



City of SeaTac
Finance Department
4800 S 188th Street
SeaTac, WA 98188
206-973-4880

MOBILE VENDOR ADDENDUM

*This application must be completed in full. Incomplete applications will not be processed. **Return completed forms to businesslicenses@seatacwa.gov or City of SeaTac Finance Department 4800 S 188th St SeaTac, WA 98188***

Name of Mobile Vendor: _____

Business Owner's Name: _____

Business Owner's Email Address: _____

UBI#: _____

Please provide information about the property/business space that will be hosting the proposed mobile vendor:

Business Name: _____

Business Address: _____

Property Owner Name: _____

*City of SeaTac Municipal Code Regarding Mobile Food Trucks
Applicants must sign prior to approval*

The applicant must prove that the Mobile Food Vendor follows the regulations outlined in SMC [5.55](#) & [15.415.300](#). A separate license is required for each mobile vehicle. Applicants must complete the following.

- ☐ Attach a photograph of the vending unit, proposed signs, and any exterior equipment to this application.
- ☐ Attach a copy of the current Washington State Vehicle registration for this vehicle.
- ☐ Attach documentation (picture of the L&I plate is acceptable) proving the vending unit has been approved by the State of Washington Department of Labor and Industries.

- ☐ Attach a copy of the current Seattle- King County Health Permit for this vehicle.
- ☐ Attach a copy of the passed vehicle inspection from Renton Regional Fire Authority or Puget Sound Regional Fire Authority
- ☐ Complete a site plan for the proposed Mobile Vendor business and attach it to this application. *See attached example.*
- ☐ Acknowledgement that food trucks shall not occupy the site for more than 18 hours a day _____ (initial)
- ☐ To vend in a City Park, prior approval and/or permits are required through the Parks Department. Contact 206.973.4680.

I HEREBY CERTIFY THE FOLLOWING:

- **THAT THE INFORMATION CONTAINED ABOVE AND IN EXHIBITS ATTACHED HERETO ARE TRUE TO THE BEST OF MY KNOWLEDGE.**
- **THAT SUBMITTAL OF MY BUSINESS LICENSE APPLICATION DOES NOT AUTHORIZE OCCUPANCY OF THE SPACE AND/OR OPERATION OF THE BUSINESS AT THE ABOVE ADDRESS UNTIL CITY APPROVAL.**
- **THAT I READ AND UNDERSTAND THE CONDITIONS AS OUTLINED IN THE SEATAC MUNICIPAL CODE AND AGREE TO FOLLOW ALL CITY RULES AND POLICES AS LISTED WHEN CONDUCTING BUSINESS IN THE CITY OF SEATAC**

BUSINESS OWNER SIGNATURE

DATE

PRINT NAME

PROPERTY OWNER CONSENT

The following must be completed by the property owner

PROPERTY OWNER/AUTHORIZED SIGNATURE

DATE

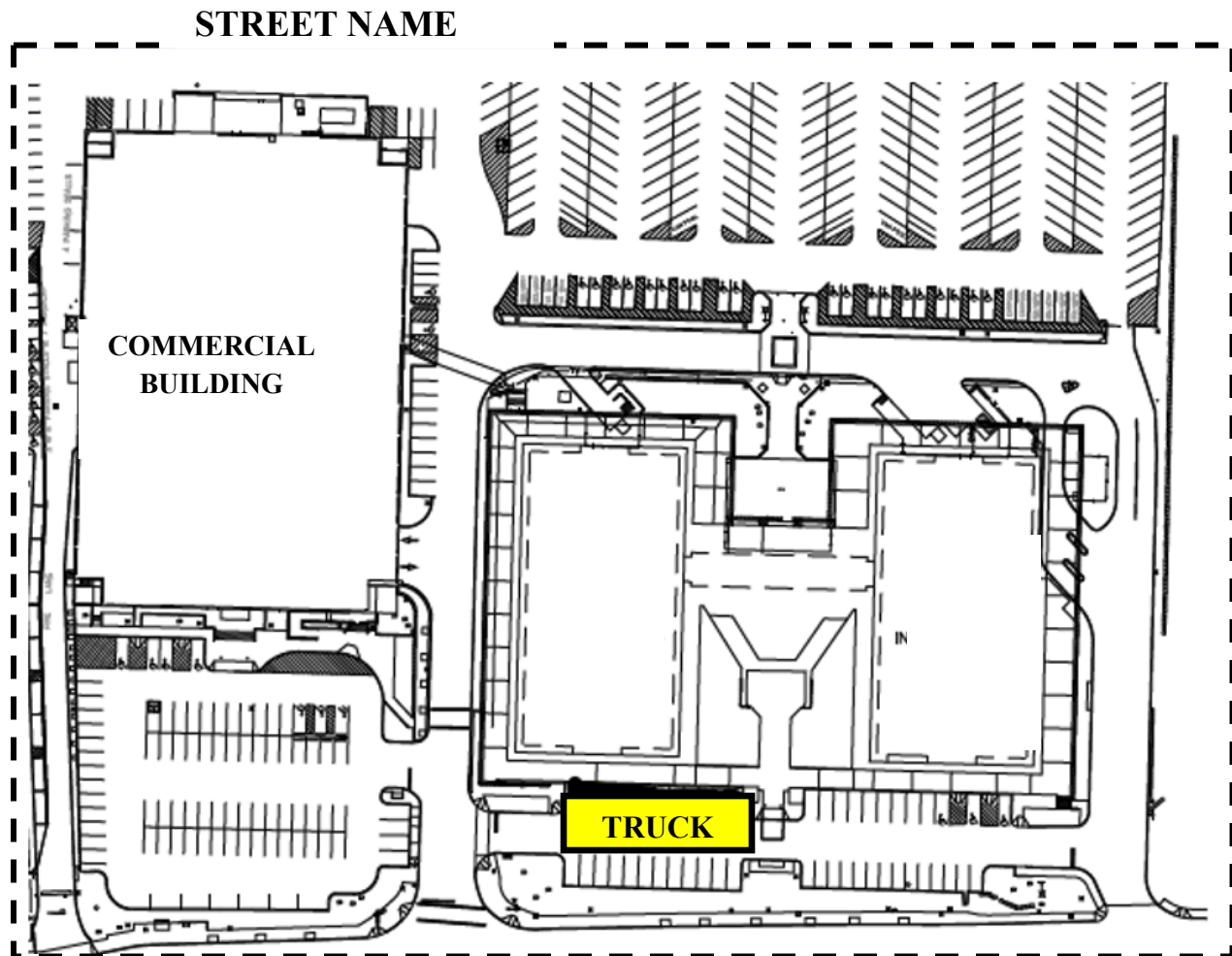
PRINT NAME

PHONE NUMBER

EMAIL ADDRESS OF PROPERTY OWNER

MAILING ADDRESS OF PROPERTY OWNER

SITE PLAN EXAMPLE



Be sure to include the following information on the Site Plan:

1. Ingress and egress
2. Location of vending unit
3. Number of parking stalls occupied (include pedestrian lines/waiting areas)
4. Setbacks from buildings/structures (minimum 5 feet)

Don't have a site plan available? You can print an aerial map view from the internet and mark it up with the required information. *Questions? Call the City of SeaTac Department of Community and Economic Development at 206-973-4750.*

For City Use Only:

Date Vendor is scheduled to vend at a City Event (pending final approval). Staff Initials: _____

Vendor has an approved Special Use Permit that allows vending. Staff Initials: _____

Vendor has an approved Park User Group Permit that allows vending. Staff Initials: _____

City Park where Mobile Vending is approved: _____

Staff who initialed above:

Name: _____ Title: _____

English

Language assistance may be available to you. If you need them, please contact us at businesslicenses@seatacwa.gov or 206-973-4885.

Español (Spanish)

Es posible que haya asistencia lingüística disponible. Si los necesita, póngase en contacto con nosotros mandando un correo electrónico a businesslicenses@seatacwa.gov o llamando a 206-973-4885.

Tiếng Việt (Vietnamese)

Quý vị có thể được hỗ trợ về ngôn ngữ. Nếu quý vị cần tới các dịch vụ này, xin liên lạc với chúng tôi tại businesslicenses@seatacwa.gov hoặc theo số 206-973-4885.

አማርኛ (Amharic)

የቋንቋ ድጋፍ ለእርስዎ የሚገኝ ሊሆን ይችላል። ከፈለጓቸው ፣ እባክዎን በ businesslicenses@seatacwa.gov ወይም በ 206-973-4885።

Somaliyeed (Somali)

Caawinta luqadda ayaa laga yaabaa inay diyaar kuu tahay. Haddii aad u baahan tahay, fadlan nagala soo xiriiir businesslicenses@seatacwa.gov ama 206-973-4885.