

Accessory Dwelling Unit (ADU) Application

Official Use Only:

Project Number:

DEFINITION AND PURPOSE

A habitable living unit created within, attached to, or detached from a single-family residence that provides the basic requirements of shelter, heating, cooking and sanitation within the unit.

SUBMITTAL

Below are the required submittal items. Failure to submit all requested items (in a legible form) will delay processing of your application.

1. Master Application.
2. Completed ADU Application.
3. Building Permit (if applicable).
4. Affidavit w/proof of recording (affidavit will be provided by Staff after plan submittal).
5. Required fees paid. (Refer to current fee schedule, and/or contact a permit coordinator @ 206-973-4750 for further information).

PROCEDURE

1. Apply for a building permit (if applicable).
 - a. In addition, simultaneously apply for an ADU Application.
2. Sign, notarize, and record ADU Affidavit with King County Recorders Office.
3. Bring the original Affidavit, with proof of recording back to the Permit Counter.
4. Building permit is issued once plan review is complete and approved, and planning is in receipt of the recorded document.

PROPERTY

Existing lot size: _____ Sq Ft.

Existing Single Family Residence building footprint: _____ Sq Ft. (This does not include the roof overhang, only the foundation).

Building footprint of proposed ADU: _____ Sq Ft. (This does not include the roof overhang, only the foundation).



Is the ADU attached or detached to/from the primary residence?

- Attached
- Detached

Is this ADU apart of a proposed New Single Family Residence?

- Yes
- No

If the ADU is a part of the primary structure, is the proposed ADU expanding the building footprint of that primary residence?

- Yes
If yes, by how much?: _____ Sq Ft.
- No

If the ADU is detached, is it part of an accessory structure? (i.e. Garage)

- Yes
If yes, size of accessory structure: _____ Sq Ft.
- No

How many persons will reside in the ADU?: _____

Number of off-street parking spaces provided for the ADU?: _____

I CERTIFY THAT THE INFORMATION FURNISHED BY ME AS PART OF THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Property Owner: _____
 Signature _____ Print _____ Date _____

Property Owner: _____
 Signature _____ Print _____ Date _____

