



# City Of SeaTac

## Debit/Credit Card Payment Authorization for Youth Programs

### OPTIONAL

Our Automatic Payment Plan (Auto Pay) is for preschool, before & afterschool or summer camp participants. This does not apply for no school days and breaks during the school year. With this optional system, we will deduct from your credit or debit card the required fee for the program your child(ren) are signed up for.

Signing up is easy. Just complete and sign the authorization form and let us do the work.

**Preschool:**

*Next month's tuition will be processed the 20<sup>th</sup> of the previous month. Enrollment in a new school year is required for auto-pay to carry over from June to September.*

**Before & After School:**

**Punch card and Transportation cards:** *No sooner than when your child is less than 5 hours on their punch card will we purchase 1 such card at current rate from your card on file.*

**Summer Camp:**

*Payments will be processed the Monday prior to week of enrollment, or due dates.*

I authorize the City of SeaTac, Parks and Recreation Department to process the following Debit/Credit card. This authority will remain in **effect until written notification from the parents.**

Childs Name \_\_\_\_\_ Name on card \_\_\_\_\_

Address of card holder \_\_\_\_\_ City and Zip Code \_\_\_\_\_

Visa          MasterCard    (circle one)

**Card Account Number** \_\_\_\_\_ All 16 digits are required. If you don't feel comfortable writing all digits down, you can write the last four digits and contact Nicole at the number below.

**Expiration Date:** \_\_\_\_\_ **V-Code (3 digit number on back)** \_\_\_\_\_

Signature of Card Holder \_\_\_\_\_ Date \_\_\_\_\_

For questions contact Nicole Jones at [njones@ci.seatac.wa.us](mailto:njones@ci.seatac.wa.us) or 206-973-4685

Staff ONLY:

Date Rec'd:

In File: