



# City of SeaTac Hotel/Motel Tax Advisory Committee Application for Appointment

*Applications are retained in the City Clerk's Office for one year from the date they are received.*

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Current Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Are you applying as a representative of:

A. A Business that collects the lodging tax on this advisory committee

Yes \_\_\_\_\_ No \_\_\_\_\_

Or

B. An Organization involved in activities authorized to be funded by lodging tax revenues

Yes \_\_\_\_\_ No \_\_\_\_\_

Name the business or organization you are affiliated with: \_\_\_\_\_

*Attach an additional page, if needed to respond to the following questions:*

1. What are the reasons you wish to serve on this committee?

\_\_\_\_\_  
\_\_\_\_\_

2. What expertise, experience or special interest do you bring to this position?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Do you have suggestions about activities to promote tourism in SeaTac?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for daytime meetings? \_\_\_\_\_

**\*Be advised, if you are selected for a committee you will be subject to a background investigation. Citizen Advisory Committee applications are subject to public disclosure laws of the State of Washington (RCW 42.56), and if requested will be provided in its entirety.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return form to: City of SeaTac, City Clerk's Office, 4800 South 188<sup>th</sup> Street, SeaTac, WA 98188-8605**

For more information about this committee contact Economic Development Manager  
Jeff Robinson at 206.973.4812 or [jrobinson@ci.seatac.wa.us](mailto:jrobinson@ci.seatac.wa.us).

Date Interviewed: \_\_\_\_\_ Date Appointed: \_\_\_\_\_ Background Check: Passed \_\_\_\_\_ Failed \_\_\_\_\_



# AUTHORIZATION FOR BACKGROUND AND REFERENCE CHECKS

With the applicant's authorization, the City conducts background and reference checks as follows:

- All finalists being considered for appointment for hiring or volunteer opportunities will have their criminal records checked;
- All finalist applicants being considered for hire will have employment references checked;
- All finalist applicants being considered for hire will have educational histories checked;
- All finalist applicants whose employment or volunteer positions with the City would require them to drive City vehicles as part of their assigned duties will be required to submit their driving records to the City for review and consideration; and/or
- Any finalist applicants whose employment or volunteer positions with the City require them to handle the City's cash, investments or other monetary assets will be required to submit to a credit history check.

Signed Authorization for Background and Reference Checks forms for applicants not appointed for employment or volunteer opportunities for which they applied are shredded by the City on an annual basis. The City makes every effort to ensure the confidentiality of each applicant's personal identification information.

## PLEASE PROVIDE THE FOLLOWING INFORMATION

Applicant's Name: \_\_\_\_\_  
Last First Middle

Alias/Maiden/Other Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender:  M  F Telephone#: \_\_\_\_\_

Race:  Asian/Pacific Islander  Black  Hispanic  American Indian/Alaska Native  White  
Please check only one box, if two or more races check the box that most applies to you.

Address: \_\_\_\_\_  
City: State Zip Code:

Social Security Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Required.

Driver's License Number: \_\_\_\_\_ Issuing State: \_\_\_\_\_

Have you lived in any other State(s) other than Washington in the last ten (10) years?  Yes  No

If YES, please note the State(s), County(ies) and dates of residence: \_\_\_\_\_  
State(s) County(ies)

Date(s): \_\_\_\_\_

Position Applied For: \_\_\_\_\_

I, \_\_\_\_\_ (please print), hereby authorize the City of SeaTac or an independent investigating agency appointed by the City to conduct a thorough investigation of my background including my criminal records, driving records (as applicable), credit history (as applicable), educational history (as applicable) and employment references (as applicable). I also hereby release any current or former employers or institutions, their agents or employees from any and all liability resulting from the release of such information. My authorization and release from liability are voluntary acts. This authorization shall be effective for employment and/or volunteer opportunities with the City of SeaTac only.

It is my intention that any copy of this authorization be as effective as is the original.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_