



# Administration and Finance Committee Agenda

August 17, 2017

3:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:  
Erin Sitterley, Chair  
Peter Kwon  
Pam Fernald

**Note: A quorum of the Council may be present.**

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10
3	Vacant Positions Update	Update	Joe	5
4	Review of the August 3, 2017 Minutes	Approval	Ruth	5
5	Council/City Manager Travel Pre-Approval of Final Approval	Approval	Ruth	5
6	Mid-Biennium Budget Adjustment Schedule	Discussion	Joe	10
7	Electric Car Charging Stations	Discussion/Recommendation	Joe	10
8	Passport Cost/Benefit Analysis	Discussion/Recommendation	Kristina	20
9	Future Meeting Schedule /Topics <i>Sept 7 - Business License Update</i> <i>City Manager Recruitment</i> <i>Sept 21 - Mechanics of Public Records Requests</i> <i>TBD - Analysis of Outside Service Contracts (Police, Fire, Jail)</i> <i>Council Reimbursement Policy &amp; Post Conference Reporting</i>	Discussion	All	5
10	Adjourn			