



City of SeaTac Parks, Community Programs & Services Payment Policies for Youth Program

CHILD'S NAME _____

All fees and paperwork must be completed and paid prior to participation. Failure to regularly make payments on time or to maintain a positive punch card balance will result in the City of SeaTac mandating that you enroll in our Auto Pay program.

Registration Fees: The \$30 registration fees are due annually at the beginning of summer camp and lasting throughout the next school year for participants of our Bow Lake programs. ABC...123 preschool has a \$50 registration fee for new students and a \$25 for returning students due at the time of registration every school year. All registration fees are non-refundable, non-transferrable.

ABC...123 Preschool: All students must be enrolled in our auto pay system or pay quarterly.

Summer Day Camp at Bow Lake: A holding fee of \$10 per week will hold your child's spot for the week, with remainder due one week prior to camp enrollment. The holding fee will be forfeited if child does not attend that week of camp.

Punch Cards at Bow Lake: Before & After School, and Early Dismissals days will all be paid through punch cards. Time will be charged for hours used, and rounded to the nearest quarter hour, after the first hour. There is no time charged if a child does not attend. A positive balance is required at all time to ensure your child's ability participate in our program. When the child leaves the program, it is the parent's responsibility to request a refund of any remaining punch card hours.

It is required that you sign BOTH in and out on the appropriate date line, along with the correct time of day, or the full days' hours will be charged to your punch card.

No School Days at Bow Lake: All days that we provide care during the school year, where school is not in session are charged on a daily rate. This fee must be paid in advance of attending. If a minimum number of kids do not register a week prior to the no school day, the program is subject to being cancelled.

Early Bird Rate and Cancellation Policy for Bow Lake Program:

In order to ensure proper staff: child ratios, we have implemented 'The Early Bird Rate' into our program. This is the rate that any camp, no-school day, or program will cost up unto a certain advertised date (usually a week prior). After the early bird rate, the cost will go up by \$10/child. Note that summer camp has one early bird date in June that will apply to the entire summer camp.

You will receive a full refund less a \$10 administration fee for cancellations made with 1-week notice. Requests for refunds must be made in writing and should give the name of the camper, camp or field trip date(s), and reason for refund request. There will be no refunds within one week of camp unless there is a special circumstance, such as serious illness or injury. There will not be a discount or a refund for days missed

Transportation Fee for Bow Lake Program: \$1.50 per trip to and from Hilltop Elementary, per family

Bus Fee for Bow Lake Program: \$10/day if child misses bus or van at school and city must go pick them up.

Change of Fees— All weekly and hourly fees will be announced in the current brochure of the department and may change with announcement.

Late Fee for all programs: Parents will be charged \$1.00 per minute for the first 30 minutes and \$2.00 per minute thereafter for children picked up after the end of class or program. This will be due before the child returns.

SeaTac Parks, Community Programs and Services Department reserves the right to modify any of the conditions of this agreement upon 30 days written notice to the parents or guardians.

By signing below I acknowledge that I have read, understand and agree to comply with aforementioned policies.

X _____
Parent/Guardian Signature

Date

Staff



City of SeaTac Parks, Community Programs & Services Liability Release for Youth Programs

AUTHORIZATION OF ACCEPTANCE:

I hereby give my permission for _____ to attend and participate in any of the following City of SeaTac youth programs: ABC...123 Preschool, Before School, After School, Mid-Winter Break, Spring Break, Early Dismissal Days, No School Days, Conference Days, Home School Gym, Winter Break Camp and Summer Camp.

PARTICIPATION:

I hereby give permission for my child to participate in all activities and field trips.

MEDICAL TREATMENT:

I hereby give permission that my child may be given emergency treatment, to include First Aid and CPR by a qualified staff member. I also give permission for my child to be transported by ambulance, treated by aid car personnel and/or transported to an emergency center for treatment.

In the event I cannot be contacted, I further authorize and consent to the medical, surgical and hospital care, treatment and procedure to be performed for my child by a licensed physician or hospital selected by the Program Director when deemed immediately necessary or advisable by the physician to safeguard my child’s health. I waive my right of informed consent to such treatment.

I certify that I am the parent or legal guardian of the above mentioned child and that I have authority to authorize such activities and actions.

DISCRIMINATION STATEMENT:

The City of SeaTac Parks, Community Programs & Services does not discriminate based on race, creed, color, ethnicity, national origin, sex, age, marital status, or sexual preference.

CPS STATEMENT:

The City of SeaTac Parks, Community Programs & Services is mandated to report all suspected and visual signs of child abuse or neglect to the Department of Social and Health Services division of Child Protective Services.

Print Name of Parent/Guardian

Signature of Parent/Guardian

Date

By signing the above, I hereby waive and release any and all rights and claims that may be had or might arise against the City of SeaTac Parks, Community Programs & Services Programs, rental agencies, agents, or representatives for any and all losses suffered while competing in or in connection with the programs sponsored or co-sponsored by SeaTac Parks, Community Programs & Services. The City of SeaTac is not responsible for any personal articles lost or stolen. I also allow photographs to be taken during Parks and Recreation activities to be used in the promotion of future City programs.