



## City Of SeaTac Debit/Credit Card Payment Authorization for Youth & Summer Programs

Our Automatic Payment Plan (Auto Pay) is for before & after school or summer camp participants. This does not apply for no school days and breaks during the school year. With this optional system, we will deduct from your credit or debit card the required fee for the program your child(ren) are signed up for.

Signing up is easy. Just complete and sign the authorization form and let us do the work.

### **Before & After School (Youth):**

*Before & After School, and Early Dismissals days will be paid for on a monthly fee system. The monthly fee will be due on the 20th of the prior month and paid in full before the participant can attend. There will be no refunds for missed days. **All students must be enrolled in our auto pay system or pay quarterly.***

### **Summer Camp (Youth & Teens):**

*Payments will be processed the Monday prior to the week of enrollment, or due dates. **All students must be enrolled in our auto pay system or weeks paid in advance.***

I authorize the City of SeaTac, Parks and Recreation Department to process the following Debit/Credit card. This authority will remain in **effect until written notification from the parents.**

Childs Name \_\_\_\_\_ Name on card \_\_\_\_\_

Address of card holder \_\_\_\_\_ City and Zip Code \_\_\_\_\_

Visa      MasterCard (circle one)

**Card Account Number** \_\_\_\_\_ All 16 digits are required.

If you don't feel comfortable writing all digits down, you can write the last four digits and contact Ashley at the number below.

**Expiration Date:** \_\_\_\_\_ **V-Code (3-digit number on back)** \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_ Date \_\_\_\_\_

For questions contact Ashley Birch at [abirch@seatacwa.gov](mailto:abirch@seatacwa.gov) or 206-973-4693

Staff ONLY:

Date Rec'd:

In File: