



# Right-of-Way Use (ROW) Class C & D Permit Application

COMMUNITY & ECONOMIC  
DEVELOPMENT  
DEPARTMENT  
Engineering Review Division  
4800 S 188<sup>th</sup> St  
SeaTac, WA 98188  
206-973-4750

4  
PERMIT # ROW \_\_\_\_\_ - \_\_\_\_\_

<b>Project Address:</b>	Parcel #:
<b>Owner and/or Applicant:</b> Address:  Email Address:	Phone:
<b>Permit Submittal Contact:</b> Address:  Email Address:	Phone:
<b>24 Hour Contact Person:</b> <b>Email Address:</b>	Phone:
<b>Contractor:</b>  Email Address:  City Business Lic. #:  State Contractor Lic. #:	Phone:
<b>Have you also applied for a building permit on this site?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, permit #
<b>Type of permit:</b> <input type="checkbox"/> Commercial <input type="checkbox"/> Residential	<b>Value of Work:</b> \$
<b>Description of Work:</b>	<b>Applicant Job/Work Order #</b>

ALL APPLICATIONS MUST BE ACCOMPANIED BY A **SITE-SPECIFIC TRAFFIC CONTROL PLAN**.

ALL WORK SHALL BE PERFORMED IN COMPLIANCE WITH THE CONDITIONS AND REQUIREMENTS OF THE SEATAC CITY CODE. THE PERMITTEE AGREES TO PROSECUTE THE WORK COVERED UNDER THIS PERMIT WITH ALL DILIGENCE AND CONVENIENCE TO THE PUBLIC. AFTER ISSUANCE OF THE PERMIT AND EXPIRATION OF 180 DAYS, UNLESS PERMITTED WORK IS COMPLETED, PERMITTEE SHALL LOSE ALL RIGHTS CONFERRED HEREIN UNLESS SPECIFIC WRITTEN WORK PROVISIONS ARE MADE FOR A RENEWAL OR EXTENSION OF THE PERMIT.

JOB STARTS ARE TO BE CALLED IN TO THE **INSPECTION/JOB START REQUEST LINE** AT 206.973.4764 OR EMAILED TO [PWJOBSTART@CI.SEATAC.WA.US](mailto:PWJOBSTART@CI.SEATAC.WA.US) A MINIMUM OF 24 HOURS PRIOR TO START OF WORK. **(IF YOU CONTACT US IN THE AFTERNOON YOU MAY NOT START WORK THE NEXT MORNING).**

INSPECTIONS ARE TO BE SCHEDULED 24 HOURS IN ADVANCE BY THE INSPECTION/JOB START REQUEST LINE AT 206.973.4764.

**CALL BEFORE YOU DIG  
48 HOUR LOCATORS  
1-800-424-5555**

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_



# Right-of-Way Use (ROW) Class C & D Permit Checklist

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## THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WHEN APPLYING FOR A PERMIT:

\_\_\_ Completed Permit Application

\_\_\_ Receipt of Permit Application Fee & Initial Plan Review Fee

\_\_\_ Verification of State Contractors License\*

\_\_\_ City of SeaTac Business License\*

\_\_\_ Certificate of Liability Insurance\*

\_\_\_ Bond Quantity Worksheet

\_\_\_ Traffic Control Plan

\_\_\_ **SITE PLAN (4 COPIES)**

*Scale plans to most appropriate engineering scale, 1" = 10' or 1" = 20'*

\_\_\_ site plan shall include the following:

Property lines.

All buildings on property.

Distances from building to property line.

Show all utilities above and underground.

North arrow.

Distances between buildings.

Distance from building to right of way line.

Adjoining street(s).

\_\_\_ **SURVEY (4 COPIES)**

*Required for all commercial properties*

**\*Note:** This information must be received before a permit can be issued.