



Parks & Recreation Committee Agenda

August 1, 2019
4:00 PM
SeaTac City Hall
Riverton Room
1st Floor

Councilmembers:
Clyde Hill, Chair
Pam Fernald
Rick Forschler

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Minutes of May 2, 2019 and July 8, 2019.	Approval of minutes.	Committee	5 min.
3	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10 min. 4:05-4:15
4	Easement Vacation – Maple Multi-family Development adjacent to Grandview Park	Informational Only	Ingrid Bulpin	10 min. 4:15-4:25
5	Update on North SeaTac Park/Sunset Park	Informational Only	Mike Fitzpatrick, Lawrence Ellis	5 min. 4:25-4:30
6	Hiring of Bruce Dees Landscape Architects and Associates to design North SeaTac Park soccer fields	Discussion and Recommendation	Lawrence Ellis	5 min 4:30-4:35
7	Final Acceptance of Valley Ridge Synthetic Turf renovation project	Discussion and Recommendation	Lawrence Ellis	15 min 4:35-4:50
8	Director's Update – Proposed Hydro-races, Veteran Memorial Plaza, PROS Plan, and Kids Fest	Informational Only	Lawrence Ellis	15 min. 4:50-5:05
10	Adjourn			



Parks and Recreation Committee Minutes

Thursday, May 2, 2019

4:00 PM

SeaTac City Hall – Riverton Room

Members:	Present:	Absent:	Commence: 4:00 PM
			Adjourn: 5:17 PM
Clyde Hill, Chair	x		
Pam Fernald	x		
Rick Forschler		x	

Other City Council Members Present: Peter Kwon, Stanley Tombs

Staff Present: Lawrence Ellis, Parks, Community Programs and Services Director; Gwen Rathe, Administrative Assistant III; Mike Fitzpatrick, Parks Projects & Operations Manager, Cindy Corsilles, Assistant City Attorney

1. Call to Order	Meeting was called to order at 4:00 PM by Deputy Mayor Clyde Hill.
2. Approval of Minutes	Minutes from the April 4, 2019 meeting were approved as written.
3. Public Comment	Vicki Lockwood commented that she does not want the proposed building at the Highline SeaTac Botanical Garden to be a municipal building due to the ongoing maintenance and operation costs. She also commented that if additional fulltime Parks Maintenance staff are created, the part-time positions should be reduced.
4. Update on North SeaTac Park/Sunset Park	Mike Fitzpatrick gave an update on Sunset Park. He said the Phase 1 Environmental Site Analysis (ESA) is complete and a copy has been given to King County. Soil and groundwater samples will be taken on Wednesday, May 15 for Phase 2 review. Results should be available in about two weeks after samples are taken. With the Phase 2 information, Maul Foster Alongi will finalize a report with new data. There is a tentative meeting date the week of June 10 to discuss the results with King County. We already know from Phase 1 that the site

	<p>needs additional cleanup. Phase 2 will strengthen the case that additional cleanup is needed.</p> <p>This topic will continue to be on the agenda as an information topic or as a request for recommendation if needed.</p>
<p>5. Staffing of Parks Maintenance. Revisiting 2019 Decision Card.</p>	<p>Lawrence said he was tasked with looking into regional parks and how they fund their maintenance. North SeaTac Park is considered a regional park due to the alternative recreation offerings such as the rc car track, disc golf and the BMX track that other cities do not offer. Each city maintains their own regional parks.</p> <p>Mike explained that the City of Burien was primarily using contracted maintenance companies but, due to prevailing wage requirements, they recently switched to using their own City staff. The difference between paying the contracted company prevailing wage rates vs. using their own city staff was about a wash financially.</p> <p>Councilmember Fernald and Deputy Mayor Hill are both in favor of recommending approval of the new positions.</p>
<p>6. Highline SeaTac Botanical Garden Learning Center</p>	<p>Katherine Kertzman and Megan Maguire from Seattle Southside Regional Tourism Authority gave a presentation on the proposed Learning Center for the botanical garden. They are looking for support from the Parks & Recreation Committee to go to the Hotel/Motel Advisory Committee to request \$50,000 for a feasibility study for the proposed Learning Center. Megan shared a PowerPoint presentation on how the Learning Center could fit in to fill hotel beds and promote tourism.</p> <p>Wendy Morgan from the Botanical Garden Foundation is working with Seattle Southside RTA and is excited about the possibility of benefiting from this project.</p> <p>Councilmember Fernald made positive comments about the garden and inquired as to whether the garden could connect to the nature trail at Tub Lake that she has proposed.</p> <p>Deputy Mayor Hill asked if the study would determine if the facility can be self-sustaining. Katherine said that the study would determine that.</p> <p>Councilmember Stanley Tombs would like the feasibility study to answer questions about staffing to operate and maintain the building.</p> <p>Next Wednesday, May 8, this request will go to the Hotel/Motel Committee.</p> <p>The Parks and Recreation Committee supports the proposal feasibility study regarding operation viability for a learning center.</p>
<p>7. Director's Update – PROS Plan; King County Conservation</p>	<p>Lawrence gave an update on the Parks, Recreation & Open Space (PROS) Plan. He explained that a Request for Proposals (RFP) was sent out to four firms but none responded for a variety of reasons. Lawrence reached out to one firm, Berk Consulting, and they said they</p>

<p>Future Tax Levy</p>	<p>would prepare a proposal. Lawrence explained that the PROS Plan is updated every ten years and that it serves as a valuable tool of guidance and for grant funding. Consultant, Berk Consulting, will be introduced to this Committee at the June meeting.</p> <p>Lawrence, along with Public Works Director Will Appleton, applied for a King County Conservation Future Tax Levy Grant to fund the purchase of some Washington State Department of Transportation (WSDOT) property located adjacent to Des Moines Creek Park. The grant request would cover the cost to purchase the property, develop a larger trailhead, a passive park, and a paved trail to link to the existing Des Moines Creek Trail. This is a matching grant however Lawrence is attempting to get a waiver for the match. We meet two out of three of the requirements for a waiver but the third requirement is being discussed. The grant request is for \$1.5 million.</p>
<p>8. Adjourn</p>	<p>The Parks and Recreation Committee meeting was adjourned at 5:17 PM.</p>



Parks and Recreation Committee Minutes

Monday, July 8, 2019 (Special Meeting)

4:00 PM

SeaTac City Hall – Riverton Room

Members:	Present:	Absent:	Commence: 4:03 PM
			Adjourn: 5:28 PM

Clyde Hill, Chair	x		
Pam Fernald		x	
Rick Forschler		x	

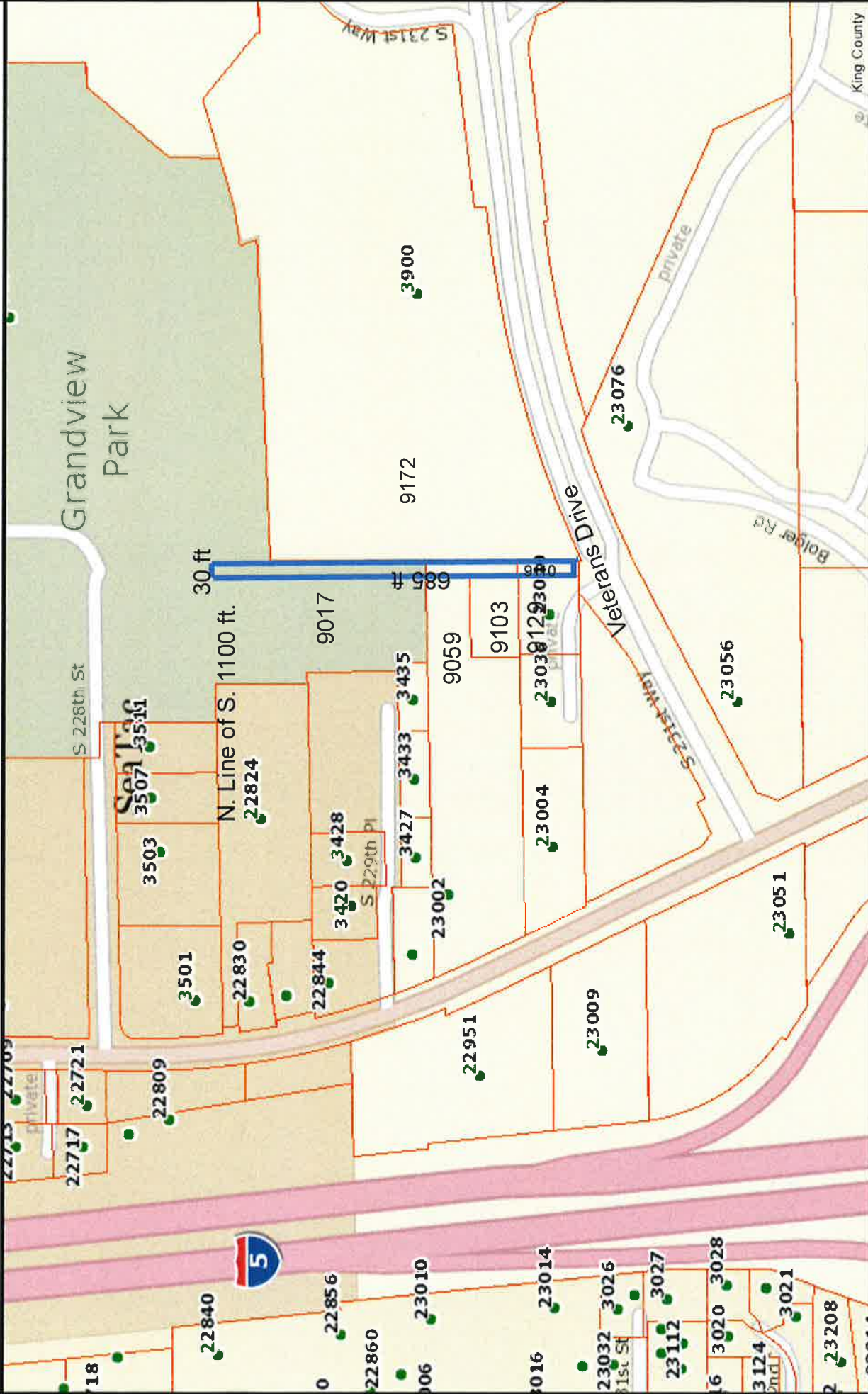
Other City Council Members Present: Peter Kwon, Stanley Tombs (CM Tombs was appointed to the Committee to meet the quorum.)

Staff Present: Lawrence Ellis, Parks, Community Programs and Services Director; Gwen Rathe, Administrative Assistant III; Mike Fitzpatrick, Parks Projects & Operations Manager; Florendo Cabudol, City Engineer

1. Call to Order	Meeting was called to order at 4:03 PM by Deputy Mayor Clyde Hill.
2. Approval of Minutes	Approval of minutes from the May 2, 2019 meeting were deferred to the August meeting due to not having members present from the May meeting to approve. Moved by Councilmember Tombs and seconded by Deputy Mayor Hill to approve the Minutes dated June 6, 2019. Minutes were approved as written.
3. Public Comment	No public comment.
4. Update on North SeaTac Park/Sunset Park	Mike Fitzpatrick said the City has received the results from the Phase 2 environmental test from the consultant. Elevated concentrations of arsenic and lead were detected. Diesel fuel and motor oil remnants are in the ground water and soil. The consultant recommends more exploratory boring to determine the entire affected area. The team of SeaTac staff will meet on July 18 to determine how to proceed. Staff

	<p>will report back to the Parks & Recreation Committee at the August meeting.</p>
<p>5. Lake to Sound Trail Update</p>	<p>David Shaw from King County gave an introduction to Segment C of the Lake to Sound Trail project, and explained that design is 60% complete. He shared the planned route and project schedule. Anticipated completion of this portion of the project is in 2020. An interagency agreement should be in place by the end of 2019 between King County and the City.</p>
<p>6. Kent Elementary School – Proposed sewer routing through Grandview Off-Leash Dog Park</p>	<p>Steve Busig with Hutteball + Oremus Architecture shared a presentation regarding the proposed stormwater and sewer lines through Grandview Park to accommodate the New Valley Elementary School being built northwest of the park. Drawings of the proposed designs were provided. Requesting a recommendation and approval to move forward.</p> <p>Councilmember Tombs and Deputy Mayor Hill support the plan for the proposed sewer and stormwater locations.</p>
<p>7. Director's Update – Recap of July 4th event, YMCA, Veterans Memorial</p>	<p>Lawrence gave an update on the Family Fourth of July event and said staff is getting better each year with coordination. Lifeguards were on duty. The event was well attended and everything went well. The Parks Operations crew did a good job of keeping the park clean as well as the other parking lots we were borrowing. Patrons were respectful and cleaned up after themselves. Police did a good job of assisting people to exit Alaska Airlines parking lot at the end of the evening. Estimated attendance was 3,500 people at 8:00 PM and 4,000 people by 10:00 PM.</p> <p>Staff has been working on revising the agreement with the YMCA. The City will continue with recreation programming in the agreement and not low income memberships. This has caused an issue in finalizing the agreement.</p> <p>There will be a community meeting for the Veteran's Memorial on Wednesday, July 17, 6:00-7:30 PM at the SeaTac Community Center. Proposed designs will be presented along with sample tiles and the donation form for honoring a veteran.</p>
<p>8. Adjourn</p>	<p>The Parks and Recreation Committee meeting was adjourned at 5:28 PM.</p>

VA-042 Maple Multi Family / Grandview Park



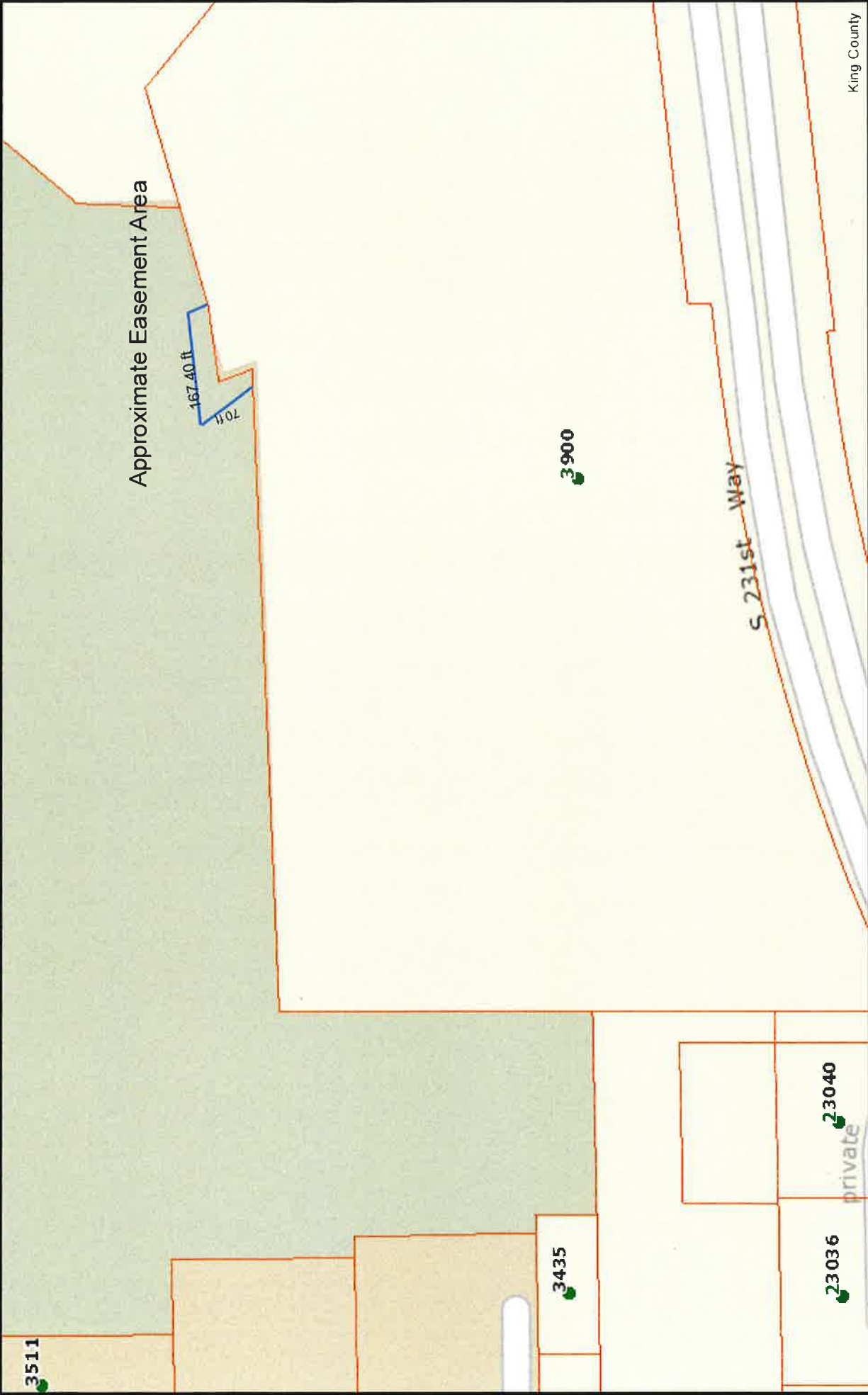
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Date: 7/16/2019



King County

Approximate Easement Rec. 4103463 to be Released



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Date: 7/24/2019

Notes:



King County



Parks and Recreation Committee

Valley Ridge Turf Replacement,
Construction of 4th Field

August 1, 2019



Valley Ridge Turf Replacement, Construction of 4th Field

Contractor: Coast-to-Coast Turf

Construction Contract: \$3,953,453.00

Net Change Orders: \$5,893.84

Sales Tax (10%): \$395,934.68

TOTAL CONTRACT: \$4,355,281.52

AMOUNT APPROVED BY CITY COUNCIL: \$4,535,761.00

DIFFERENCE: **(\$180,479.48)**

Extra Days Given: 123



Questions?

