

CITY OF SEATAC
PLANNING COMMISSION
Minutes of February 19, 2019
Regular Meeting

Members present: Leslie Baker, Roxie Chapin, Jim Todd, Brandon Pinto

Members absent: Tejvir Basra, Tom Danzler (both excused)

Staff present: Jennifer Kester, Planning Manager; Kate Kaehny, Senior Planner; Alena Tuttle, Assistant Planner

1. Call to Order

Commissioner Jim Todd called the meeting to order at 5:32 p.m.

2. Review of Commission Bylaws and Relevant Municipal Code Responsibilities (SMC Chapter 2.15 and 2.92)

Planning Manager Jennifer Kester walked the Commission through their bylaws and the adopted City code relevant to their role. She highlighted membership and attendance requirements, election of officer procedures, Open Public Meeting Act requirements, adopted Code of Ethics, and potential conflicts of interest. It was noted that the bylaws were last updated in 2013 and need to be amended to reflect current City policies and procedures. The Commission asked that a future meeting include updating the bylaws and discussing meeting organization and flow.

3. Election of Officers

Mr. Todd opened nominations for Chair and Tejvir Basra was nominated. Nominations were closed and Mr. Basra was elected Chair of the Planning Commission, 4-0. Mr. Todd opened nominations for Vice Chair were opened and Brandon Pinto was nominated. Nominations were closed and Mr. Pinto was elected Vice Chair of the Planning Commission, 3-0 (Pinto abstained).

As newly elected Vice Chair and with Chair Basra absent, Mr. Pinto began running the meeting.

4. Public Comment

Roger Kadig discussed two bills in the State Legislature: HB 1847 on airport noise abatement and HB 1797 on Accessory Dwelling Units (ADU).

5. Approval of Minutes

Moved and seconded to approve the minutes of the January 15, 2019 meeting as written. **Passed 4-0.**

6. City Center Plan and 2019 Comprehensive Plan Amendment Cycle Updates

Senior Planner Kate Kaehny reviewed work done to date and anticipated schedule for moving forward. She let the Commission know that the City will be issuing an RFP for consultant services this spring. The city expects the consultant to undertake an infrastructure needs assessment, market analysis, and help with stakeholder engagement. Regarding the Comprehensive Plan Amendment Process, Ms. Kaehny noted that the application period ends on March 29th and no application have been submitted. The Planning Commission will be briefed on City-sponsored applications in March.

7. Shoreline Master Program Update

Assistant Planner Alena Tuttle explained the proposed specific edits to the Shoreline Master Program (SMP), walking the Commission through each chapter of the SMP. The Commission discussed the agenda for the open house and public hearing. The Commission asked that the PowerPoint presentation from the January 15th and February 19th meetings be included on the Shoreline Update webpage.

8. CED Director's Report

In Director Steve Pilcher absence, Ms. Kester provided the Commission a letter from City Manager Carl Cole to Governor Inslee regarding the City's desire that an additional census block be designated as an Opportunity Zone. Ms. Kester noted that Jagtar Saroya will be appointed to fill the vacant Planning Commission position at the Council meeting on February 26th. Finally, the City made comments on HB 1797, opposing the requirements of the bill to force the City to allow two accessory units per single-family home.

9. Commissioners' Comments

Commissioners expressed concern about the top-down approach of HB 1797. Commissioner Baker was concerned about the City's image and her desire for high-end residential developments. Commissioner's felt that the City already provided our region's share of low-income housing.

10. Adjournment

There being no further business, the meeting adjourned at 7:00 p.m.