



Administration and Finance Committee Agenda

August 13, 2020

4:00 PM

Virtual Meeting

Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor's and public health officials' orders, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV Government Access Comcast Channel 21 and the City's website <https://www.seatacwa.gov/seatvlive> and click play. The public may also call in to the conference line to listen to the meeting. The number is 206.973.4555. While you will be able to hear the meeting; you will not be able to participate in the meeting. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. City Hall is closed so no one will be able to physically attend this meeting.

Committee Members:

Mayor Erin Sitterley, Chair

Councilmember Clyde Hill

Councilmember Senayet Negusse

Note: A quorum of the Council may be present (4 or more).

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: In an effort to adhere to the social distancing protocols, pursuant to the Governor's and public health officials' orders, and in order to keep our residents, Council, and staff healthy, the Committee will not hear any in-person public comments during this COVID-19 public health emergency. If you wish to submit a public comment, please email your comments to AFpubliccomment@seatacwa.gov by 3pm the day of the meeting. The public comment will be mentioned by name and subject and then placed in the A&F handout packet posted to the website.		Chair	5
3	Review of the 07/30/2020 Special Meeting Minutes	Recommendation for Approval	Alexis Briggs	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Lesa Ellis	5
5	Fee Schedule	Discussion/ Recommendation	Alexis Briggs	10
6	Citizen Advisory Committees	Discussion/ Recommendation	Kristina Gregg	20
7	Council Administrative Procedures	Discussion/ Recommendation	Kristina Gregg / Carl Cole	30
8	Future Meeting Schedule /Topics -Contracts 101 -Council Roles Regarding Planning Commission	Discussion	All	5
9	Adjourn			