



# Administration and Finance Committee Agenda

June 11, 2020

4:00 PM

\*Virtual Meeting\*

*Due to the current COVID-19 public health emergency, and social distancing protocols, pursuant to the Governor's and public health officials' orders, this meeting will be conducted virtually. The meeting will be live streamed on SeaTV and the City's website. The public may also call in to the conference line to listen to the meeting. The number is 206.973.4555. While you will be able to hear the meeting; you will not be able to participate in the meeting. Please note that if you are unable to mute your phone, everyone else on the call-in line will be able to hear you, so please refrain from speaking. City Hall is closed so no one will be able to physically attend this meeting.*

Councilmembers:  
Erin Sitterley, Chair  
Clyde Hill  
Senayet Negusse

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: In an effort to adhere to the social distancing protocols, pursuant to the Governor's and public health officials' orders, and in order to keep our residents, Council, and staff healthy, the Committee will not hear any in-person public comments during this COVID-19 public health emergency. If you wish to submit a public comment, please email your comments to <a href="mailto:AFpubliccomment@seatacwa.gov">AFpubliccomment@seatacwa.gov</a> by 3pm the day of the meeting. The public comment will be mentioned by name and subject and then placed in the A&F handout packet posted to the website.		Chair	5
3	Review of the 05/14/2020 Minutes	Approval	Gwen Pilo	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Lesa Ellis	5
5	Parking Tax Audit Report - ClarkNuber	Presentation	Victoria Kitts/ Mitch Hansen	20
6	Investment Report	Presentation/ Discussion	Gwen Pilo	5
7	CIR 2020-11 HS Funding & Small Business Relief	Discussion/ Recommendation	Carl Cole	20
8	Coronavirus Fiscal Response Discussion	Discussion	Carl Cole/ Gwen Pilo	20

9	Future Meeting Schedule /Topics <i>-Contracts 101</i> <i>-Council Roles Regarding Planning Commission</i> <i>-3 CIRs Regarding Committees</i> <i>-Council Administrative Procedures</i> <i>-CIR Virtual Meeting Policies</i>	Discussion	All	5
10	Adjourn			