



# Special Parks & Recreation Committee Agenda

December 6, 2018

4:00 PM

**SeaTac Community Center  
Senior Center – Room 125**

Councilmembers:

Clyde Hill, Chair

Pam Fernald

Rick Forschler

A quorum of the Council may be present.

Staff Coordinator: Lawrence Ellis, Parks, Community Programs and Services Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Minutes of October 4, 2018	Approval of minutes.	Committee	5 min.
3	Public Comment	Please raise your hand if you'd like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.	Chair	10 min. 4:05-4:15
4	North SeaTac Park issues and options.	Discussion and recommendation.	Lawrence Ellis, Anita Woodmass, Joseph Scorcio	60 min. 4:15-5:15
5	Integration Peace Park in McMicken Heights was referred by City Council	Discussion and recommendation	Lawrence Ellis	5 min. 5:15-5:20
6	Proposed locations of Veteran's Memorial	Discussion and recommendation	Lawrence Ellis	5 min. 5:20-5:25
7	Special Olympics USA Games request to waive additional expenses.	Discussion and recommendation	Lawrence Ellis	5 min 5:25-5:30
8	Adjourn			



# Parks and Recreation Committee Minutes

Thursday, November 1, 2018

4:00 PM

SeaTac City Hall – Riverton Room

Members:	Present:	Absent:	Commence: 4:00 P.M.	
			Adjourn: 5:40 P.M.	
Clyde Hill, Chair		x		
Pam Fernald	x			
Rick Forschler	x			

Other City Council Members Present: Peter Kwon, Joel Wachtel, Mayor Erin Sitterley

Staff Present: Lawrence Ellis, Parks, Community Programs and Services Director;  
Gwen Rathe, Administrative Assistant III; Kim Cooper, Human Services Coordinator;  
Nicole Jones, Recreation Supervisor


1. Call to Order	Meeting was called to order at 4:02 PM by Acting Chair Rick Forschler.
2. Approval of Minutes	Minutes dated October 4, 2018 were approved as written.
3. Public Comment	<p>Vicki Lockwood requested that this Committee not fund the Office of Port Jobs. She added that all of the information people need to get hired is available through the Port website.</p> <p>Judy Williams reminded the Committee that the Office of Port jobs is a non-profit agency.</p>
4. Recommendation funding for Office of Port Jobs and reallocation of budget in funding categories.	Lawrence Ellis explained a recommendation needs to be made as to whether or not this Committee wants to fund the Office of Port Jobs with Human Services funding dollars. Lawrence read an email from Deputy Mayor Clyde Hill (Chair of this Committee). DM Hill defers this decision to staff but feels they should not be funded. CM Pam Fernald voted against funding. CM Rick Forschler voted to go along with the others and the Community Services Advisory Committee's

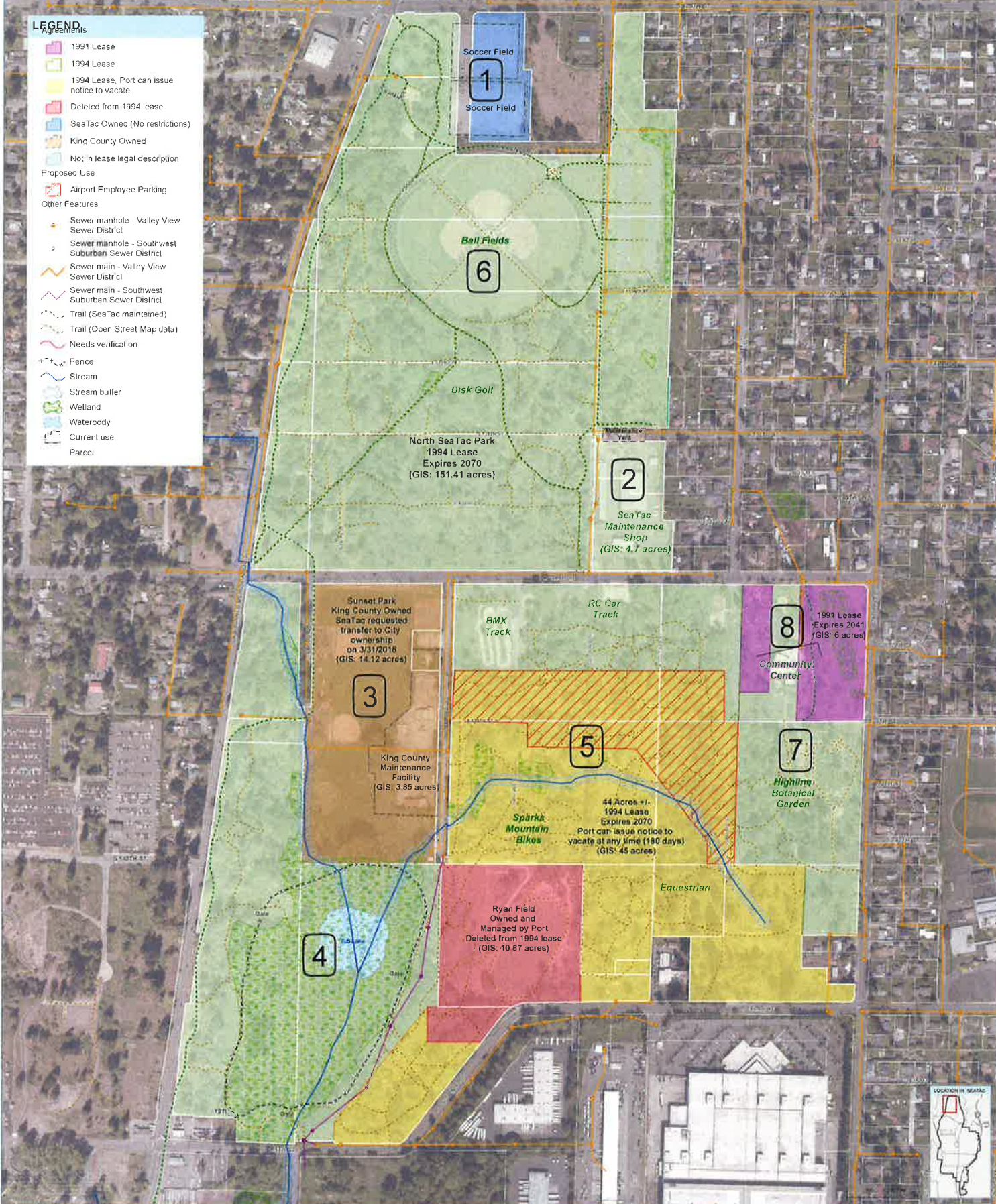
	<p>recommendation and not fund even though he recognizes that they are a valuable organization.</p> <p>Councilmember Joel Wachtel mentioned that he would like to see them funded.</p> <p>Recommendation from the Parks &amp; Recreation Committee is to not fund the Office of Port Jobs.</p> <p>The Committee also recommended to transfer funds to balance the funding for the four categories of Human Services funding.</p>
<p>5. Amending the City of SeaTac and YMCA List of Services Agreement</p>	<p>Lawrence Ellis stated that the YMCA fell behind on their payments over the past nine years in terms of providing services in the original agreement. Lawrence explained that one of the proposed changes to the agreement is to allow the YMCA to catch up on past payments and then a payment plan to keep payments current. He referred to the memo dated November 1, 2018 to the Parks and Recreation Committee. Bob Gilbertson, President/CEO of the YMCA was available for questions.</p> <p>Lawrence read an email from Chair Clyde Hill. CM Rick Forschler noted that his email contains more questions than comments and asked Lawrence to follow up with his questions.</p> <p>After some discussion, the Committee agreed that the catchup plan and keep up plan are fine. They would however, like more details regarding the list of proposed services for 2019.</p> <p>Lawrence will get clarification on the list of services prior to bringing to the full Council at an upcoming City Council meeting.</p>
<p>6. Teen Programs and Services</p>	<p>Nicole Jones, Recreation Supervisor for the Youth and Teen Programs gave a report on Teen Programs. She explained that the Teen Program originally started in 2000. The biggest program is the Teen Center held at Valley Ridge Community Center. The Teen Center serves junior high and high school students and averages 52 kids per day. Teen Center activities include board games, video games, foosball, homework, crafts, and a snack. For homework help, they can go to the library where the YMCA offers tutoring. The King County Teen Librarian leads book circles. Des Moines Area Food Bank brings the garden truck where they can learn about gardening. Highline School District provides an activity bus and a hot meal to participants.</p> <p>A new program offered to teens are K-Pop dance classes. This new dance class is drawing in more kids.</p> <p>Young Adult Socials are for young adults with special needs. This is a collaborative program along with the cities of Burien, Des Moines and Tukwila. Their activities include bowling and dances.</p> <p>Teens may also participate in other recreation classes such as yoga, karate, aerobics, etc.</p>

<p>7. Park Projects: S. 188<sup>th</sup> St. fence; Valley Ridge Park</p>	<p>Lawrence gave a brief update on two projects. The S. 188<sup>th</sup> St. fence project is scheduled to be complete by the end of this year. The Parks and Recreation Committee recommended to build a black fence with black slats. This should give it a nice clean look and will provide more privacy for the adjacent homeowners. The adjacent homeowners will be informed of the project work schedule.</p> <p>The Valley Ridge Park sport field project is scheduled to be complete by November 11. If the project is not complete by this date, the City will enforce liquidated damages from the contractor. The City will work with youth sport organizations to use the concession stand for their fundraising efforts.</p>
<p>8. Recess</p>	<p>Meeting was recessed at 5:17 PM.</p>
<p>9. South King County Housing and Homelessness Partnership</p>	<p>The Parks and Recreation Committee meeting was reconvened at 5:24 PM. The Planning and Economic Development Committee was called to order at 5:24 PM.</p> <p>This topic was discussed as a joint meeting of the Parks and Recreation Committee and the Planning and Economic Development Committee.</p> <p>CED Director Steve Pilcher started the discussion and explained that he and Mayor Erin Sitterley attended a South King County Housing and Homelessness Partnership (SKCHHP) meeting. The basic concept is to form a partnership of South King County cities to pool resources to serve homelessness and housing issues. Steve presented the cost to participate. After some discussion, the Parks and Recreation Committee and the Planning and Economic Development Committee recommend not to proceed with this partnership.</p>
<p>10. Adjourn</p>	<p>The Parks and Recreation Committee meeting was adjourned at 5:40 PM.</p>



**LEGEND**

- Agreements**
-  1991 Lease
  -  1994 Lease
  -  1994 Lease, Port can issue notice to vacate
  -  Deleted from 1994 lease
  -  SeaTac Owned (No restrictions)
  -  King County Owned
  -  Not in lease legal description
- Proposed Use**
-  Airport Employee Parking
- Other Features**
-  Sewer manhole - Valley View Sewer District
  -  Sewer manhole - Southwest Suburban Sewer District
  -  Sewer main - Valley View Sewer District
  -  Sewer main - Southwest Suburban Sewer District
  -  Trail (SeaTac maintained)
  -  Trail (Open Street Map data)
  -  Needs verification
  -  Fence
  -  Stream
  -  Stream buffer
  -  Wetland
  -  Waterbody
  -  Current use
  -  Parcel





# North SeaTac Park Issues/Options Scoping

#	Amenity	Capital Budget Commitment 2019/2020	Issues	Potential Action Steps
1	Soccer Field	\$2,077,093	<ol style="list-style-type: none"> <li>Soccer field constructed over 18<sup>th</sup> Ave S. which is the ROW located to the west of soccer field</li> <li>Baseball field constructed over 129<sup>th</sup> Ave which is the ROW located to the south of the soccer field (see item #6)</li> </ol>	<ol style="list-style-type: none"> <li>Vacate ROW to the west (entire) and east (portion) of fields</li> <li>Amend lease to include proposed vacations</li> </ol>
2	Maintenance Shop	\$0	<ol style="list-style-type: none"> <li>Maintenance yard constructed over S. 134<sup>th</sup> ROW</li> </ol>	<ol style="list-style-type: none"> <li>Vacate S. 134<sup>th</sup> ROW to north of maintenance shop</li> <li>Amend lease to include proposed vacation of S. 134<sup>th</sup> ROW</li> </ol>
3	Sunset Park	\$121,000	<ol style="list-style-type: none"> <li>City does not have a deed to Sunset Park</li> <li>Access to West of Sunset Park (16<sup>th</sup> Ave) has no legal access (it's used as ROW but is not actual ROW)</li> </ol>	<ol style="list-style-type: none"> <li>Obtain deed from King County transferring ownership to the City (excluding KC maintenance facility) (its currently undetermined who has ownership of the 'pump station')</li> <li>Determine ROW access to 16th Ave</li> </ol>
4	Tub Lake	\$80,000	<ol style="list-style-type: none"> <li>Determine if the City is to construct a trail system in light of issues identified in issue #5 below</li> </ol>	<ol style="list-style-type: none"> <li>Resolve Issue # 5 below</li> <li>Delineate Tub Lake wetland (buffer is delineated)</li> <li>Survey wetland buffer (&gt;\$40k)</li> <li>Determine location of trails and trail heads</li> <li>Design and construct trails and trail heads</li> </ol>
5	The 44 acres (commonly known in the past as "the 55 acres"	\$0	<ol style="list-style-type: none"> <li>Determine if the City is to retain the 44 acres or return to the Port</li> </ol>	<ol style="list-style-type: none"> <li>Evaluate if City wants to continue to invest money in recreation amenities</li> <li>Evaluate option of preemptively returning 44 acres to the Port. Consideration of the following: <ul style="list-style-type: none"> <li>When would be the correct timing?</li> </ul> </li> </ol>

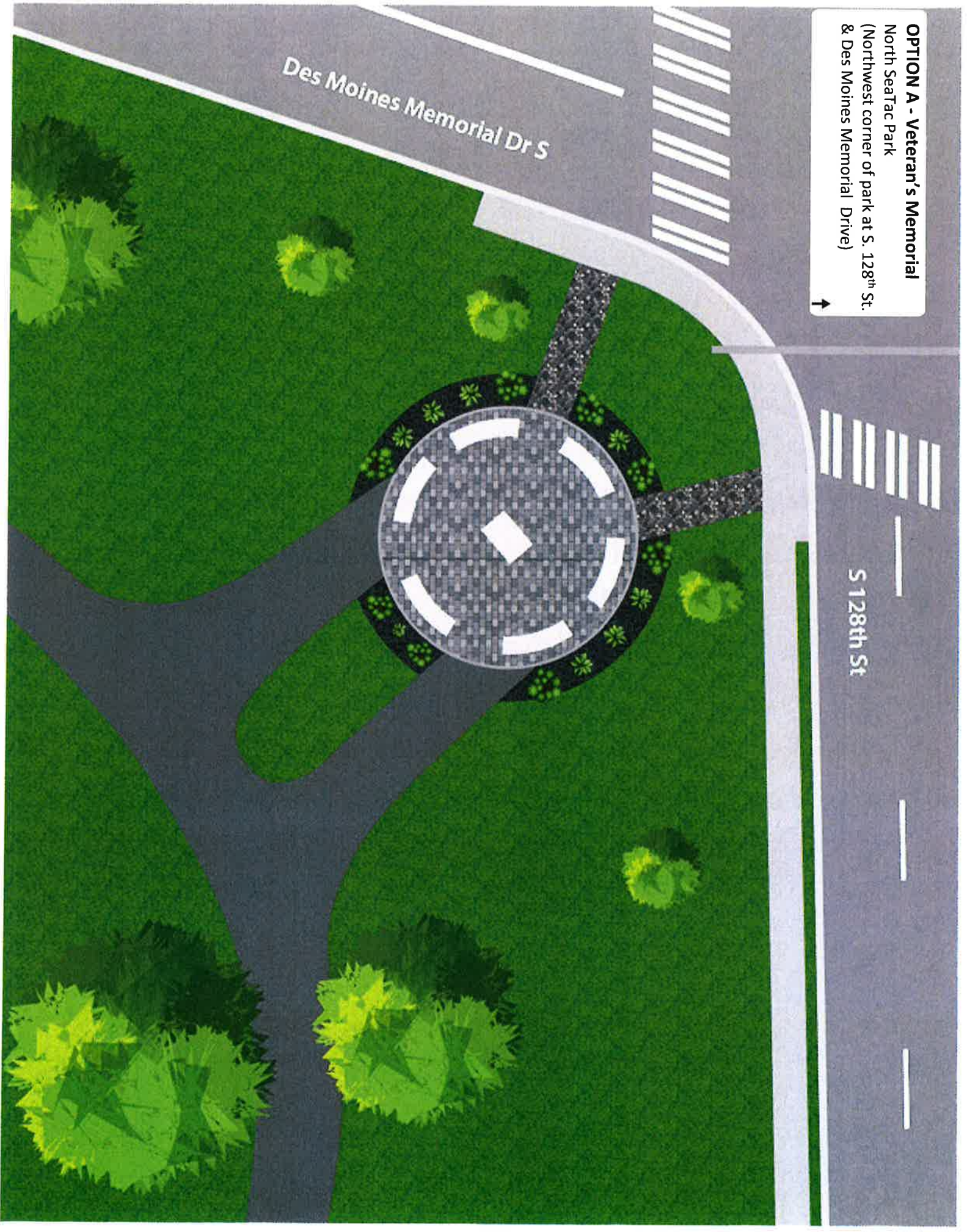
				<ul style="list-style-type: none"> <li>• What is the impact of Port development to the Botanical Garden?</li> <li>• Potential relocation of the BMX track?</li> <li>• Potential relocation of the remote control race track?</li> <li>• Potential relocation of the equestrian facilities?</li> <li>• Potential impact of Port development to the community center?</li> </ul> <p>c. Evaluate SAMP impacts of development on 55 acre site, including:</p> <ul style="list-style-type: none"> <li>• Traffic (access)</li> <li>• Parking</li> <li>• Other development (warehouse)</li> <li>• Commercial development</li> <li>• Storm water runoff</li> </ul>
6	Baseball Fields	\$113,000	1. Baseball field constructed over 129 <sup>th</sup> Ave which is the ROW located to the south of the soccer field	<p>a. Vacate ROW located to the North of baseball fields</p> <p>b. Amend lease to include proposed vacations</p>
7	Botanical Garden	\$80,000 (non capital expense)	1. Financial support provided	<p>a. Review options regarding the continued direct financial support of Botanical Garden</p>
8	Community Center	\$0	1. Located on two different leases with different expiration dates	<p>a. Resolve lease term inconsistencies</p>
	<b>Total</b>	<b>\$2,471,093</b>		2019-2020 budget objectives 3E (North SeaTac Park) and 3J (Botanical Garden) include these issues

**OPTION A - Veteran's Memorial**  
North SeaTac Park  
(Northwest corner of park at S. 128<sup>th</sup> St.  
& Des Moines Memorial Drive)



Des Moines Memorial Dr S

S 128th St

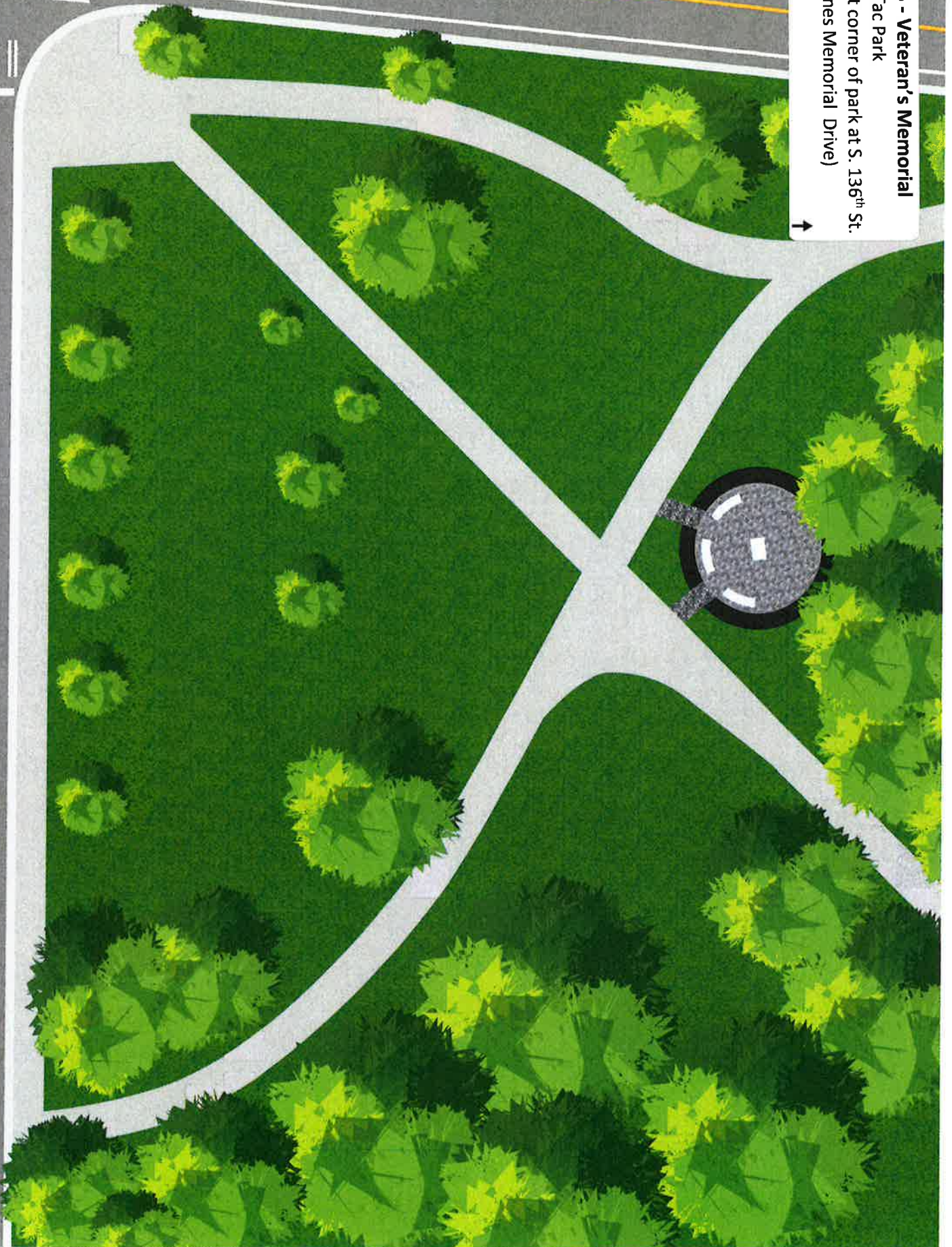




**OPTION B - Veteran's Memorial**  
North SeaTac Park  
(Southwest corner of park at S. 136<sup>th</sup> St.  
& Des Moines Memorial Drive) ←

Des Moines Memorial Dr S

S 136th St







## MEMORANDUM

To: Parks and Recreation Committee  
From: Lawrence Ellis, Parks, Community Programs and Services Director  
Date: December 3, 2018  
Re: Special Olympics Request to Waive Expenses for Additional Staffing

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The Special Olympics USA Games held a two day event at Angle Lake Park on July 2 and 3, 2018. They submitted a Special Use Permit Application with payment of \$1,100, which includes the rental fee and deposit in June 2017. Per the application permit requirements, any event that requires additional staff and/or has more impact on the venue/site, the City may charge the organization fees to cover the additional cost. The additional staffing expense is \$3,368.47. The following is a brief breakdown of the expenses: Police Department-\$2,035.28; Puget Sound Regional Fire Authority- \$1,105.39 and Parks Operations - \$227.80.

The Special Olympics USA Games has requested to have the additional expenses waived by the City of SeaTac based on other cities waiving any cost associated with the Special Olympics events. The City of Seattle passed an Ordinance waiving all fees towards the event and the City of Federal Way sponsored the Special Olympics by allocating funds from the Lodging Tax in the amount of \$50,000. Those funds paid for staffing and the use of the facilities (Celebration Park and the Performing Arts and Events Center).

If the Parks and Recreation Committee recommends to approve their request, this item will be presented at the December 11 Regular Council Meeting.