



Administration and Finance Committee Agenda

October 10, 2019

4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Clyde Hill

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: Please raise your hand if you would like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.		Chair	10
3	Review of the 9/26/19 Minutes	Approval	Gwen Pilo	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Lesia Ellis	5
5	Current Vacancies & Staffing Report	Update	Vanessa Audett	5
6	Unclaimed Property	Discussion/ Recommendation	Gwen Pilo	10
7	3 rd Qtr Financial Reports	Presentation	Gwen Pilo	20
8	Year End Estimates	Presentation	Gwen Pilo	15
9	2020 Policy Direction	Discussion	Carl Cole	30
10	Future Meeting Schedule /Topics - <i>Contracts 101</i> - <i>City Manager Evaluation Process</i>	Discussion	All	5
11	Adjourn			