



Administration and Finance Committee Agenda

December 13, 2018

4:00 PM

SeaTac City Hall – Riverton Room 128

Councilmembers:
Erin Sitterley, Chair
Peter Kwon
Clyde Hill

Note: A quorum of the Council may be present.

Staff Coordinator: Gwen Pilo, Finance & Systems Director

ITEM	TOPIC	PROCESS	WHO	TIME
1	Call to Order		Chair	
2	Public Comment Process: Please raise your hand if you would like to speak so the Chair can call on you. Public comments are limited to 10 minutes total and three minutes per individual speaker. Time may be reduced for each speaker to stay within the 10-minute time limit.		Chair	10
3	Review of the 11/08/18 Minutes	Approval	Gwen Pilo	5
4	Council/City Manager Travel Pre-Approval or Final Approval	Approval	Gwen Pilo	5
5	Vacant Positions Update	Update	Vanessa Audette	5
6	Audit Exit Conference	Discussion/Recommendation	SOA	20
7	Realignment of Engineering Review Division	Presentation	Steve Pilcher/Will Appleton	10
8	Lease Agreement with ReWa	Discussion/Recommendation	Lawrence Ellis/Brian Ruda	5
9	Cryptocurrency	Discussion/Recommendation	Gwen Pilo	10
10	Vouchers 101	Presentation	Gwen Pilo	30
11	Future Meeting Schedule /Topics <i>-Non-Rep salary change approval process</i> <i>-City Employees Serving on Committees</i> <i>-Council Committees/Code Enforcement</i> <i>-City Manager Evaluation Process</i> <i>-Time Accounting System</i> <i>-Status of Lease Agreements</i>	Discussion	All	5

	<i>-Incorporation/Annexation of two cities -Contracts 101</i>			
12	Adjourn			