



# RESIDENTIAL DRAINAGE CONTROL

INTAKE CHECKLIST  
PUBLIC WORKS BUILDING DIVISION  
206-973-4750

**THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WHEN APPLYING FOR A PERMIT:**

**FOR RESIDENTIAL ADDITIONS OVER 500 SQUARE FEET\* THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED WHEN APPLYING FOR A BUILDING PERMIT:**

- \_\_\_ A completed Permit Application.
- \_\_\_ A copy of the WA State Contractor's License.
- \_\_\_ Provide verification of the contractor's City of SeaTac Business License. (*See Finance Department*)
- \_\_\_ Receipt of initial Plan Review Fee.
- \_\_\_ Four (4) copies of the plans for plan review.

\*Additions shall include all buildings or other additions with a covered square footage being added to the total square footage of the structure or building. Examples include bedrooms, attached or detached garages, attached or detached carports, and family rooms. Square footage for structures without defining walls, such as carports, shall be measured to the edge of the roof.

\_\_\_ **Drainage Control Drawings must include the following:**

- \_\_\_ A Vicinity Plan showing the location of the nearest:
  - \* Catch Basin
  - \* Storm Drain Pipe
  - \* Ditch or Curb and Gutter
- \_\_\_ Roof/Gutter Drains for all additions and detached structures over 500 square feet.
- \_\_\_ Roof/Gutter drains shall be piped with smooth bore drainage materials only.
- \_\_\_ Footing Drains may be piped with either flexible corrugated or smooth bore perforated drainage pipe.
- \_\_\_ All drains are to be terminated into an approved drainage system, or other designated storm-water removal system.

*Footing and roof drains may tie together when the elevation of the footing drain and roof drain meet. Site drains (when required) may also tie into the system for drainage control.*