

REIMBURSEMENT REQUESTS

Agency and Program Name Apprenticeship and Nontraditional Employment for Women
 Address 550 SW 7th St. #B305
 City & ZIP Renton, WA 98057
 Program Contact Name Kerstin Torrescano Phone 425-390-7705
 Email kerstin@anewaop.org Invoice Date 4/15/21
 Costs below incurred from 1/1/21 to 3/31/21
 Signature of Authorized Signer Printed Name Kerstin Torrescano

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
				2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-034	\$6,000.00	\$1,500.00				\$4,500.00
Covington							\$0.00
Des Moines	n/a	\$3,000.00	\$750.00				\$2,250.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent	n/a	\$10,000.00	\$2,500.00				\$7,500.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date

\$ 2,500.00
 APPROVED FOR PAYMENT
 BY Kim Cooper
 DATE 6/15/21
 BARS# 001.000.10.505.10.41.012
 17684

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: One 11 week training under the Trades Rotation Program (TRP) or the Apprenticeship Opportunity Program (AOP)
Training is an 11 week hands-on construction and soft skills instruction - for a total of 300 hours of training time.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0				0	0%
Covington						0	#DIV/0!
Des Moines	2	1				1	50%
Federal Way	?	0				0	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	3				3	75%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	0				0	0%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	12	4	0	0	0	4	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Individual assistance with applications, resumes, and interviewing.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	2	0				0	0%
Covington						0	#DIV/0!
Des Moines	2	0				0	0%
Federal Way	?	0				0	#####
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent	4	0				0	0%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	4	1				1	25%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	12	1	0	0	0	1	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

Burien – ANEW did not serve any residents from Burien in first quarter of 2021.

Des Moines – ANEW served one client living in Des Moines this quarter. The student was enrolled in pre-apprenticeship training in January 2021. The client received support services from ANEW during her time in the program. She did not complete pre-apprenticeship, instead has an immediate need for employment. ANEW helped her find other employment in a warehouse. She left the program with full-time work.

Federal Way – We are still waiting on our contract.

Kent – ANEW served three Kent residents this quarter. All three clients enrolled in pre-apprenticeship in January. Two client remains in programming and are on track to graduate in April. The other client was excited and did not complete training. All three students received support services in ANEW.

SeaTac – We are still waiting on our contract. However ANEW served one client from SeaTac this quarter. The client was provided support services and placed into the Cement Masons Apprenticeship. They are now working for Skanska Construction making \$27.48 per hour.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	4	0				0
Covington						0
Des Moines	4	0				0
Federal Way	?	0				0
Issaquah						0
Kenmore						0
Kent	8	3				3
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	8	1				1
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	24	4	0	0	0	4

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Asian Counseling and Referral Service Whole Health Oriented Mental Health Proj

Address 3639 Martin Luther King Jr. Way S

City & ZIP Seattle, WA 98144

Program Contact Name Yoon Joo Han Phone 206-695-7591

Email yoonjooh@acrs.org Invoice Date 4/15/21

Costs below incurred from 1/1/21 3/31/2021

Signature of Authorized Signer  Printed Name Yoon Joo Han

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$5,000.00	\$1,250.00				\$3,750.00
Bellevue	\$61,142.00	\$17,237.70				\$43,904.30
Bothell						\$0.00
Burien	\$5,000.00	\$1,250.00				\$3,750.00
Covington						\$0.00
Des Moines	\$2,500.00	\$625.00				\$1,875.00
Federal Way	\$9,000.00	\$2,250.00				\$6,750.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00				\$7,500.00
Kirkland	\$7,500.00	\$1,875.00				\$5,625.00
Mercer Island						\$0.00
Redmond	\$5,000.00	\$1,250.00				\$3,750.00
Renton	\$7,500.00	\$1,875.00				\$5,625.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00				\$3,750.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct # 18499

Authorized Signature / City

APPROVED FOR PAYMENT

Date 6/11/21

BY: Kim Cooper

DATE: 6/11/21

BARS#

001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: Choose from drop down list

Description: Mental Health services include individual, family, group counseling, case management, psychiatric evaluation, medication management, skill trianing, wellness/health activities, day activity service and other services provided by ACRS staff. Services are provided at the agency sites or in the community, either face to face or non face to face. Service unit is by hours of services.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	41	444				444	1084%
Bellevue	508	764				764	150%
Bothell						0	
Burien	41	598				598	1458%
Covington						0	
Des Moines	20	238				238	1191%
Federal Way	76	373				373	491%
Issaquah						0	
Kenmore						0	
Kent	84	2,607				2,607	3104%
Kirkland	62	505				505	815%
Mercer Island						0	
Redmond	41	263				263	642%
Renton	63	1,038				1,038	1647%
Sammamish						0	
SeaTac	50	287				287	574%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	986	7,117	0	0	0	7,117	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Some of the highlights and challenges we have faced this last quarter:

-As we finish the first quarter of 2021, we are still seeing devastating impacts of COVID 19. Many clients are still experiencing an increased level of depression, anxiety, and stress due to the impact of the pandemic. On top of the pandemic, there have been an increase in anti-Asian bias and hate which has led to more fear and pain in our community. We are witnessing that an increased number of clients are struggling and decompensating due to the prolonged period of the pandemic and stress from racism as they have been dealing with existing mental health issues, social isolation, and challenges of coping increased level of stress. We have been working tirelessly to provide the critical mental health services our clients and community need at a time like this.

-We are taking COVID vaccine for all of our clients as our top priority. We have been assisting our clients to get COVID vaccine as they got eligible utilizing available resources. Most of our clients have barriers in navigating and scheduling their vaccine due to language and digital barriers. In addition to fully utilizing external resources, we also made an arrangement through our onsite pharmacy to vaccinate our most vulnerable clients who cannot access outside vaccine resources. We have given first dose to 200 clients and now are currently giving those clients their second dose.

-We have continued to actively reach out and engage our clients in services mostly through the phone and very limited video conferencing when we can. There is still a limit in what we can do for our clients through telehealth as many of our clients still do not have the ability to have services done through telehealth. Many

See attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	10	54					54
Bellevue	127	115					115
Bothell							0
Burien	10	49					49
Covington							0
Des Moines	5	31					31
Federal Way	18	58					58
Issaquah							0
Kenmore							0
Kent	20	216					216
Kirkland	15	47					47
Mercer Island							0
Redmond	10	28					28
Renton	16	119					119
Sammamish							0
SeaTac	12	31					31
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	243	748	0	0	0	0	748

Some of the highlights and challenges we have faced this last quarter:

- As we finish the first quarter of 2021, we are still seeing devastating impacts of COVID 19. Many clients are still experiencing an increased level of depression, anxiety, and stress due to the impact of the pandemic. On top of the pandemic, there have been an increase in anti-Asian bias and hate which has led to more fear and pain in our community. We are witnessing that an increased number of clients are struggling and decompensating due to the prolonged period of the pandemic and stress from racism as they have been dealing with existing mental health issues, social isolation, and challenges of coping increased level of stress. We have been working tirelessly to provide the critical mental health services our clients and community need at a time like this.
- We are taking COVID vaccine for all of our clients as our top priority. We have been assisting our clients to get COVID vaccine as they got eligible utilizing available resources. Most of our clients have barriers in navigating and scheduling their vaccine due to language and digital barriers. In addition to fully utilizing external resources, we also made an arrangement through our onsite pharmacy to vaccinate our most vulnerable clients who cannot access outside vaccine resources. We have given first dose to 200 clients and now are currently giving those clients their second dose.
- We have continued to actively reach out and engage our clients in services mostly through the phone and very limited video conferencing when we can. There is still a limit in what we can do for our clients through telehealth as many of our clients still do not have the ability to have services done through telehealth. Many do not have internet, do not know how to use email or a smart phone and the digital divide in our clients, is clearly creating barriers for access for video conferencing telehealth for our clients. We have been providing the most essential services in person at the agency on a limited capacity.
- We have been struggling with staffing capacity over last year including the last quarter. Many staff are on leave due to parenting and health reasons related to COVID and it is extremely difficult to recruit permanent and temporary staffing with specific language capacity to continue to provide services. Our staff have been working extremely hard to ensure all of our clients are receiving services. Many staff members are still working remotely at home and coming into the office for essential services.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$61,142.00	\$17,237.79				\$17,237.79	\$43,904.21
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$61,142.00	\$17,237.79	\$0.00	\$0.00	\$0.00	\$17,237.79	\$43,904.21

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Catholic Community Services Emergency Assistance Programs**

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Kelsi Williamson

Phone 425-331-0668

Email KelsiT@ccsww.org

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer

Kelsi Williamson

Printed Name Kelsi Williamson

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	\$10,000.00	\$3,044.01				\$6,955.99
Bellevue	\$26,745.00	\$8,254.32				\$18,490.68
Bothell	\$12,000.00					\$12,000.00
Burien	\$13,500.00	\$3,823.48				\$9,676.52
Covington	\$10,000.00	\$1,963.63				\$8,036.37
Des Moines						\$0.00
Federal Way	\$9,000.00	\$2,325.01				\$6,674.99
Issaquah						\$0.00
Kenmore						\$0.00
Kent	\$10,000.00	\$2,500.00				\$7,500.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond	\$12,000.00	\$3,525.35				\$8,474.65
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$15,000.00	\$4,000.00				\$11,000.00
Shoreline						\$0.00
Tukwila	\$25,000.00	\$6,648.02				\$18,351.98

Admin use only

Authorized Payment Amt: 4,000.00

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY: *Kim Cooper*

DATE: 5/3/21

BARS: 001.000.10.565.10.41.012

* MOU *

5/3/21

6.1.21

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Household

Description: The number of households assisted, without regard to funding source, with rental assistance, utility assistance motel vouchers, bus tickets, gift cards, and emergency food bags.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	29				29	290%
Bellevue	35	15				15	43%
Bothell						0	
Burien	14	8				8	57%
Covington	17	2				2	12%
Des Moines						0	
Federal Way	13	4				4	31%
Issaquah						0	
Kenmore						0	
Kent	16	9				9	56%
Kirkland						0	
Mercer Island						0	
Redmond	16	6				6	38%
Renton						0	
Sammamish						0	
SeaTac	25	8				8	32%
Shoreline						0	
Tukwila	10	8				8	80%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	89	0	0	0	89	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

First Quarter 2021

MOU South Cities Narratives:

Auburn

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted a total of 29 households and 37 individuals. We spent a total of \$33,727.20, of which \$1794 was Auburn city funds \$31,933.20 was COVID specific funding. In addition, \$313.25 was "other" funding. These funds prevented 29 evictions.

The EA program assisted a Family of 4. Both parents were out of work for much of 2020 and they were able to receive \$1500 Auburn COVID funding to prevent eviction. Both parents are back to work and their past due balance is caught up now.

AMI at 33% and Rent Burden at 56%

They received referrals for and were approved for food stamps and childcare assistance as well.

Burien

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 8 households a total of 14 individuals. A total of \$2735 was spent to prevent 8 evictions. Of this \$2136 was Burien Funding, \$599.00 was other funding.

The EA program assisted a single mom with a past due utility bill. She was working but seemed to get past due on her energy while trying to make ends meet. She was at risk of shut off as soon as the hold was over banning shut offs.

EA was able to pledge \$300 Burien funds to prevent disconnection of electricity.

AMI at 12% Rent Burden at 69%

See attached

First Quarter 2021

MOU South Cities Narratives:

Auburn

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted a total of 29 households and 37 individuals. We spent a total of \$33,727.20, of which \$1794 was Auburn city funds \$31,933.20 was COVID specific funding. In addition, \$313.25 was "other" funding. These funds prevented 29 evictions.

The EA program assisted a Family of 4. Both parents were out of work for much of 2020 and they were able to receive \$1500 Auburn COVID funding to prevent eviction. Both parents are back to work and their past due balance is caught up now.

AMI at 33% and Rent Burden at 56%

They received referrals for and were approved for food stamps and childcare assistance as well.

Burien

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 8 households a total of 14 individuals. A total of \$2735 was spent to prevent 8 evictions. Of this \$2136 was Burien Funding, \$599.00 was other funding.

The EA program assisted a single mom with a past due utility bill. She was working but seemed to get past due on her energy while trying to make ends meet. She was at risk of shut off as soon as the hold was over banning shut offs.

EA was able to pledge \$300 Burien funds to prevent disconnection of electricity.

AMI at 12% Rent Burden at 69%

Referrals given for other financial assistance.

Covington

During the first quarter, there were no specific problems that hindered the delivery of client services. We served 11 Households, 32 Individuals spending \$5213.60 Covington Funds and \$500 Other Funds.

This prevented 10 evictions and the shut off of one utility.

The EA program assisted a senior citizen with past due rent to prevent eventual eviction. After her husband passed away and she lost his income, the rent became unaffordable. EA was able to assist with \$500 of balance with Covington Funding and client is seeking more affordable rental ASAP-referrals were given.

AMI is 15% Rent Burden is 120% of income.

EA Case Manager gave the woman several resources for employment and financial assistance.

Federal Way

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 4 households, a total of 4 individuals. A total of \$1200 was spent. All of the money was Federal Way city funding. This enabled us to prevent 4 evictions.

The EA program assisted a single mother with two children who was out of work and needed rent help. She was searching diligently for work. This was complicated by her contracting COVID-19

The EA program was able to pledge \$300.00 Federal Way city funding to prevent eviction.

AMI is 10% and Rent Burden is 83%

Client was also given other resources for financial assistance.

Kent

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 9 households a total of 16 individuals. We spent a total of \$2696.20, of this amount, \$2447.20 was Kent City funds and \$249.00 was other funding. We were able to prevent 7 evictions, the shut off of one utility and move one family into housing.

We were able to assist a disabled female with her energy bill. We used \$250 Kent city funds to keep her bill from accumulating.

She could also be signed up for Energy Assistance ongoing, so we did that.

AMI is 20% Rent Burden is 75%

SeaTac

During the first quarter, there were no specific problems that hindered the delivery of client services.

The EA program assisted 7 households a total of 25 individuals. A total of \$2125 was spent to prevent 7 evictions.

An immigrant family contacted EA, both parents were out of work much of last year due to COVID. Both were hospitality workers.

The EA program was able to assist the family with \$250 to prevent eventual eviction.

AMI was 36% with rent burden at 60%

Several resources were given for financial assistance.

Tukwila

During the first quarter, there were no specific problems that hindered the delivery of client services.

EA assisted 8 households, a total of 18 individuals. A total of \$3523 was spent to prevent 5 evictions and the shut off of 3 utility accounts.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	23	37				37
Bellevue	75	35				35
Bothell						0
Burien	40	14				14
Covington	34	3				3
Des Moines						0
Federal Way	21	4				4
Issaquah						0
Kenmore						0
Kent	83	14				14
Kirkland						0
Mercer Island						0
Redmond	30	9				9
Renton						0
Sammamish						0
SeaTac	50	25				25
Shoreline						0
Tukwila	12	18				18
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	368	159	0	0	0	159

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$13,372.50	\$3,250.26				\$3,250.26	\$10,122.24
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$13,372.50	\$5,004.06				\$5,004.06	\$8,368.44
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$26,745.00	\$8,254.32	\$0.00	\$0.00	\$0.00	\$8,254.32	\$18,490.68

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$4,500.00	\$1,125.01				\$1,125.01	\$3,374.99
Office/Ops						\$0.00	\$0.00
Purchased Svc	\$4,500.00	\$1,200.00				\$1,200.00	\$3,300.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$9,000.00	\$2,325.01	\$0.00	\$0.00	\$0.00	\$2,325.01	\$6,674.99

REIMBURSEMENT REQUESTS

Agency and Program Name Catholic Community Services - Volunteer Services

Address 100 23rd Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Belina Van

Phone 206-328-6853

Email BelinaV@ccsww.org

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer



Printed Name Belina Van

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-21/2209	\$7,500.00	\$1,875.00				\$5,625.00
Bellevue	GF-229	\$16,581.00	\$4,145.25				\$12,435.75
Bothell	#1738	\$6,000.00	\$1,500.00				\$4,500.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$10,000.00	\$2,500.00				\$7,500.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$10,000.00	\$2,500.00				\$7,500.00
Kirkland	GF-229	\$6,250.00	\$1,562.50				\$4,687.50
Mercer Island							\$0.00
Redmond	GF-229	\$8,744.00	\$2,186.00				\$6,558.00
Renton		\$10,000.00	\$2,500.00				\$7,500.00
Sammamish							\$0.00
SeaTac		\$6,500.00	\$1,625.00				\$4,875.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor # 00683

Authorized Signature / City

APPROVED FOR PAYMENT

BY



Date

5/3/21

DATE

5/3/21

5.15.21

BARS#

001000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Chore Services/In-Home Care

Measurement: 60 minutes

Chore Services include transportation for older adults and persons with disabilities to access basic needs, assistance with household chores, yard work, and minor

Description: home repair to help those individuals remain in their homes for as long as safely possible.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	516	71				71	14%
Bellevue	1,141	273				273	24%
Bothell	413	38				38	9%
Burien	0	124				124	
Covington	0	96				96	
Des Moines	0	0				0	
Federal Way	688	113				113	16%
Issaquah	0	1,514				1,514	
Kenmore	0	28				28	
Kent	688	241				241	35%
Kirkland	430	116				116	27%
Mercer Island	0	43				43	
Redmond	599	209				209	35%
Renton	688	528				528	77%
Sammamish	0	6				6	
SeaTac	447	234				234	52%
Shoreline	0	90				90	
Tukwila	0	0				0	
Seattle		1,012				1,012	
Other KC		183				183	
Outside KC		0				0	
Unknown		250				250	
TOTAL	5,610	5,168	0	0	0	5,168	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

AUBURN: During the COVID-19 pandemic, isolation is growing concern for individuals who are not able to leave the house or have in-home visitors. A client was matched to a phone buddy who provided regular calls to combat the isolation. However it became obvious the client's health was declining. The volunteer bought over hot cooked meals and even the client's favorite hamburgers to encourage the client to eat. Though the client passed, the volunteer was able to provide caring and attentive services until the client needed to go to the hospital.

BELLEVUE: While many VS clients do not have their own car, a client in her 80s who is living on a fixed income, is grateful for a volunteer's willingness to research what was wrong with her car. She shared that this provided her a great amount of security knowing that she would not be take advantage of when getting her car repaired which would save her money.

BOTHELL: A client in their 60s has mobility issues and has troubles getting around. A volunteer was matched with the client to safely deliver groceries and to provide a phone companion. From the calls, the client shared they needed a walker and VS was able to provide one that was donated recently.

FEDERAL WAY: A new volunteer who started in January wanted to provide yard maintenance as a way to give back to his community. He has been able to assist three clients' yards. He also delivered four emergency preparedness baskets to clients who were in need of emergency supplies while observing contactless protocols.

KENT: During the COVID-19 pandemic, one older adult has not felt safe in going to get their groceries and medications. After learning about VS, the client was quickly matched to a volunteer who has been shopping on the client's behalf twice a month and picks up medication as well.

KIRKLAND: An older adult reached out to VS for transportation to get to their 2nd COVID vaccine appointment. The client shared knowing they had transportation that they could count on with a driver who was patient, kind, and was available to wait with the client throughout the appointment, eased their nervousness they had about going to get their vaccine.

REDMOND: A new Spanish-speaking only client reached out to VS to receive help with groceries and medication deliveries. A bilingual volunteer was quickly identified in order for the client to receive services in their native language.

RENTON: A new client who is a veteran was newly diagnosed with some health conditions. They have needed numerous rides to the VA in Seattle for care. A volunteer has been able to take him to every appointment.

SEATAC: For two years, an older adult client has been working on decluttering in order to improve the air quality in her house. A volunteer has been picking up ready-to-go donation bags every week. The client looks forward to these weekly visits and also appreciates the medical transportation and contactless grocery deliveries the volunteer provides.

See attached



Outreach

VS continues partnership with CCS – African American Elders Program. Program information and referrals are exchanged.

VS staff continued to reach out to Veteran Affairs – Puget Sound, community centers, stores, and coffee shops in the North Seattle, Central District, West Seattle, SeaTac, Burien, and Tukwila. Email to inform the following agencies that VS are able to provide medical transportation, yard work, minor home repairs, phone check-ins, and deliveries: King County Housing Authority, Seattle Housing Authority, ADS case managers, Department of Social and Health Services case workers, Evergreen Hospital social workers, and Renton Providers Network.

King5 interviewed VS Director about Volunteer Services' Transportation Program. See link here: <https://www.king5.com/article/news/local/free-ride-covid-vaccine-pierce-king-county/281-ae17cad4-db7e-42d7-9d03-1795c853fff1?fbclid=IwAR1SySLYch2F8EZtFJE0II2GLIJ9HLACZYt6BxxAHri-uU3WCLMs4NYuAfk>

A call for volunteer drivers and clients were featured in the South Seattle Cluster Parishes newsletter.



Updated 2021 Holy
Week South Seattle

City Stories:

AUBURN: During the COVID-19 pandemic, isolation is growing concern for individuals who are not able to leave the house or have in-home visitors. A client was matched to a phone buddy who provided regular calls to combat the isolation. However it became obvious the client's health was declining. The volunteer bought over hot cooked meals and even the client's favorite hamburgers to encourage the client to eat. Though the client passed, the volunteer was able to provide caring and attentive services until the client needed to go to the hospital.

BELLEVUE: While many VS clients do not have their own car, a client in her 80s who is living on a fixed income, is grateful for a volunteer's willingness to research what was wrong with her car. She shared that this provided her a great amount of security knowing that she would not be take advantage of when getting her car repaired which would save her money.

On March 17, 2020, Volunteer Services halted all in-home services in accordance to King County Public Health Guidelines to minimize the risk of spreading of COVID-19. VS has continued its services for phone buddy/phone check in, grocery/meals/essential item deliveries, medical and dental transportation, limited minor home repairs, and limited yard care.

Challenges

While volunteers are able to go to the stores on behalf of clients, clients have shared they prefer going to the stores themselves. VS continues to reach out to clients in the event clients are not able to go to the stores and/or need medical and dental rides, assistance with minor home repairs, and yard care.

Historically, cities such as Bellevue, Redmond, SeaTac, Renton, Federal Way, and Kent provided many large group yard projects. Due to the pandemic, no large gathering are permitted under the “Stay Home, Stay Healthy” guidance. However, several individual volunteers have provided yard maintenance in time for spring.

Four of the cities (Kent, Redmond, Renton and SeaTac) are on track to meet its service hour’s goals. Targeted outreach efforts will occur in Auburn, Bellevue, Federal Way, Kirkland, and Bothell to ensure older adults have their essential needs met during 2021.

Successes

Residents

All the cities have met their first quarter goal of number of residents served. Auburn, Bellevue, Kent, Kirkland, Redmond, and Renton have met or exceeded the annual goal. Volunteers have been able to connect with a high number of clients this first quarter via phone and transportation, resulting in reduced isolation. The phone calls provides another opportunity to ensure the clients have all their basic needs met. Because in-home care services are not currently offered due to the King County Public Health guidelines, the hard work of volunteers are not reflected in the number of hours provided, but rather the number of individuals they have reached out to.

COVID-19 Vaccine Rides

VS has been able to fulfilled 5 rides from the referrals sent to us by the Hopelink Coordinated Vaccine Helpline in the past three weeks. Overall, VS has been able to fulfill 18 COVID-19 vaccine rides. As the vaccine will become available to everyone on April 15th, VS anticipates a slight increase of ride requests specifically for COVID-19 vaccines rides.

Emergency kits

Emergency kits made last month were delivered to clients. Puget Sound Energy (PSE) and Aging and Disability Services (ADS) donated supplies that included masks, soap, hand sanitizer, flashlight, and other emergency prep items.

BOTHELL: A client in their 60s has mobility issues and has troubles getting around. A volunteer was matched with the client to safely deliver groceries and to provide a phone companion. From the calls, the client shared they needed a walker and VS was able to provide one that was donated recently.

FEDERAL WAY: A new volunteer who started in January wanted to provide yard maintenance as a way to give back to his community. He has been able to assist three clients' yards. He also delivered four emergency preparedness baskets to clients who were in need of emergency supplies while observing contactless protocols.

KENT: During the COVID-19 pandemic, one older adult has not felt safe in going to get their groceries and medications. After learning about VS, the client was quickly matched to a volunteer who has been shopping on the client's behalf twice a month and picks up medication as well.

KIRKLAND: An older adult reached out to VS for transportation to get to their 2nd COVID vaccine appointment. The client shared knowing they had transportation that they could count on with a driver who was patient, kind, and was available to wait with the client throughout the appointment, eased their nervousness they had about going to get their vaccine.

REDMOND: A new Spanish-speaking only client reached out to VS to receive help with groceries and medication deliveries. A bilingual volunteer was quickly identified in order for the client to receive services in their native language.

RENTON: A new client who is a veteran was newly diagnosed with some health conditions. They have needed numerous rides to the VA in Seattle for care. A volunteer has been able to take him to every appointment.

SEATAC: For two years, an older adult client has been working on decluttering in order to improve the air quality in her house. A volunteer has been picking up ready-to-go donation bags every week. The client looks forward to these weekly visits and also appreciates the medical transportation and contactless grocery deliveries the volunteer provides.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	9	9				9
Bellevue	20	20				20
Bothell	7	4				4
Burien	0	11				11
Covington	0	5				5
Des Moines	0	0				0
Federal Way	12	10				10
Issaquah	0	10				10
Kenmore	0	2				2
Kent	12	13				13
Kirkland	8	22				22
Mercer Island	0	2				2
Redmond	10	39				39
Renton	12	12				12
Sammamish	0	1				1
SeaTac	8	6				6
Shoreline	0	11				11
Tukwila	0	0				0
Seattle		210				210
Other KC		13				13
Outside KC		0				0
Unknown		1				1
TOTAL	98	401	0	0	0	401

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$16,581.00	\$4,145.25				\$4,145.25	\$12,435.75
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$16,581.00	\$4,145.25	\$0.00	\$0.00	\$0.00	\$4,145.25	\$12,435.75

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$10,000.00	\$2,500.00				\$2,500.00	\$7,500.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$10,000.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$7,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **Child Care Resources Information & Referral, Technical Assistance, & Training**

Address 1225 S Weller Street, Suite 300

City & ZIP Seattle 98144

Program Contact Name Courtney Nolen-Viducich

Phone 206-329-1011 x229

Email viducich@childcare.org

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized
Signer

Courtney Nolen-Viducich

Printed Name Courtney Nolen-Viducich

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests 2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue	GF181	\$35,478.00	\$8,869.50				\$26,608.50
Bothell							\$0.00
Burien	CON-21-036	\$4,000.00	\$1,000.00				\$3,000.00
Covington	024-2021	\$3,543.00	\$885.75				\$2,657.25
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore	21-C2682	\$1,500.00	\$375.00				\$1,125.00
Kent							\$0.00
Kirkland		\$7,500.00	\$1,875.00				\$5,625.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	CON-21-036	\$5,000.00	\$1,250.00				\$3,750.00
Shoreline	9906	\$5,000.00	\$1,250.00				\$3,750.00
Tukwila	CON-21-036	\$4,000.00	\$1,000.00				\$3,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date 5/3/21

BY:

DATE:

BARS#

*** MOU ***
APPROVED FOR PAYMENT
Kym Cooper
5/3/21
001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Information and Referral

Measurement: Contact

Description: The number of contacts by unique clients to access information, referrals, and consumer education by telephone or internet.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		56				56	
Bellevue	220	61				61	28%
Bothell		30				30	
Burien	18	26				26	144%
Covington	20	10				10	50%
Des Moines		4				4	
Federal Way		47				47	
Issaquah		11				11	
Kenmore	10	5				5	50%
Kent		64				64	
Kirkland	45	15				15	33%
Mercer Island		4				4	
Redmond		24				24	
Renton		50				50	
Sammamish		8				8	
SeaTac	25	6				6	24%
Shoreline	31	30				30	97%
Tukwila	18	15				15	83%
Seattle		364				364	
Other KC		50				50	
Outside KC		2,032				2,032	
Unknown		0				0	
TOTAL	387	2,912	0	0	0	2,912	

SERVICE UNIT 2

Service Unit 1: Technical Assistance

Measurement: 60 minutes

Description: The number of hours of technical assistance provided via phone or in-person to child care providers or community members.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		4				4	
Bellevue	60	16				16	26%
Bothell		0				0	
Burien	13	4				4	33%
Covington	8	6				6	79%
Des Moines		2				2	
Federal Way		1				1	
Issaquah		1				1	
Kenmore	4	1				1	25%
Kent		6				6	
Kirkland	7	2				2	32%
Mercer Island		0				0	
Redmond		1				1	
Renton		9				9	
Sammamish		0				0	
SeaTac	13	8				8	60%
Shoreline	8	6				6	69%
Tukwila	13	6				6	48%
Seattle		22				22	
Other KC		1				1	
Outside KC		64				64	
Unknown		0				0	
TOTAL	126	158	0	0	0	158	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: 60 minutes

Description: The number of hours of training offered by CCR to child care providers.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		8				8	
Bellevue	125	114				114	91%
Bothell		25				25	
Burien	16	51				51	316%
Covington	11	13				13	118%
Des Moines		2				2	
Federal Way		29				29	
Issaquah		11				11	
Kenmore	10	4				4	40%
Kent		84				84	
Kirkland	52	15				15	28%
Mercer Island		0				0	
Redmond		23				23	
Renton		23				23	
Sammamish		22				22	
SeaTac	20	29				29	145%
Shoreline	0	25				25	
Tukwila	16	6				6	34%
Seattle		230				230	
Other KC		40				40	
Outside KC		147				147	
Unknown		0				0	
TOTAL	250	897	0	0	0	897	

NARRATIVE

IR: In the first quarter of 2021, the Child Care Aware of Washington Family Center assisted families across King County as they prepared for hybrid return to in-person instruction with their school agers. The Call Center heard from several families newly approved for subsidy, wanting to enroll their children in care, and seeking assistance navigating the whole process. As the CARES programs ended in 2020, the Call Center has had a consistent and steady flow of callers in King County, inquiring about the possibility of funding availability in 2021. Families regularly check in, to see if a new program has come up or if one might be a future possibility. Some themes we heard from families at the start of 2021:

- Families calling to check on potential additional funding for King County in 2021.
- Families calling to inquire about childcare and financial assistance, who are unemployed and wanting to access childcare to search for jobs, go to interviews, and be able to take job offers.
- A rise in caseworkers calling on behalf of their clients, wanting to connect families to more resources.
- Families newly approved for Working Connections, wanting to learn more about the childcare system and how their subsidy works.
- Families of school agers with changing childcare needs, primarily looking for assistance with childcare that may provide transportation.

TA: We have been very busy this first quarter trying to make sure all providers needs are met. We have been working so hard to meet our first quarter deliverables. I am happy to say that we have met them! One of our successes this quarter was a suburban city provider needing support with filling out one of the Covid grants. The applications were closing, and we supported her with filling out the grant and getting it submitted before the deadline. I am happy to say she was awarded the grant. Another success we have had and are having is getting potential providers through the licensing process. Even though we are still going through this pandemic there are lots of people trying to become licensed providers. We have been meeting with them via zoom, emails, and phone calls. Some of the challenges we are having is getting in contact with some of the providers. Some providers do not answer their telephone during business hours. We are trying to accommodate all providers needs so we are meeting providers after hours. We have been scheduling zoom meetings whenever they are available. We will continue to support ALL providers and schedule appointments as needed.

TR: The Professional Development Team has had success in registering more participants from suburban cities due to increasing enrollment in trainings funded by the suburban cities grant (allowing more opportunities for providers from suburban cities to attend), offering free trainings and marketing them to providers from suburban cities, and granting scholarships to some providers from suburban cities for paid trainings. We have had great success in registering more people for these trainings when we send them a direct email regarding one specific training. In the direct emails for free sessions or when granting scholarships, we allow participants to reply to the email with their name and address versus requiring them to go through our typical registration page and process. We believe that eliminating the registration step may draw more people to the sessions as the registration process can be off-putting and confusing to some. We also have added new trainings which may be appealing to providers. We offer trainings at various times throughout the day, including evening start times, and weekends. We reached participants in rural areas who don't typically attend our in-person trainings, had providers join our trainings for the first time, and had some providers take a training with us for the first time in years! The response to online trainings has been overwhelmingly positive

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		56				56
Bellevue	220	61				61
Bothell		30				30
Burien	18	26				26
Covington	20	10				10
Des Moines		4				4
Federal Way		47				47
Issaquah		11				11
Kenmore	10	5				5
Kent		64				64
Kirkland		15				15
Mercer Island		4				4
Redmond		24				24
Renton		50				50
Sammamish		8				8
SeaTac	25	6				6
Shoreline	31	30				30
Tukwila	18	15				15
Seattle		364				364
Other KC		50				50
Outside KC		2,032				2032
Unknown		0				0
TOTAL	342	2912	0	0	0	2912

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$35,478.00	\$8,869.50				\$8,869.50	\$26,608.50
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other						\$0.00	\$0.00
TOTAL	\$35,478.00	\$8,869.50	\$0.00	\$0.00	\$0.00	\$8,869.50	\$26,608.50

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Congolese Integration Network(CIN)

Address 19550 International Blvd Ste #103

City & ZIP Seatac / WA 98188

Program Contact Name Congolese Integration Network Health E Phone

Email aaron@cinseattle.org Invoice Date 4/15/2021

Costs below incurred from 01/01/2021 to 4/15/2021

Signature of Authorized
Signer

Printed Name Aaron Johnson

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington	029-2021	\$2,500.00	\$625.00	\$625.00	\$625.00	\$625.00	\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$15,000.00	\$3,750.00	\$3,750.00	\$3,750.00	\$3,750.00	\$0.00 11,250
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City BY Ken Cooper Date 7/12/21

DATE: 7/12/21 7.14.21

BARS# 001.000.10.505.10.41.012

Vendor 19125

SERVICE UNIT 1

Service Unit 1: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description: This unit was not accomplished because of some technicality turning around contract and the Congolese integration Network(CIN) graduation from the previous fiscal sponsor.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	4	0				0	0%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	105	0				0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	109	0	0	0	0	0	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Bundle of items

Description: This unit was not accomplished because of some technicality turning around contract and the Congolese integration Network(CIN) graduation from the previous fiscal sponsor.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	15	0				0	0%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	299	0				0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	314	0	0	0	0	0	

SERVICE UNIT 3

Service Unit 1: Support Group

Measurement: 60 minutes

Description: This unit was not accomplished because of some technicality turning around contract and the Congolese integration Network(CIN) graduation from the previous fiscal sponsor.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington	10	0				0	0%
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4	4				4	100%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	14	4	0	0	0	4	

NARRATIVE

The Congolese Integration Network(CIN) is very happy to serve its community members and also learn how to use this important reporting tool. This first quaterly report has been very challenging for the reason that this contract has been amended following our graduation from our previous fiscal sponsor. The most imporant facet and aspect of this quaterly report was based on the first family we visited in the City of Covington. We visitied a family of 15 members in one signle houseld or roof. The family presented enormous needs and request that we are hardly working to provide them with adequate and efficient support. Some of the needs that we learning was mental health support through counselling, finacial aids and children diapers. We will work hard in order to have this family prioritized for the help that they have presented to us. On our visit, we issued 3000 masks and 2 boxes of hand sinatizers to the family. We promised to visit them again in the coming momth(June).

We are so pleased to work with the community we serve in the city of seatac. The City of Seatac represent our house as our office and head quarter(HQ) is based in. The contract that we have with the city of Seatac has been amended despite the fact that we have been already providing our services to its residents. We are so excited for the services we have been providing and we are still on the move. We initiated the finacial literacy training and workshop with our clients. 20 Enrolled and only 4 were present on the kick off day. We have provided 4 session of finacial literacy and we are still thinking on capturing those who did not turn on.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington		15					15
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac							0
Shoreline							0
Tukwila							0
Seattle		10					10
Other KC							0
Outside KC							0
Unknown							0
TOTAL	0	25	0	0	0	0	25

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Consejo Counseling and Referral Service**
 Address **3808 S. Angeline Street**
 City & ZIP **Seattle, WA 98118**
 Program Contact Name **Norma Guzman** Phone **206-461-4880**
 Email **nguzman@consejocounseling.org** Invoice Date **5/26/21**
 Costs below incurred from **1/1/21** to **3/31/21**
 Signature of Authorized Signer _____ Printed Name **Mario E. Paredes**

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-21/2212	\$6,500.00	\$1,625.00					\$4,875.00
Bellevue	GF250	\$15,545.00	\$6,469.84					\$9,075.16
Bothell	1673	\$3,000.00	\$750.00					\$2,250.00
Burien								\$0.00
Covington								\$0.00
Des Moines								\$0.00
Federal Way		\$9,000.00	\$2,250.00					\$6,750.00
Issaquah								\$0.00
Kenmore								\$0.00
Kent		\$10,000.00	\$2,500.00					\$7,500.00
Kirkland		\$15,000.00	\$3,750.00					\$11,250.00
Mercer Island								\$0.00
Redmond	9641	\$4,286.00	\$1,071.50					\$3,214.50
Renton								\$0.00
Sammamish								\$0.00
SeaTac		\$5,000.00	\$1,250.00	\$1,250	\$1,250	\$1,250		\$3,750.00
Shoreline								\$0.00
Tukwila								\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

19064

Authorized Signature / City

Date

7/12/21

APPROVED FOR PAYMENT

BY: Kim Cooper

DATE: 7/12/21

RARS# 001.000.10.565.10.41.012

7.14.21

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	26	13				13
Bellevue	90	221				221
Bothell	72	15				15
Burien		16				16
Covington						0
Des Moines		9				9
Federal Way	24	12				12
Issaquah		2				2
Kenmore						0
Kent	6	97				97
Kirkland		38.5				38.5
Mercer Island						0
Redmond	48	49				49
Renton		25				25
Sammamish						0
SeaTac	6	3				3
Shoreline						0
Tukwila		4				4
Seattle		165				165
Other KC						0
Outside KC						0
Unknown						0
TOTAL	272	669.5	0	0	0	669.5

SERVICE UNIT 2

Service Unit 2: Counseling (e.g., Mental Health, Domestic Violence, Substance Abuse, Housing, Employment)

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	20	12				12
Bellevue	60	164				164
Bothell	39	12				12
Burien		16				16
Covington						0
Des Moines		7				7
Federal Way	33	11				11
Issaquah		2				2
Kenmore						0
Kent	15	59				59
Kirkland		34.5				34.5
Mercer Island						0
Redmond	30	46				46
Renton		23				23
Sammamish						0
SeaTac	5	3				3
Shoreline						0
Tukwila		3				3
Seattle		137.5				137.5
Other KC						0
Outside KC						0
Unknown						0
TOTAL	202	530	0	0	0	530

SERVICE UNIT 3

Service Unit 3: Support Group

Measurement: 60 minutes

Description:

		Actual Units, regardless of funding source				
	Annual Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD
Auburn	3	6				6
Bellevue	60	61				61
Bothell	34	3				3
Burien						0
Covington						0
Des Moines						0
Federal Way	30	3				3
Issaquah		6				6
Kenmore						0
Kent	20	5.5				5.5
Kirkland		6				6
Mercer Island						0
Redmond	12	13				13
Renton						0
Sammamish						0
SeaTac	4					0
Shoreline						0
Tukwila						0
Seattle		30				30
Other KC						0
Outside KC						0
Unknown						0
TOTAL	163	133.5	0	0	0	133.5

NARRATIVE

Efforts have been made to introduce the community to the tech world of zoom. Support groups and appointments are being conducted more frequently and with an overall success. In addition, outreach services continue being conducted via radio, facebook etc., to inform them of our ever presence and support as well as to providing with different resources that have been made available to them. Also, During this reporting period, the DV Advocate was able to provide over 400 hours of direct services new and existing clients. The Advocate co-facilitated a financial planning class for the Latino community for domestic violence survivors. This class provided education and information to women who had fled abusive relationships and were providing for themselves and their families for the first time. Participation in this class helps survivors to establish financial independence, a crucial skill for some survivors to develop. Of these clients, several were referred to Consejo's mental health program to receive counseling.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn	7	5				5
Bellevue		22				22
Bothell		3				3
Burien		6				6
Covington						0
Des Moines		2				2
Federal Way	9	4				4
Issaquah		1				1
Kenmore						0
Kent	10	16				16
Kirkland		4				4
Mercer Island						0
Redmond	6	4				4
Renton		7				7
Sammamish						0
SeaTac	6	1				1
Shoreline						0
Tukwila		1				1
Seattle		38				38
Other KC						0
Outside KC						0
Unknown						0
TOTAL	38	114	0	0	0	114

REIMBURSEMENT REQUESTS

Agency and Program Name **Des Moines Area Food Bank**

Address 22225 9th Ave S (Mailing: PO Box 98788)

City & ZIP Des Moines, WA 98198

Program Contact Name Barb Houston-Shimiau

Phone (206) 878-2660

Email dmafb@hotmail.com

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized
Signer

Barb Houston-Shimiau

Printed Name Barb Houston-Shimizu

	Annual		Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines		\$50,000.00	\$12,500.00				\$37,500.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer							\$0.00
Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$40,000.00	\$10,000.00				\$30,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: \$10,000.00

Authorization Code / Acct # 00988

Authorized Signature / City

Date 5/3/21

APPROVED FOR PAYMENT

BY

DATE

BARS#

Kim Cooper
5/3/21
001.000.10.505.10.41 012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Food is measured in terms of the number of pounds served. (Since meals are estimated to be 1.2 lbs per meal, the equivalent number of meals can also be estimated from this number.)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		19,078				19,078	
Bellevue						0	
Bothell						0	
Burien		13,032				13,032	
Covington						0	
Des Moines	85,800	182,792				182,792	213%
Federal Way		5,491				5,491	
Issaquah						0	
Kenmore						0	
Kent		62,832				62,832	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		10,148				10,148	
Sammamish						0	
SeaTac	69,894	83,021				83,021	119%
Shoreline						0	
Tukwila		684				684	
Seattle		1,816				1,816	
Other KC		5,298				5,298	
Outside KC		1,666				1,666	
Unknown						0	
TOTAL	155,694	385,858	0	0	0	385,858	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: The second service unit is the number of total individuals served. This figure includes all visits for regular food bank service, as well as extra services such as weekend backpacks, cooking class (participants receive a second food bank visit), emergency visits, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		893				893	
Bellevue						0	
Bothell						0	
Burien		610				610	
Covington						0	
Des Moines	2,230	8,007				8,007	359%
Federal Way		257				257	
Issaquah						0	
Kenmore						0	
Kent		2,941				2,941	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		475				475	
Sammamish						0	
SeaTac	1,619	3,886				3,886	240%
Shoreline						0	
Tukwila		32				32	
Seattle		85				85	
Other KC		248				248	
Outside KC		78				78	
Unknown						0	
TOTAL	3,849	17,512	0	0	0	17,512	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Bundle of items

Description: The final service unit is the number of weekend backpacks served. Backpacks providing two days worth of kid-friendly foods are distributed weekly through nine local schools.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	1,049					0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,049	0	0	0	0	0	

Des Moines Area Food Bank
1st Quarter 2021 Narrative

It is hard to believe that it has been a year since the pandemic crisis emerged. It has been a challenging time of deciding how to respond with the best service while keeping clients, staff and volunteers safe. We are pleased to say that we have been able to remain open with full service, providing an average of 10 days worth of canned, fresh and frozen foods—preserving client choice and enabling families to shelter at home. We have also expanded hours of emergency assistance by opening our bread and produce room every weekday from 9:00 am - 2:30 pm; here, clients can receive unlimited bread, produce, pastry, salads and sandwiches, and prepared food or dairy near the end of its shelf life. Numerous clients are utilizing this expanded service to shop for produce weekly at the food bank, ensuring access to healthy food throughout the month.

Approximately five to ten families per week are participating in our "Groceries-to-Go" program. On-line ordering allows clients to pick up food baskets prepared for them, allowing for client choice while minimizing public exposure. The first quarter has seen rapid expansion of the new delivery program started in partnership with United Way and Door Dash. Door Dash drivers are currently delivering weekly food boxes to about 250 families per week. These boxes are mostly canned items, with some fresh and frozen goods included. While the standardized order does not allow for client choice, it greatly increases the accessibility of emergency food with home delivery for many who are vulnerable to catching COVID.


Special waivers are still in place for children's meals, and schools now in session can provide students with meals to take home for the weekend. Consequently, it does not make sense yet to restart our weekend backpack program. We continue to serve grab-and-go meals for kids at the food bank during regular service hours, providing 7,756 meals for the quarter. At this time, it looks like these waivers will be in place through the summer, so we will continue to do grab-and-go meals at as many of our regular sites as possible. COVID is still preventing some of our partner programs from opening this summer, so we anticipate having 10-12 sites.

The food bank advocated for staff and volunteers to be considered essential workers eligible for vaccinations. We are pleased that almost all of our staff and volunteers are now fully vaccinated. As more and more community members receive vaccines, we are starting to see former volunteers return to the food bank. This will be critical, as our national guard cohort will be leaving service by the end of June.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		139				139
Bellevue						0
Bothell						0
Burien		113				113
Covington						0
Des Moines	1232	1819				1819
Federal Way		139				139
Issaquah						0
Kenmore						0
Kent		671				671
Kirkland						0
Mercer Island						0
Redmond						0
Renton		80				80
Sammamish						0
SeaTac	296	835				835
Shoreline						0
Tukwila		15				15
Seattle		54				54
Other KC		31				31
Outside KC		23				23
Unknown						0
TOTAL	1528	3919	0	0	0	3919

REIMBURSEMENT REQUESTS

Agency and Program Name **Domestic Abuse Women's Network - CAP**
 Address 221 W Gowe St
 City & ZIP Kent, WA 98032
 Program Contact Name Angela Dannenbring Phone 253-893-1605
 Email angelad@dawnrising.org Invoice Date 4/15/21
 Costs below incurred from 1/1/21 to 3/31/21
 Signature of Authorized Signer  Printed Name Zinka Galusic

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$10,000.00	\$2,500.00				\$7,500.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$3,500.00	\$875.00				\$2,625.00
Covington	025-2021	\$3,000.00	\$750.00				\$2,250.00
Des Moines		\$5,000.00	\$1,250.00				\$3,750.00
Federal Way		\$9,000.00	\$2,250.00				\$6,750.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent		\$33,000.00	\$8,250.00				\$24,750.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-070	\$7,500.00	\$1,875.00				\$5,625.00
Sammamish							\$0.00
SeaTac		\$5,000.00	\$1,250.00				\$3,750.00
Shoreline							\$0.00
Tukwila		\$4,000.00	\$1,000.00				\$3,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

01057

Authorized Signature / City

Date

5/26/21

APPROVED FOR PAYMENT

BY:

DATE:

BARS#

5/26/21
 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: DAWN's highly trained advocates provide domestic violence focused advocacy following the mobile advocacy model. This means our advocates meet survivors where they are most comfortable and safe in the community. We provide survivor centers, trauma informed support.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	136	317				317	233%
Bellevue		2				2	#DIV/0!
Bothell						0	#DIV/0!
Burien	25	9				9	36%
Covington	22	6				6	27%
Des Moines	20	3				3	15%
Federal Way	124	352				352	284%
Issaquah		3				3	#DIV/0!
Kenmore						0	#DIV/0!
Kent	1,220	484				484	40%
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond		3				3	#DIV/0!
Renton	103	385				385	374%
Sammamish						0	#DIV/0!
SeaTac	69	45				45	65%
Shoreline						0	#DIV/0!
Tukwila	42	4				4	10%
Seattle		404				404	
Other KC		119				119	
Outside KC		370				370	
Unknown		145				145	
TOTAL	1,761	2,651	0	0	0	2,651	

SERVICE UNIT 2

Service Unit 1: Crisis Line

Measurement: Phone call

Description: DAWN provides a 24/7 crisis and advocacy line. This line is staffed by trained domestic violence advocates who are skilled in crisis management, resourcing, and trauma informed supportive listening.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	55	37				37	67%
Bellevue		18				18	#DIV/0!
Bothell		2				2	#DIV/0!
Burien	12	23				23	192%
Covington	8	11				11	138%
Des Moines	16	19				19	119%
Federal Way	50	47				47	94%
Issaquah		8				8	#DIV/0!
Kenmore		1				1	#DIV/0!
Kent	188	128				128	68%
Kirkland		4				4	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond		3				3	#DIV/0!
Renton		90				90	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	28	11				11	39%
Shoreline		5				5	#DIV/0!
Tukwila	11	17				17	155%
Seattle		182				182	
Other KC		7				7	
Outside KC		1				1	
Unknown		269				269	
TOTAL	368	883	0	0	0	883	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

Community Advocacy Overview:

We continue to provide all services in different capacities. We have a very strong, united team of Advocates. Folks continue feeling well-connected to each other and DAWN through developing new methods or adjusting our communication. Through the pandemic as our needs have changed, we have adapted. First we had daily check-in calls, then we reduced to weekly, then returned to our monthly all-staff meeting. We continue to have our DSM Advocacy team meetings virtually, as do our monthly CAP team and bi-weekly Legal Consult meetings.

Trends we are seeing:

- After many months of getting fewer calls on CL and fewer new clients, we are starting to see an uptick this quarter. And the cases continue to be more complex. Advocates are helping folks navigate increasingly complicated situations. Plus the community support landscape was upended overnight and has continued to evolve and change throughout the pandemic. Both survivors themselves and advocates are having to relearn resources and systems to help survivors navigate. Legal systems are increasingly difficult for both advocates and survivors to navigate.
 - There is a lot of financial need that survivors are facing and the covid funds have really helped a lot of survivors fill in the gaps!
 - Prosecutors and LE in general are seeing an increase in # and severity of crimes, especially felony-level.
- Clearly people are not safe to reach out to services for support if they are still in their relationship, and things are escalating. Due to additional stress. lack of normal community and social supports for both partners. kids

See attached

Community Advocacy Overview:

We continue to provide all services in different capacities. We have a very strong, united team of Advocates. Folks continue feeling well-connected to each other and DAWN through developing new methods or adjusting our communication. Through the pandemic as our needs have changed, we have adapted. First we had daily check-in calls, then we reduced to weekly, then returned to our monthly all-staff meeting. We continue to have our DSM Advocacy team meetings virtually, as do our monthly CAP team and bi-weekly Legal Consult meetings.

Trends we are seeing:

- After many months of getting fewer calls on CL and fewer new clients, we are starting to see an uptick this quarter. And the cases continue to be more complex. Advocates are helping folks navigate increasingly complicated situations. Plus the community support landscape was upended overnight and has continued to evolve and change throughout the pandemic. Both survivors themselves and advocates are having to relearn resources and systems to help survivors navigate. Legal systems are increasingly difficult for both advocates and survivors to navigate.
- There is a lot of financial need that survivors are facing and the covid funds have really helped a lot of survivors fill in the gaps!
- Prosecutors and LE in general are seeing an increase in # and severity of crimes, especially felony-level. Clearly people are not safe to reach out to services for support if they are still in their relationship, and things are escalating. Due to additional stress, lack of normal community and social supports for both partners, kids are home, etc.

Programs:

Mobile Advocacy – Mobile advocates continue to be busy. Ada has maintained a really positive working relationship with the agency handling the KC Diversion funds, so many of our survivors have been able to access those funds for emergency expenses, like moving costs and car repairs. We were able to provide advocates with a hipaa-compliant scanning app so they can get documents submitted to our partners on behalf of clients. An example of one of the ways we've adapted to this new context.

Legal Advocacy – Carol-Ann and Aushenae have an efficient system for dividing up the calls to our legal referral line. We have two great volunteers in the program who are helping the team. Additionally, our partnership with ELAP continues to go well.

Immigrant Advocacy – Elba is doing well and is now able to focus more on legal and immigration advocacy as we've hired a second bi-lingual Spanish speaking advocate, Casi.

CSO (DSHS) Advocacy – T White Center and Renton CSO to have more oversight and relationships with staff at both locations. Casi is the primary advocate at White Center and Aushenae is supporting Milena at Renton. All work continues to be remote but we're prepared to move to in-person when we're able.

Green River College Advocacy – Jennifer provided some training to a multi-disciplinary team at GRC. Natasha and Jennifer completed a data project to get ready to collect and report the data required for this project, which is somewhat different than what other programs require. Then this quarter and advocates are starting to get a few clients, even in this remote context.

Highline Schools – Wambui is also our primary contact for Highline. She's meeting with staff across the district to understand their needs and how DAWN can support during remote learning. Casi is also involved and will be providing advocacy to families as needed, which is a great fit because over 50% of students in the district come from families who primarily speak Spanish. Both staff have begun to attend the district's virtual provider roundtable meetings.

Covington – Elba is working with Chief McCurdy to offer a training to all offices in January. We will also be rolling out a new intake process to the officers to help them get survivors connected directly to services at DAWN by sending us a referral, which an advocate will follow up on within 2-3 business days of receipt. We're excited to finally roll out this project, which has been in the works for at least 2 years.

Crisis Line – Agencies across the county are still working on the new consolidated community hotline, which is set to begin in April. New Beginnings holds the contract and has hired a Director. They are starting the hiring process for their hotline advocates. In the meantime, we have another great round of interns and are helping us maintain our 24/7 coverage.

Support Groups –We are moving forward with work we started in February last year to move away from open-ended groups to a closed, time-limited group model. In November we began holding our first virtual support group, led by two interns under Lindsey's guidance. Another advocate, Mymy, began a group in December, and we have a total of ten groups currently in progress or will begin in the second quarter. We will also held the first facilitation training for group facilitators in early February as we ramp up our new model.

Marketplace – Marketplace has transition and is now being run by an intern on the CAP team and a long-time volunteer. Over the summer we rolled out a new contact-less system for advocates to drop

pre-made bags of food into the trunk of survivors' cars. This has worked really well with the fluctuations of donations we are receiving. Though folks may be getting a bit less than previously, we are happy to have been able to find a way to creatively maintain this tangible support to survivors.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	23	66				66
Bellevue		2				2
Bothell						0
Burien	20	6				6
Covington	17	4				4
Des Moines	16	1				1
Federal Way	22	75				75
Issaquah		1				1
Kenmore						0
Kent	280	72				72
Kirkland		1				1
Mercer Island						0
Redmond		1				1
Renton	18	88				88
Sammamish						0
SeaTac	12	5				5
Shoreline						0
Tukwila	10	3				3
Seattle		114				114
Other KC		29				29
Outside KC		26				26
Unknown		8				8
TOTAL	418	502	0	0	0	502

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **El Centro de la Raza**

Address 2524 16th Ave S

City & ZIP Seattle, WA 98144

Program Contact Name Systems Navigation South King County Phone 206-957-4634

Email dperezlally@elcentrodelaraza.org Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer *Estela Ortega* Printed Name Estela Ortega

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	21/22XX	\$12,000	\$3,000.00				\$9,000.00
Bellevue		\$0	\$0.00				\$0.00
Bothell		\$0	\$0.00				\$0.00
Burien		\$7,000	\$1,750.00				\$5,250.00
Covington		\$0.00	\$0.00				\$0.00
Des Moines		\$5,000	\$625.00				\$4,375.00
Federal Way		\$0.00	\$0.00				\$0.00
Issaquah		\$0.00	\$0.00				\$0.00
Kenmore		\$0.00	\$0.00				\$0.00
Kent		\$10,000	\$2 500.00				#VALUE!
Kirkland		\$0.00	\$0.00				\$0.00
Mercer Island		\$0.00	\$0.00				\$0.00
Redmond		\$0.00	\$0.00				\$0.00
Renton		\$7,500	\$0.00				\$7,500.00
Sammamish		\$0.00	\$0.00				\$0.00
SeaTac		\$10,000	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$7,500.00
Shoreline		\$0.00	\$0.00				\$0.00
Tukwila		\$2,500	\$625.00				\$1,875.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Vendor #19130

Authorized Signature / City

Date

7/12/21

APPROVED FOR PAYMENT

BY

DATE

BARS#

001.000.10.905.10.41-012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Assessment

The program provides direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs.

Description: Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	385	39				39	10%
Bellevue	0	0				0	
Bothell	0	0				0	
Burien	221	34				34	15%
Covington	0	0				0	
Des Moines	155	20				20	13%
Federal Way	0	0				0	
Issaquah	0	0				0	
Kenmore	0	0				0	
Kent	266	27				27	10%
Kirkland	0	0				0	
Mercer Island	0	0				0	
Redmond	0	0				0	
Renton	176	19				19	11%
Sammamish	0	0				0	
SeaTac	263	6				6	2%
Shoreline	0	0				0	
Tukwila	68	15				15	22%
Seattle		0				0	
Other KC		0				0	
Outside KC		0				0	
Unknown		0				0	
TOTAL	1,534	160	0	0	0	160	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

In the first quarter, January to March 2021 South King County Systems Navigation Program at El Centro de la Raza provided direct assistance to low-income individuals and families to access available social services, as well as private and public benefit programs. Navigation staff work 1:1 with low-income participants who are oftentimes limited English speakers, with no previous knowledge of the complex processes involved in connecting to social service programs. Staff assess immediate needs, identify available and applicable programs, determine eligibility, assist with enrollment, and provide referrals. The main services we provided were: Rental Assistance, Food Assistance, Unemployment and Financial Assistance.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	385	39				39
Bellevue	0	0				0
Bothell	0	0				0
Burien	221	34				34
Covington	0	0				0
Des Moines	155	20				20
Federal Way	0	0				0
Issaquah	0	0				0
Kenmore	0	0				0
Kent	266	27				27
Kirkland	0	0				0
Mercer Island	0	0				0
Redmond	0	0				0
Renton	176	19				19
Sammamish	0	0				0
SeaTac	263	6				6
Shoreline	0	0				0
Tukwila	68	15				15
Seattle		0				0
Other KC		0				0
Outside KC		0				0
Unknown		0				0
TOTAL	1534	160	0	0	0	160

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Dental Care**

Address 955 Powell Ave SW

City & ZIP Renton, WA 98057

Program Contact Name Joseph Adriano Phone 323-523-5632

Email jadriano@healthpointchc.org Invoice Date 4/8/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer *Joseph Adriano* Printed Name Joseph Adriano

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			Balance Remaining
				2nd Qtr	3rd Qtr	4th Qtr	
Auburn	037-2021	\$20,000.00	\$5,000.00				\$15,000.00
Bellevue	GF184	\$37,000.00	\$9,250.00				\$27,750.00
Bothell							\$0.00
Burien	037-2021	\$5,000.00	\$1,250.00				\$3,750.00
Covington	037-2021	\$10,000.00	\$2,500.00				\$7,500.00
Des Moines	037-2021	\$10,000.00	\$2,500.00				\$7,500.00
Federal Way	037-2021	\$22,000.00	\$5,500.00				\$16,500.00
Issaquah	GF184	\$5,000.00	\$1,250.00				\$3,750.00
Kenmore	GF184	\$5,000.00	\$1,250.00				\$3,750.00
Kent		\$15,000.00	\$3,750.00				\$11,250.00
Kirkland	GF184	\$16,000.00	\$4,000.00				\$12,000.00
Mercer Island							\$0.00
Redmond	GF184	\$25,000.00	\$6,250.00				\$18,750.00
Renton							\$0.00
Sammamish	GF184	\$4,000.00	\$1,000.00				\$3,000.00
SeaTac	037-2021	\$5,000.00	\$1,250.00				\$3,750.00
Shoreline							\$0.00
Tukwila	037-2021	\$10,000.00	\$2,500.00				\$7,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY

Kim Cooper

Date

5/3/21

DATE

5/3/21

BARS#

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Dental Care

Measurement: Appointment

Description: To provide comprehensive oral health services for individuals of all ages.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	96	1,993				1,993	2076%
Bellevue	163	207				207	127%
Bothell						0	
Burien	22	94				94	427%
Covington	44	61				61	139%
Des Moines	44	292				292	664%
Federal Way	97	1,378				1,378	1421%
Issaquah	22	75				75	341%
Kenmore	22	209				209	950%
Kent	66	2,910				2,910	4409%
Kirkland	71	544				544	766%
Mercer Island						0	
Redmond	111	590				590	532%
Renton						0	
Sammamish	18	48				48	267%
SeaTac	22	172				172	782%
Shoreline						0	
Tukwila	44	165				165	375%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	842	8,738	0	0	0	8,738	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Q1 2021 has seen challenges and hope due to the current pandemic which continues to challenge the way in which we interact and connect with our patients. Leveraging technology has helped to remove many of those barriers with many visits being conducted via telehealth. Across the organization, 39% of visits have been virtual. This has allowed us to take care of our more vulnerable patients in a manner which mitigates their risk of exposure to COVID-19. Staggering our in-clinic appointments has allowed us to continue to see our patients and provide high-quality medical care throughout this pandemic while reducing the footprint of patients in the clinic.

Overall, our visit levels in Q1 2021 have not yet returned to levels we saw in Q1 2019. For the share1app cities, we range from 40-100% of Q1 2019 visit levels. In Q1 2021, we were at 40% of Q1 2019 visit levels for Burien and Des Moines residents; in the 50-70% range for Bellevue, Federal Way, Kenmore, Kirkland, Redmond, SeaTac, and Tukwila; and 70-100% for Covington, Issaquah, and Kent. The good news, however, is that when we compare Q1 2021 to the lowest visit levels of the pandemic--Q2 2020--we are at 67-121% of those levels. Q1 2021 visit levels for Federal Way, for example, were 85% of the nadir of Q2 2020; for Issaquah, we were at 121% of Q2 2020. We believe this is indicative of an ongoing recovery of visit levels, even as the pandemic continues and we enter a potential fourth surge.

Though all of our dental clinics--Auburn, Bothell, Federal Way, Kent, Des Moines, Redmond, and Tukwila--have undergone HVAC renovations to circulate cleaner air in continuously in alignment with CDC recommendations to keep our patients and staff safer, we still stagger our in-person appointments. This is not only to maintain safe physical distancing and to space visits apart. It is also to continuously conserve PPE supplies to ensure that we plan for continued dental operations into the foreseeable future. Ample supplies of PPE is crucial since oral health care includes many aerosol-generating procedures. We must continuously walk a fine line between providing services our patients desperately need, while trying to create an environment that minimizes the risk of COVID-19 transmission for our patients and staff.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	35	1020				1020
Bellevue	63	105				105
Bothell						0
Burien	8	47				47
Covington	17	32				32
Des Moines	17	146				146
Federal Way	38	737				737
Issaquah	9	49				49
Kenmore	9	105				105
Kent	25	1668				1668
Kirkland	27	278				278
Mercer Island						0
Redmond	43	356				356
Renton						0
Sammamish	7	28				28
SeaTac	8	92				92
Shoreline						0
Tukwila	17	98				98
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	323	4761	0	0	0	4761

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$37,000.00	\$9,250.00				\$9,250.00	\$27,750.00
TOTAL	\$37,000.00	\$9,250.00	\$0.00	\$0.00	\$0.00	\$9,250.00	\$27,750.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$22,000.00	\$5,500.00				\$5,500.00	\$16,500.00
TOTAL	\$22,000.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$16,500.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HealthPoint - Medical Care**

Address 955 Powell Ave SW

City & ZIP Renton, WA 98054

Program Contact Name Joseph Adriano Phone 323-523-5632

Email jadriano@healthpointchc.org Invoice Date 4/8/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer *[Signature]* Printed Name Joseph Adriano

Contract ID#	Annual Award		Reimbursement Requests			Balance Remaining
	Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue	GF186	\$40,000.00	\$10,000.00			\$30,000.00
Bothell						\$0.00
Burien	036-2021	\$5,000.00	\$1,250.00			\$3,750.00
Covington	036-2021	\$10,000.00	\$2,500.00			\$7,500.00
Des Moines	036-2021	\$10,000.00	\$2,500.00			\$7,500.00
Federal Way	036-2021	\$13,000.00	\$3,250.00			\$9,750.00
Issaquah	GF186	\$7,000.00	\$1,750.00			\$5,250.00
Kenmore	GF186	\$7,000.00	\$1,750.00			\$5,250.00
Kent		\$15,000.00	\$3,750.00			\$11,250.00
Kirkland	GF186	\$16,000.00	\$4,000.00			\$12,000.00
Mercer Island						\$0.00
Redmond	GF186	\$29,000.00	\$7,250.00			\$21,750.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	036-2021	\$7,000.00	\$1,750.00			\$5,250.00
Shoreline						\$0.00
Tukwila	036-2021	\$10,000.00	\$2,500.00			\$7,500.00

Admin use only

Authorized Payment Amt: *** M0U ***

Authorization Code / Acct #

Authorized Signature / City **APPROVED FOR PAYMENT** *[Signature]* Date **5/3/21**

BY: *[Signature]* **6.1.21**

DATE: **5/3/21**

BARS# **001.000.10.505.10.41.012**

SERVICE UNIT 1

Service Unit 1: Medical Care

Measurement: Appointment

Description: To provide medical care for preventive, urgent, acute and chronic health conditions.

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	128	602				602
Bothell						0
Burien	16	472				472
Covington	32	214				214
Des Moines	32	981				981
Federal Way	42	5,594				5,594
Issaquah	22	133				133
Kenmore	22	392				392
Kent	64	9,794				9,794
Kirkland	51	1,210				1,210
Mercer Island						0
Redmond	93	1,215				1,215
Renton						0
Sammamish						0
SeaTac	22	808				808
Shoreline						0
Tukwila	32	634				634
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	556	22,049	0	0	0	22,049

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

Q1 2021 has seen challenges and hope due to the current pandemic which continues to challenge the way in which we interact and connect with our patients. Leveraging technology has helped to remove many of those barriers with many visits being conducted via telehealth. Across the organization, 39% of visits have been virtual. This has allowed us to take care of our more vulnerable patients in a manner which mitigates their risk of exposure to COVID-19. Staggering our in-clinic appointments has allowed us to continue to see our patients and provide high-quality medical care throughout this pandemic while reducing the footprint of patients in the clinic.

Overall, our visit levels in Q1 2021 have not yet returned to levels we saw in Q1 2019. For most of the share1app cities, we range from 40-100% of Q1 2019 visit levels. In Q1 2021, we were at 42% of Q1 2019 visit levels for Burien residents; in the 60-70% range for Des Moines, SeaTac, and Tukwila, and 70-100% for Bellevue, Covington, Federal Way, Issaquah, Kenmore, Kent, Kirkland, and Redmond. The good news, however, is that when we compare Q1 2021 to the lowest visit levels of the pandemic--Q2 2020--we are at 89-148% of those levels. Q1 2021 visit levels for Burien, for example, were 89% of the nadir of Q2 2020; for Issaquah, we were at 148% of Q2 2020. This is indicative of an ongoing recovery of visit levels, even as the pandemic continues and we enter a potential fourth surge.

Having been approved by the State Department of Health to store and administer the Moderna, Pfizer, and J&J COVID-19 vaccines, many of our clinics have been able to vaccinate some of our most vulnerable patients even as we continue to move forward with vaccinations according to the State's tiered approach. During Q1, we administered 7,673 COVID-19 vaccine doses to 5,157 patients. About 57% of these patients were over age 60, and 76% of the patients who received dose #2 were over 60.

We continue to test for COVID-19 at our clinics. In Q1, we ran 1,622 tests, with 14% testing positive. These figures do not include the tests done at the mass testing site in Renton, where we have seen upwards of 800 people tested in a day.

We continue this partnership with Public Health - Seattle & King County to operate that mass testing site at a former state emissions facility in Renton. That site will also become a mass vaccination site as the tiers proceed. Also in Renton, the HealthPoint at Sunset Neighborhood Center, which opened in the latter half of 2020, continues to grow after having served 690 patients in Q1 (a 23% increase over Q4 2020). This is in addition to our partnership with philanthropist Doug Baldwin and the City of Renton to open the Family First Community Center on 116th Ave SE in Renton, which will include a healthcare component through HealthPoint.

In Q1 2021, our Redmond clinic relocated presented from our Together Center site during its new construction. Fully moved into the new location and functional within a week, we are proud to continue serving our patients in our new location.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue	48	317				317
Bothell						0
Burien	6	235				235
Covington	12	94				94
Des Moines	12	516				516
Federal Way	16	3253				3253
Issaquah	8	74				74
Kenmore	8	232				232
Kent	18	5694				5694
Kirkland	20	710				710
Mercer Island						0
Redmond	60	654				654
Renton						0
Sammamish						0
SeaTac	8	441				441
Shoreline						0
Tukwila	12	333				333
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	228	12553	0	0	0	12553

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$40,000.00	\$10,000.00				\$10,000.00	\$30,000.00
TOTAL	\$40,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$30,000.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$13,000.00	\$3,250.00				\$3,250.00	\$9,750.00
TOTAL	\$13,000.00	\$3,250.00	\$0.00	\$0.00	\$0.00	\$3,250.00	\$9,750.00

REIMBURSEMENT REQUESTS

Agency and Program Name **HIGHLINE AREA FOOD BANK**

Address 18300 4th Ave. So. Mail: P O Box 66427 Burien Wa. 98166

City & ZIP Burien 98148

Program Contact Name Mike Werle Phone 206-433-9900

Email thefbman@aol.com Invoice Date

Costs below incurred from 1/1/2021 to 3/31/2021

Signature of Authorized Signer *Mike Werle* Printed Name Mike Werle

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							#VALUE!
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190106	\$18,000.00	\$4,500.00				\$13,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	167	\$12,000.00	\$3,000.00				\$9,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt: 3,000.00 Authorization Code / Acct # 01667

Authorized Signature / City BY: *Kim Cooper* Date 5/3/21

DATE 5/3/21
BARS# 001.000.10.565.10.41.0/2

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Total pounds of food distributed to all clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	77,000	141,038				141,038	183%
Covington						0	
Des Moines		12,496				12,496	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	180,000	42,216				42,216	23%
Shoreline						0	
Tukwila		9,494				9,494	
Seattle						0	
Other KC		27,806				27,806	
Outside KC						0	
Unknown						0	
TOTAL	257,000	233,050	0	0	0	233,050	

SERVICE UNIT 2

Service Unit 1: Food

Measurement: Individual

Description: These are unduplicated individuals served

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	300	989				989	330%
Covington						0	
Des Moines		88				88	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	900	298				298	33%
Shoreline						0	
Tukwila		67				67	
Seattle						0	
Other KC		196				196	
Outside KC						0	
Unknown						0	
TOTAL	1,200	1,638	0	0	0	1,638	

SERVICE UNIT 3

Service Unit 1: Food

Measurement: Individual

Description: Number of duplicated individuals receiving food

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	2,500	2,281				2,281	91%
Covington						0	
Des Moines		149				149	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	4,000	865				865	22%
Shoreline						0	
Tukwila		101				101	
Seattle						0	
Other KC		490				490	
Outside KC						0	
Unknown						0	
TOTAL	6,500	3,886	0	0	0	3,886	

NARRATIVE

Well we are a whole year into this pandemic and all I can say is it feels like I've aged 5 years in the last one. Nothing has been making sense during this thing. We have had more food than ever. Our money supply has been greater than ever. The community has been very generous during the last year to us. Some of my long time volunteers have started coming back as they have been vaccinated. But our numbers of clients coming in to pick up food has continued to be way down compared to 2 years ago. I really think a lot of people have moved out of the area and south where the rents are lower. When I talk to all the other food banks in South King County every one says their numbers are down. One thing for sure is if people come here for food they get a lot as we have been still been averaging about 60LBS per person per visit. We have started doing home delivery's which is supported by United Way thru DoorDash service. U.W. pays the DoorDash drivers to come here once a week and pick up the food and deliver it to families. So far it has worked out OK. Government Commodities have continued to be plentiful this year as well. The only thing that has slowed down has been fresh meats. We still have a lot but I think the Government has quit buying surplus meats from vendors as restaurants have started to open back up. 2 - 6 years ago we would get about 8 - 12 government commodities a week but for the past 10 months it's been between 25 and 33 a week. Lots of food just not enough people coming in to pick it up. I am thankful that during this whole pandemic everyone involved with the food bank has been covid-19 free and none of our clients have reported contracting it either. We will continue to follow all our implemented protocols we put in place over a year ago but we are sure hoping we can get back to normal soon. Thanks once again for all you two do for everyone in our community and let's hope we all remain safe and can see each other in person Soon!

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	300	989				989
Covington						0
Des Moines		88				88
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	900	298				298
Shoreline						0
Tukwila		67				67
Seattle						0
Other KC		196				196
Outside KC						0
Unknown						0
TOTAL	1200	1638	0	0	0	1638

***Back-up documentation required for line item expenses**

[illegible]

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Hospitality House

Address 1419 SW 150th ST

City & ZIP Burien, WA 98166

Program Contact Name Sheenah Randolph

Phone 206-242-1860

Email sheenahr.hospitalityhouse@gmail.com

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized
Signer

Printed Name Sheenah Randolph

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	21-040	\$15,000.00	\$3,750.00	\$3,750.00			\$7,500.00
Covington							\$0.00
Des Moines	19-004	\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$10,000.00	\$2,500.00	\$2,500.00			\$5,000.00
Shoreline							\$0.00
Tukwila	21-037	\$7,500.00	\$1,875.00	\$1,875.00			\$3,750.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

12794

Authorized Signature / City

APPROVED FOR PAYMENT

BY:

DATE:

BARS#

[Signature]
7/15/21

Date

7/15/21

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Bed night

Description: One night of shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61				61	
Bellevue		1				1	
Bothell		0				0	
Burien		81				81	
Covington		0				0	
Des Moines		0				0	
Federal Way		21				21	
Issaquah		24				24	
Kenmore		0				0	
Kent		135				135	
Kirkland		31				31	
Mercer Island		0				0	
Redmond		0				0	
Renton		4				4	
Sammamish		0				0	
SeaTac	125	21				21	17%
Shoreline		22				22	
Tukwila		22				22	
Seattle		42				42	
Other KC		143				143	
Outside KC		5				5	
Unknown		0				0	
TOTAL	125	613	0	0	0	613	

Service Unit 1: Case Management

Measurement: 90 minutes

Description: Individualized client case planning - housing & barrier focused

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		9				9	
Bellevue		1				1	
Bothell		0				0	
Burien		14				14	
Covington		0				0	
Des Moines		0				0	
Federal Way		4				4	
Issaquah		5				5	
Kenmore		0				0	
Kent		23				23	
Kirkland		6				6	
Mercer Island		0				0	
Redmond		0				0	
Renton		1				1	
Sammamish		0				0	
SeaTac	5	4				4	80%
Shoreline		4				4	
Tukwila		4				4	
Seattle		6				6	
Other KC		23				23	
Outside KC		1				1	
Unknown		0				0	
TOTAL	5	105	0	0	0	105	

Service Unit 1: Food

Measurement: Meal

Description: Meal = Clients are provided the means to eat 3 meals a day. This count reflects the average of 2 meals per day. Where Meal = 1 meal per/day.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		61				61	
Bellevue		1				1	
Bothell		0				0	
Burien		14				14	
Covington		0				0	
Des Moines		0				0	
Federal Way		21				21	
Issaquah		24				24	
Kenmore		0				0	
Kent		135				135	
Kirkland		31				31	
Mercer Island		0				0	
Redmond		0				0	
Renton		4				4	
Sammamish		0				0	
SeaTac	17	21				21	124%
Shoreline		22				22	
Tukwila		22				22	
Seattle		42				42	
Other KC		143				143	
Outside KC		5				5	
Unknown		0				0	
TOTAL	17	546	0	0	0	546	

NARRATIVE

In the first quarter, we had eleven scheduled clients cancel or no call/no show for their intake which seems to have at least a causal link to COVID-19 apprehensions regarding entering a shelter. This is highest we have ever experienced. This greatly impacts our bed night utilization. Especially if due to the potential intake's schedule, we held the bed for a day or two to accommodate their scheduling conflicts. As we move into Phase 3, staff is looking to screen clients in person at different service sites such as Transform Burien and Kent Hope.

In March, we had our virtual Spring Fling auction. We raised nearly \$50,000! In an effort to keep our donors and community engaged for the all four days of our event we created online content daily.

I would like to share Vivian's story. Vivian described her time at Hospitality House as "consecutive moments of kindness," I hope this brings into focus the importance of funding our program. Please click this link to watch: <https://vimeo.com/519831135>

RESIDENTS

	Annual Goal	Actual # of Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		1				1
Bellevue		1				1
Bothell		0				0
Burien		3				3
Covington		0				0
Des Moines		0				0
Federal Way		2				2
Issaquah		1				1
Kenmore		0				0
Kent		7				7
Kirkland		1				1
Mercer Island		0				0
Redmond		0				0
Renton		1				1
Sammamish		0				0
SeaTac		2				2
Shoreline		1				1
Tukwila		1				1
Seattle		4				4
Other KC		3				3
Outside KC		1				1
Unknown		0				0
TOTAL	0	29	0	0	0	29

REIMBURSEMENT REQUESTS

Agency and Program Name **KCBA Pro Bono Services - HJP and NLC**

Address 1200 5th Ave, Suite #700

City & ZIP Seattle, 98101

Program Contact Name Molly Gough

Phone 2062677039

Email mollyg@kcba.org

Invoice Date 4/15/21

Costs below incurred from **1/1/21** to **3/31/21**

Signature of Authorized Signer



Printed Name Anne Daly

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn	N/A	\$0.00	\$0.00				\$0.00
Bellevue	GF295	\$9,454.00	\$2,363.50				\$7,090.50
Bothell	N/A	\$0.00	\$0.00				\$0.00
Burien	038-2021	\$2,500.00	\$625.00				\$1,875.00
Covington	038-2021	\$2,000.00	\$500.00				\$1,500.00
Des Moines	038-2021	\$2,500.00	\$625.00				\$1,875.00
Federal Way	038-2021	\$9,000.00	\$2,250.00				\$6,750.00
Issaquah		\$4,000.00	\$1,000.00				\$3,000.00
Kenmore	21-C2685	\$1,000.00	\$250.00				\$750.00
Kent	200821	\$12,000.00	\$3,000.00				\$9,000.00
Kirkland		\$5,000.00	\$1,250.00				\$3,750.00
Mercer Island	N/A	\$0.00	\$0.00				\$0.00
Redmond	N/A	\$0.00	\$0.00				\$0.00
Renton	038-2021	\$10,500.00	\$2,625.00				\$7,875.00
Sammamish		\$1,200.00	\$300.00				\$900.00
SeaTac	038-2021	\$5,000.00	\$1,250.00				\$3,750.00
Shoreline	N/A	\$0.00	\$0.00				\$0.00
Tukwila	038-2021	\$10,000.00	\$2,500.00				\$7,500.00

Admin use only

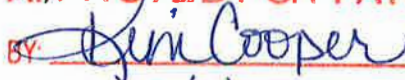
Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

Date

BY: 

DATE: 5/3/21

BARS# 001.000.10.505.10.41.012

* MOUT *



5/3/21

6.2.21

SERVICE UNIT 1

Service Unit 1: Legal Services

Measurement: Household

Description: Number of households served represents the number of households that received legal help from PBS's Housing Justice Project and Neighborhood Legal Clinics

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	71				71	#####
Bellevue	44	72				72	164%
Bothell	N/A	15				15	#####
Burien	10	62				62	620%
Covington	9	2				2	22%
Des Moines	11	1				1	9%
Federal Way	40	115				115	288%
Issaquah	18	18				18	100%
Kenmore	35	11				11	31%
Kent	54	154				154	285%
Kirkland	23	26				26	113%
Mercer Island	N/A	3				3	#####
Redmond	N/A	38				38	#####
Renton	48	113				113	235%
Sammamish	6	7				7	117%
SeaTac	23	41				41	178%
Shoreline	N/A	5				5	#####
Tukwila	45	48				48	107%
Seattle		725				725	
Other KC		44				44	
Outside KC		62				62	
Unknown		0				0	
TOTAL	366	1,633	0	0	0	1,633	

SERVICE UNIT 2

Service Unit 1: Legal Services

Measurement: 60 minutes

Description: Number of Attorney Hours represents the amount of time a volunteer attorney donated on advising or representing individuals and/or families. Clients on average will receive 30 minutes to 5 hours of legal help at no cost. Each hour of legal help is valued at \$250.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	89				89	#####
Bellevue	44	91				91	207%
Bothell	N/A	14				14	#####
Burien	N/A	67				67	#####
Covington	N/A	4				4	#####
Des Moines	N/A	1				1	#####
Federal Way	N/A	174				174	#####
Issaquah	18	19				19	104%
Kenmore	20	13				13	63%
Kent	54	211				211	391%
Kirkland	23	34				34	146%
Mercer Island	N/A	3				3	#####
Redmond	N/A	37				37	#####
Renton	N/A	126				126	#####
Sammamish	6	5				5	83%
SeaTac	23	54				54	233%
Shoreline	N/A	3				3	#####
Tukwila	N/A	86				86	#####
Seattle		782				782	
Other KC		52				52	
Outside KC		39				39	
Unknown		0				0	
TOTAL	188	1,901	0	0	0	1,901	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

During the eviction moratorium HJP has continued to assist tenants throughout King County. Because our clinics have moved online the clinic model has adjusted to continue serving clients. We have implemented an outreach plan to make sure every tenant who has a filed eviction case is aware of our services. Staff track every eviction filing on a daily basis and send an outreach letter to each household informing them of our service. This has helped us engage with more tenants facing eviction in order to intervene. We also post aggregate information about evictions on our website from this tracking system: <https://www.kcba.org/For-the-Public/Free-Legal-Assistance/Housing-Justice-Project/HJP-Heat-Map>

We have also developed a mediation program with the Superior Court Judges Association and landlord groups to help tenants access rental assistance and develop payment plans. We are working with King County to directly administer rental assistance funds as part of this program. In 2020 we distributed \$2 million in rental assistance funds to tenants across the county. In Q2 we anticipate providing another \$1.5 million in rent assistance funds.

Auburn - Tenant had severe mental health problems and was being evicted due a clutter condition. The landlord is an affordable housing provider and tenant has resided in the premises for a long time. The tenant had lost at the hearing and we filed an emergency appeal. The court agreed to require APS to become involved and to work with the tenant on the underlying issues as well as find alternative housing if necessary. The landlord is also prohibited from evicting the tenant until the landlord finds housing.

Bellevue - Tenant was living in a unit that was rented by her ex-partner who left the apartment. The landlord

See attached

Des Moines - Couple owed about \$8,000.00 in back rent and needed help accessing rental assistance programs and information about the moratorium.

Federal Way - Tenant was a Spanish-speaker and needed information about how terminate her month-to-month tenancy. We provided guidance and materials to be able to terminate her tenancy so she could move out at the end of the month.

Issaquah - Tenant was being evicted because the owner wanted to sell. The tenant had some other claims against the landlord and we entered mediation. We helped the tenant obtain move out assistance to move out in a few months.

Kenmore - Tenant's roommate left and he was at risk of falling behind on rent. He needed information about the moratorium and how he could get help with finding a more affordable place. We helped him understand the process and connected him with other resources.

Kent - Family of seven was being evicted after falling behind on rent. We helped the tenant procure rental assistance and helped them connect with a family resource to find a place more affordable.

Kirkland - Tenant was behind in rent substantially due to back rent owing. The tenant wanted help crafting a payment plan with the landlord, which staff helped with.

Renton - Tenant had called night before her hearing. We intervened at the hearing and got her several extra months to move with an order of limited dissemination.

Sammamish – Tenant contacted HJP with questions about her rights as a tenant. She spoke with an attorney who informed her of rights during and after the moratorium.

SeaTac - Spanish-speaking family was behind on rent and needed help with rent assistance. We enrolled family into rental assistance and covered their rent in full.

Tukwila - Tenant was illegally locked out of hotel. We intervened and were able to get the manager to let the person back in. We enrolled tenant in a rental assistance program.

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Bellevue - Tenant was living in a unit that was rented by her ex-partner who left the apartment. The landlord was asking her to leave because she was not authorized on the lease. The tenant was struggling to find another apartment and we got her additional time and helped her access other housing resources.

Bothell - Tenant had substantial disability and needed help asking landlord for repairs such as the oven not working properly. An attorney drafted a letter for him and forwarded it to the landlord to arrange for repairs to be performed.

Burien - HJP attorney intercepted the tenant five minutes before her hearing to help her get extra time to move. She needed to move because the landlord was claiming she was an unauthorized occupant and the tenant of record had left. We were able to have her eviction removed from her record.

Covington - Tenant is a single mother who fell behind on rent. She received a 20 day notice to vacate, which was improper under the moratorium. HJP attorney intervened and had the landlord rescind it. We are helping her access rental assistance.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
		2nd Qtr	3rd Qtr	4th Qtr		
Auburn	N/A	210				210
Bellevue	44	155				155
Bothell	N/A	39				39
Burien	16	194				194
Covington	14	6				6
Des Moines	17	5				5
Federal Way	51	375				375
Issaquah	18	47				47
Kenmore	55	28				28
Kent	54	466				466
Kirkland	23	57				57
Mercer Island	N/A	4				4
Redmond	N/A	93				93
Renton	55	315				315
Sammamish	6	22				22
SeaTac	26	114				114
Shoreline	N/A	11				11
Tukwila	52	122				122
Seattle		1450				1450
Other KC		131				131
Outside KC		139				139
Unknown		0				0
TOTAL	431	3983	0	0	0	3983

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,454.00	\$2,363.50				\$2,363.50	\$7,090.50
Office/Ops	\$0.00	\$0.00				\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00				\$0.00	\$0.00
Communication	\$0.00	\$0.00				\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00				\$0.00	\$0.00
Other	\$0.00	\$0.00				\$0.00	\$0.00
TOTAL	\$9,454.00	\$2,363.50	\$0.00	\$0.00	\$0.00	\$2,363.50	\$7,090.50

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$9,000.00	\$2,250.00				\$2,250.00	\$6,750.00
Office/Ops	\$0.00	\$0.00				\$0.00	\$0.00
Purchased Svc	\$0.00	\$0.00				\$0.00	\$0.00
Communication	\$0.00	\$0.00				\$0.00	\$0.00
Travel/Training	\$0.00	\$0.00				\$0.00	\$0.00
Other	\$0.00	\$0.00				\$0.00	\$0.00
TOTAL	\$9,000.00	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	\$6,750.00

REIMBURSEMENT REQUESTS

Agency and Program Name **KC Sexual Assault Resource Ctr, Comprehensive Sexual Assault Advocacy Svcs**
 Address **707 S. Grady Way, Ste 300**
 City & ZIP **Renton, WA 98057**
 Program Contact Name **Comprehensive Sexual Assault Services** Phone **425-282-0358**
 Email **finance@kcsarc.org** Invoice Date **4/14/21**
 Costs below incurred from **1/1/21** to **3/31/21**
 Signature of Authorized Signer *Anne Mace-Deines* Printed Name **Anne Mace-Deines**

City	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue		\$78,171.00	\$20,687.83				\$57,483.17
Bothell		\$0.00					\$0.00
Burien		\$8,000.00	\$2,169.76				\$5,830.24
Covington		\$3,000.00	\$813.66				\$2,186.34
Des Moines		\$4,480.00	\$1,215.06				\$3,264.94
Federal Way		\$19,000.00	\$5,153.16				\$13,846.84
Issaquah		\$9,100.00	\$2,275.00				\$6,825.00
Kenmore		\$3,500.00	\$875.00				\$2,625.00
Kent		\$25,000.00	\$6,250.00				\$18,750.00
Kirkland		\$20,560.00	\$5,140.00				\$15,420.00
Mercer Island		\$2,500.00	\$625.00				\$1,875.00
Redmond		\$16,919.00	\$4,229.75				\$12,689.25
Renton		\$32,000.00	\$8,679.01				\$23,320.99
Sammamish		\$2,500.00	\$625.00				\$1,875.00
SeaTac		\$5,000.00	\$1,356.09				\$3,643.91
Shoreline		\$8,320.00	\$2,080.00				\$6,240.00
Tukwila		\$8,632.00	\$2,341.19				\$6,290.81

Admin use only

Authorized Payment Amt: **1,356.09**

Authorization Code / Acct #

Authorized Signature / City

Date

Calculated Total	\$246,682.00	\$64,515.51	\$0.00	\$0.00	\$0.00	\$182,166.49
Renton - Lead	80,112	\$21,727.93				\$58,384.07
Kent	25,000	\$6,250.00				\$18,750.00
Bellevue - Lead	141,570	\$36,537.58				\$105,032.42
Total	246,682	\$64,515.51	\$0.00	\$0.00	\$0.00	\$182,166.49
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

APPROVED FOR PAYMENT

BY:

DATE:

BARS#

** MOU **
Kim Cooper
5/3/21
001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: 60 minutes

Description: Legal & General Advocacy Services provided in English & Spanish for child, youth & adult victims of sexual violence & their families. Services help victims navigate the criminal justice system, access needed services, gain skills to support their loved ones who have been victimized.

	Annual Goal	Actual Units, regardless of funding source				YTD	% Achieved
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		300				300	
Bellevue	675	202				202	30%
Bothell		47				47	
Burien	70	73				73	104%
Covington	25	17				17	68%
Des Moines	39	82				82	210%
Federal Way	164	348				348	212%
Issaquah	78	99				99	127%
Kenmore	30	43				43	143%
Kent	216	398				398	184%
Kirkland	178	172				172	97%
Mercer Island	22	10				10	45%
Redmond	146	160				160	110%
Renton	276	437				437	158%
Sammamish	22	41				41	186%
SeaTac	43	27				27	63%
Shoreline	72	89				89	124%
Tukwila	74	34				34	46%
Seattle		908				908	
Other KC		309				309	
Outside KC		582				582	
Unknown		625				625	
TOTAL	2,130	5,003	0	0	0	5,003	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

CLIENTS SERVED: KCSARC has achieved at least 25% of the annual client goals for all of the cities with goals.

ADVOCACY SERVICE HOURS: KCSARC has achieved at least 25% of the annual advocacy goals for all of cities with goals.

Bellevue/North & East Cities Contract: Service detail & expense reports are included in the Bellevue docs section.

Renton/South Cities Contract: Service detail reports & South Cities Narrative are included in the Federal Way docs section.

Kent: Service detail report is included in the Other Docs section.

Narrative:

Staff are beginning to get vaccinated and we will be surfacing from the cocoons of our homes very soon! We are in the planning stages of having our Legal Advocates attend trials with clients. The courts have been at a stand still for the last year but trials are beginning and we want victims who are having to testify at the trial of their offenders to have a supportive advocate by their side. We are slowly increasing our community response, while being cautious about bringing staff and clients back into the office until we have a better sense of community immunity. Safety for our staff and clients are still on our minds as this pandemic continues to be a battle.

Working with parents of kids who have been sexually assaulted during this pandemic has been vital. They have needed extra support as they try to manage the online school challenges in addition to the trauma of sexual assault. One of the things that has changed is our work with parents in the general community. We have recorded podcasts that will help parents who have kids who have been sexually assaulted as well as parents in general. The title and the goal of the podcasts is "Building Resilience". Our hope is to share the same parenting tips as we do with our clients to the general population of parents. In addition, we have been participating in many school assemblies geared to parents to give them some added skills as they continue to be parents and homeschool teachers!



Renton Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 65

Total Clients YTD: 152

Client Counts

Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	20	1	21	21	16
General Advocacy: Case Management	2	1	3	3	2
General Advocacy: Child Advocacy	1	39	40	40	32
General Advocacy: Parent Education	1	11	12	12	10
Legal Advocacy	34	78	112	112	27
Medical Advocacy	1	10	11	11	11
Resource Line: Crisis Intervention	2	1	3	3	3
Resource Line: Information & Referral	5	5	10	10	9
Therapy	5	14	19	19	9
Therapy: PHP Phone Screen	0	3	3	3	3
Therapy: Psychiatric	1	0	1	1	1
Totals:	72	163	235	235	123

Contact Hours

Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	13.75	4.50	18.25	18.25	437
General Advocacy: Case Management	0.83	0.58	1.42	1.42	
General Advocacy: Child Advocacy	0.83	62.08	62.92	62.92	
General Advocacy: Parent Education	1.42	21.92	23.33	23.33	
Legal Advocacy	118.58	206.25	324.83	324.83	
Medical Advocacy	0.08	1.50	1.58	1.58	
Resource Line: Crisis Intervention	0.75	0.83	1.58	1.58	
Resource Line: Information & Referral	0.75	1.92	2.67	2.67	
Therapy	46.17	60.67	106.83	106.83	
Therapy: PHP Phone Screen	0.00	0.42	0.42	0.42	
Therapy: Psychiatric	1.00	0.00	1.00	1.00	
Totals:	184.17	360.67	544.83	544.83	

Contact Counts

Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	126	30	156	156
General Advocacy: Case Management	9	4	13	13
General Advocacy: Child Advocacy	7	419	426	426
General Advocacy: Parent Education	4	82	86	86
Legal Advocacy	672	1,224	1,896	1,896
Medical Advocacy	1	15	16	16
Resource Line: Crisis Intervention	2	2	4	4
Resource Line: Information & Referral	6	14	20	20
Therapy	66	120	186	186
Therapy: PHP Phone Screen	0	5	5	5
Therapy: Psychiatric	1	0	1	1
Totals:	894	1,915	2,809	2,809



Federal Way Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 64

Total Clients YTD: 142

Client Counts

Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	17	1	18	18	16
General Advocacy: Case Management	1	1	2	2	1
General Advocacy: Child Advocacy	0	35	35	35	31
General Advocacy: Parent Education	0	9	9	9	7
Legal Advocacy	25	84	109	109	32
Medical Advocacy	2	6	8	8	8
Resource Line: Crisis Intervention	6	1	7	7	7
Resource Line: Information & Referral	7	7	14	14	14
Therapy	5	11	16	16	5
Therapy: PHP Phone Screen	0	3	3	3	3
Totals:	63	158	221	221	124

Contact Hours

Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	21.75	0.50	22.25	22.25	348
General Advocacy: Case Management	0.50	0.25	0.75	0.75	
General Advocacy: Child Advocacy	0.00	52.17	52.17	52.17	
General Advocacy: Parent Education	0.00	8.75	8.75	8.75	
Legal Advocacy	59.25	195.25	254.50	254.50	
Medical Advocacy	0.33	1.00	1.33	1.33	
Resource Line: Crisis Intervention	2.25	0.33	2.58	2.58	
Resource Line: Information & Referral	2.58	3.42	6.00	6.00	
Therapy	31.58	32.25	63.83	63.83	
Therapy: PHP Phone Screen	0.00	0.25	0.25	0.25	
Totals:	118.25	294.17	412.42	412.42	

Contact Counts

Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	132	6	138	138
General Advocacy: Case Management	4	2	6	6
General Advocacy: Child Advocacy	0	338	338	338
General Advocacy: Parent Education	0	33	33	33
Legal Advocacy	400	1,414	1,814	1,814
Medical Advocacy	4	9	13	13
Resource Line: Crisis Intervention	7	1	8	8
Resource Line: Information & Referral	14	16	30	30
Therapy	51	66	117	117
Therapy: PHP Phone Screen	0	3	3	3
Totals:	612	1,888	2,500	2,500



King County
Sexual Assault
Resource Center

Des Moines Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 8

Total Clients YTD: 30

Client Counts

Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	1	0	1	1	1
General Advocacy: Child Advocacy	1	5	6	6	6
General Advocacy: Parent Education	0	1	1	1	1
Legal Advocacy	10	15	25	25	4
Medical Advocacy	0	2	2	2	2
Resource Line: Crisis Intervention	0	1	1	1	1
Resource Line: Information & Referral	0	2	2	2	2
Therapy	1	1	2	2	0
Therapy: Psychiatric	1	0	1	1	0
Totals:	14	27	41	41	17

Contact Hours

Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	0.25	0.00	0.25	0.25	82
General Advocacy: Child Advocacy	0.25	9.42	9.67	9.67	
General Advocacy: Parent Education	0.00	0.25	0.25	0.25	
Legal Advocacy	14.42	56.33	70.75	70.75	
Medical Advocacy	0.00	0.33	0.33	0.33	
Resource Line: Crisis Intervention	0.00	0.08	0.08	0.08	
Resource Line: Information & Referral	0.00	0.42	0.42	0.42	
Therapy	5.58	2.17	7.75	7.75	
Therapy: Psychiatric	2.25	0.00	2.25	2.25	
Totals:	22.75	69.00	91.75	91.75	

Contact Counts

Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	3	0	3	3
General Advocacy: Child Advocacy	3	61	64	64
General Advocacy: Parent Education	0	3	3	3
Legal Advocacy	130	285	415	415
Medical Advocacy	0	4	4	4
Resource Line: Crisis Intervention	0	1	1	1
Resource Line: Information & Referral	0	4	4	4
Therapy	8	2	10	10
Therapy: Psychiatric	3	0	3	3
Totals:	147	360	507	507



King County
Sexual Assault
Resource Center

Covington Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 2

Total Clients YTD: 11

<i>Client Counts</i>					
Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	1	1	2	2	2
Legal Advocacy	2	7	9	9	0
Medical Advocacy	1	0	1	1	1
Resource Line: Crisis Intervention	1	0	1	1	1
Resource Line: Information & Referral	1	0	1	1	1
Therapy	0	1	1	1	0
Totals:	6	9	15	15	5

<i>Contact Hours</i>					
Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	2.25	0.58	2.83	2.83	17
Legal Advocacy	6.83	6.25	13.08	13.08	
Medical Advocacy	0.33	0.00	0.33	0.33	
Resource Line: Crisis Intervention	0.50	0.00	0.50	0.50	
Resource Line: Information & Referral	0.17	0.00	0.17	0.17	
Therapy	0.00	7.67	7.67	7.67	
Totals:	10.08	14.50	24.58	24.58	

<i>Contact Counts</i>				
Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	11	7	18	18
Legal Advocacy	66	71	137	137
Medical Advocacy	3	0	3	3
Resource Line: Crisis Intervention	1	0	1	1
Resource Line: Information & Referral	1	0	1	1
Therapy	0	13	13	13
Totals:	82	91	173	173



Burien Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 8

Total Clients YTD: 37

Client Counts

Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	2	0	2	2	1
General Advocacy: Case Management	2	1	3	3	1
General Advocacy: Child Advocacy	0	5	5	5	4
General Advocacy: Parent Education	0	1	1	1	1
Legal Advocacy	6	25	31	31	3
Resource Line: Information & Referral	2	0	2	2	2
Therapy	0	1	1	1	0
Totals:	12	33	45	45	12

Contact Hours

Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	0.75	0.00	0.75	0.75	73
General Advocacy: Case Management	1.92	0.33	2.25	2.25	
General Advocacy: Child Advocacy	0.00	8.17	8.17	8.17	
General Advocacy: Parent Education	0.00	0.17	0.17	0.17	
Legal Advocacy	4.83	56.17	61.00	61.00	
Resource Line: Information & Referral	0.42	0.00	0.42	0.42	
Therapy	0.00	10.08	10.08	10.08	
Totals:	7.92	74.92	82.83	82.83	

Contact Counts

Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	7	0	7	7
General Advocacy: Case Management	13	4	17	17
General Advocacy: Child Advocacy	0	51	51	51
General Advocacy: Parent Education	0	2	2	2
Legal Advocacy	56	411	467	467
Resource Line: Information & Referral	4	0	4	4
Therapy	0	14	14	14
Totals:	80	482	562	562

Q1 2021 South Cities Pooled Contract Narrative

All Cities: Please see KCSARC's **Q1 narrative update** on the *Narrative* tab of the *1 KCSARCComprehensiveSexualAssaultAdvocacySrvcsQ1 2021* uploaded document

South King County Client Success Stories:

1) Ciara was preparing to testify for the trial of her abuser when the pandemic hit it's stride and the courts suddenly shut down. For over a year, she has leaned on her legal advocate to keep her updated on her trial but more importantly to keep her "sane" while the uncertainty of the pandemic played out.

Ciara credits her legal advocate as the reason she did not just throw in the towel. There were many times when she would call and tell her legal advocate that she doesn't have it in her to continue. She would claim she can't remember anything and she is going to just run away from it all. But with every call, her Legal Advocate gave steadfast support and talked through all her concerns. And today, she finally sees a light at the end of the tunnel! Now, over a year later, Ciara's case has a trial date set. As her trial date gets closer, she is looking forward to speaking her truth about what happened and how it has impacted her. She is clear and she is ready!

2) We never know where kids get their ideas and impressions, but the idea of going to therapy was a hard pass for JJ. It took a great deal of effort for his parents to convince him to give it a try. When JJ, 10, first entered therapy, he entered reluctantly, thinking therapy was just for "sad girls." JJ was sexually abused over a two-year period by his uncle. He has been experiencing depression and has a lot of shame related to the sexual assault and the subsequent depression diagnosis.

An "artist" with an outgoing personality, JJ's Uncle Syllas moved from New Mexico a few years ago. JJ has always had good memories of his uncle's visits in the summers, teaching him how to paint and create ceramic objects. What JJ and his parents didn't know was that Uncle Syllas was grooming JJ, gaining his trust to ultimately sexually abuse him. During the last year, during the pandemic, JJ used every excuse possible not to leave the house. When Uncle Syllas would come over for dinner, JJ would stay in his room playing video games. Over time, JJ's parents grew concerned. JJ slowly began to open up and share the real reason why he doesn't like Uncle Syllas anymore.

The night JJ opened up about the abuse, his mom, who was aware of KCSARC through her job at a local school, called KCSARC's 24-Hour Resource Line for support. The Resource Line Advocate was able to answer her questions and offer her and her husband support and a promise to follow up. The next day, a Client Care Specialist from KCSARC followed up with additional information and offered services for JJ and his parents. JJ's parents started participating in parent education, where, in addition to learning the curriculum, they were given tips on how to talk to JJ about the possibility of entering counseling and what it can do to ease his fears and alleviate his depression. Thanks to the support of KCSARC's parent educators, JJ's parents were able to convince JJ to give therapy a chance. And you know what? JJ is thriving! He is coming to understand the process of grooming his uncle used as well as learning to talk about the abuse. He says his "fog is disappearing" day by day. He knows that at some point he may have to testify at his uncle's trial and see him again. But he is no longer afraid of that day. He wants his uncle to get help, so he never does this again.

City of Des Moines: KCSARC did not receive any calls from the South Correctional Entity (SCORE) during the quarter, and KCSARC's Q4 Des Moines Service Summary Report does not include any callers from SCORE.



King County
Sexual Assault
Resource Center

SeaTac Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 5

Total Clients YTD: 18

Client Counts

Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	3	0	3	3	3
General Advocacy: Case Management	0	1	1	1	0
General Advocacy: Child Advocacy	0	3	3	3	2
Legal Advocacy	0	13	13	13	2
Medical Advocacy	1	0	1	1	1
Therapy	0	1	1	1	0
Therapy: Psychiatric	0	1	1	1	0
Totals:	4	19	23	23	8

Contact Hours

Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	3.25	0.00	3.25	3.25	27
General Advocacy: Case Management	0.00	1.08	1.08	1.08	
General Advocacy: Child Advocacy	0.00	6.67	6.67	6.67	
Legal Advocacy	0.00	15.83	15.83	15.83	
Medical Advocacy	0.08	0.00	0.08	0.08	
Therapy	0.00	10.00	10.00	10.00	
Therapy: Psychiatric	0.00	1.42	1.42	1.42	
Totals:	3.33	35.00	38.33	38.33	

Contact Counts

Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	29	0	29	29
General Advocacy: Case Management	0	2	2	2
General Advocacy: Child Advocacy	0	36	36	36
Legal Advocacy	0	139	139	139
Medical Advocacy	1	0	1	1
Therapy	0	14	14	14
Therapy: Psychiatric	0	5	5	5
Totals:	30	196	226	226



King County
Sexual Assault
Resource Center

Tukwila Service Summary

Reporting Period: 01/01/2021 - 03/31/2021

New Clients this period: 4

Total Clients YTD: 24

Client Counts					
Service	Adult	Child	Period Totals	YTD Totals	New (In Period)
General Advocacy: Adult	2	0	2	2	2
General Advocacy: Child Advocacy	0	3	3	3	2
General Advocacy: Parent Education	1	0	1	1	0
Legal Advocacy	10	11	21	21	3
Resource Line: Information & Referral	1	0	1	1	1
Therapy	0	1	1	1	0
Totals:	14	15	29	29	8

Contact Hours					
Service	Adult	Child	Period Totals	YTD Totals	Qtrly Advocacy Hrs Total
General Advocacy: Adult	3.58	0.00	3.58	3.58	34
General Advocacy: Child Advocacy	0.00	2.42	2.42	2.42	
General Advocacy: Parent Education	0.08	0.00	0.08	0.08	
Legal Advocacy	16.08	11.75	27.83	27.83	
Resource Line: Information & Referral	0.17	0.00	0.17	0.17	
Therapy	0.00	11.42	11.42	11.42	
Totals:	19.92	25.58	45.50	45.50	

Contact Counts				
Service	Adult	Child	Period Totals	YTD Totals
General Advocacy: Adult	19	0	19	19
General Advocacy: Child Advocacy	0	16	16	16
General Advocacy: Parent Education	1	0	1	1
Legal Advocacy	122	94	216	216
Resource Line: Information & Referral	2	0	2	2
Therapy	0	13	13	13
Totals:	144	123	267	267

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD	% Achieved
		2nd Qtr	3rd Qtr	4th Qtr			
Auburn		130				130	
Bellevue	121	87				87	72%
Bothell		35				35	
Burien	36	37				37	103%
Covington	8	11				11	138%
Des Moines	22	30				30	136%
Federal Way	50	142				142	284%
Issaquah	22	42				42	191%
Kenmore	8	12				12	150%
Kent	68	145				145	213%
Kirkland	41	61				61	149%
Mercer Island	5	8				8	160%
Redmond	34	37				37	109%
Renton	83	152				152	183%
Sammamish	5	15				15	300%
SeaTac	13	18				18	138%
Shoreline	17	25				25	147%
Tukwila	23	24				24	104%
Seattle		454				454	
Other KC		160				160	
Outside KC		314				314	
Unknown		375				375	
TOTAL	556	2314	0	0	0	2314	

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Bal* see budget change request below
Personnel	\$107,601.00	\$27,382.29				\$27,382.29	\$80,218.71
Office/Ops	\$2,200.00	\$460.14				\$460.14	\$1,739.86
Purchased Svc						\$0.00	\$0.00
Communication	\$1,750.00	\$91.50				\$91.50	\$1,658.50
Travel/Training	\$1,000.00					\$0.00	\$1,000.00
Other-Indirect Cost	\$29,019.00	\$8,603.65				\$8,603.65	\$20,415.35
TOTAL	\$141,570.00	\$36,537.58	\$0.00	\$0.00	\$0.00	\$36,537.58	\$105,032.42

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Lighthouse NW Transitional Housing

Address PO Box 13593

City & ZIP Des Moines, 98198

Program Contact Name Sarah Tuttle

Phone 2068248581

Email sarah@lighthousenw.org

Invoice Date 6/14/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized
Signer

Bobbie Jo Shockley

Printed Name Bobbie Jo Shockley

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer						\$0.00
Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$18,620		\$4,655.00			\$13,965.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

18970

Authorized Signature / City

Date

6/14/21

APPROVED FOR PAYMENT

BY:

DATE:

RARS#

6/14/21
001.000.10.505.10.41.012

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 30 minutes

Description: one on one -30 minute sessions

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	57	32				32	56%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	57	32	0	0	0	32	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	4	3					3
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	4	3	0	0	0	0	3

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Lutheran Community Services NW - Refugees NW Community Programs
 Address 4040 S. 188th St. Suite 100
 City & ZIP SeaTac, 98188
 Program Contact Name Adriana Mendivil Phone 206.60:
 Email amendivil@lcsnw.org Invoice Date 5/15
 Costs below incurred from 1/1/21 to 3/31/21
 Signature of Authorized Signer Printed Name Jay Kang

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests 2nd Qtr	3rd Qtr	4th Qtr
Auburn						
Bellevue						
Bothell						
Burien	CON-21-041	\$5,000.00	\$1,250.00			
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac		\$5,000.00	\$1,250.00			
Shoreline						
Tukwila	21-050	\$8,000.00	\$2,000.00			

Admin use only

Authorized Payment Amt

Authorization Code / Acct #

Authorized Signature

APPROVED FOR PAYMENT
 Kim Cooper
 DATE 5/26/21
 BARS# 001.000.10.905.10.41.012

02385
 Date 5/26/21

SERVICE UNIT 1

Service Unit 1: Outreach

Measurement:

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						#DIV/0!
Bellevue						#DIV/0!
Bothell						#DIV/0!
Burien						#DIV/0!
Covington						#DIV/0!
Des Moines						#DIV/0!
Federal Way						#DIV/0!
Issaquah						#DIV/0!
Kenmore						#DIV/0!
Kent						#DIV/0!
Kirkland						#DIV/0!
Mercer Island						#DIV/0!
Redmond						#DIV/0!
Renton						#DIV/0!
Sammamish						#DIV/0!
SeaTac	250	280				0%
Shoreline						#DIV/0!
Tukwila						#DIV/0!
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

SERVICE UNIT 2

Service Unit 1: Information and Referral

Measurement: One-on-one session

Increased
knowledge

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn		18				18	#####
Bellevue		4				4	#####
Bothell		0				0	#####
Burien	88	22				22	25%
Covington		0				0	#####
Des Moines		76				76	#####
Federal Way		89				89	#####
Issaquah		1				1	#####
Kenmore		0				0	#####
Kent		94				94	#####
Kirkland		1				1	#####
Mercer Island		0				0	#####
Redmond		1				1	#####
Renton		36				36	#####
Sammamish		0				0	#####
SeaTac	250	280				280	112%
Shoreline		1				1	#####
Tukwila	140	42				42	30%
Seattle		38				38	
Other KC		7				7	
Outside KC		37				37	
Unknown		6				6	
TOTAL	478	753				753	

Service Unit 3: Training/Workshops/Classes

Measurement: Individual

Description: Community
connection

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						
Bellevue						
Bothell						
Burien						
Covington						
Des Moines						
Federal Way						
Issaquah						
Kenmore						
Kent						
Kirkland						
Mercer Island						
Redmond						
Renton						
Sammamish						
SeaTac						
Shoreline						
Tukwila						
Seattle						
Other KC						
Outside KC						
Unknown						
TOTAL						

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn		10				10
Bellevue		3				3
Bothell		0				0
Burien	67	10				10
Covington		0				0
Des Moines		27				27
Federal Way		42				42
Issaquah		1				1
Kenmore		0				0
Kent		56				56
Kirkland		1				1
Mercer Island		0				0
Redmond		1				1
Renton		13				13
Sammamish		0				0
SeaTac	200	130				130
Shoreline		1				1
Tukwila	107	21				21
Seattle		26				26
Other KC		1				1
Outside KC		31				31
Unknown		5				5
TOTAL	374	379				379

NARRATIVE- Lutheran Community Services NW Q1 Report 2021

It was around this time a year ago when our lives began changing in ways we could not have imagined, and as we reflect on how our work at Lutheran Community Services NW had to be reshaped, we are grateful for our staff and the communities we serve, as they all have shown extraordinary strength and resilience.

While the COVID-19 pandemic has changed the way in which we deliver services and in order to continue keeping our staff and clients safe, Lutheran Community Services NW continues on working remotely, we have slowly started shifting to more in-person services throughout our different programs but always with a focus on safety protocols and operating mainly on an *appointment-only* basis.

During Q1, our Angle Lake CRC staff served clients providing referrals and connecting clients to partners who could help them sign up for health insurance and other forms of assistance. Additionally, we continued building on our food and hygiene distribution program and through the months of January and March we were able to give out food to households representing 1,317 people. All clients receive at least 3 bags of dry goods and one box of fresh produce, but people can definitely receive a larger amount if needed. This assistance has been crucial for many families experiencing economic hardship; such is the case of Mayra, an asylum seeker from Honduras and a Tukwila resident. Mayra lives with her children and ten more family members and has expressed her gratitude for the food she receives weekly as this represents most of the groceries her family has access to at the moment. Our Refugee Elders program coordinator has also continued delivering food and PPE to a few participants in the program.

Our food distribution represents an invaluable chance to do outreach and share updated information materials among our clients, such as COVID-19 public health. However, on Q1 we also focused on handing out United Way of King County Tax Prep materials, so clients could get the help they needed to prepare and file their taxes for free and in a safely manner.

It is noteworthy to mention that our Angle Lake CRC houses the *Safe Release* program, in which we provide services to sponsors of unaccompanied children newly arrived to the U.S., mainly through the southern border and that are under ORR custody. However, we have seen a significant increase in our caseload in the last couple of months. This represents another great opportunity for us to provide the much assistance needed by these families, who are mostly from Central America.

For Q2 we anticipate an increase in participation to the community due to the following:

- LCNSW has secured a \$20,000 grant from Healthier Here to work on COVID-19 vaccination information-sharing activities, as well as, COVID-19 outreach and eligibility engagement activities. We are also on the works of a partnership with Health Point to host COVID-19 vaccination Pop-Up clinic events. The information and services provided will focus on the refugee, immigrant and BIPOC communities. We will develop culturally and linguistically appropriate information materials that will be made available in English, Dari, Farsi, Spanish, French, Swahili, Amharic, Tigrinya, and Somali. The Angle Lake CRC staff will work directly with

clients, performing outreach, answering questions, identifying transportation options, and assisting clients in navigating the vaccine registration system. Our hope is for this partnership to provide equitable access to vaccines and help vulnerable communities remain healthy and well.

Moreover, we will continue working and strengthening our partnership with WestSide Baby, Food LifeLine and King County Metro.

As we cautiously go towards the light at the end of the pandemic tunnel we will keep working hard to keep everyone safe and healthy.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Mary's Place: A Place to Call Home**

Address PO Box 1711

City & ZIP Seattle WA 98111

Program Contact Name Marty Hartman

Phone 206-621-8474

Email grants@marysplaceseattle.org

Invoice Date 4/12/21

Costs below incurred from 1/1/21 3/31/2021

Signature of Authorized Signer



Printed Name Marty Hartman

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn	GF-21/2221	\$50,000.00	\$12,500.00				\$37,500.00
Bellevue		\$0.00					\$0.00
Bothell							\$0.00
Burien		\$11,000.00	\$2,750.00				\$8,250.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$16,000.00	\$4,000.00				\$12,000.00
Issaquah							\$0.00
Kenmore	21-C2687	\$25,000.00	\$6,250.00				\$18,750.00
Kent		\$0.00					\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton		\$7,500.00	\$1,875.00				\$5,625.00
Sammamish							#VALUE!
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline	9885	\$5,000.00	\$1,250.00				\$3,750.00
Tukwila		\$10,000.00	\$2,500.00				\$7,500.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #


Authorized Signature / City

Date 5/13/21

BY:

DATE:

BARS#

** MOW **
APPROVED FOR PAYMENT

 5/13/21
 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Shelter

Measurement: Household

Description: Households served and diverted from homelessness to housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	25	9				9	36%
Bellevue						0	
Bothell						0	
Burien	5	1				1	20%
Covington						0	
Des Moines						0	
Federal Way	8	23				23	288%
Issaquah						0	
Kenmore	15	25				25	167%
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	4	18				18	450%
Sammamish						0	
SeaTac	5	4				4	80%
Shoreline	5	4				4	80%
Tukwila	5	1				1	20%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	72	85	0	0	0	85	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Contact

Description: Case management services provided

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	75	53				53	71%
Bellevue						0	
Bothell						0	
Burien	15	5				5	33%
Covington						0	
Des Moines						0	
Federal Way	24	113				113	471%
Issaquah						0	
Kenmore		513				513	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	12	103				103	858%
Sammamish						0	
SeaTac	15	26				26	173%
Shoreline		23				23	
Tukwila	15	1				1	7%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	156	837	0	0	0	837	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	75	30				30
Bellevue						0
Bothell						0
Burien	16	9				9
Covington						0
Des Moines						0
Federal Way	24	78				78
Issaquah						0
Kenmore	40	86				86
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	11	57				57
Sammamish						0
SeaTac	15	12				12
Shoreline		9				9
Tukwila	15	3				3
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	196	284	0	0	0	284

NARRATIVE

Mary's Place provided direct client assistance to families in all cities providing funding including: Auburn, Burien, Federal Way, Kenmore, Renton, SeaTac, Shoreline, and Tukwila. The direct client assistance and wraparound support services provided by Mary's Place and funded by the cities address barriers to housing and was delivered through our comprehensive Diversion program that included support related to: housing location, housing stability, employment, childcare, health care and more. All first quarter targets for family units and residents served are on track. Clients continue to face challenges related to the impact of the COVID-19 pandemic and other barriers to permanent housing. Direct client assistance continues to be a lifeline and a key support in their journey toward stable housing. The following examples of families served (names changed) demonstrate the huge impact that this funding is having, one family at-a-time:

AUBURN

The client was referred to the program by the navigation team that had recently been terminated in King County. This client had been impacted by the Covid-19 pandemic at the very beginning of this crisis in 2020. He was laid off from work which made him and his son become quickly unstable. The family didn't have enough to maintain the rent once he had lost his job. The family was forced to leave their home and sleep in their car. They went months without income, surviving off the resources of the community and the little bit of income he was able to obtain. The family had been sleeping in the car when they were connected to Mary's Place. The head of household has since obtained employment and is now able to maintain rent and stability. Mary's Place assisted this family with their move-in costs. They now have a new foundation to start rebuilding their lives. In his words, "Mary's Place was a blessing beyond measures."

See attached

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AUBURN

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BURIEN

Shayla and her daughter Tameka were experiencing homelessness when they filled out the Mary's Place online outreach request form. Her family had been experiencing homelessness for five months in 2019 and was able to get a studio apartment in September of 2019. When she could no longer afford rent due to her employment being impacted by the pandemic, she was forced to move out. Since October 2020, Shayla had been couch surfing, sleeping in her vehicle, and occasionally staying with her mother. She had been working very hard to pay off her housing debt when she reached out to Mary's Place for assistance with a new apartment that she was approved for. Mary's Place assisted her with flexible funding to help Shayla and her daughter quickly move into an apartment. Shayla's very grateful response for financial assistance in moving into permanent housing was, "Thank you so much for you help."

FEDERAL WAY

Leena pro-actively reached back out to Mary's Place Diversion program after having exited from shelter a couple months prior. She was consistently working on reducing multiple barriers so her family could move into permanent housing but at one point had over \$8,000 in housing debt. She had been making

monthly payments to bring it down but it was a huge hindrance. She was successful in reducing it, and Mary's Place was able to pay the final \$2,500 so the family could move into permanent housing. Leena was extremely appreciative of her support from the Diversion specialist at Mary's Place and was confident in her ability to transition into a stable housing situation.

KENMORE

Sonora became homeless in early 2020 and began staying at friends' homes at the same time she was diagnosed with a short-term acute illness. She had been actively seeking employment in her field as a medical assistant without much success. Sonora moved into Mary Place's Northshore shelter with her 9-year-old daughter. She was very pro-active in meeting with our employment specialist and was putting in place what was needed to work in other industries (e.g., food handlers' permit, CPR certification). She also reached out to a former employer, at the same time, and was hired in a temporary role. With additional assistance from Mary's Place specialists, Sonora was able to transition to permanent housing in March 2021. City of Kenmore funding provided move-in costs such as first and last month's rent, and one month of parking expense at her new apartment complex. Additional support was provided by our Make-A-Home program that connected her with furniture and household items to further stabilize her housing situation.

RENTON

Vita and her two children were fleeing a domestic violence situation when they reached out to Mary's Place with the online outreach request form. She had repeatedly been moving from place to place to get away from the situation and, at times, had experienced homelessness. A housing assessment was completed and a new plan for housing was discussed. Mary's Place utilized flexible funding to help Vita and her children quickly move into a new apartment with a gated entry where they felt safe. Mary's Place also provided her family with other resources such as a domestic violence advocate and support groups. Mary's Place further assisted with some safety planning and what she could do to ensure her family's safety going forward. She has additionally started a new full-time job and has demonstrated extreme resilience through the domestic violence, the moving, experiencing homelessness – all in support of her family. Her feedback to her Mary's Place specialist was jubilant, "Omg thank you!!!! Thank you so much!!!"

SEATAC

Maria reached out to Mary's Place Diversion team as she was trying to bring her family under one roof after a house fire that left them homeless. They also suffered the death of two family members in the weeks leading up to them being connected with Mary's Place. The family additionally struggled with taking care of an adult daughter with a disability which became increasingly harder as the months went by without a housing solution. With support from Mary's Place flexible funding and through advocacy with a landlord who eventually reduced the rent so a Section 8 voucher could be accepted, the family was reunited under one roof with stable housing.

SHORELINE

Tenaya connected with Mary's Place through an outreach request from the Chemically Using Pregnant Women's program in January 2021. Some of the challenges that Tenaya was facing included addiction, mental health, pregnancy, criminal history, lack of support services, and no income. She had been experiencing homelessness since June 2020. Tenaya was successful in obtaining housing at Oxford House Nunziato in Shoreline but needed some short-term rental assistance so that she could maintain stability and employment before the birth of her child. Tenaya was grateful for the assistance that Mary Place provided and she was excited about a fresh start. Since moving into housing, she updated her resume, applied for a job at a local plant nursery, and is in the process of returning to school to become an esthetician.

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center EARNs Emergency Assistance & Resource Navigation Service

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email majuq@mschelps.org Invoice Date 4/13/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer Printed Name Elizabeth Lancaster

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests			4th Qtr	Balance Remaining
Auburn		\$30,000.00	\$7,500.00					\$22,500.00
Bellevue								\$0.00
Bothell								\$0.00
Burien		\$15,000.00	\$3,750.00					\$11,250.00
Covington								\$0.00
Des Moines		\$10,000.00	\$0.00					\$10,000.00
Federal Way		\$31,000.00	\$0.00					\$31,000.00
Issaquah								\$0.00
Kenmore								\$0.00
Kent			Invoiced Separately					\$0.00
Kirkland								\$0.00
Mercer Island								\$0.00
Redmond								\$0.00
Renton		\$11,907.00	\$4,868.87					\$7,038.13
Sammamish								\$0.00
SeaTac		\$28,000.00	\$5,715.74					\$22,284.26
Shoreline								\$0.00
Tukwila				Invoiced Separately				\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature

Date

APPROVED FOR PAYMENT
 BY: Ken Cooper
 DATE: 5/3/21
 BARS# 001.000.10.665.10.41.012

SERVICE UNIT 1

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Rent assistance which may include move-in assistance, late fees, and rent as allowed by funder

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	9				9	90%
Bellevue						0	
Bothell						0	
Burien	10	4				4	40%
Covington						0	
Des Moines	5	1				1	20%
Federal Way	26	0				0	0%
Issaquah						0	
Kenmore						0	
Kent	40	3				3	8%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	6	3				3	50%
Sammamish						0	
SeaTac	10	5				5	50%
Shoreline						0	
Tukwila	24	7				7	29%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	131	32	0	0	0	32	

SERVICE UNIT 2

Service Unit 1: Financial Aid

Measurement: Voucher

Description: Emergency Assistance which could include utilities, motel, transportation, etc.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	10	0				0	0%
Bellevue						0	
Bothell						0	
Burien	10	0				0	0%
Covington						0	
Des Moines	5	3				3	60%
Federal Way		0				0	
Issaquah						0	
Kenmore						0	
Kent	100	1				1	1%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	6	0				0	0%
Sammamish						0	
SeaTac	8	0				0	0%
Shoreline						0	
Tukwila	24	1				1	4%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	163	5	0	0	0	5	

SERVICE UNIT 3

Service Unit 1: Case Management

Measurement: Contact

Description: Light touch case management contacts to help maintain housing security including in-person, phone and e-mail contact.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	45	36				36	80%
Bellevue						0	
Bothell						0	
Burien	45	16				16	36%
Covington						0	
Des Moines	23	12				12	52%
Federal Way	59	0				0	0%
Issaquah						0	
Kenmore						0	
Kent	315	16				16	5%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	27	12				12	44%
Sammamish						0	
SeaTac	40	20				20	50%
Shoreline						0	
Tukwila	108	28				28	26%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	662	140	0	0	0	140	

NARRATIVE

Latesha, an African American female single parent of one, reached out to MSC for rent assistance this past quarter. The Burien resident found herself seeking assistance when she became involved in obtaining legal custody of her 4 nieces and nephew. Due to the process involving unexpected and costly fees (such as attorney and court fees), she was in need of assistance to get through the month. She is employed full time, and will be receiving some benefits from the adoption that will assist her in stabilizing resources for her new household members. MSC staff was able to direct some resources to Latesha for other programs and services. In reviewing MSC's website stats for the time period March 2020-March 2021, MSC noticed a 105% increase in unique visitors to the rent assistance webpage. The need for housing stabilization services is growing, and MSC has advocated relentlessly to our funders about this growing need. Overall since the pandemic began, MSC has provided over \$4.1 million in rent assistance to around 800 households impacted by the COVID19 crisis. Through a match opportunity, MSC raised \$25,000 in rent assistance in December 2020. These funds were used to leverage current program funds to maximize the assistance available per household. MSC is thankful to city staff and local partner organizations for their collaboration efforts to meet the needs of vulnerable households in the community.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	30	29				29
Bellevue						0
Bothell						0
Burien	30	8				8
Covington						0
Des Moines	15	3				3
Federal Way	45	0				0
Issaquah						0
Kenmore						0
Kent	180	6				6
Kirkland						0
Mercer Island						0
Redmond						0
Renton	18	9				9
Sammamish						0
SeaTac	24	15				15
Shoreline						0
Tukwila	72	10				10
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	414	80	0	0	0	80

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Multi-Service Center Shelter and Supportive Housing

Address P.O. Box 23699

City & ZIP Federal Way WA 98093

Program Contact Name Maju Qureshi Phone 253-838-6810

Email majuq@mschelps.org Invoice Date 4/14/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer *original signature on file* Printed Name Elizabeth Lancaster

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn		\$8,500.00	\$2,125.00				\$6,375.00
Bellevue							\$0.00
Bothell							\$0.00
Burien		\$4,500.00	\$1,125.00				\$3,375.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way		\$28,000.00	\$7,000.00				\$21,000.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent					Invoiced Separately		\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$7,000.00	\$1,750.00				\$5,250.00
Shoreline							\$0.00
Tukwila		\$4,000.00	\$1,000.00				\$3,000.00

Admin use only

Authorized Payment Amt: Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY

DATE

BARS#

Date

Kim Cooper

5/26/21

001.000.10.505.10.41.012

[Signature]

6.1.21

5/26/21

** MOUT **

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Contact

Description: Case Management contacts with household members in-person, via phone and email.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	30	8				8	27%
Bellevue						0	
Bothell						0	
Burien	15	16				16	107%
Covington						0	
Des Moines		12				12	
Federal Way	92	24				24	26%
Issaquah						0	
Kenmore						0	
Kent	55	64				64	116%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		24				24	
Sammamish						0	
SeaTac	19	8				8	42%
Shoreline						0	
Tukwila	10	8				8	80%
Seattle		8				8	
Other KC						0	
Outside KC		16				16	
Unknown						0	
TOTAL	221	188	0	0	0	188	

SERVICE UNIT 2

Service Unit 1: Shelter

Measurement: Bed night

Description: Number of individual bed night stays at the MSC shelter

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	490	712				712	145%
Bellevue						0	
Bothell						0	
Burien	250	534				534	214%
Covington						0	
Des Moines		267				267	
Federal Way	863	742				742	86%
Issaquah						0	
Kenmore						0	
Kent	1,540	859				859	56%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton		534				534	
Sammamish						0	
SeaTac	370	267				267	72%
Shoreline						0	
Tukwila	245	445				445	182%
Seattle		445				445	
Other KC						0	
Outside KC		712				712	
Unknown						0	
TOTAL	3,758	5,517	0	0	0	5,517	

SERVICE UNIT 3

Service Unit 1: Transitional Housing

Measurement: Bed night

Description: Number of individual bed night stays in supportive housing

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way	300	355				355	118%
Issaquah						0	
Kenmore						0	
Kent	1,050	1,036				1,036	99%
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	1,350	1,391	0	0	0	1,391	

NARRATIVE

The Howell family, an African American family of 3 entered our shelter program in late 2020, after spending several months living in their car in SeaTac. Members of the family are engaged in MSC case management services and have taken a very proactive approach to reduce their barriers.

Per the Housing Advocate at the shelter, "The goal of the Howell family is to become permanently housed again so they can establish a new foundation and rebuild their lives. To eliminate past debt with former landlords for the purpose of starting fresh with no marks on their records, pretty much the second chance many of us feel we deserve in life." MSC staff have identified past rent debt as an ongoing and common barrier faced by families at the shelter. Although the adults in the household have had significant reduction in income due to COVID19 employment layoffs, they are determined to get back on track. The Howell family continues to work with the MSC Housing Advocate for permanent housing opportunities and also expressed interest in homeownership programs.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn	4	8					8
Bellevue							0
Bothell							0
Burien	7	6					6
Covington							0
Des Moines		3					3
Federal Way	40	13					13
Issaquah							0
Kenmore							0
Kent	15	22					22
Kirkland							0
Mercer Island							0
Redmond							0
Renton		6					6
Sammamish							0
SeaTac	7	3					3
Shoreline							0
Tukwila	2	5					5
Seattle		5					5
Other KC		8					8
Outside KC							0
Unknown							0
TOTAL	75	79	0	0	0	0	79

REIMBURSEMENT REQUESTS

Agency and Program Name **PARTNER IN EMPLOYMENT**

Address 21400 INTERNATIONAL BLVD, SUITE 302

City & ZIP SEATAC, WA 98198

Program Contact Name Hien Kieu Phone 206-429-3824

Email hien@partnerinemployment.org Invoice Date 4/15/2021

Costs below incurred from 1/1/2021 to 4/31/2021

Signature of Authorized Signer

Printed Name Hien Kieu

		Annual	Reimbursement Requests				Balance
	Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	3190122	\$10,000.00	\$2,500.00				\$7,500.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	CAG-21-098	\$9,000.00	\$2,250.00				\$6,750.00
Sammamish							\$0.00
SeaTac		\$110,000.00	\$27,500.00				\$82,500.00
Shoreline							\$0.00
Tukwila		\$20,000.00	\$5,000.00				\$15,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

Date 6/1/21

*** MOU ***
APPROVED FOR PAYMENT
 BY Kim Cooper
 DATE 6/1/21
 BARS# 001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: Individual

Description: Employment Case Management Services includes: Intake, needs/barrier assessment, resource connections, ESL classes, job readiness, job search, placement, retention and on-going case management. (Residents may request employment services but not require case management)

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien	5	2				2	40%
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton	4	2				2	50%
Sammamish						0	#DIV/0!
SeaTac	50	9				9	18%
Shoreline						0	#DIV/0!
Tukwila	9	14				14	156%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	68	27	0	0	0	27	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: Individual

Description: The number of unduplicated residents served with rental financial assistance

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien						0	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac	13	4				4	31%
Shoreline						0	#DIV/0!
Tukwila						0	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	13	4	0	0	0	4	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description: Number of Individuals receiving Finacial Assistance

[illegible]

NARRATIVE

GENERAL UPDATES for ALL CITIES: We are on track to meeting all our performance goals for all cities and have exceeded our goal for City of Tukwila. In reality, we are serving more residents in each city than we are reporting with different types of services such as one-time rental/utility assistance and other financial support by leveraging other resources that we are bringing into the cities for residents. We are also providing many more services such as unemployment benefit application/system navigation/resource connection as well as other services such as job search and application assistance. Because these services are often one-time assistance, they are not receiving full case management. Nevertheless, they do consume a lot of our time and efforts. Because they are within the funded cities, we are considering going above and beyond for all the residents, even though we didn't count them all towards our outcomes for this particular project. Some other programming we are also providing in SeaTac, Tukwila and Burien are youth internship in local urban parks to conduct restoration work among Opportunity Youths/Youth Adults. We are also offering Barista Training/Customer Service/Life Skills training to Opportunity Youths/Youngs Adults in partnership with Community Corner located in Tukwila. We are continually looking for training/employment opportunities to engage youths in. We have some success stories to share as shown below:

City of SeaTac Success Story: Ahmed moved to the SeaTac from Kentucky in the last few months. He came into the United States as a refugee and was unsuccessful finding a job in Kentucky. He decided to move with his large family to Seattle in hopes of finding more job opportunities. He met with our case manager Bigi via He heard from our services from a friend and made an appointment with our case manager Bigi. During the intake and assessment Ahmed shared with Bigi that he was interested in a career in health care. Big was able to help Ahmed navigate the USA education system by registering them with the department of health in

See attached

GENERAL UPDATES for ALL CITIES: We are on track to meeting all our performance goals for all cities and have exceeded our goal for City of Tukwila. In reality, we are serving more residents in each city than we are reporting with different types of services such as one-time rental/utility assistance and other financial support by leveraging other resources that we are bringing into the cities for residents. We are also providing many more services such as unemployment benefit application/system navigation/resource connection as well as other services such as job search and application assistance. Because these services are often one-time assistance, they are not receiving full case management. Nevertheless, they do consume a lot of our time and efforts. Because they are within the funded cities, we are considering going above and beyond for all the residents, even though we didn't count them all towards our outcomes for this particular project. Some other programming we are also providing in SeaTac, Tukwila and Burien are youth internship in local urban parks to conduct restoration work among Opportunity Youths/Youth Adults. We are also offering Barista Training/Customer Service/Life Skills training to Opportunity Youths/Youngs Adults in partnership with Community Corner located in Tukwila. We are continually looking for training/employment opportunities to engage youths in. We have some success stories to share as shown below:

City of SeaTac Success Story: Ahmed moved to the SeaTac from Kentucky in the last few months. He came into the United States as a refugee and was unsuccessful finding a job in Kentucky. He decided to move with his large family to Seattle in hopes of finding more job opportunities. He met with our case manager Bigi via He heard from our services from a friend and made an appointment with our case manager Bigi. During the intake and assessment Ahmed shared with Bigi that he was interested in a career in health care. Big was able to help Ahmed navigate the USA education system by registering them with the department of health in Olympia as a nursing assistant. After the registration Ahmed was connected with a home care school where he did his CPR training, Home care and mental health training and completed the program successfully. Now Ahmed works fulltime for an agency that pays between \$15/h to \$30 /h depending on the assignment and job location.

City of Burien Success Story: Abdullah lost his job due to COVID-19 and was looking for something new that would help recover his lost pay. After meeting with our case manager Warsame together they established a plan to improve Abdullah's attractiveness to employers. Abdullah received customized assistance to reduce his barriers of attaining a job and retaining a job. Abdullah learned how to create a resume, took a soft skills training with PIE that reenforce the importance of time management, dress code and work ethic and incorporated these skills into a job retention strategy. Abdullah absorbed all the knowledge that was shared with him and did his own research on how to do his own job search. Abdullah is Now Employed by American Seafood Full-time with over time at a rate of \$23/h. He shared with us that even though the work is tough he enjoys the work schedule because it allowed him to gain more money in a short period of time compared to his old empower that paid \$13/h.

City of Renton Success Story: Behi came to us with a mission of obtaining employment with Trident Seafood. However, he knew that he needed to improve his computer skills and literacy skills. Thus, Warsame was able to provide one-one-one trainings for computer literacy and referred him to our ESL program. Behi and Warsame also incorporated softs skills trainings in his workplan. Because of his hard work and determination Behi is officially hired by Trident Seafood and will be working Full-time with much over time at a pay rate of \$23/ hour. Behi is Thankful for the reduction of barriers to be successful at his new employment.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents		4th Qtr	YTD
			2nd Qtr	3rd Qtr		
Auburn						0
Bellevue						0
Bothell						0
Burien	5	2				2
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	4	2				2
Sammamish						0
SeaTac	50	13				13
Shoreline						0
Tukwila	9	14				14
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	68	31	0	0	0	31

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **REACH (Renton Ecumenical Association of Churches)**

Address 3604 NE 10th Court

City & ZIP Renton, 98056

Program Contact Name Kizzy Howard

Phone 425-321-8327

Email kizzy@reachrenton.org

Invoice Date 4/14/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized

Signer

 4/14/2021

Printed Name Kizzy Howard

	Contract ID#	Annual Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn	GF-21/2225	\$3,000.00	\$750.00				\$2,250.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton	21-046	\$7,500.00	\$1,875.00				\$5,625.00
Sammamish							\$0.00
SeaTac	TBA	\$3,861.00	\$965.25				\$2,895.75
Shoreline							\$0.00
Tukwila	21-056	\$6,311.00	\$1,577.75				\$4,733.25

Admin use only

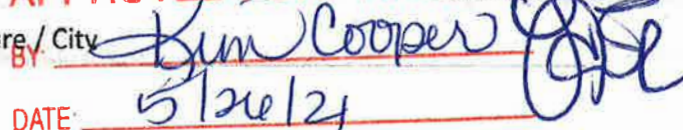
Authorized Payment Amt

APPROVED FOR PAYMENT

Authorization Code / Acct #

19067

Authorized Signature / City

BY  5/26/21

Date

5/26/21

DATE

BARS# 001.000.10.505.10.41.012

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	26	4				4	15%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	48	55				55	115%
Sammamish						0	
SeaTac	4	22				22	550%
Shoreline						0	
Tukwila		1				1	
Seattle		51				51	
Other KC		2				2	
Outside KC						0	
Unknown		14				14	
TOTAL	78	149	0	0	0	149	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: 15 minutes

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	104	16				16	15%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	191	221				221	116%
Sammamish						0	
SeaTac	14	89				89	636%
Shoreline						0	
Tukwila		4				4	
Seattle		205				205	
Other KC		8				8	
Outside KC						0	
Unknown		57				57	
TOTAL	309	600	0	0	0	600	

SERVICE UNIT 3

Service Unit 1: Shelter

Measurement: Choose from drop down list

Description: Bed nights

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	422	100				100	24%
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton	1,145	385				385	34%
Sammamish						0	
SeaTac	750	124				124	17%
Shoreline						0	
Tukwila	630	540				540	86%
Seattle		748				748	
Other KC		252				252	
Outside KC						0	
Unknown		228				228	
TOTAL	2,947	2,377	0	0	0	2,377	

NARRATIVE

The REACH Center of Hope was located in the Renton Highlands Neighborhood Center during the first quarter of 2021. While there we continued to practice COVID guidelines which included social distancing and ensuring both our staff and clients were using PPE such as masks and face shields as well as rigorous handwashing and cleaning of high-use surfaces. Our client capacity was limited to 9 families with the maximum number of residents capped at 30 due to the physical limitations of the facility and COVID spacing requirements. We are happy to report that none of our staff nor clients contracted COVID.

Our clients were provided 3 nutritious meals a day and unrestricted access to healthy snacks. Clients also had access to showers 3 times a week. Regular case management continued and we were able to provide a bilingual tutor 4 days a week for our school-age clients. Our lease with the City of Renton expired at the end of March and we moved to our new temporary location in the Renton United Methodist Church on March 25, 2021.

We were able to move 3 families into permanent/transitional housing.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	22	2				2
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton	25	6				6
Sammamish						0
SeaTac	14	4				4
Shoreline						0
Tukwila	15	6				6
Seattle		9				9
Other KC		3				3
Outside KC						0
Unknown		3				3
TOTAL	76	33	0	0	0	33

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses


[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **SafeFutures Youth Center - Case Management**
 Address 6337 35th Avenue SW
 City & ZIP Seattle 98126
 Program Contact Name Daniel Rhee Phone 206-938-9606x102
 Email daniel@sfyc.net Invoice Date 4/11/21
 Costs below incurred from 1/1/21 to 3/31/21
 Signature of Authorized Signer  Printed Name Sorya Svy

	Contract ID#	Annual Award Amt	1st Qtr	Reimbursement Requests 2nd Qtr	3rd Qtr	4th Qtr	Balance Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien	CON-21-045	\$16,000.00	\$4,000.00				\$12,000.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac	15641	\$16,000.00	\$4,000.00				\$12,000.00
Shoreline							\$0.00
Tukwila							\$0.00

Admin use only

Authorized Payment Amt **\$ 4,000.00** APPROVED FOR PAYMENT Authorization Code / Acct #

Authorized Signature BY City  Date

DATE 5/20/21

BARS# 001-000-10-505-10-41-012

1564
5/20/21

SERVICE UNIT 1

Service Unit 1: Case Management

Measurement: 60 minutes

Description: Number of hours proven to be effective in providing a support system for a moderate to high-risk youth at risk of academic failure and involved with gangs and/or juvenile justice system. Each youth receives weekly sessions.

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien	500	125				125
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac	500	125				125
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	1,000	250	0	0	0	250

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25%

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25%

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SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

Measurement: Choose from drop down list

[illegible]

RESIDENTS

	Annual Goal	Actual # of New Residents				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		2				2
Bellevue						0
Bothell						0
Burien	10	29				29
Covington						0
Des Moines		2				2
Federal Way		9				9
Issaquah						0
Kenmore						0
Kent		2				2
Kirkland						0
Mercer Island						0
Redmond						0
Renton		1				1
Sammamish						0
SeaTac	10	12				12
Shoreline						0
Tukwila		6				6
Seattle		50				50
Other KC		1				1
Outside KC						0
Unknown						0
TOTAL	20	114	0	0	0	114

2021 Q1 Narrative Report | SafeFutures Youth Center

Case Management for the City of Burien

SafeFutures Youth Center (SFYC) continues to operate all programs remotely with limited scheduled appointments held at the center following WA state and CDC guidelines. SFYC has leveraged various funds and partnerships to provide emergency relief to Burien clients including Emergency Financial Assistance (EFA) and a host of other COVID-19 related resources. In addition, SFYC is working closely with schools to ensure youth are progressing in their distance learning.

During the months of January, February, and March in 2021, Case Manager Tevin Gladney has been working with 11 youth; 7 male and 4 female youth. He is working with youth who are in between the ages of 16-22. SafeFutures is leveraging other funding to serve 18 additional Burien youth.

In the past three months, Tevin has been working with his youth throughout the season helping them into employment and internship opportunities as well as being a supportive coach during these uncertain times.

A 17-year-old male has been struggling getting adjusted with online school because it has been a tough adjustment for him. This youth has recently lost his job due to personal reasons. So, Tevin has been helping this youth stay focused and finding new opportunities for the summer.

A 17-year-old female was enrolled by Tevin after speaking at WELS (Waskowitz Leadership and Service). Tevin has also connected this youth to the North West Education Access program for further assistance and connections to higher education and career exploration. Tevin is also helping this youth with EFA funding to support their family with essential resources to get through these times. This youth has recently been accepted into Central Washington University, Tevin has been working to help this youth navigate FAFSA and Scholarship opportunities.

A 17-year-old male was enrolled last year in Tevin caseload due to lack of motivation, and social skills. Tevin has helped him work on his resume and guided him toward his goal of becoming a computer science major in college. Tevin has enrolled this youth into Highline College and helped him with the process of getting him into running start. This youth has done a great job with his academic progress and has adjusted to online learning well. Tevin has been working with this youth on discovering their passions and becoming excited about learning and growing in computer sciences.

An 18-year-old male has been working at Safeway this past year and has been working with Tevin to find higher paying opportunities. Tevin has helped this youth with applying for several warehouse and construction jobs that this youth has been interested in. He has also been helping this youth with starting his own "Fulfillment by Amazon" business.

A 16-year-old male was recently enrolled into Tevin's caseload. This youth was referred from the Choose 180 program. This youth attends New Start High School and has faced charges recently with King County Juvenile Court. He is living with a single mother in a small apartment with 4 kids. Recently, one of this youth's siblings had contracted COVID-19 and has made it difficult for the mother to go to work. Tevin has helped this family with Emergency Funding Assistance through SafeFutures Youth Center. Tevin is working with getting this youth involved with positive pro social activities involving music, weekly check-ins, connecting him navigating

drug and alcohol counseling, and getting on track with high school completion. Tevin has been using arts and music to connect with this youth and has been assisting his family with COVID relief funds through SFYC.

An 18-year-old male has recently been enrolled into Tevin's caseload who was referred from a Waskowitz Environmental Leadership Teacher. This youth has a lack of support from his parents who have dealt with drug and alcohol problems and do not support his academic career. Tevin has been helping this youth with receiving essential needs and services such as cell phone repair, clothing, and academic support.

An 18-year-old youth who had been gang involved, homeless and facing employment challenges has recently graduated high school from Puget Sound Skills Center despite all of the barriers that have come his way. This youth has recently faced challenges with the juvenile justice system and is working with Tevin and Team Child to resolve some issues that have happened recently. Tevin has been helping and continues helping this youth by being a positive support system and connecting him with basic needs and resources relating to this youth's situation. This youth is now employed and working with a construction company. Tevin is helping this youth with an entrepreneurial pathway of detailing cars and creating his own business through it to create a positive pathway for himself. Recently during the Pandemic, this youth has needed additional support from his family and community members because of his history with negative influences.

Tevin has recently enrolled a 17-year-old youth onto his caseload. She is in her senior year seeking support with college and career help with the goal of starting at Highline College and get into the medical field. She recently was hired as a field naturalist at the environmental science center. She has the plan of becoming a veterinarian after completion of higher education. Tevin has been helping this youth with college applications, developing a narrative, and applying for FAFSA and financial resources to become successful in her goal.

Tevin has recently enrolled a 21-year-old youth onto his caseload. She has had a history of homelessness and traumatic experiences in her life that has set her back and brought many barriers to her life. Tevin has enrolled this youth into an Entrepreneurship program, helped them with their cover letter, resume, interview prep and is currently working on getting a job at Costco.

Tevin has also recently enrolled a 22-year-old youth onto his caseload who is a single mother and has been through difficult times throughout the past few years. Her family has felt the loss of family members due to gang violence. Tevin is helping this youth with regular check ins and has provided coaching related to financial literacy, real estate, and philanthropic goals.

This quarter, Tevin's youth has been recognizing the importance of working with a case manager and becoming comfortable with asking for help and support services when needed. It has not been the easiest year for his youth due to home situations and financial barriers, but they are doing their best to stay productive towards ambitious goals.

Case Management for the City of SeaTac

SafeFutures Youth Center (SFYC) continues to operate all programs remotely with limited scheduled appointments held at the center following WA state and CDC guidelines. SFYC has leveraged various funds and partnerships to provide emergency relief to SeaTac clients including Emergency Financial Assistance (EFA) and a host of other COVID-19 related resources. In addition, SFYC is working closely with schools to ensure youth are progressing in their distance learning.

During the months of January, February, and March. Current Case Manager, Marc Bautista has been working with 8 youth; 6 male and 2 female youth. He is working with youth who are in between the ages of 16-19. In addition, SafeFutures is leveraging other funding to serve 4 more SeaTac youth.

An 18-year-old male who was enrolled last year in Marc's caseload due to negative behavior, attitude, and negative influences. In the last three months, he has been severely struggling in his education and being a father at the same time. In the beginning of the year, Marc has supported him in his GED program and to stay consistent with his assignments. He has been needing help with his transcript, logging into his Canva, etc. Later down the road, he started hanging out with negative influences again and continued to smoke cannabis. His motivation is slowly dropping and his relationship with his girlfriend has also created a negative environment. Marc was able to enroll his girlfriend who is an 18-year-old female. She connected with one of Marc's caseload who she is close with and then reached out to Marc regarding a situation that happened. Marc's youth had been aggressive towards his girlfriend and has been in a huge emotional rollercoaster for the family. Marc's youth has mentioned that she isn't safe and needs education, employment, housing, and support for her kid. Marc has spoken to her the proper steps in response to domestic violence. Marc just reminds her how to stay positive and get through this obstacle that her family is currently facing.

An 18-year-old male who has been working with Marc for the past four years has finally graduated from SWYFS Credit Retrieval Program receiving his GED. Last few months he has finished his internship at Youth Source. Marc has also motivated him to continue working on his music and talent so he can stay off the streets. Marc was able to create a music video for his youth to keep pushing through and has been staying positive these past few months. Marc has helped him with finding Mental Health resources and talks to him weekly if he tends to have a negative mindset on his life.

The 17-year-old male was needing a male mentor in order to enroll in Washington Youth Academy last year. He was introduced by Ms. Rizza and has specifically connected with Marc to help him find a mentor, not just WYA, but a mentor outside of the program. He is still at WYA virtual learning, still progressing through the program. On the right track with his older brother, 18-years-old, Marc enrolled him into SWYFS Credit Retrieval Program during COVID-19. It created an environment with no motivation to complete his assignments through online classes. Last few months he was able to take 4 of his subject tests. Marc was able to tutor him in some of his assignments and answer any questions regarding the test. He is still working at Chipotle and staying on track with his education. All he needs to do is pass his test and get his GED.

A 16-year-old male who needed a male role model was enrolled last year. This quarter he has been virtual learning at Tyee high school. He has been pushing through even though virtual

learning has been very difficult for him and the majority of the students. He has passed his classes last semester and is also on the right track.

A 16-year-old female was also enrolled by Ms. Rizza. She also has a history of illegal activities and court history. Marc's youth is also one of the many students who are struggling with virtual learning. She is also doing well in school, she reached out to me regarding support for her friend then has a boyfriend in Marc's caseload. She called Marc of a situation that needed support and she was worried about her friend's safety. Marc told her the proper steps of dealing with situations like that and how to overcome them.

a 19-year-old male recently enrolled in SFYC by Marc. Marc enrolled him into the GED program and all he needed to do was fill out the College application and other forms. Marc has helped him with filling out the forms. Within a month, he forgot to submit his forms and was late to turn it in. Marc was able to coach him through his responsibilities and how to have this situation happen again. Marc will continue to enroll him into the program again.

During these past months, Marc noticed a huge drop in motivation by the school systems in virtual learning environments. It has caused multiple obstacles for many students. Marc noticed during virtual learning that students have the freedom to turn off their camera when in class. This gives the students and the learning environment no accountability if there's no consequences taking place. It's more difficult for students to stay focused during each class knowing they have freedom to do anything. This becomes a barrier for the students and teachers when teachers are grading their work and students getting stuck in the process.

Schools will be back in session after spring break and all of Marc's youth will be back to school. There are many mixed emotions about going back. This includes safety, education, how everything will look like, and some excitement to finally see friends again.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Somali Family Safety Task Force/Human Services City of Seatac

Address 7054 32nd Ave S RM 5 Seattle, WA 98118

City & ZIP Seattle, WA 98118

Program Contact Name Farhiya Mohamed Phone 2066594755

Email. farhiya@sfstf.org Invoice Date 9/2/2021

Costs below incurred from 1/1/21 to 3/30/21
1/15/2021 4/15/2021

Signature of Authorized Signer Printed Name Farhiya Mohamed

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer						\$0.00
Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$20,000.00	\$5,000.00	\$5,000.00			\$10,000.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt: Ø

Authorization Code / Acct # 190666

Authorized Signature / City

Date 9/16/21

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Group session

6 weeks Systems Navigation for Somali mothers. Know Your Rights workshops we partner with the Seattle Police Department, ACRS, CAIR, OneAmerica. We engaged

Description: speakers from different organizations and others doing similar work around immigration and discrimination for workshops and explore other opportunities for collaboration in 2021. In addition, we engaged and recruited participants at local

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	47	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle		10	10			20	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	47	10	10	0	0	20	

SERVICE UNIT 2

Service Unit 1: Case Management

Measurement: One-on-one session

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	17	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle		5	5			10	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	17	5	5	0	0	10	

SERVICE UNIT 3

Service Unit 1: Training/Workshops/Classes

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	2	0	0			0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	2	0	0	0	0	0	

NARRATIVE

Due to Covid-19, we couldn't find enough participants from Seatac area. For Systems Navigation, we served residents from Seattle area. The SFSTF arranged weekly workshops for East African community. Many of the parents expressed that they wanted to be able to help their children with regards to bullying, racism and expressed that they learned a lot from the program in this area. Particularly the differences between cyber bullying and in life bullying, and how even their own communication styles with their children could at times be considered to be bullying. They expressed wanting to be closer to their children and to be their friends in order to better support them. In addition, we had more Somali presenters to discuss topics with participants, which helped our clients connect and understand the content better. The SFSTF also offered presentations via Zoom to educate families about know their rights, how to navigate their kids through school systems and judicial system. Presentations were also given regarding immigration benefits and challenges.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	17	0	0				0
Shoreline							0
Tukwila							0
Seattle		10	10				20
Other KC							0
Outside KC							0
Unknown							0
TOTAL	17	10	10	0	0		20

CITY LINE ITEM TABLES


BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops	\$3,051.00	\$1,525.50	1525-5			\$1,525.50	\$1,525.50
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$6,949.00	\$3,474.50	\$3,474.50			\$6,949.00	\$0.00
TOTAL	\$10,000.00	\$5,000.00	\$3,474.50	\$0.00	\$0.00	\$8,474.50	\$1,525.50

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Sound Generations Meals on Wheels**
 Address 2208 2nd Ave Ste 100
 City & ZIP Seattle 98121
 Program Contact Name Adam Porter Phone (206) 727-6242
 Email adamp@soundgenerations.org Invoice Date 4/13/21
 Costs below incurred from 1/1/21 to 3/31/21
 Signature of Authorized Signer  Printed Name Joanne Donahue

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn		\$12,500.00	\$3,125.00				\$9,375.00
Bellevue		\$16,047.00	\$4,011.75				\$12,035.25
Bothell							\$0.00
Burien		\$7,000.00	\$1,750.00				\$5,250.00
Covington		\$3,234.00	\$808.50				\$2,425.50
Des Moines		\$3,875.00	\$968.75				\$2,906.25
Federal Way		\$15,000.00	\$3,750.00				\$11,250.00
Issaquah		\$6,720.00	\$1,680.00				\$5,040.00
Kenmore		\$600.00	\$150.00				\$450.00
Kent		\$0.00					\$0.00
Kirkland		\$11,976.00	\$2,994.00				\$8,982.00
Mercer Island		\$0.00					\$0.00
Redmond		\$4,019.00	\$1,004.75				\$3,014.25
Renton	21-065	\$13,000.00	\$3,250.00				\$9,750.00
Sammamish		\$0.00					\$0.00
SeaTac		\$10,000.00	\$2,500.00				\$7,500.00
Shoreline		\$6,000.00	\$1,500.00				\$4,500.00
Tukwila		\$10,601.00	\$2,650.25				\$7,950.75

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

Authorized Signature / City

APPROVED FOR PAYMENT

BY

DATE

BARS#

Date

Kim Cooper *5/26/21* *6.1.21* *5/26/21*
 001.000. 10.505. 10.41. 012

* MOU *

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Meal

Description: Meal = one home-delivered meal to a home bound senior.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	1,990	7,471				7,471	375%
Bellevue	2,833	2,170				2,170	77%
Bothell		1,017				1,017	
Burien	1,114	3,088				3,088	277%
Covington	515	634				634	123%
Des Moines	617	1,119				1,119	181%
Federal Way	2,388	5,026				5,026	210%
Issaquah	1,367	649				649	47%
Kenmore	96	692				692	721%
Kent	0	7,255				7,255	
Kirkland	1,907	1,710				1,710	90%
Mercer Island	0	224				224	
Redmond	640	1,712				1,712	268%
Renton	2,070	8,417				8,417	407%
Sammamish	0	189				189	
SeaTac	1,592	2,605				2,605	164%
Shoreline	954	3,177				3,177	333%
Tukwila	1,688	2,170				2,170	129%
Seattle		58,699				58,699	
Other KC		4,787				4,787	
Outside KC		0	0	0		0	
Unknown		0	0	0		0	
TOTAL	19,771	112,811	0	0	0	112,811	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	6	89				89
Bellevue	8	48				48
Bothell		20				20
Burien	3	46				46
Covington	2	14				14
Des Moines	2	18				18
Federal Way	7	79				79
Issaquah	4	8				8
Kenmore	1	11				11
Kent	0	100				100
Kirkland	5	34				34
Mercer Island	0	3				3
Redmond	2	34				34
Renton	7	115				115
Sammamish	0	7				7
SeaTac	5	46				46
Shoreline	3	58				58
Tukwila	5	27				27
Seattle		800				800
Other KC		95				95
Outside KC						0
Unknown						0
TOTAL	60	1652	0	0	0	1652

NARRATIVE

It was in the first quarter of last year that we were processing the news of the pandemic and how it was going to impact our Meals on Wheels program, amongst everything else. We have been extremely fortunate to have wonderful partners in our volunteers, senior/community center staff, funders, donors, and program staff, all working together to ensure the continuation of this essential service and help keep vulnerable members of our community safe and fed.

We have continued to navigate the issues surrounding the coronavirus (COVID-19), prioritizing volunteer, staff, and client safety. We reached out to all of our Meals on Wheels participants to see if they needed assistance accessing the vaccine. That information was shared with Aging and Disability Services, in partnership with King County Public Health and local fire departments. In an effort to further support our participants and combat social isolation we sent information on Sound Generations Phone a Friend program and AARP's Friendly Voices program. We included tips for supporting seniors in social isolation and a reminder on making referrals in our quarterly volunteer newsletter. We also distributed our quarterly Mealtime Memo to participants with information on staying healthy and active at home and tips to reduce COVID-19 risk.

We had a dietetic intern with us for 7 weeks, working on a couple of projects. She conducted a survey with several of our participants who identified as Asian in an effort to gather information to further develop culturally relevant meals. Below is feedback from one of the participants she surveyed.

"Lastly, we both want to thank everyone involved in this program, it has been an enormous help for us. Not only financially but knowing he gets much healthier meals than the processed meals at the grocery store is truly amazing. He looks forward to each short visit when he receives his deliveries and he really loves the food. Thank you for all your effort and support, we appreciate it very much."

We completed an update of our MOW outreach flyer in 16 languages. If you would like copies, please reach out to

See attached

It was in the first quarter of last year that we were processing the news of the pandemic and how it was going to impact our Meals on Wheels program, amongst everything else. We have been extremely fortunate to have wonderful partners in our volunteers, senior/community center staff, funders, donors, and program staff, all working together to ensure the continuation of this essential service and help keep vulnerable members of our community safe and fed.

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We completed an update of our MOW outreach flyer in 16 languages. If you would like copies, please reach out to mealsonwheels@soundgenerations.org.

Thank you for your continued support!

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$16,047.00	\$4,011.75				\$4,011.75	\$12,035.25
TOTAL	\$16,047.00	\$4,011.75	\$0.00	\$0.00	\$0.00	\$4,011.75	\$12,035.25

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel						\$0.00	\$0.00
Office/Ops						\$0.00	\$0.00
Purchased Svc						\$0.00	\$0.00
Communication						\$0.00	\$0.00
Travel/Training						\$0.00	\$0.00
Other	\$15,000.00	\$3,750.00				\$3,750.00	\$11,250.00
TOTAL	\$15,000.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$3,750.00	\$11,250.00

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Sound Generations Volunteer Transportation Service (VTS)

Address 2208 Second Ave., Suite 100

City & ZIP Seattle 98121-2055

Program Contact Name Mark Smutny Phone 206-268-6786

Email marks@soundgenerations.org Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer  Jane Donohue

	Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
			1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn		\$0.00					\$0.00
Bellevue	GF248	\$19,472.00	\$4,868.00				\$14,604.00
Bothell							\$0.00
Burien		\$1,000.00	\$250.00				\$750.00
Covington	035-2021	\$1,000.00	\$250.00				\$750.00
Des Moines		\$3,000.00	\$750.00				\$2,250.00
Federal Way		\$0.00					\$0.00
Issaquah		\$4,000.00	\$1,000.00				\$3,000.00
Kenmore		\$2,000.00	\$500.00				\$1,500.00
Kent		\$12,000.00	\$3,000.00				\$9,000.00
Kirkland		\$8,000.00	\$2,000.00				\$6,000.00
Mercer Island							\$0.00
Redmond		\$7,034.00	\$1,758.50				\$5,275.50
Renton		\$7,500.00	\$1,875.00				\$5,625.00
Sammamish							\$0.00
SeaTac		\$3,000.00	\$750.00				\$2,250.00
Shoreline		\$4,000.00	\$1,000.00				\$3,000.00
Tukwila		\$3,000.00	\$750.00				\$2,250.00

Admin use only

Authorized Payment Amt: _____ Authorization Code / Acct # _____

Authorized Signature / City _____ Date _____

APPROVED FOR PAYMENT

BY  Kim Cooper

DATE 5/26/21

BARS# 001.000.10.905.10.41.012

19117
5/26/21

SERVICE UNIT 1

Service Unit 1: Transportation

Measurement: One-way trip

Description: Transportation = one way trip, involving rides to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	176				176	
Bellevue	574	361				361	63%
Bothell	0	0				0	
Burien	147	51				51	35%
Covington	125	24				24	19%
Des Moines	100	54				54	54%
Federal Way	0	97				97	
Issaquah	121	25				25	21%
Kenmore	60	14				14	23%
Kent	340	246				246	72%
Kirkland	236	58				58	25%
Mercer Island	0	0				0	
Redmond	207	86				86	42%
Renton	221	146				146	66%
Sammamish	0	0				0	
SeaTac	88	42				42	48%
Shoreline	118	77				77	65%
Tukwila	88	10				10	11%
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	2,425	1,467	0	0	0	1,467	

SERVICE UNIT 2

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description: Miles = number of miles supported by VTS volunteer drivers to and from medical appointments, eye exams, and doctor prescribed/advised activities linked to physical health

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn	0	2,205				2,205	
Bellevue	6,753	3,315				3,315	49%
Bothell	0	0				0	
Burien	2,335	468				468	20%
Covington	2,411	334				334	14%
Des Moines	2,500	941				941	38%
Federal Way	0	1,108				1,108	
Issaquah	3,596	381				381	11%
Kenmore	876	127				127	14%
Kent	6,400	4,486				4,486	70%
Kirkland	2,631	494				494	19%
Mercer Island	0	0				0	
Redmond	3,086	1,374				1,374	45%
Renton	3,180	1,808				1,808	57%
Sammamish	0	0				0	
SeaTac	1,468	645				645	44%
Shoreline	1,283	663				663	52%
Tukwila	NA	64				64	#####
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36,519	18,413	0	0	0	18,413	

SERVICE UNIT 3

Service Unit 1: Transportation

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

The first quarter of 2021 saw dramatic changes in technology, personnel, and management of the Volunteer Transportation program even as we continued to respond to the impacts of the COVID-19 pandemic. In January, RideScheduler, a volunteer transportation software, with excellent reviews, has been used by the VTS call center staff. Formerly, the scheduling of both riders and volunteer drivers was done manually, taking hours of staff time. With RideScheduler, drivers now use an app installed on their smart phone to select rides. Call center staff are freed to focus attention on working with riders and their needs. Data input is simplified. Reporting performance and demographic data is much easier, as is calculating mileage reimbursement. Some staff members have resigned. Three call center staff from Sound Generation's other transportation program, Hyde Shuttle, now work in the Volunteer Transportation program. A new Volunteer Coordinator has begun working. Outreach to medical agencies and senior living complexes remains robust in a challenging environment. During 2020, VTS experienced a large decline in the number of riders and volunteer drivers due to COVID-19. However, ridership is returning to levels similar to before the pandemic hit. Senior centers are still largely closed. Seniors are still isolated in their homes but we are rebuilding. For VTS it has been a slow process with only a third of the drivers providing service. Volunteer Transportation has remained in operation to meet the needs of that group. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate by offering Uber and Lyft rides to our clients. As we look ahead to the 2nd quarter, we anticipate rebuilding our volunteer driver corps. We are enrolling our existing drivers in an effort to recruit friends, family members, and work associates to become volunteer drivers. We know that more than 50 percent of new drivers are recruited by existing drivers.

As a team, we continue to work remotely from our homes. We anticipate moving to a hybrid office in the

See attached

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn	0	26				26
Bellevue	48	31				31
Bothell	0	0				0
Burien	12	6				6
Covington	na	2				2
Des Moines	30	5				5
Federal Way	0	15				15
Issaquah	10	6				6
Kenmore	5	4				4
Kent	30	29				29
Kirkland	20	11				11
Mercer Island	0	0				0
Redmond	18	14				14
Renton	19	23				23
Sammamish	0	0				0
SeaTac	8	4				4
Shoreline	10	11				11
Tukwila	8	2				2
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	218	189	0	0	0	189

CITY LINE ITEM TABLES

BELLEVUE Line Item Table *Back-up documentation required for line item expenses

	Budget	Q1 Request	Q2 Request	Q3 Request	Q4 Request	Cumulative Requested	Balance Remaining
Personnel	\$7,388.00	\$1,847.00				\$1,847.00	\$5,541.00
Office/Ops	\$2,106.00	\$526.50				\$526.50	\$1,579.50
Purchased Svc	\$1,053.00	\$263.25				\$263.25	\$789.75
Communication	\$6,317.00	\$1,579.25				\$1,579.25	\$4,737.75
Travel/Training	\$2,608.00	\$652.00				\$652.00	\$1,956.00
Other						\$0.00	\$0.00
TOTAL	\$19,472.00	\$4,868.00	\$0.00	\$0.00	\$0.00	\$4,868.00	\$14,604.00

FEDERAL WAY Line Item Table *Back-up documentation required for line item expenses

[illegible]

The first quarter of 2021 saw dramatic changes in technology, personnel, and management of the Volunteer Transportation program even as we continued to respond to the impacts of the COVID-19 pandemic. In January, RideScheduler, a volunteer transportation software, with excellent reviews, has been used by the VTS call center staff. Formerly, the scheduling of both riders and volunteer drivers was done manually, taking hours of staff time. With RideScheduler, drivers now use an app installed on their smart phone to select rides. Call center staff are freed to focus attention on working with riders and their needs. Data input is simplified. Reporting performance and demographic data is much easier, as is calculating mileage reimbursement. Some staff members have resigned. Three call center staff from Sound Generation's other transportation program, Hyde Shuttle, now work in the Volunteer Transportation program. A new Volunteer Coordinator has begun working. Outreach to medical agencies and senior living complexes remains robust in a challenging environment. During 2020, VTS experienced a large decline in the number of riders and volunteer drivers due to COVID-19. However, ridership is returning to levels similar to before the pandemic hit. Senior centers are still largely closed. Seniors are still isolated in their homes but we are rebuilding. For VTS it has been a slow process with only a third of the drivers providing service. Volunteer Transportation has remained in operation to meet the needs of that group. We have continued to take and fulfill ride requests keeping the ride denial at a lower rate by offering Uber and Lyft rides to our clients. As we look ahead to the 2nd quarter, we anticipate rebuilding our volunteer driver corps. We are enrolling our existing drivers in an effort to recruit friends, family members, and work associates to become volunteer drivers. We know that more than 50 percent of new drivers are recruited by existing drivers.

As a team, we continue to work remotely from our homes. We anticipate moving to a hybrid office in the next few months. This has created some new challenges, but we are adapting to them.

As it has been shared with some cities that Uber costs us 5 times more than regular volunteer mileage reimbursement and some volunteers did it for free. So one Uber trip is equivalent to 5 trips. Our program serves 18 cities (including Seattle, Issaquah, Sammamish and Bothell) and use of Uber may not be uniform, to run the program though we have to consider the overall cost. Early 2020 the data showed each trip costs us \$34 – adding mileage, personnel, operational expenses, IT, administrative expenses, etc. Even though there is some savings in terms of volunteer mileage, addition of Uber didn't decrease that cost per ride, if not increased. For suburban cities we met 66% of trip goal and 76% of clients served goal. From Q3 to Q4 there is an overall 40% increase in number of trips.

Going by the \$34 cost per trip here is our actual cost for each city vs funded in 2020:

City	Trips	Actual Cost	Fund Support by City
Auburn	515	\$17,510.00	\$5,500.00
Bellevue	826	\$28,084.00	\$20,179.00
Burien	124	\$4,216.00	\$5,000.00
Covington	149	\$5,066.00	\$500.00
Des Moines	128	\$4,352.00	\$2,500.00

Federal Way	454	\$15,436.00	\$9,000.00
Kenmore	43	\$1,462.00	\$500.00
Kent	902	\$30,668.00	\$12,000.00
Kirkland	357	\$12,138.00	\$6,120.00
Redmond	368	\$12,512.00	\$6,896.00
Renton	816	\$27,744.00	\$3,000.00
SeaTac	340	\$11,560.00	\$2,000.00
Shoreline	363	\$12,342.00	\$4,000.00
Tukwila	42	\$1,428.00	\$2,860.00

There are some program updates and changes that we are looking forward in 2021. The Volunteer Transportation Program is changing the software we use for scheduling rides from Salesforce to RideScheduler. It is a user-friendly web based application for streamlining client requests, scheduling rides and recording other ride related information. This will give us the ability to use a software specifically made for what we do rather than having to customize to fit our needs. It will also give us the flexibility to do our own formatting and troubleshooting rather than completely relying on IT for assistance. As we transfer our data over and learn how to use our new software in 2021, there will be a learning curve for staff. This new software will help empower our drivers to schedule the rides by themselves, view future rides or even cancel rides. This will also eliminate the mileage sheet mailing that bottlenecks our month end data.

REIMBURSEMENT REQUESTS

Agency and Program Name Southwest Youth and Family Services/New Futures

Address 4555 Delridge Way SW

City & ZIP Seattle, WA 98106

Program Contact Name Heather Hallman

Phone 206-937-7680

Email hhallman@swyfs.org

Invoice Date 4/15/21

Costs below incurred from 1/1/21 to 3/1/21

Signature of Authorized
Signer



Printed Name Steve Daschle

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien	21-050	\$23,000.00	\$11,435.75			\$11,564.25
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac		\$10,000.00	\$2,500.00			\$7,500.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt

Authorization Code / Acct #

16556

Authorized Signature / City

Date

5/26/21

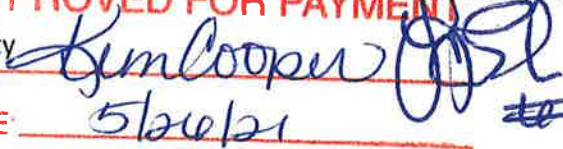
DATE

5/26/21

BARS#

001.000.10-565-1041.012

APPROVED FOR PAYMENT




6.1.21

SERVICE UNIT 1

Service Unit 1: Advocacy

Measurement: Contact

Description: Number of individuals receiving intervention/contacts/advocacy when the individual cannot represent themselves effectively. Family advocates help families build skills, access community resources, develop support networks and solve challenges.

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	7	342				342	4886%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	200	91				91	46%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	207	433	0	0	0	433	

SERVICE UNIT 2

Service Unit 1: Tutoring

Measurement: 60 minutes

Description: Number of duplicated hours spent tutoring youth.

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740				740	2056%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	300	965				965	322%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	336	1,705	0	0	0	1,705	

SERVICE UNIT 3

Service Unit 1: Youth Services

Measurement: Group session

Number of group sessions providing a variety of services and activities to persons 18 or younger with the objective of preventing likely or resolving existing

Description: serious

problems at home, school, or in the community including information and referral, outreach, and

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien	36	740				740	2056%
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac						0	
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	36	740	0	0	0	740	

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
Auburn							0
Bellevue							0
Bothell							0
Burien	75	630					630
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	23	357					357
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	98	987	0	0	0	0	987

Include narrative text to explain trends you perceive or issues to which you want to draw our attention. Note also where you have had difficulty in collecting demographic information. If your program served what you consider to be large numbers of people that cannot be represented in this demographic form, note that issue here (including the number of people) and offer explanations for that issue.

Burien Trends:

In Q1, we focused heavily on the Covid-19 vaccine rollout-hosting educational workshops with Public Health regarding the vaccine, partnering with CHI Franciscan Health, and co-hosting vaccination clinics at both Chief Stealth and Lake Burien Presbyterian Church (in collaboration with Para Los Ninos). In tandem, we continued to support those who are experiencing the economic impacts of Covid-19 by offering rental, utility, and bill assistance. Many of our tenant efforts focused on connecting residents to KCBA and also working to assist family with move-out/move-in costs-including 2 large-scale crowdfunding efforts. We also continued to partner with both the YMCA, Highline School District, and local food banks to help with issues of food insecurity.

OST Programming: Our out-of-school time programming will remain virtual through June 2021. We have continued to offer both academic tutoring and enrichment (primarily Social/Emotional Learning focused) to our K-12 students. Programming is primarily group Zooms, individual tutoring, and also some limited physically distanced, outdoor 1:1s. Staff continue to utilize a trauma-informed lens and are working to implement anti-racism curriculum and help students process the ongoing racialized violence happening in our community and nation. We have also been promoting our counseling services (utilizing telehealth) and working to keep young people connected, during these continued challenging times. Club-style Zooms include cooking classes, Anime, social justice club, and games. During Q1, our students reported that they most appreciated project based learning, snack deliveries, and social time with their peers. Our partners, ArtsCorps and GoKic (Geeking Out Kids of Color) continue to provide arts programming and computer coding projects to our young people. These enrichment opportunities have been enormously helpful in providing outlets to young people. Kit and material drop-offs support the group Zoom learning and also include incentives to encourage our youth to participate.

Family Advocacy: Our family advocates have been hard at work, continuing to support families holistically during this time-connecting families with valuable financial resources, navigating the school system-including the return to hybrid, providing educational workshops, connecting parents with online learning opportunities, and facilitating Women's Groups (at all Burien Sites). Windsor and Alcove specifically hosted a Positive Discipline parenting series through the Winter. In March, parents and families participated in an all-New Futures Spring Family Night over Zoom-families participated in breakout rooms and engaged in games and activities. 70 families attended and it was so wonderful to see multi-generational families from their own homes, participating together. Family advocates also continue to play a major role in identifying mental health challenges and connected families to appropriate supports. We have seen a huge rise in mental health issues, including depression and anxiety and an increase in substance use. Our partnership with CDFY has been instrumental in getting critical information to parents and also working to create a peer network of support.

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name Matt Griffin YMCA (YMCA of Greater Seattle)

Address 3595 S 188th St

City & ZIP SeaTac, WA 98188

Program Contact Name Shaquan Brown

Phone 253.876.7552

Email Sbrown@seattleyymca.org

Invoice Date 9/2/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer

Shaquan Brown

Printed Name Shaquan Brown

Contract ID#	Annual Award Amt	Reimbursement Requests				Balance Remaining
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines						\$0.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$ 21,455.00	\$0.00				\$21,455.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Ø

Authorization Code / Acct #

17583

Authorized Signature / City

Date

9/3/21

SERVICE UNIT 1

Service Unit 1: Training/Workshops/Classes

Measurement: Individual

Description: Number of individuals trained

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	50	0				0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	50	0	0	0	0	0	

SERVICE UNIT 2

Service Unit 1: Employment Services

Measurement: Individual

Description: Number of Individuals Employed

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines						0	
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	50	0				0	0%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	50	0	0	0	0	0	

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer						0
Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle		0				0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

The Y did not run the Global Guards program in Q1-2021. This program has been impacted by capacity and school closures related to the COVID-19 Pandemic. In a typical year, the Y would recruit young people from nearby Tyee High School, which is walking distance away from the YMCA. However, schools are virtual due to the pandemic broadly - to include two in-person closures due to outbreaks at Tyee HS. As a result, there is also decreased youth traffic to the Y. In addition, the Y is not operating aquatics at full capacity to comply with the Governor's orders.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines							0
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	50	0					0
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	50	0	0	0	0	0	0

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **Tukwila Pantry**
 Address 3118 S 140th Street
 City & ZIP Tukwila, WA 98168
 Program Contact Name Benton Coblentz Phone 2064318293
 Email boardchair@tukwilapantry.org Invoice Date 10/12/20
 Costs below incurred from ~~7/1/20~~ to ~~9/30/20~~
 Signature of Authorized Signer **1/1/21** **3/31/21** Printed Name Benton Coblentz

	Contract ID#	Annual	Reimbursement Requests				Balance
		Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn							\$0.00
Bellevue							\$0.00
Bothell							\$0.00
Burien							\$0.00
Covington							\$0.00
Des Moines							\$0.00
Federal Way							\$0.00
Issaquah							\$0.00
Kenmore							\$0.00
Kent							\$0.00
Kirkland							\$0.00
Mercer Island							\$0.00
Redmond							\$0.00
Renton							\$0.00
Sammamish							\$0.00
SeaTac		\$8,000.00	\$2,000.00				\$6,000.00
Shoreline							\$0.00
Tukwila		\$40,000.00	\$10,000.00				\$30,000.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

04814

Authorized Signature / City

APPROVED FOR PAYMENT

Date

8/3/21

BY

[Signature]

DATE

8/3/21

BARS#

001.000.10.545.10.41.012

SERVICE UNIT 1

Service Unit 1: Food

Measurement: Pound of food

Description: Pounds of food distributed to clients

	Annual Goal	Actual Units, regardless of funding source				YTD	
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	#DIV/0!
Bellevue						0	#DIV/0!
Bothell						0	#DIV/0!
Burien		104,279				104,279	#DIV/0!
Covington						0	#DIV/0!
Des Moines						0	#DIV/0!
Federal Way						0	#DIV/0!
Issaquah						0	#DIV/0!
Kenmore						0	#DIV/0!
Kent						0	#DIV/0!
Kirkland						0	#DIV/0!
Mercer Island						0	#DIV/0!
Redmond						0	#DIV/0!
Renton						0	#DIV/0!
Sammamish						0	#DIV/0!
SeaTac		104,279				104,279	#DIV/0!
Shoreline						0	#DIV/0!
Tukwila		834,228				834,228	#DIV/0!
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	0	1,042,785	0	0	0	1,042,785	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

[illegible]

NARRATIVE

Not much has changed since the fourth quarter of 2020. We are still confronting the vast impact that the COVID-19 pandemic has had on our community. Due to COVID-19, we have been serving many more people of the surrounding area. On our distribution days, which occur three times a week, we generally feed between 400-600 families, a huge increase compared to our previous services. To calculate how many families we feed, we keep a log on distribution days. For this report, we added all our numbers to find that between July and September, we gave out over 990 thousand pounds of food while feeding families. This is an unbelievable increase compared to pre-COVID times, when we gave out about 190,000 pounds of food in the same time span.

Additionally, due to this big change, we have stopped asking people for their ID. To find out where our customers come from, we found averages from Quarters 1 and 2 of 2020. To explain, during Q1, 16% of our shoppers came from Burien. The next quarter, the percentage was down to 14%. The average of those, 15%, was used to estimate how many people came from Burien during Quarter 3. We did this for Burien, SeaTac, and Tukwila.

We have started to do client registration in Quarter 2 of 2021. We are still not able to capture every household given the combined challenges of volume and social distancing. We hope that by Quarter 3 of this year, we will be able to overcome those challenges and check in all the clients coming through our doors. The page that says Residents actually measures Households. We did this because we count how many families we feed, not how many individual people. It is very important to note that these numbers are duplicated. Since we have been serving so many more people than pre-COVID times, it is inefficient to ask for ID/addresses. For this, we do not know which people have come to the food pantry before and who are new. To reiterate, the numbers listed on the residents sheet indicate duplicated households.

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			YTD
			2nd Qtr	3rd Qtr	4th Qtr	
Auburn					*Households, not residents	0
Bellevue						0
Bothell						0
Burien		3021				3021
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac		2417				2417
Shoreline						0
Tukwila		14706				14706
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	20144	0	0	0	20144

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table

***Back-up documentation required for line item expenses**

[illegible]

KENT Line Item Table

[illegible]

REIMBURSEMENT REQUESTS

Agency and Program Name **WestSide Baby - Children's Basic Essentials Program**

Address 10002 14th Ave SW

City & ZIP Seattle, WA 98146

Program Contact Name Carina Schubert

Phone 206-686-6548

Email carina@westsidebaby.org

Invoice Date 4/8/21

Costs below incurred from 1/1/21 to 3/31/21

Signature of Authorized Signer

Carina Schubert

Printed Name Carina Schubert

	Annual	Reimbursement Requests				Balance
Contract ID#	Award Amt	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Remaining
Auburn						\$0.00
Bellevue						\$0.00
Bothell						\$0.00
Burien						\$0.00
Covington						\$0.00
Des Moines	\$5,000.00	\$1,250.00				\$3,750.00
Federal Way						\$0.00
Issaquah						\$0.00
Kenmore						\$0.00
Kent						\$0.00
Kirkland						\$0.00
Mercer Island						\$0.00
Redmond						\$0.00
Renton						\$0.00
Sammamish						\$0.00
SeaTac	\$5,000.00	\$1,250.00				\$3,750.00
Shoreline						\$0.00
Tukwila						\$0.00

Admin use only

Authorized Payment Amt:

Authorization Code / Acct #

18903

Authorized Signature / City

APPROVED FOR PAYMENT
BY *Kim Cooper*

Date

5/20/21

DATE

5/20/21

BARS#

001.000.10.565.10.41.012

SERVICE UNIT 1

Service Unit 1: Basic Needs Supplies

Measurement: Individual

Description: Unique children provided with basic need items (i.e. diapers, hygiene items, clothing) at a cost per unit of \$95

	Annual	Actual Units, regardless of funding source				YTD	
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr		
Auburn						0	
Bellevue						0	
Bothell						0	
Burien						0	
Covington						0	
Des Moines	53	24				24	45%
Federal Way						0	
Issaquah						0	
Kenmore						0	
Kent						0	
Kirkland						0	
Mercer Island						0	
Redmond						0	
Renton						0	
Sammamish						0	
SeaTac	53	29				29	55%
Shoreline						0	
Tukwila						0	
Seattle						0	
Other KC						0	
Outside KC						0	
Unknown						0	
TOTAL	106	53	0	0	0	53	

SERVICE UNIT 2

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual Goal	Actual Units, regardless of funding source				YTD
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

SERVICE UNIT 3

Service Unit 1: Choose from drop down list

Measurement: Choose from drop down list

Description:

	Annual	Actual Units, regardless of funding source				YTD
	Goal	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	
Auburn						0
Bellevue						0
Bothell						0
Burien						0
Covington						0
Des Moines						0
Federal Way						0
Issaquah						0
Kenmore						0
Kent						0
Kirkland						0
Mercer Island						0
Redmond						0
Renton						0
Sammamish						0
SeaTac						0
Shoreline						0
Tukwila						0
Seattle						0
Other KC						0
Outside KC						0
Unknown						0
TOTAL	0	0	0	0	0	0

NARRATIVE

More families are accessing public service support systems for the first time, leading to an increased demand for basic needs, such as diapers and wipes. WestSide Baby distributed 2.4 million diapers in 2020, compared to 1.5 million in 2019. Even as we move into 2021 and as King County moves “up” in reopening phases, our community will continue to need extra support for months to come.

After surveying our partners in June of 2020, 90% said that diapers were their clients #1 most needed item right now. In our most recent survey in January 2021, 89% of our partners say this continues to be true. Many also mentioned items and necessities that WestSide Baby does not offer, such as grocery store gift cards, as high need items.

In 2021, WestSide Baby will continue to distribute the most needed items as identified by our provider partners, and will continue to explore new, community access points, as we did in 2020, to work toward our vision of a day where every single child has their basic needs met.

Quote from one of WestSide Baby’s provider partners:

“When I thought about the partnership with WestSide Baby, it wasn’t so much about the actual items, but the feeling of a burden being lifted. Our families now have an opportunity to not worry about diapers or formula, so they can focus on other things, like a family dinner or a walk in the park – opportunities for them to become whole.”

RESIDENTS

	Annual Goal	1st Qtr	Actual # of Residents			4th Qtr	YTD
			2nd Qtr	3rd Qtr			
Auburn							0
Bellevue							0
Bothell							0
Burien							0
Covington							0
Des Moines	53	24					24
Federal Way							0
Issaquah							0
Kenmore							0
Kent							0
Kirkland							0
Mercer Island							0
Redmond							0
Renton							0
Sammamish							0
SeaTac	53	29					29
Shoreline							0
Tukwila							0
Seattle							0
Other KC							0
Outside KC							0
Unknown							0
TOTAL	106	53	0	0	0	0	53

CITY LINE ITEM TABLES

BELLEVUE Line Item Table

*Back-up documentation required for line item expenses

[illegible]

FEDERAL WAY Line Item Table

*Back-up documentation required for line item expenses

[illegible]