introducing refined distribution practices. Agency ordering and distribution was below average for this time because of these changes. We expect orders to increase in October.

Quotes from Provider Partners

"Since most of the families we serve are immigrants/refugees they are unable to have any income if they don't work. Nor can they benefit from many of the financial resources for folks affected by COVID-19. These families are really struggling. At least knowing that through our partnership with WestSide Baby we are able to assist them, they feel some sense of relief. They can put money elsewhere into rent, food or even savings."

"The work your organization does is invaluable to my clients. There really is no alternative way for me to get these supplies for families."

"WestSide Baby is a beacon of light for our families who are often in desperate need for basic essentials for their babies and toddlers. Thank you for the hard work and commitment of your staff and agency during the pandemic."

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines	53	24	175	44		243
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	53	29	61	82		172
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	106	53	236	126	0	415

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]