



# Administration and Finance Committee Agenda

January 10, 2019  
4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:  
Erin Sitterley, Chair  
Peter Kwon  
Clyde Hill

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.		Chair	10
3	Review of the 12/13/18 Minutes	Approval	Gwen Pilo	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Gwen Pilo	5
5	Vacant Positions Update	Update	Vanessa Audett	5
6	Contract Renewal CWA Consultants	Discussion/ Recommendation	Gary Schenk Steve Pilcher	10
7	Revised Agreement with YMCA	Discussion/ Recommendation	Lawrence Ellis	20
8	City Manager Money Purchase Plan	Discussion/ Recommendation	Gwen Pilo	10
9	Cryptocurrency	Discussion/ Recommendation	Gwen Pilo	10
10	Letter to State Legislators –Grant Funds	Discussion/ Recommendation	Joe Scorcio	20
11	Future Meeting Schedule /Topics -Non-Rep salary change approval process -Amendments to Council Admin Policy -City Employees Serving on Committees -Council Committees/Code Enforcement -City Manager Evaluation Process -Time Accounting System -Status of Lease Agreements -Incorporation/Annexation of two cities -Contracts 101 -Vouchers 101 -Agenda Bill Criteria Checklist	Discussion	All	5

	<i>-CIR-Single Source CMO Work Request Form</i>			
	Adjourn			